



OVERVIEW & SCRUTINY COMMITTEE

Date: Monday, 26 October 2020

Democratic Services

Robert Parkin Dip. LG.
Chief Legal Officer and Monitoring Officer

11:00 AM

72 Market Street
Ely
Cambridgeshire
CB7 4LS

Virtual Meeting
[Venue Address]

AGENDA

Open to Public and Press

1 Apologies for Absence

2 Declarations of Interest

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests.

3 Minutes - 28th September 2020

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4 Public Questions

Arrangements for public questions can be viewed in Chapter 5, Paragraphs 18 to 18.16 of the Constitution which can be viewed here - [Cambridgeshire and Peterborough Combined Authority: Constitution](#)

- | | | |
|-----------|--|----------------|
| 5 | The Director of Business and Skills | 13 - 24 |
| 6 | Digital Connectivity Update | 25 - 38 |
| 7 | Community Land Trusts
Committee to receive a presentation from Emily Mulvaney on
Community Land Trusts | |
| 8 | CAM Metro Task & Finish Group
Report to Follow | |
| 9 | Combined Authority Forward Plan
Members to review the items on the Forward Plan and raise any
items they may wish to be added to the work programme.
Forward Plan - 16 October 2020 | |
| 10 | Work Programme Report | 39 - 44 |
| 11 | Date of next meeting:
Monday, 23rd November 2020 at 11.00 a.m. via the Zoom platform | |

The Overview & Scrutiny Committee comprises the following members:

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

The Combined Authority is committed to open government and members of the public are welcome to attend Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens.

Councillor Grenville Chamberlain
Councillor Andy Coles
Councillor David Connor
Councillor Stephen Corney
Councillor Lorna Dupre
Councillor Peter Fane

Councillor Markus Gehring	
Councillor Anne Hay	
Councillor Patricia Ann Jordan	
Cllr David Mason	
Councillor Ed Murphy	
Councillor Kevin Price	
Councillor Jocelynn Scutt	
Councillor Alan Sharp	
Clerk Name:	Robert Fox
Clerk Telephone:	
Clerk Email:	robert.fox@cambridgeshirepeterborough-ca.gov.uk



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE

DRAFT MINUTES

Date: Monday, 28 September 2020

Time: 11.00 a.m.

Location: Virtual Meeting via the Zoom Platform

Present:

Cllr S Corney	Huntingdonshire District Council
Cllr L Dupre (Chair)	East Cambridgeshire District Council
Cllr A Sharp	East Cambridgeshire District Council
Cllr M Gehring	Cambridge City Council
Cllr J Scutt	Cambridgeshire County Council
Cllr A Coles	Peterborough City Council
Cllr E Murphy	Peterborough City Council
Cllr D Mason	Fenland District Council
Cllr A Hay	Fenland District Council
Cllr P Fane	South Cambridgeshire District Council
Cllr H Williams	South Cambridgeshire District Council

Officers:

Robert Parkin	Chief Legal and Monitoring Officer, Combined Authority
Susan Hall	Governance Assistant, Combined Authority
Adrian Cannard	Strategic Planning Manager, Combined Authority
Rowland Potter	Head of Transport, Combined Authority
Roberta Fulton	Programme Manager, Combined Authority
Anne Gardiner	Scrutiny Officer, Combined Authority
Robert Fox	Scrutiny Officer, Combined Authority (Minute taker)

1. Apologies for Absence

- 1.1 Apologies were received from: Cllr G Chamberlain (substituted by Cllr H Williams); Cllr K Price (Cambridge City Council); and Cllr P Jordan (Huntingdonshire District Council).
- 1.2 The Chair welcomed Anne Gardiner, Scrutiny Officer on her return to the Combined Authority.
- 1.3 The Interim Scrutiny Officer conducted the roll-call of Committee attendees.

2. Declarations of Interest

- 2.1 Cllr Ed Murphy declared an interest on item 6 (Wisbech Rail Project Update) due to work he has conducted on behalf of ASLEF in the rail sector.

3. Minutes of the Previous Meeting

- 3.1 The minutes of the previous meeting held on Wednesday, 29 July were agreed as an accurate record. Cllr Heather Williams abstained from the confirmation of accuracy as she had not been in attendance.

4. Public Questions

- 4.1 There were no public questions.

5. The Chair of the Independent Commission on Climate Change

- 5.1 The Rt. Hon. Baroness Brown of Cambridge was in attendance as Chair of the Commission and was joined by Adrian Cannard, Strategic Planning Manager. The Chair introduced Baroness Brown with a short biography.
- 5.2 Baroness Brown informed the Committee that the Commission has had three formal meetings and that the Commission membership is virtually complete. She highlighted the need for the Commission recommendations to be framed in terms of positive societal benefits through emission reduction and increased public resilience. The recommendations should have positive benefits for growth, jobs and skills. The Commission would be looking at enablers such as research and innovation finance, education, policy and nature itself. The Commission's aim is to produce an interim report in early February 2021 with a final report with recommendations sometime in early summer 2021.
- 5.3 The Commission planned to include sectoral chapters covering building, transport, industry and business, waste and agricultural land use and also look at particular risks to the region including drought and also consider areas of significance for the region, for example emissions from peat and water supply and opportunities from renewable energy.
- 5.4 Baroness Brown stated the intention to have a chapter in the Commission's final report on *What Can I Do?* This chapter will highlight best-practice and case-studies at a local level for citizens and organisations in the county.
- 5.5 Following a question Baroness Brown confirmed the management and technical groups for the Commission are now in place.
- 5.6 The Commission will shortly have an internet presence and a Commission logo, which reflects nature has been produced and agreed.
- 5.7 In relation to work already undertaken on climate change by other Local Authorities Baroness Brown stated that work is being undertaken to summarise all the initiatives throughout the region and that this work will be reflected on by the Commission.

- 5.8 In relation to the diversity of the Commission Baroness Brown informed the Committee that the website, once established, shall include short biographies of all Commissioners. Diversity is good in terms of the gender balance; however, in terms of ethnicity this has not been achieved. Geographical representation could be improved with stronger representation from the Fens. The Commission is still looking for a transport and a finance specialist.
- 5.9 Reflecting upon the interim report Baroness Brown informed the Committee that this will include case-studies. Depending upon time constraints the Commission would be happy to consult on thoughts and ideas and the management and technical teams will be asked to consider this.
- 5.10 Following a question on skills developing the green economy Baroness Brown confirmed that the Commission will be looking closely at this, particularly in terms of skills for carbon-testing and retro-fitting. Peterborough could be a particular focus for this.
- 5.11 A question related to Combined Authority infrastructure projects was raised in terms of their potential environmental impact. In response Baroness Brown stated the Commission is independent and will not be engaging much with the leaders of the Combined Authority. All Commissioners are internationally known in their areas and will not be compromised. The focus will be on being pragmatic on the things that can be done and that can happen locally and make a difference. The recommendations will focus on the local but national recommendations may also come out of the Commissions work.
- 5.12 A member observed the difficulties working with utility suppliers in terms of rainwater harvest systems and solar energy; in particular in terms of the ability of selling new developments. Baroness Brown hoped that zero-carbon homes and zero-carbon ready homes should make things more straightforward. People are encouraged to reduce their carbon footprints but there are other outside factors that contribute to carbon emissions in Cambridgeshire not just the environmental impacts of new homes or redevelopments.
- 5.13 Following a question on the contribution peat can make to reducing emissions in Cambridgeshire and the restoration of the Fens in relation to this Baroness Brown stated that peat had been identified as a key area by the Commission. There is work ongoing to scope some research on the affect it can have. The Commission also sees trees as an important element with nature being a key enabler to climate stabilisation. The Commission will look to support framers, landowners and land managers to contribute to the adaptation and resilience of nature.
- 5.14 A Committee member raised the concerns of residents in the city of Cambridge in terms of development and the effect it will have on water shortages. The member also raised the terminology of climate change and global warming and the concern that these terms have become anodyne and used as check-list items. Indeed, some areas of the USA now use the terms "climate fires, climate floods, global warming fires and global warming floods". To this end the member questioned whether the Commission has considered the resonance and importance of this terminology? In response Baroness Brown informed the Committee that a piece of research was due to be carried out working with the government Committee on Climate Change working on the Five Yearly Climate Change Risk Assessment with the hope that the research would draw out the specific risks for the region which would help frame the report by highlighting what the region could look like if

action is not taken. This will be a good piece of work, which is being undertaken by a post-Doctoral researcher, that would help frame the risks to the people in the region.

- 5.15 Chapter One of the report of the Commission will outline the climate change risk for the geographical county of Cambridgeshire and will include scenarios of what the area could look like, if no actions is taken, by 2050 and 2100. There is a real concern that large areas of the county will suffer consistently from water shortages. As a county there is a real need to reduce the per capita consumption of water.
- 5.16 A question was asked as to whether any of the meetings of the Commission would be held in public session? In response Baroness Brown stated that she was unsure as to the added benefits of having Commission meetings in public. There would, however, be public engagement sessions and she was confident this would have greater impact than public Commission meetings.
- 5.17 The Chair asked Baroness Brown some questions which a non-present member of the Committee had wished to be raised. These questions related to the planning approval of dwellings; ECO installation materials used on construction and renovation work; the use of heating, air conditioning and building materials which have high carbon footprints; the use of plastic materials and the disposal of these; and the loss and replacement of trees in real time? Baroness Brown responded that these points all need to be considered as possible recommendations to central government to allow local authorities greater powers to insist on higher housing standards around materials, although as many of these issues relate to national planning and building regulations they are outside the remit of the Commission. There is a sub-group working on the housing side and this would consider the use of green space, the importance of trees and shading in new developments.
- 5.18 In response to a question Baroness Brown stated transport is an area where recommendations are likely to be made by the Commission that can make an early impact.
- 5.19 Baroness Brown stated she would be happy to attend a future meeting of the Committee to update it on the work of the Commission and suggested a return in February 2021 in line with the publication of the interim report.
- 5.20 Baroness Brown was thanked by the Chair for her contribution to the meeting. The Chair stated the Committee would follow the work of the Commission closely and welcomed Baroness Brown's commitment to returning to the Committee in February 2021.

6. Wisbech Rail Project Update

- 6.1 Rowland Potter introduced the report and provided an update on progress made on the project following approval of the Full Business Case (FBC) in November 2018. The Committee last having received an update in March 2020.
- 6.2 It was reported that Wisbech is one of the largest towns in the country without connectivity to the rail network having lost its passenger rail network shortly following the Beeching cuts.

