



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

COMBINED AUTHORITY BOARD

Date: Wednesday, 28 July 2021

Democratic Services

Robert Parkin Dip. LG.
Chief Legal Officer and Monitoring Officer

10:00 AM

72 Market Street
Ely
Cambridgeshire
CB7 4LS

**Main Hall, Burgess Events and Conference Centre, One
Leisure, Westwood Road, St Ives PE27 6WU
[Venue Address]**

AGENDA

Open to Public and Press

Part 1 - Governance Items

1.1 Announcements, Apologies and Declarations of Interest

1.2 Minutes - 30 June 2021 and Action Log

1 - 6

The minutes of the meeting on 30 June 2021 are to follow. Once published they will be available to view at the bottom of the webpage under the 'Additional Meeting Documents' heading.

1.3 Petitions

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The Combined Authority Board comprises the following members:

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

COVID-19

The legal provision for virtual meetings no longer exists and meetings of the Combined Authority therefore take place physically and are open to the public. Public access to meetings is managed in accordance with current COVID-19 regulations and therefore if you wish to attend a meeting of the Combined Authority, please contact the Committee Clerk who will be able to advise you further.

Mayor Dr Nik Johnson

Austen Adams

Councillor Anna Bailey

Councillor Chris Boden

Councillor Wayne Fitzgerald

Councillor Ryan Fuller

Councillor Lewis Herbert

Councillor Lucy Nethsingha

Councillor Bridget Smith

Edna Murphy

Darryl Preston

Jan Thomas

Clerk Name:	Richenda Greenhill
Clerk Telephone:	01223 699171
Clerk Email:	Richenda.Greenhill@cambridgeshire.gov.uk



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Agenda Item 1.2, Appendix 1

Combined Authority Board – Minutes Action Log

Purpose: The action log contains actions recorded in the minutes of Combined Authority Board meetings and provides an update on officer responses.

Minute	Report title	Lead officer	Action	Response	Status
4.	Membership of the Combined Authority	Robert Parkin, Monitoring Officer	Cllr Boden asked that the proposals to amend the Constitution to enable a Non-Statutory Deputy Mayor to be appointed from the membership of the Combined Authority Board to be circulated at the earliest opportunity to allow Board members and their legal advisers to review them.	<p>A paper will be brought to a future Leaders' Strategy meeting which sets out any proposed changes to the constitution.</p> <p>This will be released early to enable Members to review in full.</p>	Open

Minute	Report title	Lead officer	Action	Response	Status
8.	Forward Plan	Kim Sawyer, Chief Executive	Ms Sawyer undertook to follow up Cllr Fuller's concerns about the impact on projects of the cancellation of the Transport and Infrastructure Committee on 9 June with officers at Huntingdonshire District Council.	Email sent to Cllr Fuller and Director Strategy & Delivery, 2 June 2021. The consultation response on A141 was considered at Board meeting at end June.	Closed
12.	Calendar of Meetings 2021/22	Robert Parkin, Monitoring Officer	Cllr Boden asked that a future Board meeting be held in Wisbech and that future Board meetings should start at 10.00am rather than 10.30am. There was no dissent.	Officers continue to search for suitable venues for meetings and are looking at options in Wisbech.	Open
12.	Calendar of Meetings 2021/22	Robert Parkin, Monitoring Officer	Cllr Herbert asked for better agenda management to reduce the length of Board meetings.	Business is put to the Combined Authority Board at the request of Directors. The governance team seek to manage business away from the Combined Authority Board where appropriate, however a change to the amount of business to the Combined Authority Board will depend upon a review of the overall governance arrangements which will be brought to a Leaders' strategy meeting.	Open

Minute	Report title	Lead Officer	Action	Response	Status
	Appointment of Chief Executive	Robert Parkin, Monitoring Officer	The Monitoring Officer undertook to share with the Board the documentation around the decision to keep the name of the preferred candidate exempt at this time.	20.07.21 The process of review has now completed, and a narrative will be provided to members of the board.	Open
20.	Budget Monitor Report June 2021	John T Hill, Director of Business and Skills	<p>The Mayor asked officers to re-send an email to Board members confirming that the Market Town programme expenditure on Chatteris and Wisbech could proceed as it appeared not all members had received it.</p> <p>Officers were also asked to check that the correct email addresses were being used to contact Board members.</p>	15.07.21: It was confirmed that the email with the letter was issued to the correct Members' email addresses. It was also re-issued during the CA Board Meeting.	Closed
22.	East West Rail Consultation	Paul Raynes, Director of Delivery and Strategy	The draft consultation response would be revised to reflect the Board's comments and circulated to Board members before it was submitted.	06.07.21: Redrafted EWR consultation response circulated to Board members on 1 July 2021. Four comments returned and final consultation response submitted to EWR Ltd on 5 July 2021.	Closed

Minute	Report title	Lead Officer	Action	Response	Status
24 & 29	Climate Change/ Implementation of the Revised Affordable Housing Programme	Kim Sawyer, Chief Executive	The Chief Executive noted concerns about the timeliness and nature of consultation with constituent councils on some matters and undertook to develop a set of principles on how this should be conducted. This would be brought to a future meeting of the Board for consideration.	An email was sent to all Members on the consultation between officers of the CPCA and officers of constituent councils on climate change. The Directors are developing the consultation principles for future discussion with the Board in September.	Closed
30.	Adult Education Budget 2021/22 Funding Allocations and Policy Changes	John T Hill, Director of Business and Skills	Officers were asked to circulate details of the three providers with contracts under £100k to the Board outside of the meeting.	09.07.21: In the current academic year, 2020/21, there are three providers with contracts below the proposed Minimum Contract Value (MCV) of £100,000, they are: <ul style="list-style-type: none"> • Hills Road Sixth-Form College - £20,000 • North Hertfordshire College - £39,717 • Rutland County Council - £2,186 	Closed
30.	Adult Education Budget 2021/22 Funding Allocations and Policy Changes	John T Hill, Director of Business and Skills	The Mayor undertook to reflect with officers on the request to consider a gradation in the allocation of funding in future to reflect the variation in need.	09.07.21: An evaluation of the second year of the Adult Education Budget is due to be reported to Skills Committee in January 2022. The impact of the first year of the funding policy to provide a Deprived Areas Funding Uplift will be considered as part of this evaluation.	Closed

Minute	Report title	Lead Officer	Action	Response	Status
30.	Adult Education Budget 2021/22 Funding Allocations and Policy Changes	John T Hill, Director of Business and Skills	A request was made from the Chair of the Business Board for greater visibility of the data and intelligence showing the impact of the Adult Education Budget (AEB) in the region and for data to be shared.	09.07.21: An agenda item has been scheduled for the November Business Board and Skills Committee for officers to present a review of the first two years of devolved AEB, focussing on the impacts and results that have been delivered.	Closed

Cambridgeshire and Peterborough Combined Authority Forward Plan of Executive Decisions

Published 15 July 2021

Updated 20 July 2021

The Forward Plan is an indication of future decisions. Please note that it is subject to continual review and may be changed in line with any revisions to the priorities and plans of the CPCA. It is re-published on a monthly basis to reflect such changes.

Purpose

The Forward Plan sets out all of the decisions which the Combined Authority Board and Executive Committees will be taking in the coming months. This makes sure that local residents and organisations know what decisions are due to be taken and when.

The Forward Plan is a live document which is updated regularly and published on the [Combined Authority website](#) (click the Forward Plan' button to view). At least 28 clear days' notice will be given of any key decisions to be taken.

What is a key decision?

A key decision is one which, in the view of the Overview and Scrutiny Committee, is likely to:

- i. result in the Combined Authority spending or saving a significant amount, compared with the budget for the service or function the decision relates to (usually £500,000 or more); or
- ii. have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

Non-key decisions and update reports

For transparency, the Forward Plan also includes all non-key decisions and update reports to be considered by the Combined Authority Board and Executive Committees.

Access to reports

A report will be available to view online one week before a decision is taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on this notice can be requested from Robert Parkin, Chief Legal Officer and Monitoring Officer for the Combined Authority at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk.

The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may be discussed in private. If you want to make representations that a decision which it is proposed will be taken in private should instead be taken in public please contact Robert Parkin, Chief Legal Officer and Monitoring Officer at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk at least five working days before the decision is due to be made.

Notice of decisions

Notice of the Combined Authority Board's decisions and Executive Committee decisions will be published online within three days of a public meeting taking place.

Standing items at Executive Committee meetings

The following reports are standing items and will be considered by at each meeting of the relevant committee. The most recently published Forward Plan will also be included on the agenda for each Executive Committee meeting:

Housing and Communities Committee

1. Affordable Housing Programme Update
2. Community Housing Update

Skills Committee

1. Budget and Performance Report
2. Employment and Skills Board Update

Transport and Infrastructure Committee

1. Budget Monitor Update
2. Performance Report

Combined Authority Board – 28 July 2021

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
1.	Minutes of the meeting on 30 June 2021	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To approve the minutes of the previous meeting.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
2.	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
3.	Lead Member Responsibilities	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To comment on and approve the Lead Member Responsibilities.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
4.	Appointment Process for Two Independent Persons	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To approve the recommendation from the Audit and Governance Committee to undertake an advertisement and appointment process for two independent persons in regard to Member Conduct.	Relevant internal and external stakeholders including the Audit and Governance Committee	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
5.	Appointment of Independent Remuneration Panel to review Members Allowance Scheme	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To invite the Combined Authority Board to agree that an Independent Remuneration Panel be requested to review the Members' Allowances Scheme in relation to the Mayor's allowance.	Relevant internal and external stakeholders, including the Audit and Governance Committee	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
6.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	28 July 2031	Decision	To provide an update on the revenue and capital budgets for the year to date and seek approval to amend the budget for Local Growth Fund management costs for 2021/22 and 2022/23.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
7.	Performance Report and Devolution Deal Update	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To note the latest Performance Dashboard and an updated progress report on Devolution Deal commitments.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
8.	Future Transport Strategy/ One CAM Limited	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Key Decision 2021/044 [General Exception]	To consider the future of One CAM Limited, take consequential decisions, and set a framework for future work on transport strategy.	Relevant internal and external stakeholders	Kim Sawyer Chief Executive	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
9.	Phase 3 University of Peterborough Masterplan and Short-Term Financing	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To approve £100,00 grant to Peterborough City Council for Master plan works and allow Prop Co 1 to consider short term financing for the University of Peterborough Phase 3.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
10.	Market Towns Programme	Cambridgeshire and Peterborough	28 July 2021	Key Decision KD2021/017	To approve change requests from	Relevant internal and	John T Hill	Mayor Dr Nik Johnson	It is not anticipated that there

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	Investment Prospectus – Approval of Change Requests for Huntingdonshire and East Cambridgeshire to extend funding expenditure timelines	Combined Authority Board			Huntingdonshire and East Cambridgeshire to extend project funding timelines under the Market Towns Programme.	external stakeholders	Director of Business and Skills		will be any documents other than the report and relevant appendices.
11.	March – Future High Streets Funding Bid: Additional Combined Authority Match Funding	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Key Decision KD2021/037	To consider an application received from Fenland District Council to request Combined Authority match funding towards the Government approved March Future High Street Fund scheme.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
12.	Zero Emission Bus Regional Areas Phase 2	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To seek the Board's approval to submit the Zero Emission Bus Regional Areas (ZEBRA) Phase 2 application	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13.	Digital Bootcamps	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Key Decision 2021/043 [General Exception]	To accept the contract and associated funding from the Department for Education for delivery of Digital Bootcamps in the East of England and award contracts and associated funding	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					to consortia partners.				
14.	Angle Holdings: Directorship	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To seek approval to make amendments to the directorship of the Combined Authority's trading company Angle Holdings Limited.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
15.	Active Travel Management	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To note and approve the submission of a bid for future Active Travel Management funding.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
16.	Investment Fund Gateway Review	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To receive a communication from Ministers on the Gateway Review of the Investment Fund.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

By recommendation to the Combined Authority Board

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
17.	Strategic Funding Management Review – July 2021	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Key Decision 2021/041	To note programme updates and make a recommendation in relation to the Wisbech Access Strategy Project, following the Business Board's consideration of a Project Change Request from Cambridgeshire County Council.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
18.	Business Board Annual Report and Delivery Plan	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To approve the Business Board Annual Report for 2020-21 and	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Document s relevant to the decision submitted to the decision maker
					Annual Delivery Plan for 2021-22.				than the report and relevant appendice s to be published
19.	Business Board Expenses and Allowances Scheme	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To approve the updated Business Board Member Allowance Scheme.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any document s other than the report and relevant appendice s to be published
20.	High Performance Computing Study and Roadmap	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To approve Enterprise Zone Reserve fund ing to develop a feasibility study for the High	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any document s other

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Document s relevant to the decision submitted to the decision maker
					Performance Computing and Artificial Intelligence capability to support the Digital cluster development across Greater Cambridge and wider Combined Authority area.				than the report and relevant appendices to be published
21.	Business Board Performance Assessment Framework and Recruitment Process	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To approve the budget and source of funds for the evaluation of the Business Board.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Housing and Communities Committee – 6 September 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
22.	Affordable Housing Programme Scheme Approvals – September 2021	Housing and Communities Committee	6 September 2021	Key Decision 2021/012	To consider and approve allocations to new schemes within the Affordable House Programme.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
23.	Affordable Housing Principles	Housing and Communities Committee	6 September 2021	Decision	To consider adopting principles to underpin an affordable housing strategy for the period from 2022 – 2025	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									to be published
24.	Connecting Cambridgeshire Strategy Review	Housing and Communities Committee	6 September 2021	Decision	To provide an update on to targets and future direction of the Cambridgeshire and Peterborough Digital Connectivity Infrastructure strategy for 2021-2025.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
25.	Houghton and Wyton Community Land Trust's Start-up Grant Application	Housing and Communities Committee	6 September 2021	Decision	To approve Houghton and Wyton Community Land Trust's application for grant funding.	Relevant internal and external stakeholders	Emma Grima Commercial Director	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									appendices to be published

Transport and Infrastructure Committee – 8 September 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
26.	Local Transport Plan Update	Transport and Infrastructure Committee	8 September 2021	Decision	To provide an update on the Local Transport Plan refresh.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report

									and relevant appendices to be published.
27.	Development of Key Route Network	Transport and Infrastructure Committee	8 September 2021	Decision	To consider proposals for funding the development of a Key Route Network and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
28.	E-Scooter and E-Bike Update	Transport and Infrastructure Committee	8 September 2021	Decision	To provide an update on the scheme and Department for Transport survey outcomes.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

29.	Bus Strategy	Transport and Infrastructure Committee	8 September 2021	Decision	To provide an update on National Bus Strategy work.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
30.	Transforming Cities Fund Annual Report	Transport and Infrastructure Committee	8 September 2021	Decision	To note the Transforming Cities Annual Report.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
31.	A505	Transport and Infrastructure Committee	8 September 2021	Decision	To receive the Pre-Strategic Outline Business case and make recommendations to the Combined Authority Board on next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and

									relevant appendices to be published
32.	Segregated Cycling Study Holme to Sawtry	Transport and Infrastructure Committee	8 September 2021	Decision	To consider proposals for funding a Segregated Cycling Study for Holme to Sawtry and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
33.	Harston Capacity Study	Transport and Infrastructure Committee	8 September 2021	Decision	To consider proposals for funding a Harston Capacity Study and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

34.	A142 Chatteris to Snailwell Study	Transport and Infrastructure Committee	8 September 2021	Decision	To consider proposals for funding an A142 to Snailwell study and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
35.	Sawston Station Study	Transport and Infrastructure Committee	8 September 2021	Decision	To consider proposals for funding a Sawston Station Study and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Skills Committee – 13 September 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
36.	Opportunities to develop the Greater South East Energy Hub	Skills Committee	13 September 2021	Decision	To note the accountable body and Business Plan for the Greater South East Energy Hub, including opportunities for a green supply chain and skills requirements.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
37.	Growth Works Management Review September 2021	Skills Committee	13 September 2021	Decision	To monitor and review programme delivery and performance.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									to be published.
38.	Digital Bootcamps Update	Skills Committee	13 September 2021	Decision	To note the successful bid to the Department for Education for delivery of Digital Bootcamps in the East of England.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
39.	Employment and Skills Strategy	Skills Committee	13 September 2021	Decision	To consider the draft Employment and Skills Strategy.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									and relevant appendices to be published.
40.	Careers Hub	Skills Committee	13 September 2021	Decision	To note the Combined Authority Board's decision in relation to the recommendation to approve additional future funding to the Careers Hub.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
41.	Implications of the Skills Bills	Skills Committee	13 September 2021	Decision	To update the Skills Committee on the passage of the Skills Bill	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					and highlight the implications for the Combined Authority.			Lead Member for Skills	documents other than the report and relevant appendices to be published.
42.	Adult Education Budget: Lifetime Skills Guarantee Marketing Campaign	Skills Committee	13 September 2021	Decision	To update the Skills Committee about the Unlock with Level 3 marketing campaign.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
43.	Adult Education Budget Commissioning Statement 2021 – 2025	Skills Committee	13 September 2021	Decision	To approve the refreshed Adult Education Budget Commissioning Statement 2021 – 2025.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
44.	Adult Education Budget: Reserve Fund and Innovation Fund for 2021/22	Skills Committee	13 September 2021	Decision	To consider proposals to allocate and contract funds from the Adult Education Budget Reserve Fund and allocate, launch and contract funds from an Innovation Fund	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					for 2021/22 and make recommendations to the Combined Authority Board.				
45.	Levelling Up Fund and Community Renewal Fund Bids Update	Skills Committee	13 September 2021	Decision	To provide and update on the outcome of the submission of bids to the Levelling Up Fund and Community Renewal Fund.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Board – 29 September 2021

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
46.	Minutes of the meeting on 28 July 2021	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To approve the minutes of the previous meeting.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
47.	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
48.	Update to Membership of the Combined Authority Board and Committees	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To note updates to the membership of the Combined Authority Board and Committees.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
49.	Corporate Risk Management Strategy and Risk Register	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To review and approve the Corporate Risk Management Strategy and Risk Register.	Relevant internal and external stakeholders, including the Audit and Governance Committee	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
50.	Budget Monitor Update	Cambridgeshire and Peterborough	29 September 2031	Decision	To provide an update on the revenue and	Relevant internal and	Jon Alsop Section 73 Chief	Mayor Dr Nik Johnson	It is not anticipated that there

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
		Combined Authority Board			capital budgets for the year to date.	external stakeholders	Finance Officer		will be any documents other than the report and relevant appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
51.	CAM Shareholder Report	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To consider the CAM Shareholder report	Relevant internal and external stakeholders	Chief Executive	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
52.	County of Culture	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	Proposal for funding for a Full Business Case for a 2024 County of Culture.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
53.	Combined Authority and Cambridgeshire and Peterborough Business Growth Company Limited (Growth Co) Intra-Company Agreement	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To approve an intra-company agreement between the Combined Authority and the Cambridgeshire and Peterborough Business Growth Company Ltd (Growth Co)	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

By recommendation to the Combined Authority

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision
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									submitted to the decision maker
54.	Bus Strategy	Transport and Infrastructure Committee	29 September 2021	Key Decision 2021/034	To provide an update on National Bus Strategy work.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
55.	Development of Key Route Network	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To consider proposals for funding the development of a Key Route Network.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

56.	A505	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To receive the Pre-Strategic Outline Business case decide next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
57.	Segregated Cycling Study Holme to Sawtry	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To consider proposals for funding a Segregated Cycling Study for Holme to Sawtry.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
58.	Harston Capacity Study	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To seek approval of funding for Harston Capacity Study.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices

									to be published
59.	A142 Chatteris to Snailwell Study	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To consider proposals for funding an A142 to Snailwell study.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
60.	Sawston Station Study	Transport and Infrastructure Committee	29 September 2021	Decision	To consider proposals for funding a Sawston Station Study.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Recommendations from the Skills Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
61.	Adult Education Budget: Reserve Fund and Innovation Fund for 2021/22	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Key Decision 2021/042	To seek approval and authority to allocate and contract funds from the Adult Education Budget Reserve Fund and allocate, launch and contract funds from an Innovation Fund for 2021/22.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
62.	Combined Authority Implications of the Local Enterprise Partnership Review	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To note the outcomes of Government's national Local Enterprise Partnership (LEP) Review.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
63.	Enterprise Zones Programme Update	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To update the Board on the Enterprise Zones Programme.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									appendices to be published
64.	Levelling Up Fund and Community Renewal Fund Bids Update	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To provide and update on the outcome of the submission of bids to the Levelling Up Fund and Community Renewal Fund.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
65.	Opportunities to develop the Greater South East Energy Hub	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To note the opportunities for a green supply chain and skills requirements in	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					the Cambridgeshire and Peterborough area.				other than the report and relevant appendices to be published

Housing and Communities Committee – 3 November 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
66.	Affordable Housing Programme Scheme Approvals: November 2021	Housing and Communities Committee	3 November 2021	Key Decision 2021/013	To consider and approve allocations to new schemes within the Affordable House Programme.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Transport and Infrastructure Committee – 8 November 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
67.	March Area Transport Study Outline Business Case	Transport and Infrastructure Committee	8 November 2021	Decision	To consider the Outline Business Case and make recommendations to the Combined Authority Board on the next stage of the project.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
68.	Local Transport Plan Update	Transport and Infrastructure Committee	8 November 2021	Decision	To provide an update on the Local Transport Plan refresh.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
69.	Wisbech Rail Update	Transport and Infrastructure Committee	8 November 2021	Decision	To provide an update on the project and outline next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
70.	A1260 Nene Parkway Junction 15	Transport and Infrastructure Committee	8 November 2021	Decision	To consider the Full Business Case and a request to approve the drawdown construction funds and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
71.	St Ives Strategic Outline Business Case	Transport and Infrastructure Committee	8 November 2021	Decision	To review outcomes from the Strategic Outline Business Case and next steps and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
72.	A141 Strategic Outline Business Case	Transport and Infrastructure Committee	8 November 2021	Decision	To review outcomes from the Strategic Outline Business Case and make recommendations of next steps to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Board – 24 November 2021

Governance Items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
73.	Minutes of the meeting on 29 September 2021	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To approve the minutes of the previous meeting.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
74.	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
75.	Budget Monitor Update	Cambridgeshire and Peterborough	24 November 2021	Decision	To provide an update on the revenue and capital	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief	Mayor Dr Nik Johnson	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
		Combined Authority Board			budgets for the year to date.		Finance Officer		documents other than the report and relevant appendices to be published.
76.	Performance Report	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To note the Combined Authority performance reporting Dashboard	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
77.	CAM Shareholder Report	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To consider the CAM Shareholder report	Relevant internal and external stakeholders	Chief Executive	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
78.	Response to the Independent Commission on Climate Change	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Key Decision 2021/025	To approve a response to the Independent Commission on Climate Change's full recommendations.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

By recommendation to the Combined Authority

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
79.	March Area Transport Study Outline Business Case	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Key Decision 2021/026	To receive the Outline Business Case and decide on the next stage of the project.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
80.	Wisbech Rail Update	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To provide an update on the project and outline next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
81.	St Ives Strategic Outline Business Case	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To review outcomes from the Strategic Outline Business Case and recommended next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
82.	A1260 Nene Parkway Junction 15	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Key Decision 2021/032	To consider the Full Business Case and a request to approve the drawdown construction.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
83.	A141 Strategic Outline Business Case	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To review outcomes from the Strategic Outline Business Case and recommendations on next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Housing and Communities Committee – 10 January 2022

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
84.	Affordable Housing Programme Scheme	Housing and Communities Committee	10 January 2022	Key Decision 2021/038	To consider and approve allocations to new schemes	Relevant internal and external stakeholders	Roger Thompson	Councillor Lewis Herbert	It is not anticipated that there will be any

	Approvals January 2022				within the Affordable House Programme.		Director of Housing and Development	Lead Member for Housing	documents other than the report and relevant appendices.
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Transport and Infrastructure Committee – 12 January 2022

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
85.	Local Transport Plan Update	Transport and Infrastructure Committee	12 January 2022	Decision	To provide an update on the Local Transport Plan refresh following consultation.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
86.	University Access Study	Transport and Infrastructure Committee	12 January 2022	Decision	To consider recommendations on the Outline Business Case	Relevant internal and external stakeholders	Paul Raynes Director of Delivery	Mayor Dr Nik Johnson	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					Phase 1 and outline next steps and make recommendations to the Combined Authority Board.		and Strategy		documents other than the report and relevant appendices.
87.	A47 Dualling	Transport and Infrastructure Committee	12 January 2022	Decision	To summarise outcome of the Highways England Review and outline next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
88.	Fenland Stations Regeneration	Transport and Infrastructure Committee	12 January 2022	Decision	To give an update on construction completion of March and Manea stations as part of the Fenland Stations	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					Regeneration programme.				relevant appendices.

