



Overview and Scrutiny Committee Action Log

Purpose: The action log records actions recorded in the minutes of Overview and Scrutiny Committee meetings and provides an update on officer responses.

Minutes of the meeting 25th October 2021

Minute	Report title	Lead officer	Action	Response	Status
5	Transport Update	Mehmet Ahmet	Transport Manager to ask for clarify on the progress of the Tranche 3 funding applications and to email the Committee this.	We are still awaiting a decision by DfT in relation to the Tranche 3 funding. A Capability Fund submission in April prior to the Tranche 3 funding submission has been awarded and a paper will be presented at November Combined Authority board in relation to this funding.	Closed
5	Transport Update	Mehmet Ahmet/ Rochelle Tapping	Bus service improvement plan, more extensive report needed. Officers agreed to work towards providing the full report.	The Bus service Improvement Plan is now available on line. CPCA-BSIP-Final-291021.pdf (cambridgeshirepeterborough-ca.gov.uk)	Closed
5	Transport Update	Mayor Johnson/ Mehmet Ahmet	Mayor to provide more information on the Bus Review, including the 905 service and the DRT service.	A report will be drafted and issued in due course.	Open
7	Overview and Scrutiny Arrangements Update	Saffron Bamforth/ Jodie Townsend	ODNs/MDNs on website, review of publishing process	Officers met on 8 th November to discuss process – update to be provided at December meeting.	Open

7	Overview and Scrutiny Arrangements Update	Lorna Dupre/ Anne Gardiner/ Robert Fox	The Chair to provide a scoping document to carry out a review on the CPCA's commitments to the Devolution Deal.	Scoping document to come to November meeting for approval.	Closed
8	O&S Trading Companies – Terms of Reference	Robert Fox	Committee requested that under the proposed Terms of Reference, C be amended to state 'Review any matter within the Committee's power, pertaining to the Combined Authority's trading companies and any future activities of those trading companies.'	Terms of reference updated and included as part of Constitution review.	Closed
8	O&S Trading Companies – Terms of Reference	Robert Fox	Committee requested that under the proposed Terms of Reference, to delete A.	Done	Closed
11	Overview & Scrutiny Work Programme	Anne Gardiner	Cllr Atkins to be contacted to provide a scoping document on Climate Change	Scoping document to come to November meeting for approval.	Closed
11	Overview & Scrutiny Work Programme	Anne Gardiner	Officers to contact Cambridge City Council to discuss Cllr Davey membership.	Done	Closed
11	Overview & Scrutiny Work Programme	Anne Gardiner	Director of Business & Skills to attend February's meeting	Director for Business & Skills confirmed for February meeting – added to work programme.	Closed
12	Overview & Scrutiny Agenda	Anne Gardiner/ Rochelle Tapping/ Jodie Townsend	Officers to look into the need for Members of the Committee to attend physically/remotely to Board meetings to ask questions	Briefing Note to be circulated to members.	Open