- 6.3 The Transport and Infrastructure Executive Committee were presented with the key outcomes from the Business Case at its meeting on 8 July 2020.
- 6.4 The FBC concludes that the most commercially viable solution is a heavy rail service serving a station centrally located within Wisbech. It is recommended that a two trains per hour service should run between Wisbech and Cambridge to reach the highest benefit cost ratio.
- 6.5 Engagement with the Department for Transport (DfT) continues so that the Combined Authority can highlight the importance of both Wisbech Rail and Ely Area Capacity Enhancements for the County. Further engagement is expected between the Mayor and the DfT soon.
- 6.6 Following a question from a member, it was confirmed that there are further challenges around the capacity at the Ely North Junction as Wisbech Rail is interdependent upon the Ely Area Capacity Enhancements to achieve the two trains per hour and direct services to Cambridge. Officers continue to liaise with DfT and Network Rail to progress the scheme. It was suggested a link be sent to all Committee members to enable them to access the Network rail consultation that is currently live.
- 6.7 An additional question related to the consideration given to connectivity with a future Garden Town. The current work looks at the rail link between Wisbech and March with Wisbech as it currently is in terms of size, and the Garden Town proposal may need to look at connectivity via cycling, walking, shuttle buses and potentially a branch line from south of Wisbech up to an additional station in the Garden Town development, these will be developed within any future garden town proposal. Bus Reform currently being undertaken by the Combined Authority, will consider routes to the new station within the current Wisbech to March/Cambridge link at both Wisbech and March.
- 6.8 A segregated cycling and walking route will be provided as part of the project to link Wisbech and March.
- 6.9 A further update to the Committee will be available at some time between November 2020 and January 2021. The Chair thanked Rowland Potter for his report.

7. CAM Metro Task and Finish Group Update

- 7.1 The Chair of the Task and Finish Group was not in attendance at the meeting. Therefore, other Task and Finish Group members updated the Committee. There had been good progress on the work in the spring; however, the Task and Finish Group has had difficulty in obtaining data related to consultations that have taken place.
- 7.2 There was an overall concern about transparency expressed and the publication of papers for the CA Board meeting on 30 September is the first time the Task and Finish Group has seen relevant documentation. It is hoped now documentation has been published the Task and Finish Group can make further progress and a meeting will be scheduled for early October with a report forthcoming to the next meeting of the Committee.

AGREED:

A further update following a meeting of the Task and Finish Group be presented to the next meeting of the Committee.

8. Combined Authority Board Agenda and Questions for the Meeting on Wednesday, 30 September 2020

8.1 The questions the Committee should ask the Combined Authority Board were agreed as:

- **Item 1.6 Cambridgeshire and Peterborough Combined Authority Constitution**

What representations has the Combined Authority made to central government on the long-standing issue of the quoracy of Combined Authority Committees, and what has been the response?

In line with the seven Nolan Principles of Public Life, is there a commitment for the Business Board to be more transparent and to hold meetings in public session?

- **Item 3.1 Cambridgeshire Autonomous Metro Special Purpose Vehicle Shareholder Agreement**

The Combined Authority Overview and Scrutiny Committee would wish to place on record its concerns about the transparency of the CAM Special Purpose Vehicle, and about the lack of timely access to information regarding the CAM scheme in general. Will the Combined Authority give the Committee the assurance that members of the Committee will be provided with information and access to officers in a timely manner, and that the Special Purpose Vehicle will operate openly and transparently? This would include the provision of exempt information to members of the Committee on a 'need-to-know' basis.

- **Item 3.2 A10 Junctions and Dualling**

If the Department of Transport funding decision on dualling is negative will the whole £2m for the Outline Business Case still be required? And in that situation, would the Combined Authority proceed with a junctions-only option, and in what timescale?

- **Item 3.3 Market Towns Programme Investment Prospectus**

It appears that there is nothing in the proposals which affect Chatteris. Is this a timing issue and, if so, when is it envisaged that funding applications for Chatteris will be considered?

Have there been any project proposals that when independently appraised did not reach the pass mark, and, if so, what were these proposals?

Can the projects be economically justified in the current climate?

What is the process for developing these applications? Who is involved and how can residents and local organisations be involved and contribute to the development of proposals?

- **Item 4.3 Bus Reform**

As with our question for Item 3.1, will the Combined Authority Board give an assurance of transparency to the Overview and Scrutiny Committee as

this programme continues? The Committee has a Task and Finish Group which provided a series of recommendations last year and is committed to reporting back to the Committee at the end of this municipal year.

- **Items 5.1 and 5.2**

How can it be ensured that there will be no duplication of work with that being undertaken by the Greater Cambridge Partnership on these measures?

With that in mind will the Board commit to ensuring the most productive use of collaboration between the Combined Authority, the GCP, Cambridgeshire County and Peterborough City Councils, and district councils?

Can the Combined Authority update the committee on the virement of resources to Covid-19 and its effectiveness?

8.2 It was confirmed that the Combined Authority Board responses to the questions will be included as an appendix to the minutes of this meeting.

9. Combined Authority Project Register

9.1 Roberta Fulton, Programme Manager was in attendance and presented the paper which provided the Committee with a full list of Combined Authority projects as at September 2020. This was a quarterly update identifying active projects as well as those completed or closed.

9.2 The Chair requested, and it was **agreed**, that future quarterly reports include additional columns to indicate:

- expected end date of project
- the future dates projects are going to Executive Committees or the CA Board
- RAG rating indicating that projects are proceeding as expected (or not)

9.3 It was confirmed the M11 junction 8 project is no longer proceeding as Essex County Council has put the project on hold. A paper referencing this was taken to the Combined Authority Board in July 2020. The Growth Funds have been re-allocated to other projects it was confirmed.

10. Lead Member Questions to Executive Committees

10.1 Cllr Andy Coles confirmed he was content with the answers to the questions he had provided to the last Skills Committee meeting. A plea was made that some extra time is allocated to allow for thorough consideration of reports prior to Committees.

10.2 It was **agreed** that a meeting of Lead Members, the Chair of the Committee and the Scrutiny Officer take place prior to the next round of Executive Committees in order to consider questions to those Committees. This meeting is proposed for 2 November at 10.00 a.m.

- 10.3 There were no questions to either the Housing and Communities or Transport and Infrastructure Executive Committees this round it was confirmed.

11. Combined Authority Forward Plan

- 11.1 The Combined Authority Forward Plan was noted.
- 11.2 It was noted the reserve Combined Authority Board date of 28 October 2020 is highly unlikely to be required.

12. Overview and Scrutiny Committee Work Programme

- 12.1 The Work Programme was received and noted.
- 12.2 It was **agreed** that Baroness Brown be invited to the February 2021 meeting of the Committee as per her suggestion to report on the interim findings of the Independent Commission on Climate Change.

13. Date and Time of Next Meeting

- 13.1 The next meeting of the Overview & Scrutiny Committee is Monday, 26 October 2020 at 11.00 a.m. This will be a virtual meeting via the Zoom platform.
- 13.2 The remaining meetings this municipal year, following the 26 October meeting, will be on:

Monday, 23 November 2020
Monday, 14 December 2020
Monday, 25 January 2021
Monday, 22 February 2020 (fallow month)
Monday, 29 March 2021
Monday, 26 April 2021 (fallow month)

All meetings to commence at 11.00 a.m.

The meeting closed at 12.51 p.m.

Overview and Scrutiny Questions to the Combined Authority Board: 30 September 2020

Item 1.6: Cambridgeshire and Peterborough Combined Authority Constitution

What representations has the Combined Authority made to central government on the long-standing issue of the quoracy of Combined Authority Committees, and what has been the response?

Q: In line with the seven Nolan Principles of Public Life, is there a commitment for the Business Board to be more transparent and to hold meetings in public session?

A: We are not aware of any representations having been made to Government in relation to the quoracy of Combined Authority committees. However, this issue was raised by the Audit and Governance Committee on 24 September 2020 when it met to consider the proposed revisions to the Combined Authority Constitution. The Board will have the opportunity to consider today whether it wishes to make representations on this matter when it considers the Audit and Governance Committee's recommendation on this issue.

The Business Board is committed to transparency and closely complies with the National Assurance Framework, including the requirement for the Business Board Annual General Meeting to be open to the public. For all other meetings, transparency is demonstrated by publication of minutes and meeting papers in line with the Local Government Act 1972. The statutory regime provides for confidential and/or exempt information to be excluded from the public domain. As the majority of items considered at Business Board meetings are exempt and/or confidential, adopting a standard practice of public Business Board meetings would be unworkable, as public exclusion would dominate. Given that the Combined Authority Board ratifies funding decisions made by the Business Board, this aspect of Business Board decision making is de facto handled in public. This also demonstrates due regard to transparency. On this basis, there are no immediate plans to change the current formation of Business Board meetings.

Item 3.1: Cambridgeshire Autonomous Metro Special Purpose Vehicle Shareholder Agreement

Q: The Combined Authority Overview and Scrutiny Committee would wish to place on record its concerns about the transparency of the CAM Special Purpose Vehicle, and about the lack of timely access to information regarding the CAM scheme in general. Will the Combined Authority give the Committee the assurance that members of the Committee will be provided with information and access to officers in a timely manner, and that the Special Purpose Vehicle will operate openly and transparently? This would include the provision of exempt information to members of the Committee on a 'need-to-know' basis.

A: The setting up of the CAM SPV has been open and transparent. There have been two successive public reports to this Board, asking to set up the company and we are today asking to recruit the highly distinguished and eminent Lord Mair CBE. Scrutiny have a wide range of powers which would allow them to actively engage with the SPV. We would encourage them to consider the powers they already have and make some positive recommendations to the Board about how to engage with the company in a constructive way. That

will help us deliver the very best transport system for Cambridgeshire and Peterborough. I would encourage the Monitoring Officer to work with the Overview and Scrutiny Committee to develop their proposals for a positive way of working.

Item 3.2: A10 Junctions and Dualling

Q: If the Department of Transport funding decision on dualling is negative will the whole £2m for the Outline Business Case still be required? And in that situation, would the Combined Authority proceed with a junctions-only option, and in what timescale?

A: It would be inappropriate to predetermine the outcome of the Department for Transport decision. The Combined Authority Board will consider the way forward following that decision and the appropriate share of funding to enable the delivery of either Junctions only, Dualling or a hybrid of the two. Timescales will become clearer following this decision. Whilst we have not carried out a formal consultation there has been a very successful and well-attended virtual consultation. The outcome of this supported the dualling option and showed it is highly favoured by the majority of the electorate.

Item 3.3: Market Towns Programme Investment Prospectus

Q: It appears that there is nothing in the proposals which affect Chatteris. Is this a timing issue and, if so, when is it envisaged that funding applications for Chatteris will be considered?

A: Correct. This was a timing issue and Fenland District Council plan to submit proposals for Chatteris for consideration at CA Board in November.

Q: Have there been any project proposals that when independently appraised did not reach the pass mark, and, if so, what were these proposals? Can the projects be economically justified in the current climate?

A: To date, the Combined Authority has received four proposals, all of which have been independently appraised against the programme assessment criteria and are recommended for approval by the Board today. The assessment process ensures that proposals viably deliver against priorities identified within the masterplans in consideration of the current climate and the need for market towns to play a proactive role in our response to Covid-19 economic recovery.

Q: What is the process for developing these applications? Who is involved and how can residents and local organisations be involved and contribute to the development of proposals?

A: Market Town masterplans were consulted upon as part of their production to ensure local residents and organisations were able to contribute to their development. This is reflected within the agreed sets of priorities & interventions. District authorities have been asked to lead on and to continue working with local stakeholders in the development of proposals.