Combined Authority Board – 26 January 2022

Governance Items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
89.	Minutes of the meeting on 24 November 2021	Cambridgeshire and Peterborough Combined Authority Board	26 January 2022	Decision	To approve the minutes of the previous meeting.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
90.	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	26 January 2022	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
91.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	26 January 2022	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
92.	Performance Report	Cambridgeshire and Peterborough Combined Authority Board	26 January 2022	Decision	To note the Combined Authority performance	Relevant internal and external stakeholders	Paul Raynes Director of Delivery	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					reporting Dashboard		and Strategy		other than the report and relevant appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
93.	CAM Shareholder Report	Cambridgeshire and Peterborough Combined Authority Board	26 January 2022	Decision	To consider the CAM Shareholder report.	Relevant internal and external stakeholders	Chief Executive	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

By recommendation to the Combined Authority Board

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
94.	University Access Study	Transport and Infrastructure Committee	26 January 2022	Key Decision 2021/031	To consider recommendations on the Outline Business Case Phase 1 and outline next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
95.	A47 Dualling	Transport and Infrastructure Committee	26 January 2022	Decision	To summarise outcome of the Highways England Review and outline next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

Housing and Communities Committee – 9 March 2022

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
96.	Affordable Housing Programme Scheme Approvals March 2022	Housing and Communities Committee	9 March 2022	Key Decision 2021/039	To consider and approve allocations to new schemes within the Affordable House Programme.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices.
97.	Northern Fringe Progress Report	Housing and Communities Committee	9 March 2022	Decision	To receive a progress report on the Northern Fringe.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices.

Transport and Infrastructure Committee – 14 March 2022

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
98.	Local Transport Plan 2022	Transport and Infrastructure Committee	14 March 2022	Decision	To consider the Local Transport Plan refreshed document and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

Combined Authority Board – 30 March 2022

Governance Items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
99.	Minutes of the meeting on 26	Cambridgeshire and Peterborough	30 March 2022	Decision	To approve the minutes of the previous meeting.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic	Mayor Dr Nik Johnson	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	January 2022	Combined Authority Board					Services Officer		documents other than the report and relevant appendices.
100.	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
101.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

By recommendation to the Combined Authority Board

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
102.	Local Transport Plan 2022	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Key Decision 2021/033	To approve the Local Transport Plan refreshed document.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

Comments or queries about the Forward Plan to Cambridgeshire and Peterborough Combined Authority

Please send your comments or queries to Robert Parkin, Chief Legal Officer and Monitoring Officer, at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk . We need to know:

1. Your comment or query:
2. How can we contact you with a response (please include your name, a telephone number and your email address).
3. Who you would like to respond to your query.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 1.6

Lead Member Responsibilities

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Public report:	Yes
Lead Member:	Mayor Dr Nik Johnson
From:	Robert Parkin, Chief Legal Officer and Monitoring Officer
Key decision:	No
Forward Plan ref:	n/a
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <ul style="list-style-type: none">a) Note and agree the responsibilities for the Environment and Climate Change lead member portfolio;b) Note and agree the responsibilities for the Public Health lead member portfolio;c) Note and agree the Mayor's nominations to the new lead member portfolios
Voting arrangements:	<p>Recommendations a) and b) A vote in favour by at least two thirds of all Members (or their Substitute Members) present and voting.</p> <p>Recommendation c) a simple majority of Members present and voting.</p>

1. Purpose

- 1.1 At the Combined Authority Board meeting of 2 June 2021 the Mayor outlined his wish to create two new areas of responsibility. The proposed new areas of responsibility proposed are Environment and Climate Change and Public Health.
- 1.2 This report requests the Board agree to the lead member responsibilities and agree to the Mayor's nominations for these two new portfolios.

2. Background

- 2.1 The Cambridgeshire and Peterborough Combined Authority's Constitution provides that the Mayor may propose, for the Board to agree:
- a) Lead Member responsibilities; and
 - b) Appointees to Lead Member roles
- 2.2 As described in the Constitution the roles:
- "Act in a supporting and advisory capacity to the Mayor and the Combined Authority"*
- 2.3 The suggested portfolios and allied key responsibilities for Board approval are highlighted in Table 1, below:

Table 1: Lead Member Portfolio and Key Responsibilities

Lead Member Portfolio	Key Responsibilities
Environment and Climate Change	Climate Change; Leading on the recommendations of the Cambridgeshire & Peterborough Independent Commission on Climate Change; Zero Carbon and carbon reduction; Renewable energy; Strategic relationships with public bodies, the private sector and voluntary groups on environmental issues
Public Health	Co-ordinate the work of the Combined Authority in preventative health; Embed public health across the work of the Combined Authority; Mental wellbeing, including promoting mental health and tackling stigma; Healthy life expectancy; Healthy active ageing; Lead on Covid-related public health infrastructure and related community support for the Combined Authority; Strategic relationships with Cambridgeshire & Peterborough CCG and health providers in the Combined Authority area

2.4 The Mayor has proposed that Councillor Bridget Smith be appointed to the Environment and Climate Change portfolio. The Public Health portfolio nominee is to be confirmed.

2.5 The lead member role for Spatial Strategy is still vacant and expressions of interest for this role will be invited. The Lead member role for Finance is still under consideration as part of the governance review being undertaken.

3. Financial Implications

3.1 In accordance with the Cambridgeshire and Peterborough Combined Authority Order 2017 no remuneration is to be payable by the Combined Authority to its members.

3.2 There are no further financial implications.

4. Legal Implications

4.1 The responsibilities of Lead Members are recorded (once agreed) in Chapter 4 of the Constitution.

5. Other Significant Implications

5.1 There are no additional implications in this report.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 1.7

Appointment Process for two Independent Persons

To: Cambridgeshire and Peterborough Combined Authority Board

Meeting Date: 28 July 2021

Public report: Yes

Lead Member: Mayor Dr Nik Johnson

From: Robert Parkin
Chief Legal Officer & Monitoring Officer

Key decision: No

Recommendations: The Combined Authority Board is recommended to:

- a) agree the appointment process and role description to recruit two Independent Persons

Voting arrangements: A simple majority of all Members present and voting.

1. Purpose

- 1.1 The Combined Authority Board is asked to approve the process leading to the appointment of two Independent Persons.

2. Background

- 2.1 Under the provisions of the Localism Act 2011 all relevant authorities are responsible for deciding how to deal with standards issues at a local level, including adopting its own local code and determining what arrangements it will adopt to deal with complaints.
- 2.2 The Act provides that the Authority must appoint an Independent Person to assist in discharging these responsibilities. The Independent Person will be consulted on the decision to investigate complaints and before it makes a decision on an investigated complaint. The Independent Person may be consulted on other standards matters,

including by the member who is subject to an allegation.

- 2.3 The appointment of two Independent Persons allows for any occasion when one of them may feel that he has a conflict of interest. A more recent change in the law requires the involvement of two independent persons in disciplinary proceedings affecting certain statutory chief officers. It is therefore appropriate for the Combined Authority to seek to have two such persons in place.
- 2.4 The Monitoring Officer intends to carry out the appointment process over August 2021 with a view to having confirmed candidates for Board approval by September 2021.
- 2.5 Full details of the role and responsibilities of the Independent Person and Appointment Process are included in Appendix 1.

3. Financial Implications

- 3.1 Independent persons from other constituent authorities are paid between £500 - £1100 per year; the following rates are currently paid:
 - Cambridgeshire County Council - £500 per annum
 - East Cambs District Council - £1027.50 per annum
 - South Cambs District Council - £1090 per annum Lead (£500 – Deputy)
 - Huntingdonshire - £1000 per annum Lead (£500 – Reserve)
 - Peterborough City Council - £1000 per annum (£500 – reserve)
 - Fenland District Council - £992 per annum
 - Cambridge City Council - £1000 per annum
- 3.2 It is therefore proposed that the rate of remuneration for Combined Authority Independent Persons should be £1000 per annum for the Lead and £500 for the reserve, with the addition of travel and parking expenses if appropriate.
- 3.3 This will be contained in existing budgets

4. Legal Implications

- 4.1 These are set out in the report.

5. Background Papers

- 5.1 None

Appendix 1

Appointment Process

The vacancy for the two Independent Persons will be advertised in such manner as the Combined Authority considers is likely to bring it to the attention of the public.

The position of Independent Person shall be advertised on the Combined Authority's website and social media platforms along with the website of each constituent authority.

A press release will be issued.

A note to all Members advising them of the forthcoming vacancy

The person must submit to the Combined Authority an application to fill the vacancy, and the person's appointment must be approved by a majority of the Members of the Combined Authority Board.

Independent Persons – Role Description

The Independent Person will possess the following attributes, to be assessed through an application and interview process: -

Personal integrity and honesty

A keen interest and commitment to maintaining high standards in public life.

A wish to serve the local community and uphold local democracy

An interest in and awareness of the functions of local government relating to ethical governance, in particular the role of elected Members and the relevant Codes of Conduct.

Independence, impartiality and experience of exercising sound objective judgements in relation to complex matters

Excellent questioning, analytical and evaluation skills in order to advise whether a breach of the Code of Conduct or complaint should be investigated.

A commitment to promoting equality and an awareness of the issues affecting the communities of Cambridgeshire and Peterborough.

Excellent communication skills in particular the ability to provide clear rationale for advice and to explain decision making when required.

Experience of dealing with private and sensitive issues, exercising discretion and maintaining confidentiality of information received.

Flexibility to deal with urgent requests.

Aged 18 or over and with a mature and sound temperament

The Independent Person will not be:-

A Member, co-opted member or employee of the Cambridgeshire and Peterborough Combined Authority or any of the constituent councils; or have held such a post within the previous 5 years.

A relative or close friend of such a person; or

An active member of a political party



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 1.8

Appointment of Independent Remuneration Panel: Members Allowance Scheme

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Public report:	Yes
Lead Member:	Mayor Dr Nik Johnson
From:	Robert Parkin, Chief Legal Officer & Monitoring Officer
Key decision:	No
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <p>a) agree that an Independent Remuneration Panel be requested to review the Members' Allowance Scheme for the Combined Authority in relation to the Mayor's allowance.</p>
Voting arrangements:	A simple majority of all Members present and voting.

1. Purpose

- 1.1 The Combined Authority Board is asked to agree that an Independent Remuneration Panel be requested to review the Members' Allowance Scheme for the Combined Authority in relation to the Mayor's allowance.

2. Background

- 2.1 The Members' Allowance Scheme was adopted by the Combined Authority Board on 28 June 2017 following a report from the Independent Remuneration Panel dated April 2017. The scheme included the allowance paid to the Mayor.
- 2.2 A review of the Members' Allowance Scheme was undertaken in 2018/19 which recommended an allowance of £80,000 per annum should be payable to the Mayor to reflect the changing role and responsibilities since 2017. This is subject to an annual increase based on the consumer price index.
- 2.3 The Independent Remuneration Panel in 2017 advised that a review of the scheme should be undertaken every 24 months and in light of the change in leadership at the Combined Authority it is prudent at this time for a review of the current Member Allowance Scheme to be undertaken.
- 2.4 The Monitoring Officer has contacted the Constituent Councils to source a suitable Panel and found that East Cambridgeshire District Council has a constituted Panel which can review the Members Allowance Scheme.

Significant Implications

3. Financial Implications

- 3.1 The estimated cost of the panel is £20 per hour with a maximum of £150 per day per panel member plus expenses. The panel usually consists of 2-3 persons. There will be a fee from the host authority for supporting the panel. The total costs are expected to be around £2,545.
- 3.2 Further budgetary provision to cover any additional Member allowances will be dependent on the outcome of any recommendation made by the Independent Remuneration Panel.

4. Legal Implications

- 4.1 The Local Authorities (Members' Allowances) (England) Regulations 2003/1021 provides for the appointment of independent remuneration panels.

5. Background Papers

- 5.1 [Combined Authority Board Report – 28 June 2017](#)
- 5.2 [Combined Authority Board Report – 28 November 2018](#)

5.3 [Combined Authority Board Report – 29 May 2019](#)



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 1.9

Performance Report and Devolution Deal Update

To: Cambridgeshire and Peterborough Combined Authority Board

Meeting Date: 28 July 2021

Public report: Yes

Lead Member: Mayor Dr Nik Johnson

From: Paul Raynes, Director of Delivery & Strategy

Key decision: No

Forward Plan ref:

Recommendations: The Combined Authority Board is recommended to:

- a) Note the latest Performance Dashboard
- b) Note the update against Devolution Deal Commitments

Voting arrangements: Note only item, no voting required.

1. Purpose

- 1.1 This provides the latest performance report for July 2021.
- 1.2 As requested by Members at the Combined Authority Board meeting in November 2020, this report also provides an update on the Devolution Deal Commitments.

2. Background

- 2.1 Appendix 1 includes the July 2021 Delivery Dashboard. This looks at the performance of the Combined Authority's projects, and updates on metrics showing progress against the Devolution Deal:
 - Prosperity (measured by Gross Value Added or GVA);
 - Housing;
 - Jobs.
- 2.2 The project RAG ratings continue to be updated monthly as part of our standard management processes, and the July Dashboard includes ratings for the Combined Authority's Key Projects based on outturn data from the end of June 2021.
- 2.3 Appendix 2 provides an update against Devolution Deal Commitments, as in the original Devolution document dated 2017. The Combined Authority Board in November 2020 requested 6 monthly updates on progress.

Significant Implications

3. Financial Implications

- 3.1 There are no direct financial implications.

4. Legal Implications

- 4.1 The Report accords with CPCA's Constitution (November 2020) Chapter 4 para 2 and powers under Part 4 Article 11 of the Cambridgeshire and Peterborough Combined Authority Order 2017 (SI 2017/251)
- 4.2 The meeting shall be conducted in accordance with Parts 2 and 3 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

5. Other Significant Implications

- 5.1 None.

6. Appendices

6.1 Appendix 1 – July Performance Dashboard

6.2 Appendix 2 – Review of Devolution Deal Commitments

Baseline: Current trend without Devolution Deal interventions

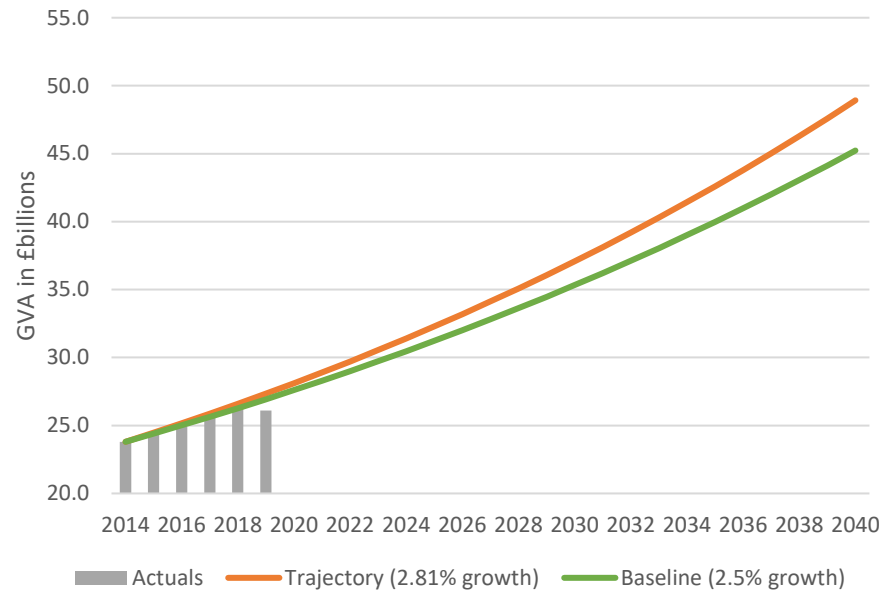
Outturn data source: GVA and Jobs - Office of National Statistics (ONS);
Housing - Council Annual Monitoring Reports/CambridgeshireInsights

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

PERFORMANCE DASHBOARD

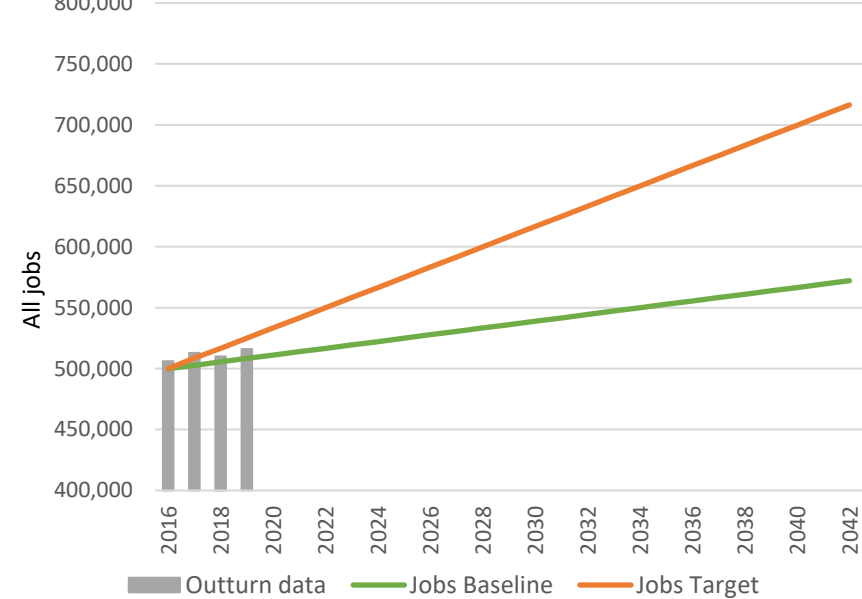
Combined Authority Devolution Deal Trajectory

GVA (B) TARGET V BASELINE



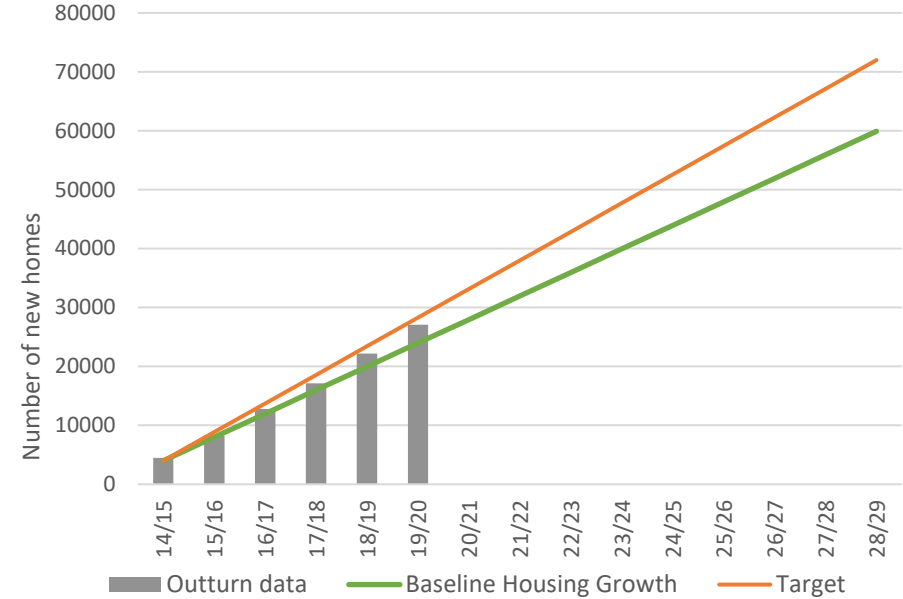
This has been updated in line with National Reporting standards. The CPCA Devolution Deal committed to doubling GVA over 25 years with 2014 as the baseline. To achieve this target the CPIER identified the region would require annual growth of 0.31% on top of the 2.5% baseline growth.

JOBS TRAJECTORY V BASELINE



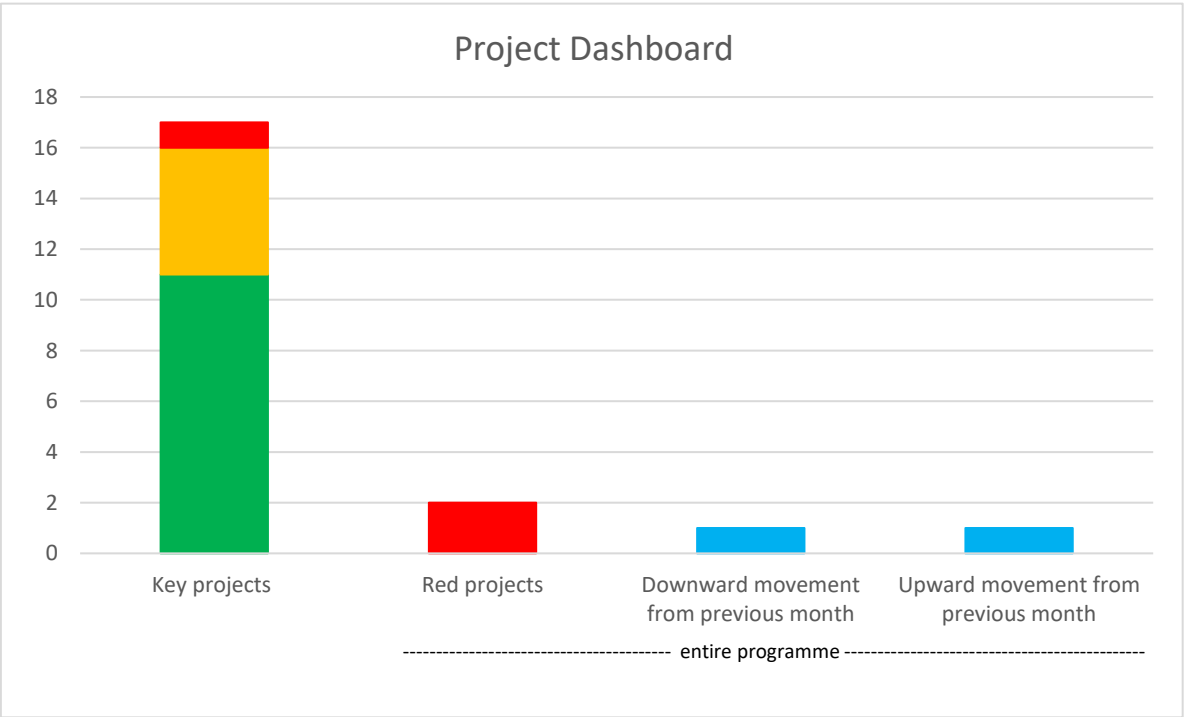
Target is derived through the CPIER by the GL Hearn report with a high growth scenario of 9,400 additional job growth per annum and a baseline of 4,338 jobs per annum.