Item 4.3: Bus Reform

As with our question for Item 3.1, will the Combined Authority Board give an assurance of transparency to the Overview and Scrutiny Committee as this programme continues? The Committee has a Task and Finish Group which provided a series of recommendations last year and is committed to reporting back to the Committee at the end of this municipal year.

A: The Bus Reform Project is being run in line with a published programme plan, and its activities and progress updates are transparently reported. The project reports formally to the Mayoral Bus Reform Task Force six times a year. All the City & District Councils nominate a member of the Mayoral Bus Reform Task Force, other stakeholders are included in meetings, and the minutes of these meetings are published. There was a widespread public consultation event, reaching around 5000 residents late last year, to inform the project's work.

Officers have attended both meetings of the Oversight & Scrutiny Committee's Task & Finish Group to which they have been invited, and made presentations at each, which were circulated. The last of these meetings was in February 2020 and officers would be delighted to attend any further meetings of the Overview and Scrutiny Committee's Task and Finish Group which the Committee wishes to schedule.

Items 5.1: Sector-Based Work Academy and High Value Courses and 5.2: Business Growth Service Full Business Case

Q: How can it be ensured that there will be no duplication of work with that being undertaken by the Greater Cambridge Partnership on these measures?

With that in mind will the Board commit to ensuring the most productive use of collaboration between the Combined Authority, the GCP, Cambridgeshire County and Peterborough City Councils, and district councils?

A: The Combined Authority and the Greater Cambridge Partnership (GCP) are actively working together to ensure that there will be no duplication of work between the two organisations, in regard to the commissioning and delivery of the two programmes described by items 5.1 and 5.2. On all business support and skills interventions both organisations consult each other on their plans for the development and commissioning of new interventions.

For instance, GCP officers have been involved in the development of proposals for Business Growth Service over the last 12 months and with colleagues in South Cambridgeshire District Council and Cambridge City on developing an implementation plan for the Business Growth Service. This can be found as the sub-economy delivery plan for Greater Cambridge within Appendix 3 of the Full Business Case. All six constituent councils have been involved in the development of local implementation plans.

Further adaptations to the Business Growth Service that are included in the Full Business Case, to adapt it for COVID recovery, have also been developed in partnership with the GCP, and other colleagues from each of the six constituent councils, within the COVID Economic Recovery Sub-Group.

The GCP have also been proactive in consultation and partnership to develop complementary interventions between the GCP and the CPCA around the Business Growth Service. Officers from the CPCA are currently offering comments and suggestions on the GCPs plans for skills and employment interventions to address the anticipated impact of COVID-19. This involves a potential contract for skills support in Greater Cambridge that would complement that provided by the CPCA's Skills Brokerage. This would provide a complementary and coordinated set of services from the CPCA and the GCP to deliver exceptionally high standards of skills support in Greater Cambridge.

This partnering activity and consultation between the CPCA, the GCP and all the six constituent councils, demonstrates both the Combined Authority Board and Business Board commitment to ensuring the most productive use of collaboration between the Combined Authority, the GCP, Cambridgeshire County and Peterborough City Councils, and district councils.

Q: Can the Combined Authority update the committee on the virement of resources to Covid-19 and its effectiveness?

A: The Combined Authority is using £6million of its available resources has delivered the following support to businesses in response to the impact of COVID 19:

- The COVID19 Capital Grant Scheme: £5.5million approved by the Business Board from the Local Growth Fund, awarded to 132 companies and forecasted to create or safeguard 809 jobs.*
- The Micro Business Capital Grant Scheme: £500,000 approved by the Combined Authority Board from Gainshare. Awarded to 128 companies and forecasted to create or safeguard 278 jobs.*

A virement of £2.5m was made from the Small Capital Growth Grant Scheme to the COVID-19 Capital Grant Scheme as it was unlikely that this funding would have been claimed for growth projects. The remaining £3m was a new allocation from the Local Growth Fund award. The Micro Grant Scheme funding was previously unallocated Capital Gainshare.

The Mayor has been privileged to visit some of the companies which have benefitted from Combined Authority interventions to support local business in its response to COVID-19 and he welcomes this very valid question from the Overview and Scrutiny Committee.

OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No: 5
26th October 2020	PUBLIC REPORT

STRATEGY OVERVIEW OF BUSINESS & SKILLS DIRECTORATE

PURPOSE:

- 1.1. To update the members of the Overview and Scrutiny Committee on the strategic direction and activities of the Combined Authority around Business and Skills

<u>RECOMMENDATION</u>	
Lead Officer:	John T Hill, Director Business & Skills
<p>The Overview and Scrutiny Committee are recommended to:</p> <p>(a) Note the contents of the report</p>	

2. BACKGROUND

- 2.1 The devolution deal and the creation of the Combined Authority gives Cambridgeshire and Peterborough the opportunity to take greater control of the skills system which is so central to achieving our vision of making Cambridgeshire and Peterborough the leading place in the world to live, work and learn.
- 2.2 The acquisition of the Local Enterprise Partnership by the Combined Authority gives Cambridgeshire and Peterborough the opportunity to better integrate and coordinate business growth support and investment with the other three key levers of economic development, namely: skills, housing, transport and infrastructure development.
- 2.3 The purpose of the B&S Directorate is to support businesses to grow and become more productive, in a range of ways which respond to the distinctive needs and characteristics of our different economies. This includes work to support people to have the right skills to access better job opportunities. To expediently respond to the immediate and long term skills needs of new and well established businesses.
- 2.4 The following is an update on how the work of the Combined Authority around business & skills is progressing against our target outcomes of:
 - Doubling the GVA of the area by 2042
 - Increasing the productivity of the area – as measured by GVA/Hour Worked (target to be confirmed)

- Creation of new jobs (target to be confirmed)
- Increasing Apprenticeships by 1,800 additional Apprenticeships over 3 year 2020 – 2023
- Increase in the number of individuals retraining and companies creating jobs to attract new talent into sectors

2.5 **Six key strategies** are designed to realise these goals;

- The Local Industrial Strategy
- The four Sector Growth Strategies
- The COVID 19 Local Economic Recovery Strategy
- The Skills Strategy
- The AEB Commissioning Strategy
- The Market Town Masterplans for Growth

2.5 **Local Industrial Strategy**

- The Local Industrial Strategy (LIS) is being updated through the Local Economic Recovery Strategy (LERS), already approved in draft form and being updated in November against a stronger evidence base. Refreshes of the LERS are scheduled for January & May.
- The LIS is also informed by the Sector Growth Strategies for
 - ICT/Digital Strategy - Complete & integrated into LERS
 - Advanced Materials & Manufacturing (AM&M) - Complete & integrated into LERS
 - AgriTech - submitted to the Business Board in November 2020
 - Life Science & Healthcare - submitted to the Business Board in November 2020

2.6 **Two key interventions** on business support and investment are designed to deliver the outcomes targeted:

- **The Local Growth Fund** – all but £600k of the £147m of funds have now been allocated in the following areas (see appendix 1) that correspond with four of the five Pillars of the LERS

- **Accelerating Start-Ups, Scale-Ups & Set-Ups** – Through Start-up & Growth Finance & Advice - Investment of £19,670,502 potentially creating 13743 jobs
- **Accelerating Hi-Tech Jobs Growth** – Through Innovation & Incubation Centres - Investment of £22,973,882 potentially creating 38677 jobs
- **Accelerating Recovery in Construction** - Through Transport Infrastructure Improvements - Investment of £62,129,000 potentially creating 5191 jobs
- **Retraining & Upskilling for New Jobs** – Through Improved Education Capacity - Investment of £32,819,720 potentially creating 22142 jobs
- **The Business Growth Service** will generate over 1,000 jobs per annum, replacing the Growth Hub. This is the Business Board's flagship programme and most productive job generating investment. It will account for 1 in 3 jobs generated by the business board over the next 6 years.

2.7 The Skills Strategy

Five key interventions are designed to deliver the outcomes targeted:

- **The new University of Peterborough – Phase 1**
 - Academic Delivery Partner appointed – ARU
 - Project management consultants appointed – MACE
 - Building contractor appointed – B&K
 - The build will be a 5300 sqm, 3 storey rectangular building and cost £28.6M. The completion of the build will be June 2022 and doors will open to up to 2000 students in September 2022.
- **The new University of Peterborough – Phase 2**
 - Funding allocation from Getting Building Fund secured. The application is being progressed through the Local Growth Fund Assurance Framework and will be completed by October 2020.
 - Planning application process and building design underway.
 - Procurement of the building contractor and Research Centre Operator being planned.
 - The Programme Management consultants (MACE) working on Phase 1 will support delivery of Phase 2 and ensure that all construction work is managed efficiently.
 - The build will be a 2200m² Research and Development facility to compliment the Phase 1 teaching facility. The completion of the building will be end of January 2022.

- **Increased Apprenticeships**

- In response to the lack of Levy utilisation, the CPCA launched their Levy Pooling Service to unlock the potential of an additional £20m of Apprenticeship funding for the region.
- To date the CPCA Levy Pooling has accumulated a Levy Pot of £5m, which is being utilised by SMEs who have no access to funding for apprenticeships.
- The Skills Brokerage due for mobilisation in November will provide resources to match young talent, with employers and training providers.

- **Retraining Scheme**

- A new pilot to prepare adults for changes to the economy, including those brought about by automation or those that have been disrupted due to Covid-19.
- Targeted towards helping people develop the necessary skills and training to adapt and embrace new ways of working.
- Partners include Marshall Cambridge with 20 new jobs and 130 Apprenticeships, Cambridgeshire & Peterborough NHS Trusts and Care Sector for 200+ new entrants and the Digital Sector to generate more Data Scientists, Computer Programmers, Coders and progress to a new AI Level 7 Apprenticeships.

- **Adult Education**

- The Adult Education Budget had an annual allocation of £11.53m in 2019/20 which increases to £11.8m in 2020/21. The allocation is delivered by 12 grant providers comprised of four local authorities and 8 local further education colleges and 5 independent training providers.
- The strategic and operational intent is to focus on the outcome and impact of adult education participation and achievement for residents who are low skilled or on low pay by:
 - increasing learner progression into FE, apprenticeships and sustainable jobs;
 - increasing social confidence and pay that is linked to adult learning and reducing the skills gaps of priority sectors
 - increasing digital skills to reduce exclusion Post-COVID

2.8 **Market Town Masterplans**

£13.1m has been provisioned from the Combined authority Gainshare fund to invest in projects identified by the people, businesses and local authorities of each of our 11 Market towns. These include:

- £3.1m ringfenced for St Neots and matched against the Future High Streets Fund

- £10m to support the delivery and implementation of the other 10 approved Market Town Masterplans.
- Proposals recently approved from Fenland and Huntingdonshire District Councils include:
 - **St Ives, Huntingdon & Ramsey** – feasibility work and development studies to accelerate delivery of Prospectus for Growth masterplan for each town. In addition, there will be investment for the introduction of footfall counters to better monitor pedestrian flows and visitor numbers, similar in approach in St. Neots that has helped to better plan COVID 19 response initiatives.
 - **Chatteris** – create a project funding pot to support town community groups
 - **Whittlesey** – Installation of interactive flooding signs
 - **Wisbech** – Wisbech ‘Market Place’ improvements The Skills

3.0 FINANCIAL IMPLICATIONS

- 3.1 There are no financial implications put forward in the paper.

4.0 LEGAL IMPLICATIONS

- 4.1 There are no direct legal implications arising from this report’

5.0 APPENDICES

Tables of Investments from the Local Growth Fund against the 5 pillars of our COVID 19, economic recovery strategy.

Appendix 1: Growth investments

LGF Project	Project Description	Primary Sector	Lead Organisation	Region Authority	LGF Amount	Direct Job Creation	Indirect Job Creation	TOTAL Job Creation
Accelerating Start-Ups, Scale-Ups & Set-Ups – Through Start-up & Growth Finance & Advice								
The Business Growth Service	GROWTH COACHING, EQUITY INVESTMENTS, SKILLS & FDI	All	CPCA	Huntingdonshire District Council	£5,407,000	47	5890	5937
Illumina Genomics Accelerator	START-UP TECH ACCELERATOR EQUITY INVESTMENTS	Life Science	Illumina Cambridge Ltd	South Cambridgeshire District Council	£1,000,000	1033		1033
Startcodon Life Science Accelerator	START-UP TECH ACCELERATOR EQUITY INVESTMENTS	Life Science	Start Codon Ltd	South Cambridgeshire District Council	£3,342,250	1730	3460	5190
Ascendal Transport Accelerator	START-UP TECH ACCELERATOR EQUITY INVESTMENTS	Transport	Ascendal Ltd	South Cambridgeshire District Council	£965,000	2	200	202
Medtech Accelerator	START-UP TECH ACCELERATOR EQUITY INVESTMENTS	Life Science	Health Enterprise East	South Cambridgeshire District Council	£500,000	0	0	0
Peterborough & Fens Manufacturing Association	EQUITY INVESTMENT IN START-UP BUSINESS NETWORK	Business Growth	Opportunity Peterborough	Peterborough City Council	£715,000	113	191	304
Terraviva Company Expansion	GROWTH GRANT	Advanced Manufacturing	Terraviva	South Cambridgeshire District Council	£120,000	15	Not available	15
Aerotron Company Expansion	GROWTH GRANT	Advanced Manufacturing	Aerotron Ltd	Fenland District Council	£1,400,000	140	15	155
Agri-Tech Growth Initiative	GROWTH GRANTS	AgriTech	CPCA	CPCA Wide projects	£3,036,252	300	0	300
Growing Places Fund Extension	GROWTH GRANTS	All	CPCA	CPCA Wide projects	£85,000	320	0	320
Signpost to Grant - CPCA Growth Hub	GROWTH GRANTS	All	CPCA	CPCA Wide projects	£120,000	0	0	0
COVID Capital Growth Grant Scheme	GROWTH GRANTS	All	CPCA	CPCA Wide projects	£3,000,000	287	Not available	287
TOTAL					£19,670,502	3,987	9,756	13,743

Accelerating Hi-Tech Jobs Growth – Through Innovation & Incubation Centres								
Hauxton House Incubation Centre	INCUBATOR	Life Science	o2h Ltd	South Cambs District	£438,000	192	138	330
South Fenland Enterprise Park	INCUBATOR	Business Growth	Fenland District Council	Fenland District	£997,032	30	46	76
Photocentric 3D Centre of Excellence	INNOVATION CENTRE	Business Growth	Photocentric Ltd	Peterborough City	£1,875,000	1078	106	1184
Cambridge Biomedical Campus	INNOVATION CENTRE & INCUBATOR	Life Science	Cambridge University Health Partnership	Cambridge City	£3,000,000	880	2204	3084
NIAB - AgriTech Start Up Incubator	INNOVATION CENTRE & INCUBATOR	AgriTech	NIAB	Huntingdonshire District	£2,484,000	990	805	1795
NIAB - Agri-Gate Hasse Fen extension	INNOVATION CENTRE & INCUBATOR	AgriTech	NIAB	East Cambridge District	£599,850	65	510	575
TWI Engineering Centre	INNOVATION CENTRE	Advanced Manufacturing	TWI Ltd	South Cambs District	£2,100,000	104	0	104
Biomedical Innovation Centre	INNOVATION CENTRE & INCUBATOR	Life Science	Cambridge University	Cambridge City	£1,000,000	880	2204	3084
Haverhill Epicentre - Jaynic	INCUBATOR	Life Science	Jaynic Investment LLP	West Suffolk District	£2,600,000	300	1600	1900
TWI Ecosystem Innovation Centre	INNOVATION CENTRE & INCUBATOR	Advanced Manufacturing	TWI Ltd	South Cambs District	£1,230,000	4	150	154
West Cambs Innovation Park	INCUBATOR	Life Science	Uni of Cambridge	Cambridge City	£3,000,000	380	150	530
TTP Life Sciences Incubator	INCUBATOR	Life Science	TTP	South Cambs District	£2,300,000	236	10	246
University of Peterborough Phase 2	INNOVATION CENTRE & INCUBATOR	INNOVATION CENTRE & INCUBATOR	Photocentric Ltd	Peterborough City	£14,600,000	871	1325	2196
Aracaris Capital Living Cell Centre	INNOVATION CENTRE	Life Science	Aracaris Ltd	South Cambs District	£1,350,000	200	0	200
TOTAL					£37,573,882	20757	17920	38677

Accelerating Recovery in Construction - Through Transport Infrastructure Improvements								
Whittlesey King's Dyke Crossing	ROAD IMPROVEMENT	Transport		Peterborough City Council	£8,000,000	315	0	315
Bourges Boulevard Phase 1	ROAD IMPROVEMENT	Transport	Peterborough City	Peterborough City Council	£2,100,000	240	0	240
Bourges Boulevard Phase 2	ROAD IMPROVEMENT	Transport	Peterborough City	Peterborough City Council	£9,200,000	100	0	100
A47/A15 Junction 20	ROAD IMPROVEMENT	Transport	Peterborough City	Peterborough City Council	£6,300,000	228	0	228
Wisbech Access Strategy	ROAD IMPROVEMENT	Transport	Cambridgeshire County	Fenland District Council	£6,000,000	1600	0	1600
Lancaster Way Phase 1 Loan	ROAD IMPROVEMENT	Business Growth	Grovermere	East Cambridge District	£1,000,000	540	0	540
Lancaster way Phase 2 Loan	ROAD IMPROVEMENT	Transport	Grovermere	East Cambridge District	£3,680,000		0	0
Lancaster way Phase 2 Grant	ROAD IMPROVEMENT	Transport	Grovermere	East Cambridge District	£1,455,000		Not available	0
Ely Southern Bypass	ROAD IMPROVEMENT	Transport	Cambridgeshire County	East Cambridge District	£22,000,000	1950	0	1950
Manea & Whittlesea Stations	RAIL IMPROVEMENT	Transport	Cambridgeshire County	Fenland District Council	£395,000	0	0	0
CAM Promotion Company	METRO SYSTEM	Transport	CPCA	CPCA	£999,000	60	33	93
Soham Station	RAIL IMPROVEMENT	Transport	Cambridgeshire County	East Cambridge District	£1,000,000	125	TBC	125
TOTAL					£62,129,000	5158	33	5191

Accelerating Upskilling & Retraining – Through Improved Education Capacity & Provision								
Metalcraft Adv Man Centre	APPRENTICESHIP ACADEMY & INCUBATOR	Advanced Manufacturing	Metalcraft	Fenland District	£3,160,000	14	30	44
University of Peterborough Phase 1	UNIVERSITY	Multi-Sector	CPCA	Peterborough City	£12,500,000	2195	19000	21195
March Adult Education Centre	SKILLS TRAINING CENTRE	Multi-Sector	Cambridgeshire Skills	Fenland District	£400,000	141	0	141
PRC Food Manufacturing Centre	APPRENTICESHIP ACADEMY	Food Processing	Peterborough City Council	Peterborough City	£586,000	53	0	53
Endurance Skills Training Centre	APPRENTICESHIP ACADEMY	Transport	Endurance Estates Ltd	Huntingdonshire District	£2,400,000	94	575	669
iMET Skills Training Centre	APPRENTICESHIP ACADEMY	Advanced Manufacturing	Camb Regional College	Huntingdonshire District I	£10,500,000	1	0	1
CITB Construction Academy	APPRENTICESHIP ACADEMY	Construction	CITB	Kings Lynn & West Norfolk	£450,000	1	0	1
CRC Construction Skills Hub	APPRENTICESHIP ACADEMY	Construction	Camb Regional College	Huntingdonshire District	£2,500,000	18	20	38
AEB Innovation Grant	SKILLS TRAINING GRANTS	Multi-Sector	CPCA	CPCA Wide	£323,720	0	0	0
TOTAL					£32,819,720	2517	19625	22142

STRATEGY OVERVIEW OF BUSINESS & SKILLS DIRECTORATE



Skills Strategy

Improving the Flow of Appropriate Skills to Feed Business Growth

Local Industrial Strategy

Enabling & Accelerating Higher Value Jobs Creation

Local Growth Funds

Co-Investing in the Costs of Business Growth & Re-Location

Strategic Investments & Market Towns

Innovation and Employment Space to Raise Productivity



CAMBRIDGESHIRE AND PETERBOROUGH OVERVIEW AND SCRUTINY MEETING	AGENDA ITEM No: 6
26 OCTOBER 2020	PUBLIC REPORT

DIGITAL CONNECTIVITY UPDATE

1.0 PURPOSE

- 1.1. To respond to the Overview & Scrutiny Committee's request for an update on the Digital Connectivity Programme.

<u>RECOMMENDATION</u>
<p>The Overview & Scrutiny Committee is recommended to:</p> <p>(1) Note the update on the Digital Connectivity Programme.</p>

2.0 BACKGROUND

- 2.1. The Digital Connectivity Programme is managed by Cambridgeshire County Council's Connecting Cambridgeshire team, which was set up in 2011 to facilitate Superfast Broadband delivery across Cambridgeshire and Peterborough.
- 2.2. An update on the programme was taken to the Combined Authority's June Housing and Communities Committee and included approval for a reduction in the overall budget allocation. This paper has been included in this report.
- 2.3. Since the June Housing and Communities Committee, there have been two significant areas of progress within the programme, which will be of interest to Members.
- 2.4. As part of the Keeping Everyone Connected work stream, a 'top-up' mechanism funded by the Combined Authority (to support the Government's Rural Gigabit voucher scheme) was launched in September. A number of rural communities have already engaged with the scheme and some have accessed

the vouchers which will enable full fibre connectivity to be delivered to some of the most challenging rural areas. More information on this work stream can be seen in paragraph 2.6 of the Connecting Cambridge June Housing Committee paper.

- 2.5. Public access Wi-Fi rollout is continuing in East Cambridgeshire, with deployment to Littleport underway and to Huntingdonshire Market Towns. The Huntingdonshire service was launched this week in St Neots. More information can be seen in paragraph 2.9 of the Connecting Cambridge June Housing Committee paper.