HOUSING PERFORMANCE (*cumulative figures)



Devolution Deal target to deliver 72,000 new homes over a 15-year period. The £170m affordable homes programme is expected to deliver over 2,500 additional homes.

Combined Authority Key Project Profile:



Key projects	
Name of project	RAG status
A141	Green
A47 Dualling	Green
Business Growth Service	Green
Cambridge South Station	Green
Community Land Trust	Green
King's Dyke	Green
Market Town Masterplans	Green
Regeneration of Fenland Railway Stations	Green
Soham Station	Green
University of Peterborough	Green
Wisbech Rail	Green
£100k Homes	Amber
A10 OBC	Amber
AEB Devolution Programme	Amber
Bus Reform Task Force Programme	Amber
Cambridge Autonomous Metro OBC	Amber
£100m Affordable Housing Programme	Red

Review of Devolution Deal initiatives July 2021

No.	Action	Owner	Status				Comment
			Completed	In progress	Decision taken to vary /postpone	Not yet implemented	
Section A – Key Priorities and outcomes							
1	Double GVA over 25 years (£22bn to over £40bn)	Combined Authority		In progress			UK economic growth for 2019 (pre-covid) was weak. The latest ONS figures (published May 2021) show a decline in GVA for 2019 compared to 2018. Pushing the CPCA below target. The main reason for this was poor performance of the insurance and finance sector across the UK. As Peterborough is a significant service base for this sector then it is shown as losing significant value in ONS figures.
2	Develop key sectors for life sciences, IT technologies, creative and digital industries, clean tech, high-value engineering agri-business	Combined Authority	Completed				The Local Industrial Strategy targets growth in key sectors and the Local Growth Fund has targeted funding to key sectors, including life sciences, advanced manufacturing, business growth and agri-tech. The new Local Economic Recovery Strategy expands the Combined Authority’s focus to also include sectors scarred by the COVID-19 economic shock. Four new Sector Strategies have been approved by the Business and CA Boards and a strategy is being developed to fund identified interventions in those strategies through the Shared Prosperity fund between 2022 and 2024. Since the Combined Authority’s launch, it has invested over £69,719,384 into its key sectors, which is forecast to create 49,833 jobs.
3	Deliver 72,000 homes over 15 years	Constituent Authorities		In progress			Housing delivery was circa 3,800 a year when the Devolution Deal was signed and had risen to 5,000 a year, which is consistent with delivering this target. Local plans have allocated enough sites to meet this target. However, early figures suggests delivery dropped by circa 20% in 2020. Combined Authority’s analysis shows that much more rapid housing delivery will be needed to support the aim of doubling GVA over 25 years. The Combined Authority is going to review

							its Housing Strategy late 2021/early 2022, to seek to support policies to meet the target.
4	Transform Public Sector delivery in health and social care, community safety and employment	Combined Authority, Central Government, Local Public Sector		In progress			Independent Commission on Public Sector Reform established, and report awaited. Discussions on a number on public service reform issues ongoing with local and national partners.
5	Match Skills need to the Business need	Combined Authority		In progress			<p>Working with a variety of partners to implement our Skills Strategy, interventions include the University of Peterborough, Skills Brokerage and Apprenticeship Levy Pooling. In addition, the devolved Adult Education Budget continues to be localised and allocated based on analysis of local skills needs. Devolution of the Adult Education Budget has enabled greater transparency and local accountability over delivery and a step-change towards better serving local skills needs. This is evidenced in the impact of the first year of devolution, 2019/20:</p> <ul style="list-style-type: none"> • Sustaining participation – (14,000 enrolments by 8,400 learners) • Rebalancing - a shift in the type of provision delivered between pre-devolution in 2018/19 and 2019/20 • Improved targeting of AEB - an increase in the proportion of enrolments to learners who reside in areas of deprivation in the top 20% deprived nationally, from 22% to 34% <p>The development of the new Employment and Skills Strategy and AEB Commissioning Statement will help to support providers to better align courses to address local skills gaps to stimulate economic growth and community prosperity. The Skills Brokerage will link learners and those retraining for new jobs, to employers and skills providers to improve the supply of skills to our growth sectors.</p>

							<p>The university phase 1 teaching building will deliver 2,000 students by September 2022 and 10,000 new learners assisted (Levels 5 and 6 over five years). Significant consultation with industry is informing the course portfolio and design and delivery of the curriculum. Phase 2 will house established and start-up companies developing cutting edge technologies linked to net zero carbon products and equipment development, as well as advanced manufacturing processes to produce them. This will also link academia and industry to establish skills and learning in the very heart of Peterborough.</p> <p>At the centre of Phase 3 is a new landmark cultural asset called The Living Lab. This innovative university-managed space would combine learning with an interactive public science facility and would form the heart of a new University Quarter Cultural Hub, helping the city centre become a more attractive destination for residents, businesses, and visitors.</p>
6	Provide world class connectivity to connect passengers	Combined Authority		In progress			<p>The Combined Authority are developing a range of projects to provide world class connectivity including the Bus Reform project, the new station that is under construction at Soham, a Business Case to restore the Wisbech/Cambridge link that has been submitted and the Combined Authority has now taken direct responsibility for public transport. There are a total of 25 ambitious transport projects under way.</p>
Section B – Responsibilities devolved to the Mayor							
7	Transport budget	Combined Authority	Completed				<p>Developed annually and presented to the Transport Committee regularly within the Medium-Term Financial Plan (MTFP) and to the Combined Authority Board for sign off every 6 months.</p>
8	Single Asset Management Plan for maintenance of key route network and local authority highways	Combined Authority/ Cambridgeshire County Council / Peterborough City Council		In progress			<p>Whilst the 2021/22 financial year maintenance funding will be passported to the Highways Authorities, the Combined Authority is commissioning a study to consider defining the Key Route Network, the financial and legal implications. It will also consider the options for operating a Key Route Network.</p>
9	Deliver Local Transport Plan	Combined Authority	Completed				<p>First delivered in January 2020, with a refresh due March 2022.</p>

10	Deliver Smart ticketing scheme	Combined Authority		In progress			In preparation for a possible move to franchising, commercial discussions with technology providers are underway; we are also considering whether the latest generation of ticket machines could deliver a partial solution in a quicker, cheaper form.
11	Create Transport Delivery body (Transport for Cambridgeshire and Peterborough)	Combined Authority / Cambridgeshire County Council Peterborough City Council / Greater Cambridge Partnership			Decision taken to postpone		Leader discussions during 2018-19 based on reports commissioned from external consultants did not lead to consensus on a way forward.
12	Non-Statutory Strategic Framework	Combined Authority		In progress			Phase 1 of the Non-Statutory Strategic Framework was approved in 2018. Phase 2 was paused to take account of the timetable of government's OxCam Arc Spatial Policy, and the Cambridgeshire & Peterborough Independent Commission on Climate Change.
13	Develop a Land Commission with Government	Combined Authority / local partners / central government		In progress			The Combined Authority contributes towards the operating costs of the One Public Estate Cambridgeshire Board, that brings together public sector property managers in the area to identify opportunities for rationalisation/development opportunities. The Land Commission responsibilities have been subsumed into the work of the Combined Authority's Board (such as funding of transport improvements to open up development sites). Government has not advanced any proposals for the Combined Authority Land Commission.
14	Establish and chair a Joint Assets Board for economic assets to review all land and property held by the public sector	Mayor / Combined Authority				Not yet implemented	The Joint Assets Board has not been established. This is a subset of the Land Commission and was intended to provide an opportunity for local authorities and the private sector to pool assets to realise land/buildings for other development purposes. Councils have established their own arm's length development companies to maximise their assets. Opportunities for joint promotion of sites is picked up by One Public Estate Cambridgeshire Board (such as Princess of Wales Hospital, Ely).
Section B - Additional legislative powers given to the Mayor							

15	Mayor may place a supplement on business rates	Mayor / Combined Authority				Not yet implemented	
16	Explore use of bus franchising (Bus Services Act (2017))	Combined Authority		In progress			The Combined Authority made substantial progress on the Business Case for bus franchising and was close to commencing Independent Audit as its next stage, when it was delayed by COVID-19. The ending of CBSSG and start of transition funding announced by DfT means this work is restating and we are aiming to go to Audit in September 2021.
Section C – Specific responsibilities of the Combined Authority							
17	£20 million per year to be invested into a Single Investment Fund	Combined Authority / central government	Completed				This is the Combined Authority's Gainshare Funding. First Gateway was successfully achieved in March 2021.
18	£100 million housing fund	Combined Authority		In progress			The Housing programme, in its previous form was determined by MHCLG to have ended on 31st March 2021. MHCLG has offered a new programme for the period April 2021 to March 2022, subject to a series of financial and project conditions that CPCA has accepted. CPCA has put a proposal to MHCLG for the 2021/22 programme that comprises the start of a further 1723 units that require an additional £42.85million of grant support over and above the £55million already recieved for the previous programme. CPCA awaits to hear of the formal outcome of its proposal.
19	Adult education (19+) budget and provision	Combined Authority / Department for Education	Completed				The Adult Education Budget has been devolved to the Combined Authority as per the Devolution Deal and a commissioning strategy developed by the Combined Authority that targets funding into specific places, sectors and types of learners that will better meet the needs of the economy and specifically inclusive growth. The Combined Authority administration of the Adult Education Budget will transform the destination of the learners, their progress and knowledge and skills development.
20	Apprenticeship Grant for Employers	Combined Authority			Decision taken to vary		This scheme was brought forward and replaced in favour of a more powerful programme to create an Apprenticeship Levy Marketplace.

21	In collaboration with a Government initiative, develop a Business Case for an innovative pilot to support career and pay progression for those claiming Universal Credit	Combined Authority		In progress			The Cambridgeshire and Peterborough Combined Authority's Innovation Pilot Business Case was accepted by the Minister of State for Employment in 2017 and grant funding was received for the design, implementation, and delivery. This project is now referred to as the Health & Care Sector Work Academy project. The HCSWA pilot aims to reduce dependence on in-work and out-of-work benefits by recruiting unemployed or low skilled people into the H&C sector and supporting existing employees to progress to higher skilled and better paid roles. It tackles barriers to progression or those that deter people from a career in health and care. Due To the pandemic the project is behind on its KPIs and is currently seeking an extension to extend the timescales to deliver.
22	Develop an Assurance Framework in line with HM Treasury Green Book to ensure the gateway reviews are delivered successfully	Combined Authority	Completed				The updated and improved version of the Assurance Framework was approved by Government in May 2021.
Section D (A) – Specific commitments agreed by partners for the Mayor							
23	The Combined Authority will recognise the significance of; Ely Bypass, the A14/A142 Junction, upgrades to the A10, the A47 for east-west connectivity, key road junctions in Fenland, March railway station, March key road junctions	Combined Authority	Completed				All are included within the Local Transport Plan that was published in February 2020
24	The Mayor will be a member of the LEP	Combined Authority	Completed				
Section D (B) – Specific commitments agreed by partners for the Local Enterprise Partnership (Business Board)							
25	Pool resources with Combined Authority to deliver a Strategic, Economic and Activity Plan	Combined Authority / Local Enterprise Partnership	Completed				Local Industrial Strategy and Skills Strategy Implementation are being utilised in partnership with Business Board and Combined Authority Board direction which has created a strong portfolio of investment activity. This has now been

							further adapted through the Combined Authority's Local Economic Recovery Strategy and four key sector strategies
26	Develop a fiscal plan - develop new models of public/private infrastructure funding to provide a firm basis for delivery of major and priority schemes	Combined Authority / Constituent Councils / Local Enterprise Partnership		In progress			The Local Growth Fund has been targeted through a Local Growth Prospectus and its criteria to leverage both private sector investment plus other streams of public funding including Careers Enterprise Company, Business Economy and Industrial Strategy (BEIS), European Regional Development Fund (ERDF), European Social Fund (ESF), Combined Authority staffing and Gainshare funding.
27	Arrangements with other areas that represent the recognised economic growth opportunities, including Bedfordshire, Hertfordshire, Lincolnshire, Northamptonshire, Rutland and Essex	Combined Authority/ Local Enterprise Partnership		In progress			The Combined Authority has been an active contributor to the OxCam Arc (including Bedford and Northamptonshire) strategy and has led in the development of the Arc Investment Prospectus. Strategic Partnering Agreements on funding and priorities have been entered into with Rutland, Lincolnshire, and Hertfordshire councils. We are observer members of England's Economic Heartland, and we engage regularly with Midlands Connect and Transport for the East. Business Board partnering strategy is also underway.
28	Deliver the Enterprise Zones	Local Enterprise Partnership	Completed				Alconbury and Cambridge Compass Enterprise Zones have been set up. EZ business rate discount incentives ended on 31 March 2021, so work continues in reviewing future incentives with delivery partners. This is also dependant on future government funding streams and any continuation of EZ support incentives. In the meantime, we continue to sign post enquiries on to Growth Works, and the availability of targeted business support and inward investment service.

29	Deliver a strong Growth Hub (Signpost 2 Grow)	Local Enterprise Partnership		In progress			Meeting the strategic growth ambition set out in the Local Industrial Strategy (LIS) has led us to look at our existing Growth Hub Service, its future potential and how we best align it to deliver on the intent of the LIS. Our new Growth Works Service (otherwise known as the Business Growth Service) started on 12th February 2021, which leverages new funding to give an increase in resources and jobs growth outcomes. The Growth Works Coaching Service will engage and support 3305 of our highest potential firms to speed their growth, build their capacity for growth, sustain their period of growth, or all three, and this will create 3,223 new jobs. The Growth Works Equity and grant service that complements the growth coaching that firms are provided with, will offer an integrated range of grants, loans and equity products unavailable commercially, to create a further 1,455 new jobs. The Growth works Inward Investment Service will commit 40 new inward investor commitments to the region to create 600 new jobs and Growth Works for skills service, will create 1400 new apprenticeships and 1705 learning & training outcomes. The Growth Hub has recently increased its resource to 4 x FTE, up from 2.
30	Develop a Joint Export Plan with UKTI	Central Government			Decision taken to vary		Government policy for delivering trade promotion changed. The Department for International Trade published a new Export Strategy in September 2020 and the Combined Authority are negotiating a local delivery plan for it with Officials. Already, the Combined Authority has launched a new Inward Investment Service to better connect us into global markets, to engage and persuade firms to locate into our economy or invest in our strategic projects; this will create 1,328 jobs.
31	Work with Government to deliver the Better Business For All (BBFA) programme	Local Enterprise Partnership / Central Government		In progress			BBFA has been put on hold during COVID-19, however, cross referrals have still been happening between us, and best practice is shared between the departments and local authorities on a weekly basis. The Growth Hub is seen as a

							leader on this programme due to our networking and visibility within the region.
32	Revise local skills strategies to deliver the 16+ Area Reviews	Combined Authority	Completed				<p>A review of 16+ provision was included within the Combined Authority's 2018 Skills Strategy, written in consultation with 300 individuals and organisations. The strategy is a blueprint for designing and applying skills policies that makes the most of the region's workforce and for maximising the skills of its residents to drive up productivity, enable economic growth and support social inclusion.</p> <p>The Combined Authority's new Skills Brokerage includes Careers Advice for all school leavers through its partnership with the Careers Enterprise Company (CEC). The Mayor met the CEO of the CEC in October to align local Combined Authority delivery strategy with national CEC strategy.</p>
Section D (C) – Specific commitments agreed by partners for Constituent Councils							
33	£70 million for 5 years to be invested in Cambridge housing market	Cambridge City Council	Completed				Delivery of the £70m housing fund completed, and as of 31st March 2021, over 500 units have started on site.
34	Local authorities to bring forward non-statutory strategic infrastructure delivery plans to support the Combined Authority housing and transport delivery plans with funding proposals	Constituent Authorities				Not yet implemented	
35	Proposals for a second Devolution Deal for Cambridgeshire and Peterborough – Identifying additional areas for transfer of powers and funding that will further unlock economic growth	Local partners				Not yet implemented	The proposals in the Devolution White Paper (currently unknown) are expected to propose further powers and functions for Mayoral Combined Authorities.

36	All Local Plans to be published by 2017 and reflect housing need	Constituent Authorities	Completed				All Districts had Local Plans in place in 2017, with a number of reviews in progress. Work has now begun on the Combined Authority's second Local Transport Plan. The Combined Authority continue to work with the Greater Cambridge Shared Planning to help the delivery of the Local Plan
37	Local authorities, the Clinical Commissioning Group, service providers, with support from Government, NHS England and other national partners as appropriate, will support Sustainability and Transformation Planning for moving progressively towards integration of health and social care	Local and national partners	Completed				Non-Combined Authority partners have worked together in the Sustainability and Transformation Partnership (STP). The Combined Authority has worked with the STP on public service reform issues.
38	GPS pilot participation	Cambridgeshire County Council	Completed				Cambridgeshire was chosen as one of the pilot areas in a study that was published in 2019.
Section D (D) – Specific commitments agreed by partners for the Government							
39	Government to work with the Combined Authorities to influence design of Local government Finance System including Localisation of business rates	Central government				Not yet implemented by Government	Central government's proposals on business rate reform have not progressed
40	Government to co-invest in housing and infrastructure to unlock growth	Central government	Completed				Combined Authority's programmes include central government funding for housing and infrastructure. Further collaborations are continually under discussion.
41	The Mayor will exercise strategic planning powers to support and accelerate these ambitions to create Mayoral Development Corporations with planning and land assembly powers to deliver strategic sites	Central government / Combined Authority				Not yet implemented by Government	Government have yet to devolve strategic planning powers to the Mayor.

42	Government commits to work with the Combined Authority to upgrade the digital network	Central government / Combined Authority	Completed				Department for Digital, Culture, Media and Sport a co-funder of elements of the digital infrastructure programme.
43	With Government, form an Education Committee with the Regional Schools Commissioner and other key local education stakeholders	Central government / Combined Authority / Local partners				Not yet implemented	
44	Combined Authority to work with Government to deliver Ely North Junction scheme area capacity improvements with a commitment for Network Rail to commence work 2019-2024	Combined Authority / Network Rail		In progress			We have been one of three funding organisations with a contribution of the Strategic Outline Business Case. This activity is now being superseded by development of an Outline Business Case funded solely by Department for Transport. We have and continue to be members of the Ely Area Capacity Enhancement Task Force group and the Project Board.
45	Propose improvements to the Thameslink Great Northern Franchise, and improvements to create a parkway station for Peterborough at Whittlesea as part of the Government's proposals to upgrade the network	-		In progress			Thameslink Great Northern are not the franchise tenant for Whittlesea. Greater Anglia (GA) are the franchise tenant for Whittlesea, and we have worked closely with them and Fenland District Council (FDC) to bring station improvements in the form of shelters, lighting and ticket machines which have been delivered. We are also engaging with FDC and GA in relation to carparking improvements which are in design currently. In addition, there are ongoing discussions around improved stopping services at Whittlesea with Cross Country Trains.
46	Working with government, to explore a more integrated pathway of service delivery for the causes of offending behaviour early to reduce the use of courts and prisons	Combined Authority / central government				Not yet implemented	
47	Work with Department for Work and Pensions to co-design new National Work and Health Programme and integrated employment service	Central government				Not yet implemented by Government	Department for Work and Pensions did not develop this programme

48	Work with Government and Greater Cambridge partners to support delivery of the existing Greater Cambridge City Deal	Combined Authority / Greater Cambridge Partnership		In progress			Continued engagement with Greater Cambridge Partnership (GCP) on the Greater Cambridge City Deal. The Mayor attends the GCP Board, and two members of the Business Board have joined the GCP Board. Officers are collaborating with the GCP on a range of projects.
49	Joint responsibility with government and the single Employment and Skills Board covering the Cambridgeshire and Peterborough Combined Authority and the Norfolk and Suffolk Combined Authority to co-design the new National Work and Health Programme	Central government / Combined Authority				Not yet implemented by Government	There is no Norfolk and Suffolk Combined Authority.
Section D (E) – Specific commitments agreed by partners for the Combined Authority							
50	Housing business plan agreed with Government for the delivery of 29,000 homes 2016-2021 and 72,000 homes over the period of Local Plans	Combined Authority	Completed				Housing business plan for affordable homes agreed in March 2017 at first meeting of the Combined Authority. The Housing business plan was prepared and agreed with government in early 2018 to support the delivery of additional new homes. This sits alongside the Local Transport Plan to set the context for enabling transport delivery. The Combined Authority Housing Strategy was approved by its board in September 2018.
51	Support for the regeneration of Peterborough City Centre	Combined Authority		In progress			Peterborough University, Phase 1 in construction, Phase 2 secured planning and Phase 3 £20m bid for funding submitted to Levelling Up Fund with commitments for £2m match funding from CPCA/£2m land value match from PCC/£4m match from ARU. Station Quarter is on-going with collaboration agreement being drawn up between PCC/Network Rail/LNER/CPCA, several Transport projects enabling greater connectivity the focus of a possible Round 2 Levelling Up Fund bid. In September 2020 LGF of £800k was awarded by BB to PCC for Covid adaption and enabling works in Cathedral Square as part

							of a Cafe Culture project to enable Hospitality and Retail businesses to bounce back during 2021.
52	Develop and fund plans for University Centre Peterborough to attain Taught Degree Awarding Powers by 2019	Combined Authority	Completed				The university phase 1 teaching building will deliver 2,000 students by September 2022 and 10,000 new learners assisted (Levels 5 and 6 over five years). The academic delivery partner for the university, Anglican Ruskin University are able to provide Taught Degree Awarding Powers immediately and are contracted to develop independent Taught Degree Awarding Powers by 2029.
53	Work with local partners to consider how best to establish a Sub-national Transport Body (STB)	Combined Authority / Local partners	Completed				The Combined Authority continue to liaise with England's Economic Heartland, through the development of connectivity studies, the transport strategy and through attendance at the Strategic Forums.
54	Reopen Soham Railway Station	Combined Authority		In progress			Construction commenced in September 2020. The construction contractor has now relocated the railway track and installed the new station platform. The construction of the new footbridge will commence in summer. The station remains on plan to open in December 2021.
55	Soham double tracking - Reinstating the loop known as the Newmarket Curve (in the context of a potential bid of Local Growth Funds)	Combined Authority		In progress			Discussions have led to the establishment of the Soham Area Capacity Enhancements project with Network Rail, who have undertaken an initial review of the original Strategic Outline Business Case.
56	Propose transport links to Wyton Airfield	Combined Authority	Completed				The A141 Huntingdon Capacity project and Strategic Outline Business Case included in the scope proposals for transport links to Wyton Airfield.
57	Propose economic growth for St. Neots market town	Combined Authority	Completed				Proposals were included within the St Neots Market Town Masterplan and £4.1m has been allocated for a range of projects within the Masterplan
58	Develop proposals for ambitious reforms in planning services that can streamline the process and accelerate decision making	Combined Authority / Local partners				Not yet implemented	

59	Explore the introduction of an Apprenticeship Training Agency	Combined Authority			Decision taken to vary		Pursued through Levy Pooling. The Skills Brokerage and Apprenticeship Levy Pooling marketplace will combine to deliver the same impact as an Apprenticeship Training Agency (ATA) but in a leaner and more employer-led manner. The new capability will harness £10 million per annum of apprenticeship funding to create 1,400 additional apprenticeships over the next 3 years. Central Government has recently consulted on the removal of ATA's which will be replaced by Flexi-Job Apprenticeships. We are also expecting a new central portal developed by the EFSA to manage levy transfer. This is anticipated in the summer. Both of which could impact on the implementation of this action.
60	Support Youth Obligation through links with businesses, and work with Government in supporting Jobcentre Plus in the delivery of the Youth Obligation from April 2017	Combined Authority		In progress			THE DWP's Youth Obligation Initiative has now been replaced by The Youth Offer. The Youth offer includes the Youth Employment Programme, Youth Hubs and Youth Employability Coaches. We are actively working in partnership with DWP to support their work. The Combined Authority's new Skills Brokerage - Growth Works with Skills - will further promote this offer which also includes Careers Advice for all school leavers through its partnership with the Careers Enterprise Company (CEC). Skills Brokers link with Job Centre Plus to identify unemployed talent to match people to employer skills needs and further education and training.
61	Work on proposals for a potential new garden town settlement in Fenland, based on garden town principles	Combined Authority / Fenland District Council		In progress			Combined Authority funding provided for the development of Wisbech Garden Town proposals. Combined Authority supported Fenland's work on the Garden Town and developed associated transport infrastructure to support the proposal, including A47 Dualling and Wisbech Rail. The Combined Authority has purchased data from the land registry and commissioned Cambridgeshire County colleagues to produce plans and schedule land interests within the area proposed to accommodate the garden town. This work is a fundamental aspect of understanding land ownership and potential delivery constraints to enable project planning.