3.0 FINANCIAL IMPLICATIONS

- 4.1 There are no additional financial implications arising from this report.

4.0 LEGAL IMPLICATIONS

- 5.1 There are no additional financial implications arising from this report.

5.0 Appendices

- 5.1. Digital Connectivity Housing Committee report June 2020

[Connecting Cambridge June Housing Committee paper](#)

<u>Source Documents</u>	<u>Location</u>



HOUSING AND COMMUNITIES COMMITTEE	AGENDA ITEM No: 2.5
22 JUNE 2020	PUBLIC REPORT

CONNECTING CAMBRIDGESHIRE PROGRAMME UPDATE

1.0 PURPOSE

- 1.1. To update the Committee on the progress of the digital infrastructure programme, including a reduction in the overall budget allocation in the light of emerging commercial plans and Government funding decisions for mobile coverage across Cambridgeshire and Peterborough.

<u>DECISION REQUIRED</u>	
Lead Member:	Cllr Chris Boden, Committee Chair
Lead Officer:	Paul Raynes, Director of Delivery & Strategy
Forward Plan Ref: N/A	Key Decision: No
The Housing and Communities Committee is recommended to: (a) Note the progress in relation to the provision of digital connectivity infrastructure across Cambridgeshire and Peterborough. (b) Note the overall digital infrastructure budget allocation reduction from £5.6m to £4.3m, in line with the decision taken by the CPCA board on 3 rd June. (c) Approve the establishment of two additional work streams to support Covid-19 related business recovery activities and the rollout of “Smart” technology to Cambridgeshire market towns, within the reduced budget allocation. (d) Delegate to the Director of Delivery and Strategy in consultation with the Chair of the Housing and Community Committee the approval of the detailed business plan for the digital infrastructure delivery programme for 2020-2022.	Voting arrangements Simple majority of all Members

2.0 BACKGROUND

- 2.1 In recognition of the growing reliance on digital connectivity, the Connecting Cambridgeshire Programme was set up by Cambridgeshire County Council in 2011 to facilitate Superfast Broadband delivery across Cambridgeshire and Peterborough to almost 50% of homes and business that at that time were not covered by commercially deployed digital infrastructure. The programme combined funding from Cambridgeshire County Council, Peterborough City, EU, Government and industry contributions.
- 2.2 In 2018 the Cambridgeshire and Peterborough Combined Authority (CPCA) Board allocated up to £5.6m in order to further expand the programme to deliver challenging aspirations to considerably increase the full fibre footprint, improve mobile coverage and extend free public access Wi-Fi to open spaces in Cambridgeshire's market towns. The expanded programme is being delivered in partnership between the County Council, the CPCA and its constituent Local Authorities.
- 2.3 The increasing importance of digital connectivity in almost all aspects of 21st century living from economic activity through to community well-being has been both expedited and highlighted by the Covid-19 crisis. This has required many Cambridgeshire and Peterborough businesses and communities to work, communicate and live in very different ways almost overnight, with digital connectivity underpinning many of these changes.
- 2.4 Since the expansion of the Connecting Cambridgeshire Programme in 2018 there has been significant progress towards the extended targets, including the establishment of the new "Enabling Digital Delivery" team to facilitate digital infrastructure rollout and stimulate additional commercial investment. This has attracted positive national attention from Government and Industry as one of the first in the country, and several other Combined Authorities and Local Authorities have since followed the approach. *Appendix A Connecting Cambridgeshire Digital Connectivity Programme – Review Report 2019-20* includes more details of targets and progress to date, along with further information about the proposed changes to the programme going forward in response to the Covid-10 pandemic.
- 2.5 The approach for improved mobile coverage is set out in more detail in *Appendix A Connecting Cambridgeshire Digital Connectivity Programme – Review Report 2019-20*. In summary, although key activities to support improvements to coverage will continue, the plans for the £1bn "Shared Rural Network" (SRN) programme that have recently been agreed by Government and the mobile industry mean that previous plans for local investment in telecommunications infrastructure would potentially duplicate the SRN programme and therefore offer poor value for money. Accordingly the overall programme budget has been reduced and re-profiled to support other areas of activity.
- 2.6 This includes the establishment of the "Keeping Everyone Connected" work stream to focus on supporting businesses, communities and public service delivery in the immediate response to and longer term recovery from the impacts of the Covid-19 pandemic.

- 2.7 Further details of the Keeping Everyone Connected work stream are set out in Appendix A *Connecting Cambridgeshire Digital Connectivity Programme – Review Report 2019-20*. In summary this includes the provision of matched funding of £430k from the CPCA subject to a successful application to the EU ESIF (European Structural Investment Fund) programme to draw down funding to support a business grants scheme for small and medium sized businesses to help them transition to increased reliance on digital technology, to support increased productivity and help increase the resilience of the local economy to the economic consequences of the Covid-19 crisis.
- 2.8 As well as supporting public service delivery during this time of unprecedented demand on digital connectivity, the Keeping Everyone Connected work stream also includes activities to support greater digital inclusion across communities and a focus on ensuring that social housing residents are not excluded from future facing digital infrastructure provision.
- 2.9 The technology, opportunities and delivery imperatives associated with digital connectivity infrastructure continue to evolve rapidly, with the landscape having changed significantly even since the CPCA digital infrastructure elements of the Connecting Cambridgeshire Programme were established in 2018. In addition to the public access Wi-Fi deployments to market towns which are already underway (further details at Appendix A *Connecting Cambridgeshire Digital Connectivity Programme – Review Report 2019-20*), a wider project “Advanced Communications and Emerging Technologies” is proposed which will help to ensure that the CPCA area, and market towns in particular continue to be at the leading edge. This includes an initial small-scale 18 month “Smart Places” work package which will deploy and trial “smart” technology to several market towns.

SIGNIFICANT IMPLICATIONS

3.0 FINANCIAL IMPLICATIONS

- 3.1 As outlined in 2.5 above, the new “SRN” programme is set to improve the mobile coverage for the area within the next few years and this has enabled the overall CPCA funding for the digital infrastructure programme to be re-profiled and reduced, including provision for Covid-19 response and recovery activities.
- 3.2 The overall reduction in investment from £5.6m to £4.3m was agreed at the CPCA Board on 3rd June 2020 as part of the Medium Term Financial Plan.
- 3.3 The revised profile of expenditure, including the “Keeping Everyone Connected” business support programme is set out below. Nb It is anticipated that CPCA funding of £500k will leverage further EU ESIF (European Structural Investment Fund) funds. Further details are set out at Appendix A *Connecting Cambridgeshire Digital Connectivity Programme – Review Report 2019-20*

	Work stream	2018/19 (£)	2019/20 (£)	2020/21 (£)	2021/22 (£)	Total (£)
1	Enabling Digital Delivery	125,000	125,000	125,000	125,000	500,000
2	Full Fibre footprint	-	-	150,000	1,550,000	1,400,000
3	Public Access Wi-Fi		20,000	360,000	-	380,000
4	Mobile coverage improvements (2G + 4G)	-	55,000	25,000	200,000	245,000
5	Programme resources for delivery of CPCA work streams	137,500	140,500	160,000	160,000	598,000
6	Advanced Connectivity & Emerging Technologies for market towns & 5G testbed & trials	-	-	225,000	175,000	380,000
7	Keeping Everyone Connected (Covid-19 Response & Recovery)			250,000	250,000	500,000
	Totals	262,500	340,500	1,295,000	2,460,000	4,358,000

4.0 LEGAL IMPLICATIONS

- 4.1 The devolution deal for the Combined Authority area (June 2016) outlined the importance of digital connectivity to the objectives of the new organisation. The Cambridgeshire and Peterborough Combined Authority Order 2017 (S I 2017/251) provided a general power of competence detailed at Part 4, Article 11 of the Order enabling it to fund projects in furtherance of its economic ambitions.
- 4.2 Grant funding raises issues of state aid and procurement. In order to comply with EU competition law it is confirmed that the following actions will be undertaken as part of the delivery programme:
- (a) Any public funding which could be deemed as a market intervention in the telecommunications market will be assessed to determine if the funding is to be deployed on a 'state aid' or 'no aid' basis.
 - (b) With the exception of the Superfast Broadband Rollout Phases 3 and 4 (state aid exemption already in place), delivery is intended to be on a 'no aid' basis. However, if any funding deployment is assessed as a potential 'state aid', an approval for deployment of state aid will be sought from the appropriate authorities.
 - (c) In commissioning any services in delivery of the programme, any contract is to be procured in line with the Combined Authority's contract rules and statutory procurement rules.

- 4.3 The meeting shall be conducted in accordance with Parts 2 and 3 of the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020.

5.0 OTHER SIGNIFICANT IMPLICATIONS

- 5.1 There are no other significant implications

6.0 APPENDICES

- 6.1. Appendix 1 *Connecting Cambridgeshire Digital Connectivity Programme – Review Report 2019-20*

<u>Background Papers</u>	<u>Location</u>
N/A	



Appendix 1 Connecting Cambridgeshire Digital Connectivity Programme - Review Report 2019-2020

Introduction

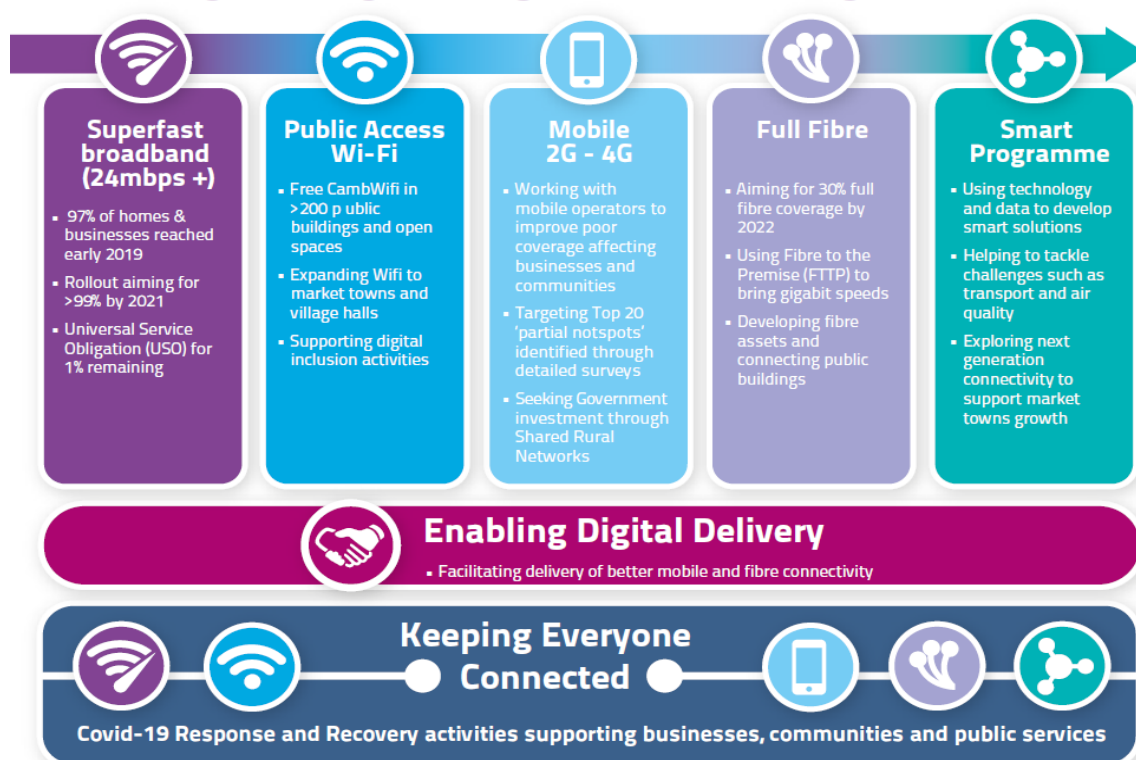
Already a leading digital economy, Cambridgeshire and Peterborough has an ambitious agenda to optimise private and public sector investment in future-facing connectivity to underpin the region's economic strength, support businesses and communities, and deliver sustainable public services. This annual Review Report for 2019-2020 provides an overview of the work underway to significantly improve broadband, mobile and public access Wi-Fi coverage, whilst securing future proof full fibre and 5G networks to take advantage of emerging technology.

In March 2018, the Cambridgeshire and Peterborough Combined Authority (CPCA) Board approved funding to support the expansion of the existing Connecting Cambridgeshire Programme to deliver better digital connectivity across Cambridgeshire and Peterborough. This included setting up a dedicated Enabling Digital Delivery (EDD) team to facilitate the delivery of mobile and full fibre networks.

The Coronavirus pandemic has highlighted the importance of digital connectivity and society's increasing reliance upon it in a rapidly evolving technical and commercial landscape. Part of the work of the Connecting Cambridgeshire Programme team during the initial stages of the pandemic has been to assist telecommunications companies in their work to maintain and extend telecoms networks across Cambridgeshire & Peterborough as much as possible. A new 'Keeping Everyone Connected' work stream has been established to provide a focus on digital connectivity in the immediate response period and as part of recovery planning.

The Connecting Cambridgeshire programme currently includes work streams across all aspects of digital connectivity infrastructure, each with challenging targets. The programme was set up by Cambridgeshire County Council in late 2011, with an initial focus on Superfast Broadband services of 24mbps+. It now incorporates work across five different areas of digital communications technology and two cross-cutting work streams:

Connecting Cambridgeshire Digital Connectivity Programme Overview



Superfast broadband and Full Fibre

The Superfast Broadband (SFBB) rollout, led by Cambridgeshire County Council, has extended access to superfast broadband to around 120,000 homes and businesses across the Cambridgeshire and Peterborough that would not have been able to get it otherwise. Combined with commercial coverage, the SFBB rollout has brought high speed internet access of at least 24Mbps to over 97.7% of premises across the county.

From being well behind the national average at the start of the programme, the area is now above the national average, and remains ahead of Government targets. Cambridgeshire and Peterborough have some of the highest take-up of SFBB services in the country - at almost 70% for Superfast (FTTC) and over 30% for Fibre to the Premises (FTTP) services.

A fourth phase of the SFBB rollout is underway, mainly targeting hard to reach rural premises, aiming to achieve over 99% superfast coverage by the end of 2020 (subject to the impact of the Covid-19 outbreak).

The latest Fibre to the Premise (FTTP) technology is being used, which means homes and businesses can upgrade to faster, more reliable speeds of 300Mbps (or more) now or in the future. Full fibre networks support the fastest, most reliable internet access - capable of gigabit speeds of 1000 mbps - which are future-proof and provide the backbone for 4G and future 5G mobile services.

Connecting Cambridgeshire has a target to achieve over 30% full fibre coverage across Cambridgeshire and Peterborough by 2022, through a mix of direct intervention and stimulating the market to provide commercial coverage. Progress is on track with full fibre coverage approaching 20% by May 2020. However in the light of emerging government policy and plans to dramatically increase fibre availability across the UK, as part of the "Outside In" programme, this target is subject to further review. Once the immediate impacts of the Covid-19 crisis are better understood it is anticipated that both the Superfast and Full Fibre coverage targets will be reviewed, likely to be towards the latter end of 2020.

The current approach to increasing the fibre footprint across the county is based on a combination of increasing supply via deployment of fibre ducting in transport schemes and market stimulation activities to facilitate commercial investment. This has seen some significant successes in the last few years with all commissioning bodies in the area approving policy changes to incorporate fibre ducting in new infrastructure schemes and plans in place to deploy fibre in a number of transport schemes. These include the A428 upgrade, the Kings Dyke scheme, the Chisholm Trail in Cambridge and a number of others.

Commercial full fibre deployments already in progress or announced for 2020/2021 include: Peterborough, Cambridge and Ely, in addition to the existing full fibre services available in March and Chatteris. Active conversations are underway with market investors to promote further full fibre rollout to other Cambridgeshire market towns and commercially viable rural areas.

Rural areas which are not expected to attract commercial investment in full fibre fall within “intervention” schemes, utilising public funding. In addition to the “Superfast” rollout and the forthcoming “Outside In” programme this includes signposting and promoting take-up of government gigabit vouchers funding schemes that have already helped over 400 businesses and nearby residents install high speed broadband connections in both urban and rural areas of the county.

Government funding has also been accessed to provide fibre upgrades to 109 public sector buildings in rural locations over the last year.

Public Access Wi-Fi

Free public access Wi-Fi has an important part to play in supporting struggling high streets particularly in areas where mobile coverage is poor. It can also contribute to supporting health and well-being, and digital inclusion in areas of higher deprivation.

Free “CambWifi” public access Wi-Fi is already available at over 150 sites across the county including libraries, leisure centres, community centres, children’s centres, sheltered housing schemes, council buildings, and some open spaces. This is being further expanded so that more people can get online in public buildings, open spaces and retail centres around the county.

“CambWifi” is currently being deployed to around 35 village halls and community buildings, using grant funding from the Department of Health and the CPCA funding is also supporting the wider rollout of public access Wi-Fi to open spaces in Cambridgeshire market towns.

Deployment of all public access Wi-Fi schemes has slowed since March given significant supply chain issues, however all schemes continue to progress, albeit slower than originally anticipated. The public access Wi-Fi solutions for Cambridgeshire market towns have proved to be particularly problematic in terms of technology design and affordability and are running significantly behind the initial timescales which would have seen all deployments completed by March 2020.

However after some trial and error an optimised design has been agreed for all market towns which utilises the respective District Council’s underpinning CCTV network and expands the capacity to incorporate Wi-Fi access points which are then integrated to the shared “EastNet” public services network. Given the integration with existing CCTV networks it is vital that the District Councils have full assurance that the CCTV services will not be impacted by the proposed design. This has required some complex partnership working and supplier cooperation across multiple Cambridgeshire Local Authorities and Town Councils. This has taken longer to deliver but it provides a more efficient and cost effective solution going forward.

As a result all market town Wi-Fi deployments are now on track, with some already completed, others in active deployment or in the final design and approval stages. Deployment completion dates are not currently known as equipment supply chains are presently disrupted and several of the key suppliers have staff furloughed in response to the Covid-19 crisis. However the situation is being closely monitored and if the current conditions continue a firm timeline for all deployments is expected by late June/early July 2020. The table below gives the current status across all market towns.

District	Town	Status
ECDC	Ely	Completed 2019
ECDC	Soham	Completed 2019
ECDC	Littleport	Deployment currently underway
HDC	St Neots	Design agreed, subject to final approval from HDC. Planned to be the first deployment in Huntingdon to test CCTV integration.
HDC	Ramsey	Design agreed, subject to final approval from HDC, will follow St Neots rollout.
HDC	Huntingdon	Design agreed, subject to final approval from HDC, will follow St Neots rollout.
HDC	St Ives	Design agreed, subject to final approval from HDC, will follow St Neots rollout.
FDC	March	Awaiting final design and subject to final approval from FDC
FDC	Chatteris	Pilot completed and service available since December 2019. However the design will be modified to comply with the overall Fenland network design. Awaiting final design and subject final approval from FDC before modifications are undertaken
FDC	Whittlesey	Awaiting final design and subject to final approval from FDC
FDC	Wisbech	Awaiting final design and subject to final approval from FDC

Mobile

Since the CPCA funded mobile work stream began in 2018, the technical and commercial landscape has changed considerably. A modified approach for mobile coverage was agreed in 2019, which brought 2G, 4G, and 5G work streams together and adopted a multi-layered approach, focusing on the “top 20” locations with coverage issues whilst continuing to explore options for intervention in the market.

However, the establishment of the government and mobile operators’ Shared Rural Network (SRN) programme has changed the situation considerably. The SRN programme includes joint investment of £1billion from government and industry to increase 4G coverage to at least 95% of the UK by 2026. This will be achieved in part by a new infrastructure sharing agreement between the four mobile operators to share assets in areas of low population density which would otherwise not be commercially viable.

The proposed SRN was discussed at a roundtable event chaired by Mayor Palmer in December 2019, however the agreement between government and the mobile operators was only finally signed on 9 March 2020. The timetable for the SRN programme delivery is subject to review given the challenges of the Covid-19 pandemic.

As a result of the establishment of the SRN a revised mobile strategy is proposed which will include continued focus on the “top 20” locations (see below), but with increased emphasis on “barrier busting” and close liaison/lobbying with both government and the mobile operators to influence the SRN programme to address coverage issues in Cambridgeshire and Peterborough early on in the programme. This includes liaison with local businesses and communities to demonstrate and aggregate demand, which will help to develop an effective lobbying approach.

The list of ‘partial notspots’ includes communities, market towns, road and rail routes and business/research sites, where better mobile phone coverage would benefit the economy and communities. These have been identified by comparing detailed local surveys commissioned by

Cambridgeshire County Council and the latest Ofcom data. The list is representative of the range of mobile coverage issues affecting the area and is not in order of priority.

'Top 20' locations for mobile coverage improvements in Cambridgeshire & Peterborough

1	Whittlesey
2	Waresley & Gamlingay
3	St Ives Town Centre
4	Soham Town Centre
5	Ramsey & roads incl. B1093 to Upton
6	Parsons Drove & surrounding roads
7	Old Weston & surrounding roads
8	March - Station
9	Manea & roads near B1093
10	Littleport Town Centre & Station
11	Kirtling & surrounding roads
12	Hinxton - Wellcome Genome Campus
13	Hardwick & roads near Madingley, Dry Drayton & Girton
14	Ely Cathedral & City Centre
15	Chatteris
16	Cambridge Station
17	Bartlow roads & near Horseheath, West Wickham,
18	Barnack - roads and surrounding area
19	Babraham – roads and villages near A11/ A505
20	Alconbury Weald – new homes and Enterprise Zone

Advanced Connectivity and Emerging Technology

Advanced data techniques, sensor technology and digital connectivity are creating opportunities for better productivity and innovative solutions, which can positively impact on business growth, community well-being and the delivery of public services.

Technologies such as Machine learning (AI), Internet of Things (IoT) concepts and new ways of collecting, distributing and visualising data are increasingly being used across a wide range of sectors, including water and flood management, energy management, remote healthcare and diagnostics, advanced manufacturing and transport related services.