62	Work on proposals for improved A47 road for East-West connectivity	Combined Authority	Completed				A47 Dualling project SOBC and PCF0 are complete. Highways England RIS 2 and Delivery Plan did not include the A47 Dualling, however, engagement with Highways England has been constructive. As a result, Highways England have agreed to take forward renewed work on the A47 with a view to reconsidering its inclusion in the Road Investment Strategy programme.
63	Work on proposals for a potential railway (Wisbech to Cambridge line)	Combined Authority	Completed				Since completing the GRIP 3b and Business Case DfT committed to considering Wisbech Rail for funding following the conclusion of the Outline Business Case for the Ely Area Capacity Enhancements. In preparation for this decision point, the Combined Authority commissioned Network Rail to undertake a formal review of the work delivered so far.
64	Work on proposals for a new Community Land Trust Scheme in East Cambridgeshire (Kennett 500 – 1,000 new homes)	Combined Authority	Completed				Outline planning permission has been secured for 500 homes (decision issued 15 April 2020). The Combined Authority is continuing to work with both Kennett Community Land Trust and the developers (Palace Green Homes) to prepare for construction, including possibly assisting with a funding solution.
65	Work on proposals for a third river crossing	Combined Authority	Completed				This proposal was included within the scope of the A141 Huntingdon Capacity Enhancement Strategic Outline Business Case.
66	Work on proposals for a western road link and new south access road for Wisbech	Combined Authority		In progress			The Wisbech Access Strategy scheme is being delivered. Detailed design is underway, land acquisition negotiations are taking place, and the Combined Authority are working closely with Highways England to deliver the sites affecting their network.
67	Work with Community Land Trusts to deliver new schemes	Combined Authority		In progress			A Community Housing team has been established within the Combined Authority to provide technical support to community-led housing groups, including Community Land Trusts, Cooperatives, and Almshouses. A Community Housing Business Plan has been approved by the Combined Authority Board and a start-up grant fund of £5,000 per group has been launched. There are currently over 20 community-led housing groups in Cambridgeshire. 255 community-led homes have been completed or are on-site (of which 129 are affordable)

							and 660 homes are in the planning process or have planning secured.
68	Stronger partnership and strategic decision-making arrangements with Homes England	Combined Authority		In progress			Partnership discussions with Homes England continue at a number of levels, both strategically and at the level of individual projects.
69	Work with the Regional School Commissioner and relevant local authorities to consider specific issues arising from the Area Reviews, for sixth form provision	Regional School Commissioner / Peterborough City Council / Cambridgeshire County Council / Combined Authority				Not yet implemented by Government	Department for Education did not engage the Combined Authority in Area Reviews, as the process was considerably advanced by the time the Combined Authority was established in March 2017. The last of the Area Reviews were concluded in August 2017.
70	Cambridgeshire, Norfolk, Peterborough and Suffolk Joint Committee	Combined Authority / Norfolk and Suffolk				Not yet implemented by Government	A joint committee was proposed to link the two Combined Authorities of Cambridgeshire & Peterborough and Norfolk & Suffolk. As the Norfolk & Suffolk Combined Authority did not proceed, this obligation fell away.
71	Work with Government to investigate the potential for Social Investment, in particularly Social Impact Bonds	Central government / local partners				Not yet implemented by Government	Social investment is no longer a government policy priority.

Table analysis

	Nov 2020	July 2021
Total initiatives	71	71
Total in progress /completed by the Combined Authority	51	53
Not yet implemented by Government	7	7
Not yet implemented by the Combined Authority / Partners	8	7
Decision taken to vary / postpone	5	4



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 2.1

Budget Monitor Report: July 2021

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Lead Member:	Mayor Nik Johnson
From:	Jon Alsop, Chief Finance Officer
Key decision:	No
Forward Plan reference:	n/a
Recommendations:	<p>a) Note the financial position of the Combined Authority for the year to date.</p> <p>b) Approve the recommendation from the Business Board to amend the budgets for the Local Growth Fund (LGF) management costs for 2021-22 and 2022-23.</p> <p>c) Approve £350k of 'Subject to Approval' funds from the Transport Response Fund budget for Advanced Connectivity Options.</p>
Voting arrangements:	<p>Recommendation a) Note only item, no voting required.</p> <p>Recommendations b) & c) A simple majority of all Members present and voting.</p>

1. Purpose

- 1.1 This report provides an update of the 2021/22 budget position and capital programme as at 30th June 2021.
- 1.2 It also requests two amendments to the current budget and capital programme as set out in section 5.

2. Background

- 2.1 This report presents the actual expenditure position as at the 30th June 2021, the current forecast outturn (year-end) position against that budget and, by exception, explanation of significant forecast variances between outturn and budget.
- 2.2 As previously agreed by the Board, the exception reporting thresholds are: £100k in Mayoral and Corporate Services revenue budgets, £250k in 'Housing', 'Business and Skills', and 'Delivery and Strategy' revenue budgets, and £500k on all capital projects.

3. Revenue Budget Position

- 3.1 A summary of the financial position of the Authority, showing 'Revenue' income and expenditure for the three-month period to 30th June 2021, is set out in the table below. A more detailed breakdown of income and expenditure for the year to date is shown at **Appendix 1**.

	June Budget £'000	Adjustments £'000	Revised Budget £'000	Forecast Outturn £'000	FO Variance £'000	Change in FO £'000	App 4 ref:
2021-22 Revenue							
Grant Income	-39,225	-1,512	-40,737	-42,658	-1,921	-3,433	
Mayor's Office	488	-	488	488	-	-	
CA Gross Staffing Costs	5,872	-	5,872	5,872	-	-	
Other Employee Costs	327	-	327	327	-	-	
Externally Commissioned Support Services	312	-	312	312	-	-	
Corporate Overheads	780	-	780	775	-6	-6	
Governance Costs	1,184	-	1,184	1,184	-	-	
Other Corporate Budgets	10	-	10	10	-	-	
Recharges to Ringfence Funded Projects	-2,508	-	-2,508	-2,508	-	-	
Corporate Services Expenditure	5,978	-	5,978	5,972	-6	-6	
Business and Skills	23,619	1,854	25,473	23,596	-1,878	-1,396	1
Delivery and Strategy	16,683	339	17,022	16,366	-657	-318	2
Housing	214	-	214	214	-	-	
Workstream Expenditure	40,516	2,193	42,710	40,175	-2,534	-1,713	
Total Expenditure	46,981	2,193	49,175	46,635	-2,540	-1,719	

- 3.2 The Forecast Outturn as set out in the table above shows a 'favourable' variance of forecast expenditure against approved budgets of £2.5m. This forecast variance is a combination of underspends on delivery budgets, reprofiling of a major revenue project and the cessation of CAM works discussed in item 3.1 at this meeting (a full list of all budgets are included in **Appendix 1** and detail on material changes to expenditure forecasts are covered in **Appendix 4**):
- Health and Care Sector Work Academy carried forward a budget of c. £3m from 20-21 due to the impact of COVID on apprentice numbers and this impact continues to be seen reflecting in an expected underspend in 21-22. A project change request is being submitted to the Department for Work and Pensions to reflect this project's position and propose an extension to March 2023.
 - The CAM innovation company budget has come in under-budget in 2020-21 due to a cost saving exercise and this budget was carried forward into 2021-22. Agenda item 3.1 goes into more detail on the current state of the CAM programme but it is not foreseen that this budget will be required to deliver the CAM directly.
- 3.3 All the material adjustments to the budget are the impacts of decisions taken by the June Board. There is one immaterial adjustment which is matched income and expenditure of £40k for the Mid-Life MOT grant fund which was accepted by the Section 73 Officer in ODN 293-2021
- 3.4 The current Forecast Outturn shows an expected revenue expenditure for the year of £46.6m against a 'grant income' of £42.7m.
The difference of £3.9m is made up of the balance of contributions to, and drawdowns from, ringfenced reserves built up where grants are received in a different year to the expenditure. The major draw on ringfenced reserves for 2021-22 are for the Rural Communities Energy Fund, the Health and Care Sector Work Academy and LGF topslice reserve. There are forecast contributions to reserves for Enterprise Zone receipts and the Energy Hub.
- 3.5 The £3.4m increase in grant income for the year reflect the Energy Hub decarbonisation grant reported to the Board in June (£1.3m), as well as three grants where the awarded amount exceeded what was foreseen in the January medium term financial plan (MTFP):
- The first is the Adult Education Budget devolved grant, which was increased by £1.1m from the forecast level to match the additional delivery requirements across High Value Courses, Level 3 Courses, Sector Based Work Academies and the National Retraining Scheme; the expenditure related to this increase was approved by the Board in March.
 - The second was the near doubling of the Growth Hub Grant from the forecast £246k, this brings 2021-22 funding to a similar level to that seen in 2020-21 and is a reflection of the increased support needs of local businesses due to COVID.
 - The third was an additional £580k awarded to extend the Energy Hub's core funding to the end of 2022-23.

4. Capital Programme

- 4.1 A summary of the in-year capital programme and capital grant income for the period to 30th June 2021 is shown below. Detail of the capital programme can be seen across **Appendices 2 and 3**. NB: STA stands for Subject to Approval and YTD is year to date.

Capital Programme Summary	Revised 20-21 Budget	20-21 Forecast Outturn	Forecast Variance		App 4 ref:
	£'000	£'000	£'000	%	
Corporate Services	44	44.0	-	0.00%	3&4
Business and Skills	116,359	116,400	41	0.0%	
Delivery and Strategy	68,057	63,800	-4,258	-6.30%	
Housing	13,709	13,709	-	0.0%	
Totals	198,125	193,908	-4,216	-2.1%	

Capital Funding Summary	Revised 21-22 Budget	21-22 Forecast Outturn	Forecast Variance		% Received to date
	£'000	£'000	£'000	%	
Housing Capital Grants	-	-	-	0.0%	0.0%
Active Transport Grant Capital	-	-	-	0.0%	0.0%
Capital Gainshare	-12,000	-12,000	-	0.0%	100.0%
Local Transport Capital Grants	-23,080	-24,620	-1,540	6.7%	106.7%
Getting Building Fund	-7,300	-7,300	-	0.0%	100.0%
Transforming Cities Funding	-30,000	-30,000	-	0.0%	40.0%
Totals	-72,380	-73,920	-1,540	2.1%	77.3%

- 4.2 The Affordable Housing grant programme budget has been updated based on the decision taken by the Board in June and includes all projects which were pre-approved by March 31st 2021. Further additions to the programme are subject to MHCLG review of individual projects.
- 4.3 There are two material variances forecast in the Capital Programme:
- The £3.5m approved for CAM delivery of the Business Case is no longer expected to be spent on the programme. This is discussed in greater detail at item 3.1 on the agenda.
 - The A10 Dualling is forecasting spend of £1.4m against an approved budget of £2m, this is due to delay in the programme as it could not be commenced until the Department for Transport (DfT) committed funds to enable completion of the current phase and this was only provided in June.
- 4.4 The DfT have combined the Local Capital Highways Maintenance grants and the Pothole and Challenge funds into a single payment for 'Local Transport Capital Grants' this year which has the effect of making it appear that we have received more funding than anticipated. In reality the single payment is £7.4m less than was received across the same combination of grants in 2021-22, this is due to a reduction in the amount of funding awarded

nationally, not a change in the share received by the Combined Authority area.

- 4.5** As with the revenue budget, the difference between in-year forecast expenditure and in-year income of £113m is due to timing differences between receiving grant funding and the associated expenditure. The majority of this is the Greater South East Energy Hub's Green Home Grant capital programme where the funding of £79m was received in 20-21 and the spend against this grant is all within 2021-22. The balance are draw down from other capital funds either in reserves, or received in advance, including the Capital Single Pot, Local Transport Capital Grants and Recycled Growth Funds.

5. Proposed Budget Changes

- 5.1** There are two changes to the current budget proposed in this paper, the first a recommendation from the Business Board. and the second for the release of part of the Transport Response Fund budget.
- 5.2** The Business Board recommended increasing the allocation of the Local Growth Fund topslice reserves in the next two year – this would fully utilise this funding within a reasonable timeframe to fund the continued monitoring and evaluation of the Local Growth Fund programme. More detail can be seen in section 9 of item 2.1 of the Business Board agenda 19th July 2021, linked [here](#).
- 5.3** When setting the Budget for the year the Combined Authority recognised that it operates in a rapidly evolving environment and, in order to enable the Authority to react to emerging in-year priorities, it created response funds in each of the Directorates. In light of the proposed wind down of the CAM programme, approval is sought to allocate £350k of the 2021-22 Transport Response Fund to create an Advanced Connectivity Options workstream which will build on learning from the CAM programme to establish potential transport solutions for the north of the Combined Authority area and identify opportunities for surface-based solutions to congestion in the City of Cambridge.

Significant Implications

6. Financial Implications

- 6.1** The Transport Response Fund budget is funded from the Combined Authority's un-ringfenced revenue single pot, rather than a transport-related funding source (e.g. Local Highways Maintenance Grants, or the Transport Levy), as such decisions on its use are made by a simple majority of all Members present and voting.
- 6.2** A table summarising the impact of the budget recommendations in the paper on the MTFP is included below:

Financial change summary (£'000)			2021-22	2022-23	2023-24	2024-25
Current MTFP	Local Growth Funds Costs	Approved	371	429	-	-
		STA	-	-	-	-
	Transport Response Fund	Approved	-	-	-	-
		STA	650	650	650	650
Change Requested	Local Growth Funds Costs	Approved	189	129	-	-
		STA	-	-	-	-
	Transport Response Fund	Approved	-	-	-	-
		STA	(350)	-	-	-
	Advanced Connectivity Options (new)	Approved	350	-	-	-
		STA	-	-	-	-
Revised MTFP	Local Growth Funds Costs	Approved	560	558	-	-
		STA	-	-	-	-
	Transport Response Fund	Approved	-	-	-	-
		STA	300	650	650	650
	Advanced Connectivity Options (new)	Approved	350	-	-	-
		STA	-	-	-	-

7. Legal Implications

- 7.1 The Combined Authority is required to prepare a balanced budget in accordance with statutory requirements.

8. Other Significant Implications

- 8.1 There are no other significant implications

9. Appendices

- 9.1 Appendix 1 – Detailed breakdown of the revenue position for the year to 30th June 2021
- 9.2 Appendix 2 – Capital Position to 30th June 2021
- 9.3 Appendix 3 – Capital Programme
- 9.4 Appendix 4 – Detailed Explanations of Material Variances
- 9.5 An accessible version of this report and appendices is available on request from democratic.services@cambridgeshirepeterborough-ca.gov.uk

Appendix 1 - Detailed breakdown of the revenue position for the period to 30th June 2021

	Budget			Whole Year		
	Jun Budget	Adjustments	Revised Budget	Forecast	FO	
Grant Income	£'000	£'000	£'000	Outturn	Variance	Change in FO
	£'000		£'000	£'000	£'000	£'000
Additional Home to School Transport Grants	-		-		-	-
Adult Education Budget	-12,097.6		-12,097.6	-13,174.0	-1,076.5	-1,076.5
Careers Enterprise Company Funding	-125.0		-125.0	-100.0	25.00	25.00
COVID-19 bus services support grant	-		-		-	-
Enterprise Zone receipts	-1,208.8		-1,208.8	-1,208.8	-	-
ERDF - Growth Service Grant	-1,300.0		-1,300.0	-1,300.0	-	-
ESF Growth Service Grant	-600.0		-600.0	-600.0	-	-
Growth Hub Grants	-246.0		-246.0	-536.5	-290.5	-290.5
GSE Energy Hub - Core funding	-1,025.0		-1,025.0	-1,603.9	-578.9	-578.9
GSE Energy Hub - Decarbonisation	-	-1,372.3	-1,372.3	-1,372.3	-	-1,372.3
LEP Core Funding	-500.0		-500.0	-500.0	-	-
Mayoral Capacity Fund	-1,000.0		-1,000.0	-1,000.0	-	-
Mid-Life MOT	-	-40.0	-40.0	-40.0	-	-40.0
Revenue Gainshare	-8,000.0		-8,000.0	-8,000.0	-	-
Skills Advisory Panel Grant	-75.0		-75.0	-75.0	-	-
Transport Capacity Funding	-	-100.0	-100.0	-100.0	-	-100.0
Transport Levy	-13,039.7		-13,039.7	-13,039.7	-	-
Visitor Economy and R&R Grant income	-7.6		-7.6	-7.6	-	-
Total Grant Income	-39,224.6	-1,512.3	-40,736.8	-42,657.8	-1,920.9	-3,433.2
Mayor's Office						
Mayor's Allowance	95.6		95.6	95.6	-	-
Mayor's Conference Attendance	15.0		15.0	15.0	-	-
Mayor's Office Expenses	40.0		40.0	40.0	-	-
Mayor's Office Accommodation	77.4		77.4	77.4	-	-
Mayor's Office Staff	259.5		259.5	259.5	-	-
Total Mayor's Office	487.5	-	487.5	487.5	-	-

	Budget			Whole Year		
	Jun Budget £'000	Adjustments £'000	Revised Budget £'000	Forecast Outturn £'000	FO Variance £'000	Change in FO £'000
Corporate Services						
Combined Authority Gross Staffing Costs						
Business and Skills	1,323.3		1,323.3	1,323.3	-	-
Chief Executive	309.3		309.3	309.3	-	-
Corporate Services	2,031.2		2,031.2	2,031.2	-	-
Delivery and Strategy	1,639.1		1,639.1	1,639.1	-	-
Housing	569.2		569.2	569.2	-	-
Total CA Gross Staffing Costs	5,872.1	-	5,872.1	5,872.1	-	-
Other Employee Costs						
Travel	80.0		80.0	80.0	-	-
Conferences, Seminars & Training	90.0		90.0	90.0	-	-
Change Management Reserve	157.0		157.0	157.0	-	-
Total Other Employee Costs	327.0	-	327.0	327.0	-	-
Externally Commissioned Support Services						
External Legal Counsel	65.0		65.0	65.0	-	-
Finance Service	74.0		74.0	74.0	-	-
Democratic Services	95.0		95.0	95.0	-	-
Payroll	4.0		4.0	4.0	-	-
HR	18.0		18.0	18.0	-	-
Procurement	8.0		8.0	8.0	-	-
ICT external support	48.0		48.0	48.0	-	-
Total Externally Commissioned Support Services	312.0	-	312.0	312.0	-	-

	Budget			Whole Year		
	Jun Budget £'000	Adjustments £'000	Revised Budget £'000	Forecast Outturn £'000	FO Variance £'000	Change in FO £'000
Corporate Overheads						
Accommodation Costs	300.0		300.0	290.0	-10.0	-10.0
Software Licences, Mobile Phones cost	101.6		101.6	101.6	-	-
Communications	42.1		42.1	42.1	-	-
Website Development	15.0		15.0	15.0	-	-
Recruitment Costs	88.0		88.0	88.0	-	-
Insurance	35.0		35.0	35.0	-	-
Audit Costs	132.0		132.0	132.0	-	-
Office running costs	31.2		31.2	31.2	-	-
Corporate Subscriptions	35.5		35.5	40.0	4.5	4.5
Total Corporate Overheads	780.4	-	780.4	774.9	-5.5	-5.5
Governance Costs						
Committee/Business Board Allowances	144.0		144.0	144.0	-	-
Miscellaneous	-		-	-	-	-
Election Costs	1,040.0		1,040.0	1,040.0	-	-
Total Governance Costs	1,184.0	-	1,184.0	1,184.0	-	-
Other Corporate Budgets						
Corporate Response Fund	145.0		145.0	145.0	-	-
Contribution to the A14 Upgrade	96.0		96.0	96.0	-	-
Interest Receivable on Investments	-231.0		-231.0	-231.0	-	-
Total Other Corporate Budgets	10.00	-	10.0	10.00	-	-
Recharges to Ringfence Funded Projects						
Internally Recharged Grant Funded Staff	-1,799.0		-1,799.0	-1,799.0	-	-
Externally Recharged Staff	-709.0		-709.0	-709.0	-	-
Total Recharges to Ringfence Funded Projects	-2,508.0	-	-2,508.0	-2,508.0	-	-
Total Corporate Services Expenditure	5,977.5	-	5,977.5	5,972.0	-5.5	-5.5

	Budget			Whole Year		
	Jun Budget £'000	Adjustments £'000	Revised Budget £'000	Forecast Outturn £'000	FO Variance £'000	Change in FO £'000
Business and Skills						
AEB Devolution Programme	11,367.6		11,367.6	11,367.6	-	-
AEB High Value Courses	236.6		236.6	236.6	-	-
AEB Innovation Fund - Revenue	500.0		500.0	500.0	-	-
AEB Level 3 Courses	808.8		808.8	808.8	-	-
AEB National Retraining Scheme	39.5		39.5	39.5	-	-
AEB Programme Costs	442.1		442.1	475.8	33.6	33.6
AEB Sector Based Work Academies	233.2		233.2	233.2	-	-
Apprenticeship Levy Fund Pooling	-	-	-	-	-	-
Careers and Enterprise Company (CEC)	50.0	172.1	222.1	55.7	-166.4	5.7
Economic Rapid Response Fund	150.0		150.0	150.0	-	-
Enterprise Zone Investment	50.0		50.0	50.0	-	-
Growth Co Services	3,131.7		3,131.7	3,131.7	-	-
Growth Hub	-		-	-	-	-
GSE Energy Hub	620.0	270.0	890.0	890.0	-	270.0
GSE Green Homes Grant Sourcing Activity	894.9		894.9	894.9	-	-
GSE Green Homes Grant Sourcing Strategy	69.3		69.3	69.3	-	-
GSE Public Sector Decarbonisation	-	1,372.3	1,372.3	1,372.3	-	-
GSE Public Sector Decarbonisation Skills	-		-	-	-	-
GSE Rural Community Energy Fund (RCEF)	735.0		735.0	948.0	213.0	213.0
Health and Care Sector Work Academy	3,031.0		3,031.0	1,144.5	-1,886.5	-1,886.5
Insight and Evaluation Programme	82.5		82.5	82.5	-	-
Local Growth Fund Costs	371.2		371.2	519.3	148.1	148.1
Market Town and Cities Strategy	120.9		120.9	120.9	-	-
Marketing and Promotion of Services	97.8		97.8	97.8	0.0	0.0
Mid-Life MOT	-	40.0	40.0	40.0	-	40.0
Shared Prosperity Fund Evidence Base & Pilot Fund	100.0		100.0	100.0	-	-
Skills Advisory Panel (SAP) (DfE)	112.3		112.3	112.3	-	-
Skills Rapid Response Fund	115.2		115.2	115.2	-	-

St Neots Masterplan	219.4		219.4	-	-219.4	-219.4
Trade and Investment Programme	32.5		32.5	32.5	-	-
Visitor Economy and R&R Grants	7.6		7.6	7.3	-0.3	-0.3
Total Business and Skills	23,619.1	1,854.4	25,473.5	23,595.6	-1,877.9	-1,395.8

	Budget			Whole Year		
<u>Delivery and Strategy</u>	Jun Budget	Adjustments	Revised Budget	Forecast Outturn	FO Variance	Change in FO
A141 Huntingdon SOBC	114.0		114.0	114.0	-	-
Additional Home to School Transport Grants	-	-	-		-	-
Bus Review Implementation	1,742.4	100.0	1,842.4	1,842.4	-	100.0
Bus Service Subsidisation	187.0		187.0	187.0	-	-
CAM Innovation Company	656.5		656.5	-	-656.5	-656.5
Climate Change	59.7	50.0	109.7	109.7	-	50.0
COVID Bus Service Support Grant	-	189.0	189.0	189.0	-	189.0
Land Commission	40.0		40.0	40.0	-	-
Local Transport Plan	200.0		200.0	200.0	-	-
Monitoring and Evaluation Framework	150.0		150.0	150.0	-	-
Non-Statutory Spatial Framework (Phase 2)	56.7		56.7	56.7	-	-
Public Transport: Concessionary fares	9,129.0		9,129.0	9,129.0	-	-
Public Transport: Contact Centre	234.0		234.0	234.0	-	-
Public Transport: Quality Partnership	41.0		41.0	41.0	-	-
Public Transport: RTP1, Infra & Information	209.0		209.0	209.0	-	-
Public Transport: S106 supported bus costs	259.0		259.0	259.0	-	-
Public Transport: Supported Bus Services	3,003.0		3,003.0	3,003.0	-	-
Public Transport: Team and Overheads	465.0		465.0	465.0	-	-
St Ives (SOBC)	137.0		137.0	137.0	-	-
Total Delivery and Strategy	16,683.3	339.0	17,022.3	16,365.8	-656.5	-317.5

	Budget			Whole Year		
	Jun Budget	Adjustments	Revised Budget	Forecast Outturn	FO Variance	Change in FO
Housing						
CLT and £100k Homes	100.0		100.0	-	-	100.0
Garden Villages	114.0		114.0	-	-	114.0
Total Housing	214.0	-	214.0	-	-	214.0
Total Workstream Expenditure	40,516.4	2,193.4	42,709.8	40,175.4	-2,534.4	-1,713.3
Total Revenue Expenditure	46,981.4	2,193.4	49,174.8	46,634.9	-2,539.9	-1,718.8

Appendix 2 –Capital Position to 30th June 2021

Business and Skills	21-22 approved budget	21-22 Forecast Spend	Forecast Over (Under) spend	Change to Forecast Over (Under) spend
AEB Innovation Fund	324	250	-74	-74
Cambridge Biomedical MO Building	1,702	1,702	-	-
Cambridge City Centre	691	691	-	-
CRC Construction and Digital Refurbishment	911	911	-	-
COVID and Capital Growth Grant Scheme	7	7	-	-
Eastern Agritech Initiative	100	215	115	115
Green Home Grant Capital Programme	78,340	78,340	-	-
Illumina Accelerator	1,000	1,000	-	-
March Adult Education	314	314	-	-
Market Towns: Chatteris	1,000	1,000	-	772
Market Towns: Ely	656	656	-	-
Market Towns: Huntingdon	578	578	-	-
Market Towns: Littleport	-	-	-	-
Market Towns: March	1,000	1,000	-	-
Market Towns: Ramsey	1,000	1,000	-	-
Market Towns: Soham	600	600	-	-
Market Towns: St Ives	620	620	-	-
Market Towns: St Neots	1,000	1,000	-	-
Market Towns: Whittlesey	1,000	1,000	-	-
Market Towns: Wisbech	1,000	1,000	-	299
Metalcraft (Advanced Manufacturing)	2,979	2,979	-	-
Peterborough City Centre	681	681	-	-
South Fen Business Park	997	997	-	-
Start Codon (Equity)	2,226	2,226	-	-
The Growth Service Company	3,000	3,000	-	-
TTP Incubator	33	33	-	-
University of Peterborough Phase 2	14,600	14,600	-	-
Total Business and Skills	116,359	116,400	41	1,112

Delivery and Strategy	21-22 approved budget £'000	21-22 Forecast Spend £'000	Forecast Over (Under) spend £'000	Change to Forecast Over (Under) spend £'000
A10 Dualling	2,000	1,400	-600	-600
A1260 Nene Parkway Junction 15	208	208	-	-
A1260 Nene Parkway Junction 32/3	239	239	-	-
A16 Norwood Dualling	626	626	-	-
A505 Corridor	143	143	-	-
A605 Stanground - Whittlesea	217	217	-	-
CAM Innovation Company Set up	2,000	2,000	-	-
CAM Delivery to OBC	3,500	-	-3,500	-3,500
Coldhams Lane roundabout improvements	234	234	-	-
Digital Connectivity Infrastructure Programme	3,139	3,139	-	-
Ely Area Capacity Enhancements	326	326	-	-
Fengate Access Study - Eastern Industries Access - Phase 1	327	327	-	-
Fengate Access Study - Eastern Industries Access - Phase 2	161	161	-	-
Local Highways Maintenance & Pothole (with PCC and CCC)	27,695	27,695	-	-
King's Dyke	7,589	7,589	-	-
Lancaster Way	500	400	-100	-100
March Junction Improvements	2,114	2,114	-	-
Regeneration of Fenland Railway Stations	2,610	2,610	-	-
Soham Station	9,244	9,482	238	238
Transport Modelling	750	554	-196	-196
Wisbech Access Strategy	4,132	4,132	-	-
Wisbech Rail	306	306	-	-
Total Delivery and Strategy	68,057	63,900	-4,158	-4,158

	21-22 approved budget £'000	21-22 Forecast Spend £'000	Forecast Over (Under) spend £'000	Change to Forecast Over (Under) spend £'000
<u>Housing</u>				
Affordable Housing Grant Programme	7,981	7,981	-	7,981
Housing Investment Fund - contracted payments	5,728	5,728	-	-
Total Housing	13,709	13,709	-	7,981
	21-22 approved budget £'000	21-22 Forecast Spend £'000	Forecast Over (Under) spend £'000	Change to Forecast Over (Under) spend £'000
<u>Corporate Services</u>				
ICT Capital Costs	44	44	-	44
Total Corporate Services	44	44	-	44
Total Capital Programme	198,169	194,052	-4,116	4,979

Appendix 3: Capital Programme

	Approved to Spend Budgets				Total approved spend £'000	Subject to Approval budget				Total project budgets £'000
	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000		2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	
<u>Business and Skills</u>										
AEB Innovation Fund	324	-	-	-	324	-	-	-	-	324
Cambridge Biomedical MO Building	1,702	-	-	-	1,702	-	-	-	-	1,702
Cambridge City Centre	691	-	-	-	691	-	-	-	-	691
CRC Construction and Digital Refurbishment	911	-	-	-	911	-	-	-	-	911
COVID and Capital Growth Grant Scheme	7	-	-	-	7	-	-	-	-	7
Eastern Agritech Initiative	100	-	-	-	100	-	-	-	-	100
Green Home Grant Capital Programme	78,340	-	-	-	78,340	-	-	-	-	78,340
Illumina Accelerator	1,000	1,000	-	-	2,000	-	-	-	-	2,000
March Adult Education	314	-	-	-	314	-	-	-	-	314
Market Towns: Chatteris	1,000	-	-	-	1,000	772	-	-	-	1,772
Market Towns: Ely	656	-	-	-	656	344	-	-	-	1,000
Market Towns: Huntingdon	578	-	-	-	578	422	-	-	-	1,000
Market Towns: Littleport	-	-	-	-	-	1,000	-	-	-	1,000
Market Towns: March	1,000	-	-	-	1,000	-	-	-	-	1,000
Market Towns: Ramsey	1,000	-	-	-	1,000	-	-	-	-	1,000
Market Towns: Soham	600	-	-	-	600	400	-	-	-	1,000
Market Towns: St Ives	620	-	-	-	620	380	-	-	-	1,000
Market Towns: St Neots	1,000	-	-	-	1,000	3,100	-	-	-	4,100
Market Towns: Whittlesey	1,000	-	-	-	1,000	-	-	-	-	1,000
Market Towns: Wisbech	1,000	-	-	-	1,000	299	-	-	-	1,299
Metalcraft (Advanced Manufacturing)	2,979	-	-	-	2,979	-	-	-	-	2,979
Peterborough City Centre	681	-	-	-	681	-	-	-	-	681
South Fen Business Park	997	-	-	-	997	-	-	-	-	997
Start Codon (Equity)	2,226	-	-	-	2,226	-	-	-	-	2,226
The Growth Service Company	3,000	3,000	3,000	-	9,000	-	-	-	-	9,000
TTP Incubator	33	-	-	-	33	-	-	-	-	33
University of Peterborough Phase 2	14,600	-	-	-	14,600	-	-	-	-	14,600
Total Business and Skills	116,359	4,000	3,000	-	123,359	6,717	-	-	-	130,076

	Approved to Spend Budgets				Total approved to spend £'000	Subject to Approval budget				Total project budgets £'000
	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000		2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	
<u>Delivery and Strategy</u>										
A10 Dualling	2,000	-	-	-	2,000	-	-	-	-	2,000
A1260 Nene Parkway Junction 15	208	-	-	-	208	5,000	-	-	-	5,208
A1260 Nene Parkway Junction 32/3	239	-	-	-	239	5,030	1,500	-	-	6,769
A141 capacity enhancements	-	-	-	-	-	-	650	1,300	2,300	4,250
A16 Norwood Dualling	626	-	-	-	626	420	12,000	-	-	13,046
A505 Corridor	143	-	-	-	143	-	-	-	-	143
A605 Stanground - Whittlesea	217	-	-	-	217	-	-	-	-	217
CAM Delivery to OBC	3,500	-	-	-	3,500	1,500	6,500	6,500	-	18,000
CAM Innovation Company Set up	2,000	-	-	-	2,000	-	-	-	-	2,000
Coldhams Lane roundabout improvements	234	-	-	-	234	2,200	-	-	-	2,434
Digital Connectivity Infrastructure Programme	3,139	-	-	-	3,139	-	1,500	1,500	1,500	7,639
Ely Area Capacity Enhancements	326	-	-	-	326	-	-	-	-	326
Fengate Access Study - Eastern Industries Access: Ph 1	327	-	-	-	327	1,330	4,200	-	-	5,857
Fengate Access Study - Eastern Industries Access: Ph 2	161	-	-	-	161	660	1,280	-	-	2,101
Local Highways Maintenance & Pothole Funds	27,695	23,080	23,080	23,080	96,935	-	-	-	-	96,935
King's Dyke	7,589	-	-	-	7,589	2,100	-	-	-	9,689
Lancaster Way	500	-	-	-	500	1,168	-	-	-	1,668
March Junction Improvements	2,114	-	-	-	2,114	2,738	-	-	-	4,852
Regeneration of Fenland Railway Stations	2,610	-	-	-	2,610	674	-	-	-	3,284
Soham Station	9,244	4,000	-	-	13,244	-	-	-	-	13,244
Snailwell Loop	-	-	-	-	-	500	-	-	-	500
St Ives (SOBC, OBC & FBC)	-	-	-	-	-	500	1,000	1,400	1,500	4,400
Transport Modelling	750	-	-	-	750	-	-	-	-	750
Wisbech Access Strategy	4,132	-	-	-	4,132	3,930	-	-	-	8,062
Wisbech Rail	306	-	-	-	306	2,688	3,000	5,000	-	10,993
Total Delivery and Strategy	68,057	27,080	23,080	23,080	141,297	30,438	31,630	15,700	5,300	219,065

	Approved to Spend Budgets				Total approved to spend £'000	Subject to Approval budget				Total project budgets £'000
	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000		2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	
<u>Housing</u>										
Affordable Housing Grant Programme	7,981	-	-	-	7,981	-	-	-	-	7,981
Housing Investment Fund - contracted payments	5,728	593	-	-	6,321	-	-	-	-	6,321
Total Housing	13,709	593	-	-	14,302	-	-	-	-	14,302

	Approved to Spend Budgets				Total approved to spend £'000	Subject to Approval budget				Total project budgets £'000
	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000		2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	
<u>Corporate Services</u>										
Investment in Finance System	-	-	-	-	-	150	-	-	-	150
ICT Capital costs	44	38	38	38	158	-	-	-	-	158
Total Corporate Services	44	38	38	38	158	150	-	-	-	308

Total Capital Programme	198,169	31,711	26,118	23,118	279,116	37,305	31,630	15,700	5,300	369,051
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Appendix 4: Detailed Explanations of Material Variances

Operational Revenue Variances >£100k

None to report

Workstream Revenue Variances >£250k

1. Health and Care Sector Work Academy		Change in forecast expenditure	-£1,887k
2021-22 Budget	£3,031k	Forecast expenditure	£1,145k
<p>As previously reported to the Board, the uptake of courses within the HCSWA has been dramatically reduced throughout the COVID pandemic leading to a large underspend on prior year's budget.</p> <p>This is an effect that has been felt across the country in learning environments, and discussions with the Department for Work and Pensions (the funding body) are ongoing to establish how the programme can be re-baselined and to agree a revised Memorandum of Understanding (MoU) extending the programme to March 2023. Once the new MoU is in place the remaining budget will be profiled to match the revised delivery timeline.</p>			

2. CAM Innovation Company		Change in forecast expenditure	-£657
2021-22 Budget	£657k	Forecast expenditure	£0k
<p>Due to changing Mayoral priorities, spend on this budget is not currently expected to proceed as planned. This is covered in more detail in item 3.1 of this Board meeting and forecast expenditure will be updated to reflect the decisions of the Board.</p>			

Capital Variances >£500k

3. A10 Dualling		Change in forecast expenditure	-£600k
2021-22 Approved Budget	£2,000k	Forecast expenditure	£1,400k
<p>As presented to the Transport and Infrastructure Committee on the 14th July, the Department for Transport awarded £2m for the development of the next phase of the A10 dualling.</p> <p>This funding award was originally anticipated in Autumn 2020 and the delay in receiving this confirmation has led to a knock-on impact on the project</p>			

timeline. The funding that will no longer be spent in 2021-22 being spent in the following year.

4. CAM Delivery to OBC		Change in forecast expenditure	-£3,500k
2021-22 Approved Budget	£3,500k	Forecast expenditure	£0k
<p>Due to changing Mayoral priorities, spend on this budget is not currently expected to proceed as planned. This is covered in more detail in item 3.1 of this Board meeting and forecast expenditure will be updated to reflect the decisions of the Board.</p>			



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Future Transport Strategy and One CAM Limited

To: Cambridgeshire and Peterborough Combined Authority Board

Meeting Date: 28 July 2021

Public report: Yes

Lead Member: Mayor Dr Nik Johnson

From: Kim Sawyer, Chief Executive

Key decision: Yes

Forward Plan ref: 2021/044

Recommendations: The Combined Authority Board is recommended to:

- a) Note the decision of the Chief Executive to stop task orders in relation to the delivery of the work of One CAM Limited.
- b) Note the recommendation of the Board of One CAM Limited that the work of the company be suspended until a comprehensive review of the One CAM programme and the Local Transport Plan be completed, and authorise a material reduction in the activity of One CAM Limited pending a final decision in relation to the CAM Programme.
- c) Request that the Chief Executive and the Director of Delivery and Strategy bring a report to the September meeting of the Combined Authority Board recommending future steps in relation to the One CAM project and the further use or permanent closure of One CAM Limited
- d) Request that the Chief Executive and the Director of Delivery and Strategy bring a further update on revisions to the Local Transport Plan to the Board in September along with the outcome of a review on the use of consultants in the delivery of this work.

Voting arrangements: A simple majority of all Members present and voting.

1. Purpose

- 1.1 This paper sets out how the Combined Authority's transport strategy and approach to public transport will be taken forward during the summer. In particular, it recommends halting the current OneCAM project and makes a proposal for drawing on learning from the CAM metro project in a refreshed Local Transport Plan and Bus Service Improvement Plan.
- 1.2 It seeks to present to the Combined Authority Board, in its role as shareholder with reserved rights, with a recommendation that One CAM Limited maintain a material reduction in the activity of One CAM Limited pending the conclusion of the wider work described in this report.

2. Background: Transport Strategy

Sources of CA transport strategy

- 2.1 The Combined Authority, as the Local Transport Authority, has statutory responsibility for setting transport strategy in Cambridgeshire and Peterborough. The Authority sets its strategy in the light of the evidence, of legal and policy constraints, and of the democratic mandate of the elected Mayor and Board members.
- 2.2 Evidence to underpin transport strategy includes:
 - the Cambridgeshire and Peterborough Independent Economic Review;
 - the continually developing evidence base available to the Combined Authority on travel patterns and demand, air quality and road safety; and
 - local plans and resulting changes in settlement patterns and demographics.
- 2.3 The wider policy framework includes:
 - the Cambridgeshire and Peterborough Devolution deal (growth aims and some specific projects);
 - DfT policy guidance including the National Bus Strategy, Gear Change (active travel), and project assessment guidance; and
 - Non-transport national policy including the Treasury's Green Book on project appraisal and the statutory 2050 net zero objective.
- 2.4 The Mayor's political mandate is values-driven and based on the three Cs of cooperation, community and compassion. What do the three Cs mean for transport?
 - They highlight the needs of left behind communities, where life chances and health outcomes are influenced by the lack of good connectivity; this requires in particular a focus on the Fens and the north of the area;
 - They imply a focus on the link between health improvement and transport, targeting improvements in air quality, in the take-up of active travel, and in road safety;
 - They require transport solutions that attempt to keep communities viable, including proper public transport for villages and estates; and

- The value of Cooperation in particular should structure the Combined Authority's relationships with its partners.

2.5 A snapshot of the kind of inequalities across the area which such an approach might aim to tackle can be seen in figure 1, which evidences a striking and strong relationship between transport connectivity and earnings differentials:

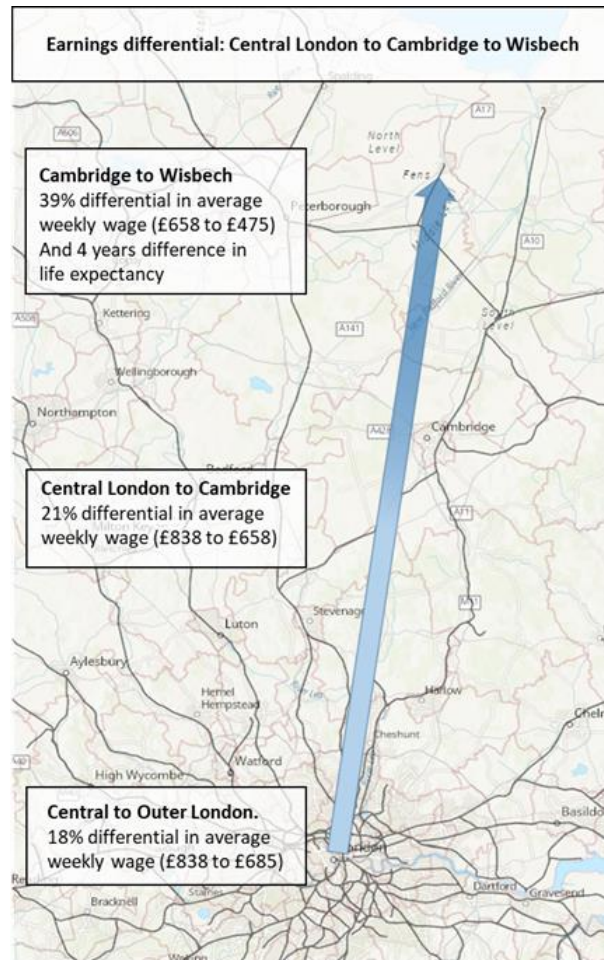


Figure 1

The 2020 Local Transport Plan

2.6 The Local Transport Plan adopted in January 2020 set out ten headline objectives:

- Supporting new housing development;
- Connecting people to a good job within 30 minutes' travel of their home by public transport;
- Ensuring all of our region's businesses and tourist attractions are connected sustainably to our main transport hubs, ports and airports;
- Building a transport network that is resilient and adaptive;
- Embedding a safe systems approach into all planning and transport operations to achieve Vision Zero – zero fatalities or serious injuries;
- Providing healthy streets and high quality public realm that puts people first and promotes active lifestyles;

Since the publication of the LTP in early 2020, there have been a number of significant changes within Cambridgeshire, Peterborough and the wider world that have directly and indirectly impacted on the region's transport network and overarching strategy.

2.9 These changes include:

- New CO2 and Electric Vehicle targets published by government, contained within:
 - o The *Decarbonisation of Transport* document
 - o The *Ten Point Plan for a Green Industrial Revolution*;
- New national walking and cycling policy published by government entitled *Gear Change*;
- The Cambridgeshire and Peterborough Independent Commission on Climate Change's initial recommendations;
- Developments within the OxCam Arc, including England's Economic Heartland's Transport Strategy, and the government's decision to adopt an Arc wide spatial framework, which will have the force of national transport policy;
- The effects of COVID-19, which are being felt across the transportation sector with impacts on public transport and active travel;

As the LTP was published early in 2020 the majority of the data is now more than two years out of date; and

• Since the publication of the LTP, the Combined Authority and partners have made significant progress in relation to strategic schemes, including A428, East-West Rail, Peterborough Station quarter, the GCP's corridor schemes and City Access proposals, and the Greater Cambridge Local Plan.

2.10 Taking those developments into account, the Combined Authority Board agreed unanimously in March this year to commission work on a refreshed LTP. The refreshed strategy is being developed to a timetable that envisages public consultation in the Autumn.