It is proposed that 'Smart' technologies, such as real-time transport information, that have been developed by the Smart Cambridge programme through the Greater Cambridge Partnership (GCP) are extended to bring digital solutions to some of Cambridgeshire's market towns. This follows the St Neots Smart Places pilot, funded by the CPCA, which was set up to help to address some of the challenges identified in the St Neots Masterplan and the Neighbourhood Plan. A [Discovery Phase Report and Recommendations](#) was published at the conclusion of the work.

Over the next 18 months, Smart Places projects will be established to trial 'smart' technology and data solutions and the development of low cost "Internet of Things" (IoT) networks that are suitable for Cambridgeshire market towns.

SmartPanels have been developed with the University of Cambridge to display location specific real-time and static travel information on large screens in an easy to read format giving people the information they need to make more sustainable travel choices. Pocket SmartPanels also provide real time bus and train information via smartphones. To date, SmartPanels have been installed in

the foyers of c20 public buildings and private businesses in the Greater Cambridge area and as part of this project will be deployed to key market town locations to provide local travel updates.

Enabling Digital Delivery

Funded by the CPCA, Connecting Cambridgeshire was among the first in the country to set up a dedicated Enabling Digital Delivery (EDD) service to remove barriers to the delivery of future-proof digital connectivity. The team facilitate private sector investment for full fibre networks and next generation mobile phone coverage across the area.

The EDD service underpins all aspects of the Programme delivery by working with network providers, telecoms operators, housing developers, and council teams to resolve a wide range of fixed and mobile infrastructure issues including wayleaves, street works permits, and infrastructure problems and planning.

The service is being used as an exemplar for other local authorities, and had developed Streetworks Guide to share learning and best practice about working collaboratively with contractors to maximise efficient use of resources and minimise conflicts, delay and costs.

The service is also providing key transport, business and housing data to help network providers plan future investments and working with major housing developers to ensure full fibre and mobile connectivity is planned for new housing developments that would otherwise have had poor coverage.

Keeping Everyone Connected

The global Covid-19 crisis has highlighted the critical role of digital connectivity for families and wider communities staying in touch and allowing the rapid transition to home working for many businesses. As both the reliance on and the challenges of maintaining digital infrastructure deployment during the pandemic became clearer, activities supporting Covid-19 response and recovery have been pulled together into a separate “Keeping Everyone Connected” sub-programme. The key elements of the programme are shown in the diagram below:



Businesses support grant scheme

The Covid-19 outbreak has had a fundamental impact on the UK's economy. Digital infrastructure has been absolutely key to supporting people and businesses through the crisis. Looking to the future, digital connectivity will also be key to shaping and driving the recovery, as we all seek to return to normal, while managing any ongoing risk from Covid-19.

In this challenging economic environment it is vital that we support the region's businesses. Digital technologies can help SMEs adapt their operations to improve performance, productivity and resilience in the new more difficult trading environment.

An outline proposal has already been submitted to the Ministry of Housing, Communities and Local Government (MHCLG) who oversee the relevant EU funding stream and approval to submit a full application form has been granted. Subject to a successful outcome, the Combined Authority funding will leverage an additional £630,000 European funding for digital technology business grants. Total funding available for grants will be £1,200,000. The grants of between £2,000 and £10,000 have the potential to assist around 300-400 businesses across Cambridgeshire & Peterborough. The grant scheme will run from October/November 2020 for 6-12 months.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Cambridgeshire and Peterborough Combined Authority Forward Plan of Executive Decisions

Published Friday 16 October 2020

Purpose

The Forward Plan sets out all of the decisions which the Combined Authority Board and Executive Committees will be taking in the coming months. This makes sure that local residents and organisations know what decisions are due to be taken and when.

The Forward Plan is a live document which is updated regularly and published on the [Combined Authority website](#) (click the Forward Plan' button to view). At least 28 clear days' notice will be given of any key decisions to be taken.

What is a key decision?

A key decision is one which, in the view of the Overview and Scrutiny Committee, is likely to:

- i. result in the Combined Authority spending or saving a significant amount, compared with the budget for the service or function the decision relates to (usually £500,000 or more); or
- ii. have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

Non-key decisions and update reports

For transparency, the Forward Plan also includes all non-key decisions and update reports to be considered by the Combined Authority Board and Executive Committees.

Access to reports

A report will be available to view online one week before a decision is taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on this notice can be requested from Robert Parkin, Chief Legal Officer and Monitoring Officer for the Combined Authority at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk.

The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may be discussed in private. If you want to make representations that a decision which it is proposed will be taken in private should instead be taken in public please contact Robert Parkin, Chief Legal Officer and Monitoring Officer at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk at least five working days before the decision is due to be made.

Notice of decisions

Notice of the Combined Authority Board's decisions and Executive Committee decisions will be published online within three days of a public meeting taking place.

Standing items at Executive Committee meetings

The following reports are standing items and will be considered by at each meeting of the relevant committee. The most recently published Forward Plan will also be included on the agenda for each Executive Committee meeting:

Housing and Communities Committee

1. £100m Affordable Housing Programme Update
2. £70m Cambridge City Council Affordable Housing Programme: Update
3. £100k Homes and Community Land Trusts Update

Skills Committee

1. Budget and Performance Report
2. Employment and Skills Board Update

Transport and Infrastructure Committee

1. Budget Monitor Update
2. Performance Report

Transport and Infrastructure Committee – 4 November 2020

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
1.	Fenland Regeneration Stations	Transport and Infrastructure Committee	4 November 2020	Decision	To consider the outcomes of the business case and a proposal to approve the drawdown of budget to proceed to the next stage and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.
2.	Cambourne to Cambridge CAM Corridor	Transport and Infrastructure Committee	4 November 2020	To note	To report back to the Committee on the on-going review of potential alternative route option(s) for the Cambourne to Cambridge CAM corridor.	Relevant internal and external stakeholders	Kim Sawyer Chief Executive	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
3.	Local Transport Plan CAM Sub Strategy	Transport and Infrastructure Committee	4 November 2020	Decision	To consider the outcomes of the consultation and to make recommendations on the adoption of the Local Transport Plan CAM Sub Strategy to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.
4.	CAM Special Purpose Vehicle - Budget and Progress Update	Transport and Infrastructure Committee	4 November 2020	Key decision 2020/067	To provide an update on the progress of the project (including the procurement) and budget.	Relevant internal and external stakeholders	Kim Sawyer Chief Executive	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5.	A47 Dualling	Transport and Infrastructure Committee	4 November 2020	Decision	To provide an update on the A47 Dualling	Relevant internal and external stakeholders	Paul Raynes Director of Delivery	Mayor James Palmer	It is not anticipated that there will be any documents

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					project and next steps.		and Strategy		other than the report and relevant appendices to be published.
6.	March Area Transport Study	Transport and Infrastructure Committee	4 November 2020	Decision	To summarise work on the March Area Transport Study Quick Win Programme to date, consider a recommendation to approve a budget to construct the programme of Quick Wins as part of the March Area Transport Strategy and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
7.	Coldhams Lane Roundabout	Transport and Infrastructure Committee	4 November 2020	Decision	To provide an update and an assessment on what partner funding contribution opportunities may be available to support greater enhancements at Coldhams Lane Roundabout. Also to present updated designs, costs and programme for consultation.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Housing and Communities Committee – 9 November 2020

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
8.	£100m Affordable Housing Programme Scheme Approvals – November 2020	Housing and Communities Committee	9 November 2020	Key Decision 2020/062	To consider and approve allocations to new schemes within the £100m Affordable House Programme	Relevant internal and external stakeholders	Roger Thompson, Director of Housing and Development	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
9.	Housing Market Assessment – Geographical Challenges	Housing and Communities Committee	9 November 2020	Decision	To receive an update on the study into the Housing Needs of Specific Groups commissioned by the local authorities.	Relevant internal and external stakeholders	Roger Thompson, Director of Housing and Development	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Skills Committee – 9 November 2020

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
10.	Kickstart Scheme	Skills Committee	9 November 2020	Decision	To consider mobilisation plans for the Kickstart Scheme to enhance job creation in Cambridgeshire and Peterborough and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Economic Growth & Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11.	Local Economic Recovery Strategy Update	Skills Committee	9 November 2020	Decision	To review the Local Economic Recovery Strategy with further evidence-based insight.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Economic Growth & Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
12.	Lifetime Skills Guarantee and Post-16 Education	Skills Committee	9 November 2020	Decision	To provide an update on recent government funding developments and the Combined Authority's engagement to either administer or facilitate the schemes locally.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Economic Growth & Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13.	University of Peterborough Phase 2: Incorporation of PropCo2 [May contain exempt appendices]	Skills Committee	9 November 2020	Decision	To consider proposals for the incorporation of PropCo2 for the University of Peterborough and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Economic Growth & Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Board – 25 November 2020

Governance Items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
14.	Minutes of the meeting on 28 October 2020	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Decision	To approve the minutes of the previous meeting.	Relevant internal and external stakeholders	Richenda Greenhill Democratic Services Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.
15.	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
16.	Appointment of Chief Executive of OneCAM Ltd	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Decision	To appoint the Chief Executive of OneCAM Ltd	Relevant internal and external stakeholders	Kim Sawyer Chief Executive	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.
17.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Decision	To provide an update on the revenue and capital budgets for the year to date	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Councillor Steve Count Lead Member for Investment and Finance	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
18.	Draft 2021-22 Budget and Medium Term Financial Plan to 2024-25 for public consultation	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Decision	To approve the Draft Budget for 2021/22 and the Medium Term Financial Plan to 2024/25 for consultation purposes and approve the timetable for consultation and those to be consulted.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Councillor Steve Count Lead Member for Investment and Finance	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Mayoral decision

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
19.	Allocation of Additional Pothole funds to Highways Agencies	Mayor James Palmer	25 November 2020	Key decision 2020/080	To consult the Board and allocate pothole grants to Cambridgeshire County Council and Peterborough City Council to meet expenditure incurred by them as Highways Authorities.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
20.	CAM Special Purpose Vehicle – Budget Update and Award of the CAM Conceptual Design Contract	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Key Decision 2020/068	To provide an update on the progress of the project (including the procurement) and budget, and seek approval to award the CAM Conceptual Design Contract.	Relevant internal and external stakeholders	Kim Sawyer Chief Executive	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
21.	Fengate Phase 1	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Key Decision 2020/079	To summarise the outcome of the Strategic Outline Business Case and seek approval for funding to commence the Full Business Case and detailed design.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
22.	Wisbech Rail	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Decision	To provide an update on the progress of Wisbech Rail and next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
23.	Market Towns Programme Investment Prospectus – Approval of Second Tranche of Recommended Projects [May contain exempt appendices]	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Key Decision 2020/042	To approve the second tranche of recommended projects under the Market Towns Programme Investment Prospectus.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