2.11 Around the time of the March Combined Authority Board decision, the government also published its National Bus Strategy *Bus Back Better*, which requires the publication of a Bus Service Improvement Plan, and makes future government funding for bus service transformation conditional on progressing either bus franchising or an Enhanced Quality Partnership. The Combined Authority is taking forward the business case for bus franchising in line with the statutory process. This work will also reach a crucial stage by the Autumn. Officers are working to align the Combined Authority's LTP and bus reform work to ensure full policy coherence.

2.12 In the coming weeks the Combined Authority will produce a draft for consultation of an updated transport strategy for Cambridgeshire and Peterborough.

Officers are actively considering the standing down of consultants. This will form a part of the report to the next meeting.

The strategy will draw together into a single coherent plan;

- Addressing the known imbalance in transport links between the north (especially Fenland and Peterborough) and the rest of the Authority area.
- Taking the leading role in the integration of transport plans with interfacing national and regional initiatives and programmes such as the Oxcam Arc and East West Rail.
- Incremental improvements to transport already under development as part of the refresh of the Local Transport Plan (LTP)
- Addressing the recommendations of the 2018 Cambridgeshire and Peterborough Independent Economic Review (CPIER), including congestion in central Cambridge
- Alignment and cooperation with the Greater Cambridge Partnership (GCP)
- The latest post Covid passenger demand modelling and ridership data

2.13 Making best use of the CAM learning legacy, including An update on the developing lines of this strategy work, together with the use of consultants, will be presented to the Board in September 2021.

3.0 CAM

3.1 The transport strategy considerations above have set a background against which the current CAM project, which has been developing an innovative metro-style system that would potentially include a significant tunnelled section under the city of Cambridge, has been reconsidered by the Mayor.

3.2 The Mayor's view is that the CAM project should not be supported against the current context for transport strategy in the CPCA area. Particular considerations the Mayor has taken into account include:

- The projected cost of CAM is very high, and is anchored in a funding strategy reliant on land value capture mechanisms which rests on assumptions about the scale and location of future development going beyond any policies in districts' Local Plans, and relies on assumptions about future development that Local Planning Authorities have made clear that they do not support;
- The focus of the proposed investment is heavily skewed towards the Greater Cambridge geography, which already benefits from significant proposed transport investment from the City Deal, when in the Mayor's view need is greater in areas such as Fenland and Peterborough which have a historic legacy of underinvestment and productivity and connectivity gaps to make up;
- The CAM concept has to date been developed without being set in the wider context of potential post-Covid travel patterns, together with the potential of a franchised public transport system, should that be the outcome of current work, to reshape public transport demand;
- Against the context of the CPICC recommendations and the wider climate change ambition, the housing development associated with OneCAM is – without bold assumptions about CAM's mode share and wider technological impact in those new communities - likely to generate extra carbon emissions which CAM would only offset, but not eliminate.

- 3.3 OneCAM work to date has nevertheless already demonstrated the potential for innovative Mass Rapid Transit and similar models to transform mobility in the area. This learning is important and remains applicable.

One Cam Limited

- 3.4 At its meeting of 5 August 2020 the Combined Authority Board approved the establishment of One CAM Limited (the Company) as the Special Purpose Vehicle (SPV) as a necessary and best-practice step for delivering the infrastructure of CAM's scale and scope, and as a means to provide dedicated resource and talent needed at each stage of the CAM lifecycle to build confidence among Government, investors and stakeholders. The Company was incorporated with Companies House on 16 September 2020.
- 3.5 The Combined Authority is the sole Shareholder of the Company which has a Non-Executive Chairman, appointment approved by the Combined Authority Board at its meeting on 30 September 2020, and a Board of Directors. The Board has five Non-Executive Directorships, appointments approved by the CA Board at its meeting on 25 November 2020. Additionally, there are currently three Executive Directors appointed from within the Combined Authority, which was approved at the CA Board meeting of 5 August 2020.
- 3.6 Reflecting the considerations set out above, the Mayor has stated his intention to cease to support work on the CAM Programme. The Board should note that steps were taken to pause the work on the CAM Programme. These included the decision of the Chief Executive to cancel ongoing task orders, and a decision by One CAM Limited to cancel imminent appointments to One CAM Limited. The approximate savings achieved by this are referred to in the Financial Implications below. The pause took effect from 1 June 2021 for the purpose of reducing public spend on the CAM Programme, and best promoting the solvency of One CAM Limited. This is a holding position pending a review by the One CAM Limited Board of any future final decision of the Combined Authority on the CAM Programme. Once this has been made, the One CAM Board will then be able to consider the options for the future of the company. This paper invites the Board to approve that One CAM Limited continues in its current state, with a material reduction in activity, until such time as a final decision is made by CPCA in relation to the CAM programme.

One CAM Limited: Closure considerations

- 3.7 As part of any decision-making in relation to the Company due consideration should be had to the governance arrangements. The Shareholder Agreement between the Shareholder and the Company contain specific provisions which reserve certain decisions to the Combined Authority.
- 3.8 Clause 5.17 of the Shareholder Agreement provides:

"Notwithstanding any other provision of this Agreement, each party shall procure (so far as it is legally able by exercising such rights as it has pursuant to this Agreement) that none of the actions set out in Schedule 2 (the "Shareholder Consent Matters") shall be effected or permitted whether in relation to the Combined Authority or any Subsidiary save with the prior written consent of the

Combined Authority, save where the relevant Business Plan expressly includes the carrying out of such action during the period to which the Business Plan relates, in each case as set out in Schedule 2.”

Schedule 2 (Shareholder Consent Matters) of the Shareholder Agreement lists at para 2.3.6: “ceasing to carry on the business or the carrying on of the business on any materially reduced scale”

4.0 Financial Implications

- 4.1 The Combined Authority has completed an analysis of One CAM’s financial position, taking reasonable worst-case assumptions, and the instructions to halt the work orders and cancel appointments, which projected that the company would have a net asset balance of slightly above £800k at the start of August with expected running costs of £49k per month. This confirms that the company is in a solvent position.
- 4.2 As the sole legal shareholder of One CAM, any funds left in the company after it is wound up would be returned to the Combined Authority.
- 4.3 The CAM programme has an approved budget of £6.2m in 2021-22, constituting £2m used to purchase additional equity in the company, £3.5m of capital to meet the costs of Lots 2 and 3 of the CAM delivery programme, and £660k of revenue.
- 4.4 Due to the £300k per month saved from cessation of the work orders, and £75k from the appointments, current investments, including the £2m for equity, are expected to be sufficient to cover the entirety of the company’s costs for over 12 months so there should be no need for the Company to draw on the £3.5m approved in March 2021.

5 Legal Implications

- 5.1 Legal implications are contained within the body of this report.

6 Appendices

- 6.1 Appendix 1 – One CAM Financial Position Report
- 6.2 An accessible version of this report and appendices are available on request from democratic.services@cambridgeshirepeterborough-ca.gov.uk

7. Background Papers

- 7.1 [Combined Authority Board 24 March 2021 - Item 4.1](#)
- 7.2 [Combined Authority Board 5 August 2020 - Item 3.2 refers](#)
- 7.3 [Combined Authority Board 30 September 2020 - Item 3.1 refers](#)
- 7.4 [Combined Authority Board 25 November 2020 - Item 1.7 refers](#)

One CAM Financial Position Report

Overall Funding

One CAM (the Company) is a company limited by shares with no trading income, as such its cash reserves, derived from shareholder capital, are its only source of funding.

To-date there have been three funding awards across two share issuances (the latter to be finalised). The issuances were:

1. The 'Subscription shares', with a total value of £1,995k (£995k funded from LGF, £1m from CPCA capital) were issued in response to the signing of the Shareholder's agreement on the 26th Feb 2020.
2. In March 2021, the CPCA Board resolved: *"To approve the equity investment of £2m currently earmarked in the Medium Term Financial Plan to support the running costs of One CAM Ltd during the 2021/22 financial year."*

It is the opinion of both the Monitoring Officer and the S73 Officer of the Combined Authority that the decision in 2. (above) allows for the funds to be utilised to meet of the ongoing running costs of the company which would include any minor costs associated with winding up the company.

Based on the above points the Company has received £3.995m of invested capital which it can use to cover all costs it has incurred to-date, and any further costs associated with its running.

Financial position as at 31st March 2021

As at the end of March 2021 the Company had outstanding debts only to the Combined Authority, who has been paying costs on behalf of the company until the company's VAT registration was confirmed and online banking functioning.

As of that date the company owed the Combined Authority £1.3m net of VAT, with some high-level worst-case assumptions on VAT levels chargeable, this becomes c.£1.5m leaving a balance of a little under £500k to be carried into 2021-22.

Forecast financial position as at 30th June 2021

Including the intended £2.0m share issuance, the Company has available funds of c. £2.5m to meet its costs in 2021-22.

Using the same VAT assumptions as for 20-21 costs, the Company's costs for April and May total £915k and forecast costs for June are £590k – this totals £1.5m spent to the end of June

This results in the Company having a forecast cash balance of c. £1.0m at the end of June.

Post June, and Liquidity position

At the end of June, the work on lots 2 and 3 will cease as will the need for some external operational support. As such the forecast spend on (excluding OneCAM staff) falls to £92k for July, and further to £30k p.c.m. for August.

Two of the three proposed Director roles in the Company have been withdrawn and, in total, will result in a one-off cost to the company of £50k for payments in lieu of notice.

The Strategy Director has agreed to work for the Company for a 6-month fixed term contract to maximise the value of lessons learnt and work to date. They will be employed by the CPCA and recharged to the Company at cost - £19k p.c.m paid July – December.

The Company is therefore forecast to have a balance of c. £808k in cash at the start of August to meet ongoing running costs of £49k p.c.m.; even with some additional costs for the winding down process there seems little question that the Company is in a position to meet its liabilities and is therefore fundamentally liquid.

[signature redacted] 24th June 2021

Robert Emery, Chief Accountant and Deputy Section 73 Officer,
Cambridgeshire and Peterborough Combined Authority

Assumptions

VAT is chargeable at 20% on all costs excluding NED/Chair remuneration and cannot be reclaimed.

The only ongoing costs in July are CPCA staff support time (including the Strategy Director) NED/Chair costs, and Fintry Associates support.

From August only the CPCA staff support time (including the Strategy Director) remains – while the planned level of support from HR, Comms and Procurement it unlikely to be required there is likely to be some level of enhanced support from Legal (internal and external) so the budget has been maintained at the current level to allow for this.

All costs for lots 2 and 3 will be met by the Company to the end of June, no ongoing, non-CAM related, costs will be charged to the Company.

Balance Sheets

	As at 31/03/21 (‘000s)	Forecast 30/06/21 (‘000s)
Current Assets		
<i>Cash at bank</i>	£999	£999
<i>Debtors (CPCA unpaid shares)</i>	£996	£2,996
Total Assets	£1,995	£3,995
Short Term Liabilities		
<i>Creditors (CPCA)</i>	£1,540	£3,045
Shareholder's Equity		
<i>Ordinary Shares</i>	£1,995	£3,995
<i>Accumulated Loss</i>	-£1,540	-£3,045
Total Shareholder's Equity	£455	£950
Total Liabilities and Shareholder's Equity	£1,995	£3,995
Net Assets (liabilities)	£455	£950

Financial Summary

Income	(‘000s)
<i>Cash (Initial Capital)</i>	£1,995
<i>Cash (March Capital)</i>	£2,000
Total Income	£3,995
Expenditure (gross)	
	-
<i>Debtor to CPCA as at 31/03/21</i>	£1,540
<i>April 21 Actuals</i>	-£384
<i>May 21 Actuals</i>	-£531
<i>June 21 Forecast</i>	-£590
Total expenditure to end of June 21	-£3,045
Current Asset balance 30/06/21	£950

<i>July 21 Forecast liabilities</i>	<i>-£142</i>
<i>Post July 21 p.c.m. Forecast liabilities</i>	<i>-£49</i>



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 3.2

Zero Emission Bus Regional Areas (ZEBRA) Phase 2

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Public report:	Yes
Lead Member:	Mayor Nik Johnson
From:	Paul Raynes Director of Delivery and Strategy
Key decision:	No
Forward Plan ref:	Not applicable
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <ul style="list-style-type: none">a) Note the contents of this paper.b) Delegate authority for the Director of Delivery and Strategy, in consultation with the Chair of the Transport Committee, to prepare, submit and publish a business case to the Department for Transport (DfT) for the ZEBRA Phase 2 application for alternative fuel buses and necessary infrastructure.
Voting arrangements:	A simple majority of all Members present and voting.

1. Purpose

- 1.1 This paper seeks authority to submit a fast track Phase 2 application to the Department for Transport's Zero Emission Bus Regional Allocation (ZEBRA) grant competition for funding of alternative fuel buses. The Authority's initial Expression of Interest was one of six out of 11 fast track applications to be progressed to the second competitive round. Because of the DfT's timescales, it will be necessary to submit the application between this Board meeting and the next.
- 1.2 DfT notified the Authority that we were being invited to prepare a second round submission at the end of June. The schedule for development and submission of the business case is set out in the table below:

Activity	Date
Submit first draft of Business Case	30/07/21
Submit final draft of Business Case	12/08/21
Submit Final Business Case Application	20/08/21
Publish Final Business Case	24/08/21

2. Background

- 2.1 On 21 May, the Combined Authority submitted an expression of interest (EOI) to DfT's ZEBRA fund.
- 2.2 The scheme has a fast track and a standard application process. Eleven authorities including the Combined Authority applied under the Fast-Track; 6 were invited to take part in Phase 2.
- 2.3 The EOI proposed that the Combined Authority would support operators to acquire 30 new zero emission buses to enter service in early 2022, together with the necessary infrastructure. This would form the initial phase of a continuous programme to make all buses in the area suitable by 2030. This would create a route for the Combined Authority to implement the recent recommendation of the Cambridgeshire and Peterborough Independent Climate Commission on decarbonising the bus fleet.
- 2.4 The EOI proposed one-for-one replacement of 30 diesel buses by electric buses. This would be supported by charging infrastructure at a bus depot, and facilities for opportunity charging to extend vehicle range.
- 2.5 The scale of the bid is determined by the DfT's requirement for the proposal to be deliverable by 2022. A larger and more ambitious bid would be likely to take longer to deliver, and involve more risks and uncertainties. It is also likely to be far more challenging to seek financial commitment from bus industry partners to a very large programme at the current uncertain time in the market, while the domestic supply chain for vehicles is also limited.

- 2.6 The EOI, and the stage 2 bid, have been developed in partnership with the Greater Cambridge Partnership, the Greater South East Energy Hub, Cambridgeshire County Council and Cambridge City Council. Bid development has also involved commercial bus operators and power suppliers who have been supportive. All these partners have a potential role in delivery.
- 2.7 Between now and the 20 August deadline, a joint team is working to express the proposal described at paragraphs 2.3-2-6 into a Green Book compliant five-case business case document which meets the DfT's guidance for the ZEBRA exercise. The business case is expected to follow the key points set out above and on that basis, and in the light of DfT's exacting timetable, delegated authority is sought through this paper to prepare the document and make the submission to DfT in August between Board meetings.

3. Financial Implications

- 3.1 The bid will be based on a contribution to the project costs from local government sources. At the EOI stage this was forecast at £4.5m, with GCP informally indicating that they would joint-fund this 50:50 with the CPCA if the bid were successful.
- 3.2 The development of the business case will establish in more detail the costs of the project, and thus the amount required from local government sources. By progressing with the business case development and submission, the CPCA are inherently indicating support for the project; however, there is currently no budget provision for this.
- 3.3 Following the completion of the business case for submission to DfT, the case will form the basis of a paper to the September CPCA Board in line with the Assurance Framework, and a parallel one to the GCP, requesting the required funding. This request will be outside of the current MTFP, but will be reported at the same time as the outcome of the current reprioritisation process so the Board will be able to take a holistic view across its portfolio.

4. Legal Implications

- 4.1 There are no significant implications.

5. Other Significant Implications

- 5.1 None

6. Appendices

- 6.1 None

7. Background Papers

- 7.1 None



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 3.3

Phase 3 University of Peterborough – Masterplan and Short-Term Financing

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Public report:	Yes. This report contains an appendix which is exempt from publication under Part 1 of Schedule 12A of the Local Government Act 1972, as amended, in that it would not be in the public interest for this information to be disclosed (information relating to the financial or business affairs of any particular person (including the authority holding that information)). The public interest in maintaining the exemption outweighs the public interest in publishing the appendices.
Lead Member:	Mayor Dr Nik Johnson
From:	John T Hill, Director of Business and Skills
Key decision:	No
Forward Plan ref:	n/a
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <ul style="list-style-type: none">a) Approve a £100,000 grant to Peterborough City Council (PCC), to contribute to the £300,000 Master Planning works,b) Give consent as the majority shareholder in the Peterborough HE Property Company Limited (Prop Co 1) to allow Prop Co 1 to consider and approve a short term cashflow financing proposal for Phase 3 of the University of Peterborough (UoP).
Voting arrangements:	A simple majority of Members present and voting.

1. Purpose

- 1.1 This paper seeks the approval of a £100,000 grant to Peterborough City Council (PCC) as a contribution to the £300,000 Master Planning works for the 70-acre Peterborough River Nene Embankment area.
- 1.2 Additionally the paper seeks consent from the Combined Authority as the majority shareholder in Prop Co1 to allow Prop Co 1 to consider and approve a short term cashflow financing proposal for Phase 3 of the University of Peterborough (UoP).

2. Background

- 2.1 Phase 1 and Phase 2 of the UoP project are currently under construction and are part of a larger plan to create a unique university in the centre of Peterborough serving the wider region. To further expand the University, a Masterplan is required before any additional planning consent can be given by PCC thereby providing an overview of the embankment site development.
- 2.2 PCC have recently bid via the Levelling Up Fund for £20m to create Phase 3 of the UoP, with a decision being expected in late September from the Ministry of Housing, Communities and Local Government (MHCLG).
- 2.3 As a result of this bid, mobilisation works are required to ensure the timely delivery of this project. Should It be successful in securing the funding, certain works are required to be carried out prior to notification of funding award, to ensure the mitigation of any risk that the project may not meet the construction deadlines required by MHCLG.

3. PCC Masterplan Proposal

- 3.1 As part of its Towns Fund Programme, PCC wishes to commission the production of a masterplan of the 70-acre embankment area north of the River Nene, which includes the parcel of land earmarked for the multiple phases of the UoP project.
- 3.2 PCC have secured £200,000 of revenue funding from the Towns Fund to support the master plan, against an indication of a £100,000 contribution from the Combined Authority. While this proposal has not been through a full Assurance Framework process, the project fits within the strategic aim of the Combined Authority of delivering a University for Peterborough. It is proposing that assurance is placed on the inclusion of the project in PCC's successful bid to MHCLG for the Towns Fund, where it would have been assessed for value for money.
- 3.3 PCC will be managing the full programme, from procurement of master planning consultants through to commission completion. The masterplan work is likely to take in the region of six months, starting in August through to December 2021.
- 3.4 The masterplan will support PCC in identifying constraints and opportunities, relative to the Combined Authority's application for Outline Planning Consent for Phase Three of the university project, informed by evidence and survey findings of the Embankment area. It

will provide an important framework to guide the location and scale of both the third phase and any further future phases of the university project.

3.5 The benefits of contributing towards the masterplan are threefold.

- It allows PCC to canvas the opinion of a multitude of stakeholders, including those who are for and against the university development in the area. These findings will support the Combined Authority in stakeholder management strategies for the university project.
- It will ultimately support the Combined Authority's application for Outline Planning Consent for phase three and further phases of the university as they come forward.
- In particular, it will help demonstrate the benefits of the university development in the wider context of how the project will contribute to the creation of a well-functioning and positive part of the city centre, which residents can be proud of and benefit from using. This work is essential to avoid delays in planning consent, for Phase three, which is required to commence construction under the terms of the Levelling Up fund, by the end March 2022.

4. Prop Co 1 Consent Matter

- 4.1 The board is requested to give consent to the directors of Prop Co 1 to consider the proposal for short term cashflow financing for Phase 3 of the UoP.
- 4.2 Exempt Appendix 1 gives full details of the proposal to be put to the Prop Co 1 board for consideration at its meeting on July 29th 2021.

Significant Implications

5. Financial Implications

- 5.1 The recommendation to provide a £100k contribution to PCC's master planning costs was not costed into the budget approved by the January Board for 2021-22. As such, approval of the recommendation would result in commitment of £100k of the Combined Authority's general fund reserves to a new budget line, reducing the forecast balance of the general fund reserve to £2.9m at the end of 2021-22.
- 5.2 Item 4 has no direct financial implication on the CPCA as the financial risk lies with Prop Co 1 and, as it is a limited liability company, there is no further risk to the CPCA beyond the value of the shares already purchased. Further details on the financial implications for Prop Co 1 are contained within Exempt Appendix 1.

6. Legal Implications

- 6.1 None.

7. Appendices

7.1 Exempt Appendix 1 – Prop Co 1 Board Paper Phase 3 Short Term Cashflow Finance



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 3.4

Market Towns Programme - Approval of Change Requests for Huntingdonshire and East Cambridgeshire to Extend Funding Expenditure Timelines

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Public report:	Yes
Lead Member:	Mayor Dr Nik Johnson
From:	John T Hill, Director for Business & Skills
Key Decision:	Yes
Forward Plan ref:	KD2020/017
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <ul style="list-style-type: none">(a) approve the request received from Huntingdonshire District Council to extend the funding timeline, on their Market Towns budget allocation of £3,100,000 from March 2022 to March 2024.(b) approve the request received from Huntingdonshire District Council to extend the funding timeline and spend profile on their remaining budget allocation of £609,655 to March 2023 for St Neots Masterplan (Phase 1).(c) approve the request received from East Cambridgeshire District Council to extend the funding timeline, on their remaining Market Towns budget allocation of £2,144,000 from March 2022 to March 2023 for the towns of Ely, Soham and Littleport.
Voting arrangements:	A simple majority of all Members present and voting

1. Purpose

- 1.1 To seek Combined Authority Board approval of change requests received from Huntingdonshire District Council and East Cambridgeshire District Council to extend project funding timelines under the Market Towns Programme.
- 1.2 To seek Combined Authority Board approval of change request received from Huntingdonshire District Council to extend the funding timeline and spend profile on remaining budget for St Neots Masterplan (Phase 1).

2. Background

- 2.1 On 27th June 2018, the Combined Authority Board approved £4.1m of direct investment into St Neots to support Phase 1 of the St Neots Masterplan for Growth and to work towards the future success of the town (see background paper 9.1). This £4.1m funding package included £1m investment for the following elements under Phase 1 of St Neots Masterplan:
 - £259k contribution from the CA to the £310k project to create an enhanced events programme that will be the springboard to creating a Business Improvement District (BID) for St Neots, in turn will place future town events on a sustainable financial footing;
 - £30k to work with Connecting Cambridgeshire to establish St Neots as the first Smart Town in the country, and understand what further investment is necessary;
 - £175k to undertake a comprehensive transport study to solve the issue of traffic flow in St Neots town centre, in alignment with upcoming major schemes like the East-West Rail and any successor scheme to the Cambridge Autonomous Metro, which is currently under review;
 - £40k, alongside £10k from the Town Council to improve street furniture in St Neots town centre so that makes it more attractive and easier for people to travel to the centre;
 - £12k to undertake a business demand survey to understand in more granular detail the future growth needs of St Neots businesses, to be able to respond to these in the next phase;
 - £471k towards the programme management of the ongoing delivery of the St Neots Masterplan as well as the other Masterplans that will be coming onboard within the District from this year onwards.
- 2.2 On 31st July 2019, the Combined Authority Board approved the reprofiling this £1m expenditure in the Medium-Term Financial Plan (MTFP) to match the updated forecasts from the delivery partners as follows (see background papers 9.2):

Project Element	Expenditure Budget (£000)				Lead Organisation
	19/20	20/21	21/22	Total	
Capital					
Traffic Management Study	175			175	Cambridgeshire County Council

Street Furniture	40			40	St Neots Town Council
Programme Management of Capital workstreams	112	126	127	365	Huntingdonshire District Council
Sub-total	327	126	127	580	
Revenue					
Smart St Neots	30			30	Connecting Cambridgeshire
Enhanced Marketing (BID)	98	129	45	272	Huntingdonshire District Council
Business Survey	12			12	St Neots Town Council
Programme Management of Revenue workstreams	31	38	37	106	Huntingdonshire District Council
Sub-total	171	167	82	420	
Total CPCA funded expenditure	1,098	2,793	209	4,100	

2.2 The latest position for delivery of these project elements is as follows:

Project Element	Allocation	Expended	21/22	Reprofiled 22/23	Status
Capital					
Traffic Management Study	175	175			Completed
Street Furniture	40	20	20		In delivery - Town Parklets
Programme Management of Capital workstreams	365	80 (42.4 Footfall Cam 37.6 Additional Transport Work – FHSF)		285	Subject of change request
Revenue					
Smart St Neots	30	30			Completed
Enhanced Marketing (BID)	272	53.4 (Feasibility)		218.6	Subject of change request
Business Survey	12		12		Completed
Programme Management of Revenue workstreams	106			106	Subject of change request
Totals	1,000	358.4	32	609.6	

2.3 On 3 June 2020, the Combined Authority Board approved the Market Towns Programme Investment Prospectus to support mobilisation of the CPCA sponsored Masterplans and allocated a total of £10m capital funding to support the delivery and implementation of projects for the towns of St Ives, Huntingdon, Ramsey, Ely, Soham, Littleport, Wisbech, March, Chatteris and Whittlesey (see background papers 9.3).

2.4 The total funding awarded to date and remaining budget against each town is as follows:

Town	Total Allocation	Total Funding Approved (to date from allocation)	Remaining Allocation (July 21)	
St Ives	£1,000,000	£620,125	£379,875	Extended to March 2023 - CA Board June 21
Huntingdon	£1,000,000	£577,725	£422,275	Extended to March 2023 - CA Board June 21
Ramsey	£1,000,000	£1,000,000	£0	
Wisbech	£1,000,000	£1,000,000	£0	
March	£1,000,000	£1,000,000	£0	
Whittlesey	£1,000,000	£1,000,000	£0	
Chatteris	£1,000,000	£1,000,000	£0	
Ely	£1,000,000	£656,000	£344,000	Change request to extend to March 2023
Soham	£1,000,000	£200,000	£800,000	Change request to extend to March 2023
Littleport	£1,000,000		£1,000,000	Change request to extend to March 2023
St Neots	£3,100,000		£3,100,000	Change request to extend to March 2024
		£7,053,850	£6,046,150	

3. Huntingdonshire Project Change Requests

St Neots Masterplan (Phase 1)

- 3.1 Due to the impact of the Covid-19 pandemic it has not been possible to undertake the planned activities within originally agreed timescales. In view of this, Huntingdonshire District Council are requesting to reprofile the £606,655 (£285,045 capital and £324,610 revenue) of remaining expenditure to 31st March 2023 as follows:

Project Element Expenditure (Reprofiled Drawdown)	21/22	22/23	Totals
Programme Management of Capital Workstreams	£190,000	£95,045	£285,045
Capital Sub-total	£190,000	£95,045	£285,045
Support to Projects - footfall cameras & Co-working/collaborative creative space	£146,000	£72,610	£218,610

Programme Management of Revenue Workstreams	£78,000	£28,000	£106,000
Revenue Sub-total	£224,000	£100,610	£324,610
Total CPCA Funding	£434,000	£195,655	£609,655

- 3.2 The Covid-19 Pandemic and subsequent Government lockdowns has seen a curtailment of economic and social activities across the country and in that period the market towns of St Neots, St Ives, Ramsey and Huntingdon have seen unprecedented decline in footfall and sales. This has impacted on the trading / viability of small business in town centres that were already in decline. The result of this has meant that the original proposals for St Neots i.e. BID development, marketing and communication strategies could not be delivered in the original timeframe and as per original plan and therefore a change request is being made.
- 3.3 In view of this, Huntingdonshire District Council is requesting that the revenue sum allocated for this activity is reallocated to fund activities that have been identified by the St Neots Masterplan Steering Group and Town Council and support the Future High Street Fund (FHSF) objectives. Following consultation with key stakeholders the Huntingdonshire District Council seeks Combined Authority Board approval for the change request to reallocate the remaining enhanced marketing and BID Development funds of £218,610 to:
- Increase number of footfall cameras in St Neots
 - Support co-working / collaborative creative space in St Neots which could also house Huntingdonshire District Council's Jobs Club
- 3.4 Update on plans for expenditure against Programme Management of Capital elements - an interim Market Towns Programme Manager was recruited in October 2020 to establish the Programme across all Market Towns including the set-up of the St Neots Future High Street Fund Programme and Masterplan Feasibility Project across Huntingdon, St Ives and Ramsey. Attempts to recruit to a fixed term contract post were unsuccessful and the Council has now engaged a recruitment agency to support the recruitment to this post.
- 3.5 Update on plans for expenditure against Programme Management of Revenue elements – Huntingdonshire District Council has commissioned a specialist consultancy agency to support communications and specifically stakeholder engagement for St Neots Future High Street Fund. This work has commenced with stakeholder mapping and the awareness raising element of the programme will commence shortly. The Council is also commissioning a website for St Neots FHSF Programme.
- 3.6 The project change request report received from Huntingdonshire District Council for St Neots Masterplan (Phase 1) is included as Appendix 1.

St Neots Future High Street Funds Scheme

- 3.7 At its meeting on 27th June 2018, the Combined Board approved £3.1m capital funding from to provide a new foot and cycle bridge in St Neots town centre (see background paper 9.1).

- 3.8 Unfortunately, the new foot and cycle bridge was subsequently cancelled due to viability and deliverability matters. On 29th April 2020, the Combined Authority Board approved to recycle the £3.1m capital funding to Huntingdonshire District Council to provide co-funding to the St Neots FHSF Programme. The funding was intended to be drawn down by March 2022 (see background papers 9.4).
- 3.9 The bid for funding from the FHSF was submitted by Huntingdonshire District Council to Ministry for Housing, Communities and Local Government (MHCLG) in July 2020 and decision was expected in Autumn 2020 with the expectation that project planning could commence with certainty as soon as the grant was confirmed. However, due to the Covid-19 Pandemic a decision was not made by MHCLG until April 2021 and the grant agreement was only received on 6 June 2021. In view of this the project planning for the delivery of the St Neots FHSF Programme has only just begun.
- 3.10 Due to the impact of the COVID 19 Pandemic and the delay in receiving confirmation from MHCLG it has not been possible to commence the projects until recently. Highways England/HDC funding can be spent in 2024/25. Therefore, Huntingdonshire District Council are requesting a reprofile of the CPCA £3.1m grant to March 2024 as follows:

Project	CPCA Expenditure Budget			
	21/22	22/23	23/24	Totals
St Neots Road Bridge	£40,558	£147,185	£174,513	£362,256
High Street Improvements	£76,649	£325,917	£733,992	£1,136,558
Market Square	£102,566	£447,892	£1,050,728	£1,601,186
Total CPCA Funding	£219,773	£920,994	£1,959,233	£3,100,000

- 3.11 The St Neots FHSF Programme comprises of 6 key projects, and the CPCA funding is specifically allocated towards the transport themed projects:
- Pedestrian and cycling improvements to St Neots Road Bridge.
 - St Neots High Street improvements.
 - Market Square improvements, including removal of car parking, improved public realm and connectivity enhancements.
 - Redeveloping the Priory Quarter to provide a high-quality event and cultural space and act as anchor for the redevelopment of the northern parts of the town centre.
 - Regeneration of the Old Falcon Inn to bring it back into productive use and protect its heritage status.
 - A new Waterfront Route including a riverside promenade to create a new attraction in the town centre which utilises the riverfront of the Great Ouse for leisure and recreation. The proposed route ends at the Priory Centre, with potential for future extension southwards.

- 3.12 The project change request report received from Huntingdonshire District Council for St Neots Future High Street Fund Programme is included as Appendix 2.

4. East Cambridgeshire Project Change Requests

- 4.1 A change request has been received from East Cambridgeshire District Council for their remaining CPCA Market Town Funds (£2,144,000) to be ringfenced to allow for a set of firm proposals to CA Board in Q4 (2021/22) and thereafter extending final project expenditure to 31st March 2023.
- 4.2 The reprofiling of this expenditure will:
- Allow for the completion of feasibility / business cases to be undertaken to fully test the sustainability of longer-term projects for Ely (£344,000) and Soham (£800,000).
 - Allow for the completion of feasibility / business case to be undertaken to fully test the sustainability of the proposed A10 Roundabout project for Littleport (£1,000,000).
- 4.3 The project change requests received from East Cambridgeshire District Council for the towns of Ely, Soham and Littleport are included as Appendices 3-5.

Significant Implications

5. Financial Implications

- 5.1 There are Combined Authority funds approved in the medium term financial plan (MTFP) budget of £500k for 2020/21, with an additional £9.5m CPCA capital allocated in 2020/21 and 2021/22.
- 5.2 £2,144,000 (plus £802,150 for Huntingdonshire approved at CA Board in June 2021) of this will need to be allocated to 2022/23.
- 5.3 £609,655 (£285,045 from capital cost code CX8002/3 and £324,610 from revenue cost codes CX0125 & CX5033) of remaining funding for St Neots Masterplan (Phase 1) will need to be allocated to 2022/23.
- 5.4 The £3.1m funding for St Neots FHSF will need to be allocated to 2023/24 as set out in section 3.10 above.
- 5.5 A summary of the effect of the proposed decisions on the MTFP are shown in the table below:

Financial change summary (£'000)			2021-22	2022-23	2023-24
Current MTFP	HDC Market Towns	Approved			
		STA	£802,150		

	ECDC Market Towns	Approved			
		STA	£2,144,000		
	St Neots FHSF	Approved	£3,100,000		
		STA			
	St Neots Masterplan (Phase1)	Approved	£609,655		
		STA			
Change Requested	HDC Market Towns	Approved			
		STA		£802,150	
	ECDC Market Towns	Approved		£2,144,000	
		STA			
	St Neots FHSF	Approved	£219,773	£920,994	£1,959,233
		STA			
	St Neots Masterplan (Phase1)	Approved	£434,000	£195,655	
		STA			
Revised MTFP	Market Towns/St Neots FHSF (CX0143)	Approved	(£2,880,227)	£920,994	£1,959,233
		STA	(£2,946,150)	£2,946,150	
	St Neots Masterplan (capital – CX8002)	Approved	(£285,045)	£285,045	
		STA			
	St Neots Masterplan (revenue – CX0125/CX5033)	Approved	(£324,610)	£324,610	
		STA			

6. Legal Implications

6.1 The Combined Authority maintains the legal agreements with project delivery bodies.

7. Other Significant Implications

7.1 The Market Towns Programme is a substantial commitment being made between the Combined Authority and the local areas, with scope for significant impacts on the growth of the local sub-economies. Successful delivery will have positive benefits to residents, community groups, and businesses and workers within the CPCA area.

8. Appendices

- 8.1 Appendix 1 – Project Change Request – St Neots Masterplan Phase 1 (Huntingdonshire District Council)
- 8.2 Appendix 2 - Project Change Request – St Neots FHSF (Huntingdonshire District Council)
- 8.3 Appendix 3 - Project Change Request – Ely Market Towns (East Cambridgeshire District Council)
- 8.4 Appendix 4 - Project Change Request – Soham Market Towns (East Cambridgeshire District Council)
- 8.5 Appendix 5 - Project Change Request – Littleport Market Towns (East Cambridgeshire District Council)
- 8.6 An accessible version of this report and the appendices are available on request from democratic.services@cambridgeshirepeterborough-ca.gov.uk

9. Background Papers

- 9.1 [Combined Authority Board 27 June 2018 - Item 2,1 - St Neots Masterplan](#)
- 9.2 [Combined Authority Board 31 July 2019 - St Neots Masterplan - Item 3.5](#)
- 9.3 [Combined Authority Board 3 June 2020 - Market Towns Investment Prospectus - Item 3.4](#)
- 9.4 [Combined Authority Board 29 April 2020 - St Neots Great River Ouse Northern Crossing Cycle Bridge - Item 4.2](#)

Change Request Form														
CHANGE EVENT OF: Increase in total of Price Delay Completion Delay meeting a Key Date		<table border="1"> <tr><td>No</td></tr> <tr><td>YES</td></tr> <tr><td>No</td></tr> </table>	No	YES	No	<table border="1"> <tr> <td>Notification Date</td> <td>02/07/2021</td> </tr> <tr> <td colspan="2"></td> </tr> <tr> <td>CE Ref Number</td> <td></td> </tr> <tr> <td>Event Date</td> <td>02/07/2021</td> </tr> </table>	Notification Date	02/07/2021			CE Ref Number		Event Date	02/07/2021
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Notification Date	02/07/2021													
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Event Date	02/07/2021													
Brief Description of the Event: (single line only)														
The Project Specification & Milestones of the St Neots Masterplan for Growth Phase 1 Agreement identified a number of activities that were to be initiated in 2020 through to 2021. The immediacy and extent of the Covid 19 pandemic undermined a number of the assumptions of the various proposed interventions and activities.														
Detailed Description of the Event: (be as full and descriptive as you can)														
The Government Lockdown of March 2020 and the subsequent curtailment of most economic and social activities across the country. Various forms of lockdown have been in place for almost fifteen months and in that period the market towns of St Neots, St Ives, Ramsey and Huntingdon have seen unprecedented decline in footfall and sales.														
Cause of the Event:														
The event was caused by the Covid 10 Lockdowns and their impact on society generally and specifically such impact on the trading / viability of small business in town centres that were already in decline.														
Effects of the Event:														
The effects of these events are many but the most obvious are i. major decline in footfall within the town ii. decline in sales in the retail and hospitality sectors iii. large numbers of people 'furloughed', thereby limiting the 'disposable' income, especially amongst those who normally gain part-time employment in such sectors i.e. students, part-time workers iv. decline in the physical appearance and vitality in buildings, streetscape and built environment within town centres v. loss of confidence amongst many in the retail and hospitality sectors - and this will remain the case until 'stability' become the norm, perhaps not until 2022/23 vi. the need for 're-imagining' town centre in the post-Covid 19 pandemic. This latter issue represents a fundamental challenge to national, regional and local government policy to provide a support infrastructure that would assist in the transition to a 'New Era' in town centre regeneration and vitality. This series of events has meant that the original proposals for St Neots i.e. BID programme, Marketing and Communication Strategies could not be delivered in the original timeframe and as per original plan. Rather these regeneration efforts need to be reviewed and different efforts / interventions re-deployed to tackle two phase a. emerging from Covid phase and b. New Era for traditional towns.														
Options Considered/Mitigation Measures deployed:														
Two options were considered i. continue with original plan ii. Reprofile expenditure so that the programme will be delivered to March 2023 and not proceed with the development of the BID at this stage and reallocate the remaining funding allocated (£218,610) to other activities that are supported and promoted by The St Neots Masterplan Steering Group and Town Council and that of the District Council.														
Why Option chosen was selected:														
Option ii was chosen since it made 'best use of resources' and in a practical sense all other options were constrained by the reality of the various 'Lockdowns' in 2020/21.														
Delay in Time / Delivery? (highlight appropriate business case if applicable)														
Feasibility SOBC OBC FBC Construction / Delivery														
Issued by:		Date:												
Total CE Cost	£ -													
Signed Project Manager - Delivery Partner		Date:												
CPCA Project Manager		Date:												
CPCA Project Director		Date:												
CPCA Director (SRO)		Date:												

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Notification Date	02/07/2021													
CE Ref Number														
Event Date	02/07/2021													
Brief Description of the Event: (single line only)														
Delay in confirmation of funding from MHCLG has resulted in a delay to commencement of projects and impacts on the drawdown time frame of the CPCA grant.														
Detailed Description of the Event: (be as full and descriptive as you can)														
The Bid for funding from the FHSF was submitted to MHCLG in July 2020 a decision was expected in Autumn 2020 with the expectation that project planning could commence with certainty as soon as the grant was confirmed. CPCA has confirmed £3.1m of co-funding for 3 transport themed projects. Due to the COVID 19 Pandemic a decision was not made by MHCLG until April 2021 and the grant agreement was only received on 6 June 2021. In view of this the delivery of the St Neots FHSF Programme has only just. Cambridgeshire County Council has reviewed the programme and advised that the Transport suite of projects co-funded by CPCA will not be completed until 2024/5.														
Cause of the Event:														
Due to the COVID 19 Pandemic a decision was not made by MHCLG until April 2021 and the grant agreement was only received on 6 June 2021. In view of this the delivery of the St Neots FHSF Programme has only just begun and the Transport suite of projects co-funded by CPCA will not be completed until 2025.														
Effects of the Event:														
This delay impacts on the drawdown timeframe of the CPCA grant and subsequently a change request to reprofile funds to be claimed in 2022/23 is being made.														
Options Considered/Mitigation Measures deployed:														
Option 1: Rescope the projects to deliver a scheme by March 2022 as originally anticipated Option 2: Reprofile expenditure to enable projects to be delivered by March 2025														
Why Option chosen was selected:														
Option 2 has been selected as it is important that we deliver a transformational change for St Neots. Option 1 would only deliver limited public realm improvements.														
Delay in Time / Delivery? (highlight appropriate business case if applicable)														
Feasibility SOBC OBC FBC Construction / Delivery														
Issued by:			Date:											
Total CE Cost		£ -												
Signed Project Manager - Delivery Partner			Date:											
CPCA Project Manager			Date:											
CPCA Project Director			Date:											
CPCA Director (SRO)			Date:											

Change Request Form			
CHANGE EVENT OF:		Notification Date	06/07/2021
Increase in total of Price	No		
Delay Completion	No		
Delay meeting a Key Date	No	CE Ref Number	
		Event Date	DD/MM/YYYY
Brief Description of the Event: (single line only)			
The request is to ringfence the remaining allocation of CPCA Market Towns Grant funding for Ely and as required reprofile expenditure of £344k to Q4 2022/23.			
Detailed Description of the Event: (be as full and descriptive as you can)			
<p>ECDC is keen to progress with the roll out of the remainder of the Market Towns Programme for Ely. Recovery from the pandemic is a key driver to ensuring that we deliver outcomes that have a positive impact on the City of Ely. Through consultation with our community (in the broadest sense) we have been able to identify schemes that deliver the 'asks' of the consultation. Early interventions schemes were prioritised to ensure best allocation of support with effective projects agreed with the CPCA. As part of this and following an independent, but Covid delayed, evidence-based study for Ely (June 2021), which included both public, business and stakeholder consultations, several project options were identified and are now being evaluated/tested. These will necessarily require further stakeholder collaboration, project budgetting, match funding consideration and prioritising. Owing to these factors it was agreed with CPCA officers prudent to extend of the programme timeline to allow a properly considered bid(s) submission. The original Market Towns Programme had an initial commencement of roll out in 2021 and to fully allocate funding by 31 March 2022. This request is to ring-fence remaining allocation of Market Towns Grant funding for Ely, with bid submissions by Q4 2021/22 and reprofile expenditure of remaining £344k by 31 March 2023.</p>			
Cause of the Event:			
1. Need to remove time constraints that diminish ability to build/deliver strong bids against the CPCA's Market Town programme parameters. 2. Need to replace old timescales to achieve best outcomes for Ely's community.			
Effects of the Event:			
Enables ECDC to complete process of bid submission for Ely and commence project delivery within realistic time-scales. This to the significant benefit of Ely and its community.			
Options Considered/Mitigation Measures deployed:			
ECDC has been working with CPCA officers to shape bids and funding arrangements moving forwards. This is on the basis of their assurance that extension of timelines beyond July 2021 for bids submission would be granted. In addition extension of deliverables beyond 2022 will also be granted. This in context of CPCA collaboration above.			
Why Option chosen was selected:			
See Above.			
Delay in Time / Delivery? (highlight appropriate business case if applicable)			
Feasibility SOBC OBC FBC Construction / Delivery			
Issued by:		Date:	
Total CE Cost	£ -		
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Event Date	DD/MM/YYYY												
Brief Description of the Event: (single line only)													
The request is to ringfence the remaining allocation of CPCA Market Towns Grant funding for Soham and as required reprofile expenditure of £800k to Q4 2022/23.													
Detailed Description of the Event: (be as full and descriptive as you can)													
<p>ECDC is keen to progress with the roll out of the remainder of the Market Towns Programme for Soham. Recovery from the pandemic is a key driver to ensuring that we deliver outcomes that have a positive impact on the town of Soham. Through consultation with our community (in the broadest sense) we have been able to identify schemes that deliver the 'asks' of the consultation. Early interventions were prioritised to ensure best allocation of support with effective projects agreed with the CPCA. As part of this and following an independent, but Covid delayed, evidence-based study for Soham (June 2021), which included both public, business and stakeholder consultations, several project options were identified and are now being evaluated/tested. These will necessarily require further stakeholder collaboration, project budgeting, match funding consideration and prioritising.</p> <p>Owing to these factors it was agreed with CPCA officers prudent to extend of the programme timeline to allow a properly considered bid(s) submission. The original Market Towns Programme had an initial commencement of roll out in 2021 and to fully allocate funding by 31 March 2022. This request is to ring-fence remaining allocation of Market Towns Grant funding for Soham, with bid submissions by Q4 2021/22 and reprofile expenditure of remaining £800k by 31 March 2023.</p>													
Cause of the Event:													
1. Need to remove time constraints that diminish ability to build/deliver strong bids against the CPCA's Market Town programme parameters. 2. Need to replace old timescales to achieve best outcomes for Soham's community.													
Effects of the Event:													
Enables ECDC to complete process of bid submission for Soham and commence project delivery within realistic time-scales. This to the significant benefit of Soham and its community.													
Options Considered/Mitigation Measures deployed:													
ECDC has been working with CPCA officers to shape bids and funding arrangements moving forwards. This on the basis of their assurance that extension of timelines beyond July 2021 for bids submission would be granted. In addition extension of deliverables beyond 2022 will also be granted. This in context of CPCA collaboration above.													
Why Option chosen was selected:													
See Above.													
Delay in Time / Delivery? (highlight appropriate business case if applicable)													
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Change Request Form			
CHANGE EVENT OF:		Notification Date	06/07/2021
Increase in total of Price	No		
Delay Completion	No		
Delay meeting a Key Date	No	CE Ref Number	
		Event Date	DD/MM/YYYY
Brief Description of the Event: (single line only)			
The request is to ringfence the remaining allocation of CPCA Market Towns Grant funding for Littleport and as required reprofile expenditure of £1M to Q4 2022/23.			
Detailed Description of the Event: (be as full and descriptive as you can)			
<p>With a major infrastructure investment that sits front and centre of Littleport's approved Market Town Masterplan, ECDC has been working closely with CPCA officers to facilitate a bid to deliver an important new roundabout on the towns A10. Our previous bid submissions to CPCA on this project have flagged significant resulting housing, commercial space and GVA growth for Littleport. The previous submission also sought to conditionally approve the projects £1.0m bid to the Market Town fund. However following CPCA's assessment, it was agreed that technical parameters around project delivery should be sought/refined further alongside match funding arrangements. Therefore, it was agreed with CPCA that the most prudent approach would be to support a future bid with both planning and other stakeholder consultation. To that end the CPCA's transport and commercial team are working alongside ECDC project officers to put together a bid that can be submitted to the Board for approval. Positive progress is being made and a strong collaborative bid with underlining supporting evidence is being 'ironed out'. The original Market Towns Programme had required bids to be submitted by July 2021 (two previous were) and to fully allocate funding by 31 March 2022. This request is to ring-fence the allocation of Market Towns Grant funding for Littleport, with bid submissions by Q4 2021/22 and reprofile expenditure of remaining £1M by 31 March 2023.</p>			
Cause of the Event:			
1. Need to remove time constraints that diminish ability to build/deliver strong bid against the CPCA's Market Town programme parameters. 2. Need to replace old timescales to achieve best outcome for Littleport community.			
Effects of the Event:			
Enables ECDC to complete process of bid submission for Littleport and commence project delivery within realistic time-scales. This to the significant benefit of Littleport and its community.			
Options Considered/Mitigation Measures deployed:			
ECDC has been working with CPCA officers to shape bids and funding arrangements moving forwards. This on the basis of their assurance that extension of timelines beyond July 2021 for bids submission would be granted. In addition extension of deliverables beyond 2022 will also be granted. This in the context of CPCA collaboration above.			
Why Option chosen was selected:			
See Above.			
Delay in Time / Delivery? (highlight appropriate business case if applicable)			
Feasibility SOBC OBC FBC Construction / Delivery			
Issued by:		Date:	
Total CE Cost	£ -		
Signed Project Manager - Delivery Partner		Date:	
CPCA Project Manager		Date:	
CPCA Project Director		Date:	
CPCA Director (SRO)		Date:	



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 3.5

March – Future High Streets Funding Bid: Additional Combined Authority Match Funding.