By recommendation to the Combined Authority Board

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
24.	Fenland Regeneration: Stations	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Key Decision 2020/063	To consider the outcomes of the business case and the recommendations of the Transport and Infrastructure Committee on proposals to approve the drawdown of budget to proceed to the next stage.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
25.	Local Transport Plan CAM Sub Strategy	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Key Decision 2020/074	To consider the outcomes of the consultation and recommendations regarding the adoption of the Local Transport Plan CAM Sub Strategy.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
26.	March Area Transport Study	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Key Decision 2020/075	To consider a recommendation to approve a budget to construct the programme of Quick Wins as part of the March Area Transport Strategy.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
27.	A47 Dualling	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Decision	To provide and update on the A47 Dualling project and next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Skills Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
28.	University of Peterborough Phase 2: Incorporation of PropCo2 [May contain exempt appendices]	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Key Decision 2020/076	To approve the incorporation of PropCo2 for the University of Peterborough.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Economic Growth & Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
29.	Local Growth Fund Programme Management November 2020	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Key Decision 2020/060	To review the Local Growth Fund budget and amend as required.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
30.	Growth Deal Project Proposals November 2020	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Key Decision 2020/069	To review and approve the recommendations from the Business Board for individual project funding.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	Local Economic Recovery Strategy Update	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Decision	To update members on the latest version of the Local Economic Recovery Strategy following further evidence-based insight.	Relevant internal and external stakeholders including Skills Committee	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
31.	2020-21 Business Board Annual Report and Delivery Plan	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	To note	To note the Business and Skills Annual Report and Delivery Plan.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
32.	iMET Project Local Growth Fund Recovery [May contain exempt appendices]	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Key Decision 2020/078	To approve recommendations for the recovery of Local Growth Funding from the iMET project.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
33.	Kickstart Scheme	Cambridgeshire and Peterborough Combined Authority Board	25 November 2020	Key Decision 2020/066	To approve mobilisation Plans for the Kickstart Scheme to enhance job creation in Cambridgeshire and Peterborough.	Relevant internal and external stakeholders including the Skills Committee	John T Hill Director of Business and Skills	Austen Adams Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Transport and Infrastructure Committee 6 January 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
34.	A16 Norwood Improvements	Transport and Infrastructure Committee	6 January 2021	Decision	To provide a summary of the outcomes of the Strategic Outline Business Case and seek the approval of the Combined Authority Board to proceed to Outline Business Case.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Housing and Communities Committee 11 January 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
35.	The role of the Housing & Communities Committee in relation to tourism	Housing and Communities Committee	11 January 2021	Decision	To clarify the role of the Committee in relation to tourism.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Skills Committee 11 January 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
36.	Adult Education Budget Annual Review	Skills Committee	11 January 2021	Decision	To update Members following the first year of local delivery of the Adult Education Budget.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
37.	Local Economic Recovery Strategy: Updated refresh	Skills Committee	11 January 2021	Decision	To update Members on the latest version of the Local Economic Recovery Strategy following further evidence-based insight.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
38.	Business Growth Service Mobilisation Update	Skills Committee	11 January 2021	Decision	To update Members on progress made with mobilising the Business Growth Service.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
39.	University of Peterborough Update	Skills Committee	11 January 2021	Decision	To provide an update on progress on the University of Peterborough.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									appendices to be published.
40.	Insight & Evaluation Programme – Local Industrial Strategy and Strategy Refresh Update	Skills Committee	11 January 2021	Decision	To update Members on progress with the strategy refresh and updating of the Local Industrial Strategy.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
41.	Adult Education Budget Innovation Fund Update	Skills Committee	11 January 2021	Decision	To update members on the Adult Education Budget Innovation Fund.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
42.	Skills Dashboard Update	Skills Committee	11 January 2021	Decision	To provide Members with an update on the Skills Dashboard.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									appendices to be published.

Combined Authority Board – 27 January 2021

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
43.	Minutes of the meeting on 2 November 2020	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To approve the minutes of the previous meeting.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.
44.	Forward Plan	Cambridgeshire and Peterborough	27 January 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and	Mayor James Palmer	It is not anticipated that there will be any documents

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
		Combined Authority Board					Monitoring Officer		other than the report and relevant appendices.
45.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To provide an update on the revenue and capital budgets for the year to date	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Councillor Steve Count Lead Member for Investment and Finance	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
46.	Performance Report	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To provide performance reporting updates.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
47.	Mayor's Budget 2021/22	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/070	To request the Combined Authority approve the Mayor's draft budget for 2021-22.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
48.	2021-22 Budget and Medium Term Financial Plan to 2024-25	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/071	To approve the revenue budget for 2021/22 and the Medium-Term Financial Plan to 2024/25 and approve the capital programme 2021/22 to 2024/25	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Councillor Steve Count Lead Member for Investment and Finance	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
49.	£100m Affordable Housing Programme (Non-grant) January 2020	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/073	To request Board approval of scheme/s that form a part of and will require an investment from the £40m revolving fund.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Delivery	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
50.	Proposed Loan to Laragh Homes	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/072	To consider granting a loan to Laragh Homes of up to £10m.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Delivery	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

By recommendation to the Combined Authority

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
51.	A16 Norwood Improvements	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To provide a summary of the outcomes of the Strategic Outline Business Case and seek approval to proceed to Outline Business Case.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Skills Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
52.	University of Peterborough Update	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To provide an update on progress on the University of Peterborough.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
53.	Local Growth Fund Programme Management Review January 2020	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/077	To review the Local Growth Fund budget and amend as required.	Relevant internal and external stakeholders including Skills Committee	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
54.	Local Economic Recovery Strategy: Updated refresh	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To approve the updated refresh of the Local Economic Recovery Strategy for Cambridgeshire and Peterborough.	Relevant internal and external stakeholders including Skills Committee	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
55.	Local Assurance Framework Annual Review	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To approve updates to the Local Assurance Framework.	Relevant internal and external stakeholders including Skills Committee	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
56.	Local Enterprise Partnership Partnering Strategy – 2021 Update	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To approve the Local Enterprise Partnership Partnering Strategy	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
57.	Coterminous and Strategic Partnership Agreements Update	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To approve Memorandums of Understanding with the remaining seven neighbouring Local Enterprise Partnerships.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Skills Committee – 15 March 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
58.	Sector-Based Work Academies and High Value Courses Update	Skills Committee	15 March 2021	Decision	To update Members on Sector-Based Work Academies and High Value Courses.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
59.	National Retraining Scheme Pilot	Skills Committee	15 March 2021	Decision	To update Members on progress with the National Retraining Scheme Pilot.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

How to send your comments or queries about the Forward Plan to Cambridgeshire and Peterborough Combined Authority

Please send your comments or queries to Robert Parkin, Chief Legal Officer and Monitoring Officer, at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk . We need to know:

1. Your comment or query:
2. How can we contact you with a response (please include your name, a telephone number and your email address).
3. Who you would like to respond to your query.



OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No: 10
26 October 2020	PUBLIC REPORT

OVERVIEW AND SCRUTINY WORK PROGRAMME

1.0 PURPOSE

- 1.1 To provide the Committee with the draft work programme for the Overview & Scrutiny Committee for 2020/21 municipal year and to ask the committee to comment and make suggestions

<u>RECOMMENDATION</u>	
Lead Officer:	Robert Parkin, Chief Legal Officer and Monitoring Officer
The Overview & Scrutiny Committee is recommended to: (a) Discuss and agree items that they would like to be added to the work programme for the Overview & Scrutiny Committee for the 2020/21 municipal year.	

2.0 BACKGROUND

- 2.1 In accordance with the Constitution, the Overview & Scrutiny Committee is responsible for setting its own work programme.
- 2.2 A draft work programme which shows the items to be considered over the forthcoming year is attached at Appendix 1.
- 2.3 Members of the Committee are asked to discuss and agree the items for the work programme for the next municipal year, and their prioritisation, and to comment as appropriate on what resources may be required.

3.0 APPENDICES

- 3.1 Appendix 1 – Work Programme.

Overview and Scrutiny Work Programme 2020/2021

Meeting Date	Item	Comments
29 May 2020, Remote Meeting	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Project Register	
	CAM Metro T&F Group Final Report To receive the final report and recommendations of the T&F Group	
	Horizon Scanning - Strategic Forward View Request made at December 2019 Chair's briefing meeting for this to be a standing item twice a year on O & S Committee Agenda (in June and December).	Brought forward to first meeting of the Municipal year
	Combined Authority Board Agenda	
Meeting Date	Item	Comments
22 June 2020, Remote Meeting	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Work Programming	
	Co-option of an Independent Member	
	Lead Member to Shadow the Business Board	

Overview and Scrutiny Work Programme 2020/2021

	CPCA Project Register Update	
Meeting Date	Item	Comments
29 July 2020, Remote Meeting	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Mayor of the Combined Authority	
	University of Peterborough and the Full Business Case At O&S meeting in January 2020 it was agreed that this item is put on the work programme.	
	Lead Member to Shadow the Business Board	
	Combined Authority Board Agenda	
Meeting Date	Item	Comments
28 September 2020, Remote Meeting	Chair of the Independent Commission on Climate Change	Baroness Brown will be in attendance
	CAM Metro T&F Group Quarterly Update	
	Wisbech Rail Project Update	
	Combined Authority Board Agenda	
	CPCA Project Register Update	
	Work Programming	

Overview and Scrutiny Work Programme 2020/2021

Meeting Date	Item	Comments
26 October 2020, Virtual Meeting		
FOLLOW MONTH	Digital Connectivity Report	
	Combined Authority Director of Business & Skills	
	Community Land Trusts Presentation	
	CAM Task & Finish Group Update	
Meeting Date	Item	Comments
23 November 2020, Virtual Meeting		
	Draft 2021-22 Budget and Medium Term Financial Plan	Standing item for November, December and January Committee meetings.
	Chair of the Business Board	
	A10 Dualling	
	Ely Capacity Enhancements	
Meeting Date	Item	Comments
14 December 2020, Virtual Meeting	Horizon Scanning - Strategic Forward View Request made at December 2019 Chair's briefing meeting for this to be a standing item twice a year on O & S Committee Agenda (in June and December).	
	Draft 2021-22 Budget and Medium Term Financial Plan consultation	Standing item for November, December and January Committee meetings.
	CAM Metro T&F Group Quarterly Update	
	Mayor of the Combined Authority	
	Chair of the Transport & Infrastructure Executive Committee	
	Combined Authority Director Delivery and Strategy	

Overview and Scrutiny Work Programme 2020/2021

	CPCA Project Register Update	
	CAM SPV Scrutiny Engagement	
Meeting Date	Item	Comments
15 January 2021, Venue TBA	2021-22 Budget and Medium term Financial Plan Update	Standing item for November, December and January Committee meetings.
	Combined Authority Director of Housing	
	Chair of the Housing and Communities Executive Committee	
Meeting Date	Item	Comments
22 February 2021, Venue TBA	Bus Review Task & Finish Group (2019/20) Response to the FBC of the Bus Review for the CA; and six-month review of recommendations	
FALLOW MONTH		
Meeting Date	Item	Comments
29 March 2021 Venue TBA	CAM Metro T&F Group Quarterly Update	
	CPCA Project Register Update	
Meeting Date	Item	Comments
26 April 2021 Venue TBA FALLOW MONTH		