To: Cambridgeshire and Peterborough Combined Authority Board

Meeting Date: 28 July 2021

Public report: Yes. This report contained appendices which are exempt from publication under Part 1 of Schedule 12A of the Local Government Act 1972, as amended, in that it would not be in the public interest for this information to be disclosed (information relating to the financial or business affairs of any particular person (including the authority holding that information)). The public interest in maintaining the exemption outweighs the public interest in publishing the appendices.

Lead Member: Mayor Dr Nik Johnson

From: John T Hill, Director for Business & Skills

Key Decision: Yes

Forward Plan ref: KD 2021/037

Recommendations: The Combined Authority Board is recommended to:

- a) Note and consider the four options identified from the independent appraisal report in response to Fenland District Council's application for an additional £1.1m of Combined Authority funding towards the March Future High Streets Fund Programme,
- b) Approve the addition of a 'subject to approval' budget for the preferred funding option to the Capital Programme, drawdown of which would be subject to the items listed at 3.4 in addition to the normal assurance framework requirements.

Voting arrangements: Recommendation a) note only, no voting required.

Recommendation b) simple majority of Members present and voting

1. Purpose

- 1.1 To seek Combined Authority Board consensus and approval of the preferred funding option in response to an application received from Fenland District Council in request of additional CPCA funding towards the March Future High Street Fund (FHSF) Programme.

2. Background

- 2.1 On 27th January 2021, the Combined Authority approved £900,000 of capital funding under the Market Towns Programme as matched investment towards the March FHSF Programme (see background papers 8.1).
- 2.2 This investment, alongside the Ministry for Housing, Communities and Local Government (MHCLG) FHSF, aims to arrest the decline in March town centre focussed around Broad Street. The River Nene and Broad Street are major barriers in the town centre and there are a number of derelict, unused and underused buildings throughout the town centre. To address this, Fenland District Council are proposing the delivery of five transformational projects:
- A dramatic intervention to transform Broad Street - Creation of a major new public space following the removal of one side of the carriageway in the centre of March (£2,888,237).
 - Opening the Riverside areas to improve visibility and access - Reconnect March town centre to the River Nene by providing new banked seating down to the water's edge and improvements to the riverbanks (£1,979,055).
 - Redeveloping the historic Market Place - Creation of a new market square with improved infrastructure to support the town's market offer and help to bring more life into the town centre (£1,155,000).
 - Acre Road & Backlands - This project will enhance a major development site within the town centre with public realm improvements (£1,740,019).
 - Reactivating vacant units & Flats Over Shops programme - Upgrade and repurpose key vacant units across the town centre with a local grant scheme designed to incentivise the conversion of space over shops to residential use (£684,818).
- 2.3 The total cost of the March FHSF Programme is £8,447,129, with £6,447,129 of funding secured from MHCLG under the Future High Street Fund, and £900,000 from Combined Authority, which leaves a funding gap of £1.1m for the Programme.
- 2.4 On 7th October 2020, the previous Mayor for Cambridgeshire and Peterborough, James

Palmer, signed a letter with Fenland District Council in support that the CPCA would commit to finding an additional £1.1m of funding towards the March FHSF bid, subject to a successful FHSF bid and CPCA Board approval (see Exempt Appendix 1 for a copy of the letter).

- 2.5 Subsequently, Fenland District Council have applied for additional CPCA grant funding to cover the £1.1m funding gap. This is in addition to the £900,000 which has already been allocated under the Market Towns Programme (see Exempt Appendix 2 for a copy of the application).
- 2.6 When first submitted in October 2020 the package cost £11.33m and sought £9.33m from the Future High Street Fund. The CPCA's £2m represented a 17.6% contribution to the total funding package. In December 2020 MHCLG offered £6.447m (a 30% reduction). FDC have sought to address this deficit by reducing costs to £8.447m and retaining the full £2m from the CPCA. This increases the CPCA percentage contribution to 23.7% of the revised funding total.
- 2.7 As a result of the reduced offer, MHCLG asked FDC to alter the original bid plans to reflect the new total funding of £8.447m (i.e. £6.44m + £2m match funding from CPCA). The reduction in project scope has been achieved by reducing the project in Acre Road, March – the redevelopment of a site close to the town centre. Within the March programme workstreams this is the only scalable workstream that would have reduced costs sufficiently to match the funding offer from MHCLG.
- 2.8 The application for this additional funding request has been independently appraised where the strategic need, economic and commercial case is assessed against an agreed set of appraisal metrics. A copy of the Appraisal Report (Exempt Appendix 3) and the Assessment Scoring Matrix (Exempt Appendix 4) are included for members information and to inform their decision on the preferred option outcome.

3. Funding Options

- 3.1 The Appraisal Report identified four main funding options for the Combined Authority Board to consider:

	Option	Total CPCA contribution	Comments
1	Approve the additional £1,100,000 requested by FDC	£2,000,000 (23.7%)	Cost per job of £20,800; MHCLG leverage improved; FDC have confirmed budget to progress the project.
2	Reduce the CPCA's funding in line with MHCLG's reduction	£1,491,510 (17.6%)	Cost per job is more favourable (£15,500); CPCA honour their original % contribution; FDC have confirmed budget to progress the project.
3	Defer any request for additional funding until RIBA	tbc	Potential delays to project development; FDC reluctant to commit resources developing the

	stage 2 designs and costs are produced		scheme until all funding is in place; possible delays contracting with MHCLG.
4	Reject the request for additional funding above the current offer	£900,000 (12.2%)	MHCLG may reduce or withdraw their funding award; FDC would have to remove at least two of the 5 packages to stay within the available budget.

- 3.2 Should the CPCA's match funding of £1.1m for this project not be agreed by the Combined Authority Board, then FDC would need to review the overall Programme scope. The public realm projects are the principle transformative projects within the March Future High Streets Fund Programme and are not scalable. They would remain, with the Acre Road project being removed altogether. However, MHCLG has an expectation of match funding and should the additional £1.1m grant be declined then it is anticipated that MHCLG would take a view that either funding is found elsewhere or that their grant is reduced accordingly. Should a reduction be the case, the final year of the Vacant Units Activation fund workstream would also have to be removed – as a minimum – along with the removal of the Acre Road workstream. These changes would significantly weaken the overall project but would still allow delivery of the key public realm workstreams.
- 3.3 The Combined Authority Board is asked to note that the independent appraisal identifies Option 2 as a viable alternative, and to approve an additional £591,510 of funding to make the CPCA's total contribution to £1,491,510 with preconditions. Option 2 may accord with the CPCA and enables the Council to continue its development of the scheme; gives the project a confirmed budget; and honours the original level of commitment given to central government.
- 3.4 If the Combined Authority Board decide to progress the application, it is recommended that the following terms and preconditions are considered –
- Confirmation that the CPCA market town funding will be drawn down by March 2023
 - Invitation for the CPCA to have representation on the March Town Development Board
 - Submission of a set of measurable economic outputs for each of the 5 packages by October 2021
 - RIBA Stage 2 costings produced for each of the 5 packages by October 2021
 - Submission of Subsidy Control / state aid advice by August 2021
 - Meeting the requirements of the Assurance Framework around new investment, with full business case and value for money sign-off.

Significant Implications

4. Financial Implications

- 4.1 The Combined Authority has a process set out in the Assurance Framework for considering new investments, including business case production and the sign off of a value for money

statement. A proportional approach is applied to projects, thus those that fell under the Market Towns Scheme (which are generally low value) were approved via a light touch approach – given the combined value of the ask from the CPCA for this project is £2m it would be proportionate to apply a higher standard here.

- 4.2 This is reflected in the recommendation to make the budget ‘subject to approval’, which would therefore require the project bring forward a business case to the Combined Authority Board for approval before it could draw down the funds for the project.
- 4.3 This is a request for new funding outside the Board-approved MTFP and would therefore require allocation of the Combined Authority’s reserves beyond what was included in the MTFP. The forecast capital single pot reserve level is shown below to the end of 2023/24, it shows a minimum at this point of £7.1m (the forecast level for 2024/25 recovers to £13.7m), approval of a funding option would reduce the minimum level by the amount approved.

Source of Funding	2021/22				2022/23				2023/24			
	Available Funds in Year	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds in Year	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds in Year	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End
	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000
Capital Single Pot	- 65,443	20,461	31,512	- 13,471	- 46,471	4,038	31,630	- 10,803	- 22,803	38	15,700	- 7,065

- 4.4 While there is sufficient capacity within the reserves to pay for this project there is a reprioritisation exercise currently ongoing which may lead to significant changes from the current approved MTFP, approval of new funds to any project will reduce the funds available for other projects that have not yet been brought forward.

5. Legal Implications

- 5.1 No significant legal implications.

6. Other Significant Implications

- 6.1 None.

7. Appendices

- 7.1 Exempt Appendix 1 – Mayor Palmer Letter (October 2020)
- 7.2 Exempt Appendix 2 – Fenland District Council Application for Additional CPCA Funding
- 7.3 Exempt Appendix 3 – Appraisers Report
- 7.4 Exempt Appendix 4 – Assessment Scoring Matrix

- 7.5 Appendices 2-4 are exempt from publication under Part 1 of Schedule 12A of the Local Government Act 1972, as amended, in that it would not be in the public interest for this information to be disclosed (information relating to the financial or business affairs of any particular person (including the authority holding that information)). The public interest in maintaining the exemption outweighs the public interest in publishing the appendices.
- 7.6 An accessible version of the report is available on request from democratic.services@cambridgeshire.gov.uk

8. Background Papers

- 8.1 [Combined Authority Board meeting 27 January 2021](#)



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 3.7

Digital Skills Bootcamps

To: Cambridgeshire and Peterborough Combined Authority Board

Meeting Date: 28 July 2021

Public report: Yes

Lead Member: Mayor Dr Nik Johnson

From: John T Hill, Director of Business and Skills

Key decision: Yes

Forward Plan ref: KD2021/043

Recommendations: The Combined Authority Board is recommended to:

- a) approve the contract for Skills Bootcamps, Wave 2 Lot 1 and associated funding for the delivery of Digital Bootcamps in the East of England. The contract value is £1,826,250 with delivery of the Bootcamps to be complete by 31st March 2022.
- b) delegate to the Director of Business & Skills, in consultation with the Chief Finance Officer, authority to award and enter into contracts with consortia partners.

Voting arrangements: A simple majority of Members present and voting

1. Purpose

- 1.1 The purpose of this paper is to inform the Combined Authority Board of the successful, competitive consortium bid submitted to the Department for Education (DfE) for the delivery of Digital Bootcamps in the East of England. This paper outlines the key considerations for taking this forward.
- 1.2 To seek approval of the contract and the authority to award the contract to consortium partners.

2. Background

- 2.1 The Department for Education has invested £43 million, via the National Skills Fund to deliver Technical and Digital Skills Bootcamps across the country to meet the skills needs of local areas. Digital Bootcamps form part of the Lifetime Skills Guarantee announced by the Prime Minister in September 2020.
- 2.2 The pandemic has accelerated the automation of jobs, the adoption of Artificial Intelligence and the ability to effectively work remotely. These are some of the technology-driven trends that are altering the workplace and changing the skill requirement of employers. Digital Skills Bootcamps will respond to employer needs by ensuring employees and future talent have the skills required to work in an increasingly digital environment.
- 2.3 Skills Bootcamps offer free, flexible courses up to 16 weeks in length for adults aged 19 or over and who are either in work or recently unemployed. They give people the opportunity to build up sector-specific skills and fast-track to an interview with a local employer.
- 2.4 The Combined Authority submitted a competitive consortium bid to the DfE on the 12th February 2021 for the delivery of Digital Bootcamps in the East of England.
- 2.5 The Combined Authority received notification that it has been awarded £1,826,250 for the delivery of Bootcamps in the East of England. Of the nine consortium delivery partners, the DfE have only approved two providers to deliver the Bootcamps in the Consortia; Cambridge Regional College and Purple Beard, an Independent Training Provider.
- 2.6 The funding is to support 805 learners within the East of England. The Bootcamps are Level 3 or above and must address the needs of employers and the wider economy.
- 2.7 The CPCA was the only successful bidder in the East of England for the delivery of Digital Bootcamps.
- 2.8 There has been a significant delay in the notification of the award. The original schedule by DfE was for successful bidders to be informed of the outcome in March/April 2021. Due to this delay, there is now urgency to deliver this contract at pace.

Funding and Governance

- 3.1 The Combined Authority is the Lead Partner and will be the accountable body for the delivery of the contract.

- 3.2 The consortium will operate through a partnership agreement, as defined by the Combined Authority.
- 3.3 The Combined Authority will award £1,764,157.50 to consortium partners to deliver the Digital Bootcamps. Currently two delivery partners are in the consortium. The Combined Authority can apply to the DfE for additional consortium members if required, likewise consortium partners can request to subcontract out some of their Bootcamps if required with prior approval by DfE. It is requested that delegated authority is given to the Director of Business and Skills in consultation with the Chief Finance Officer can approve additional consortium partners if required to meet the contract outputs.
- 3.4 The Combined Authority will charge a 3.4% management fee – this is the current fee used for the Adult Education Budget. These monies will cover legal, finance, marketing and overall project management costs.
- 3.5 A project manager will be recruited for the length of the contract to ensure all contract deliverables are met. The project manager will report directly into the SRO Workforce Skills who is responsible for the delivery of the contract.
- 3.6 Funding from the DfE will be paid monthly in arrears based on performance as outlined below:
- 30% on receipt of data collection sheet detailing learners start date
 - 60% on receipt of data recording of achievement
 - 10% on receipt of recording of 'job outcome' (with job outcome being either new job, change of role for existing employee or new opportunities in the case of the self-employed)
- 3.7 The Bootcamps are fully funded by the Government for those that are:
- Employed, self-employed, or
 - Career changers/returners/redeployed, or
 - Unemployed within the last 12 months

Where an employer requests for an employee to attend a Bootcamp it is co-funded: the employer's contribution is 30% and the Government pays 70% of the cost of the Bootcamp.

Significant Implications

4. Financial Implications

- 4.1 This project is not currently reflected in the 21/22 budget and a budget line will need to be established.
- 4.2 All costs incurred by this project will be covered by the 3.4% management fee, resulting in a net zero impact on current budgets.

5. Legal Implications

5.1 No significant legal implications.

6. Appendices

6.1 None



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 3.7

Angle Holdings: Directorship

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Public report:	Yes
Lead Member:	Mayor Dr Nik Johnson
From:	Robert Parkin, Chief Legal Officer and Monitoring Officer
Key decision:	No
Forward Plan ref:	n/a
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <ul style="list-style-type: none">a) Approve the removal of Mr James Palmer as a director of Angle Holdings Limited;b) Approve the appointment of Mayor Dr Nik Johnson as a director of Angle Holdings Limited;c) Note that Angle Holdings Limited will complete the appointment, and relevant regulatory filings.
Voting arrangements:	A simple majority of Members present and voting

1. Purpose

- 1.1 This paper seeks approval from the Combined Authority Board to make amendments to the directorship of its trading company Angle Holdings Limited in accordance with the Shareholder Agreement between the company and its sole shareholder, the Cambridgeshire and Peterborough Combined Authority.

2. Background

- 2.1 At its meeting on 31 July 2019 the Combined Authority Board approved the establishment of Angle Holdings Limited as the holding company for its subsidiary Angle Developments (East) Limited.
- 2.2 The Angle Holdings Board of Directors is responsible for the strategic direction and success of the company. The Board is required to manage the company and must be mindful of commercial and market forces. At all times they must act in the best interest of Angle Holdings for the benefit of the CPCA as the sole shareholder. The 31 July 2019 meeting of the Combined Authority Board approved the composition of the Angle Holdings Limited Board, which included the appointment of the Mayor as one of the directors.
- 2.3 Angle Holdings Limited was incorporated on 5 September 2019 and has an independent Chairman, Mr Brian Stewart OBE.

3. Angle Holdings Directorship

- 3.1 The former Mayor, Mr James Palmer was officially appointed a Director of Angle Holdings Limited on company incorporation. As the sole shareholder in Angle Holdings it is necessary to receive Combined Authority approval to remove Mr Palmer as a Director of the Company.
- 3.2 Combined Authority Board approval is similarly sought for the appointment of Mayor Dr Nik Johnson as a director of Angle Holdings Limited.
- 3.3 Once approvals for the removal and appointment of a director of the company are received the appropriate filings with Companies House will be made.

4. Financial Implications

- 4.1 There are no financial implications.

5. Legal Implications

- 5.1 There is a legal requirement to file any director changes with Companies House.

6. Background Papers

- 6.1 [Combined Authority Board 31 July 2019](#)



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 3.8

Investment Fund Gateway Review

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	29 July 2021
Public report:	Yes
Lead Member:	Mayor Nik Johnson
From:	Paul Raynes, Director of Delivery and Strategy
Key decision:	No
Forward Plan ref:	n/a
Recommendations:	The Board is invited to note Ministers' decision that the Combined Authority Investment Fund has passed it first Gateway Review , and the consequent confirmation of the next tranche of £100 million Gainshare funding.
Voting arrangements:	To note only item, no vote required.

1. Purpose

- 1.1 To update the Board on Ministers' decision that the Combined Authority Investment Fund has successfully passed its first Gateway Review, and to confirm the next tranche of £100 million gainshare funding.

2. Background

- 2.1 The Combined Authority's core funding under the 2017 devolution deal consists of a £20 million annual Investment Fund. This, alongside the core funding for other authorities which signed devolution deals at around the same time, is treated by the Treasury as a programme subject to a Gateway Review. In principle, Gateway Reviews occur after five years. In the event, the review of our own Gainshare Fund took place during the Combined Authority's fourth year of operation.
- 2.2 The review was conducted by government officials, using an independent evidence base commissioned from external consultants SQW and submitted in December 2020. That evidence base included surveys and interviews with stakeholders, reviews of projects and economic evidence, and review by an independent academic panel. The Combined Authority also submitted a document known as a complementary report to inform the process, which was discussed at the November Board meeting. Officers participated in a challenge session with officials from MHCLG, BEIS, and HM Treasury in late January.
- 2.3 Ministers have now considered the evidence and officials' recommendations. Luke Hall, for MHCLG, and Kemi Badenoch, for HM Treasury, wrote jointly to the Mayor on 15 July confirming that the Gateway Review has been successfully concluded. A copy of that letter is attached. The main significance of the letter is to confirm the continuation of the £100 million gainshare fund for the next five year period. A further Gateway Review will take place at the end of that period to consider the release of future devolved Combined Authority funding.

Significant Implications

3. Financial Implications

- 3.1 The successful conclusion of the Gateway Review gives the Combined Authority certainty about gainshare funding over the period 2021-26.

4. Legal Implications

- 4.1 None.

5. Other Significant Implications

- 5.1 See Appendix 2 for guidance on other significant implications, such as Equalities and Risk, Engagement and Consultation which have not been dealt with under the legal or financial implications.

6. Appendices

- 6.1 Appendix 1 – Letter from the Minister for Regional Growth and Local Government and the Exchequer Secretary dated 15 July 2021.

7. Background Papers

- 7.1 [Combined Authority Board reports 25 November 2020](#) (Item 4.6, appendix 2)



Ministry of Housing,
Communities &
Local Government

Mayor Dr. Nik Johnson
Cambridgeshire and Peterborough Combined Authority
72 Market Street
Ely
Cambridgeshire
CB7 4LS

Luke Hall MP

Minister for Regional Growth and Local Government

**Ministry of Housing, Communities and Local
Government**

Fry Building
2 Marsham Street
London
SW1P 4DF

Tel: 0303 444 3440

Email: Luke.Hall@communities.gov.uk

www.gov.uk/mhclg

15 July 2021

Dear Nik,

Congratulations on your recent election as Mayor of Cambridgeshire and Peterborough. We look forward to working with you to support your local priorities and wider economic growth as we recover from the impacts of the pandemic.

You may be aware that, prior to local elections, the Government was working with Cambridgeshire and Peterborough Combined Authority (CPCA) to review progress on the Authority's investments as part of our national Gateway Review process. We are pleased to inform you that, following this work, CPCA has passed the first of its scheduled Reviews, successfully unlocking the next 5-year tranche of Investment Funds. As set out in the Cambridgeshire and Peterborough Devolution Deal document, this amounts to funding of £100 million from Government over the next five years, starting in 2021-22.

The former Minister for Regional Growth and Local Government, Simon Clarke MP, wrote to your predecessor and the Combined Authority Board on 13 July 2020 setting out clear expectations for where improvements should be made in CPCA's internal and external working arrangements. While we are pleased that your officers have worked with my officials to strengthen the authority's governance and transparency arrangements, the Gateway Review did highlight the need to continue to improve local partnership working. We are pleased to see that improving cooperation and collaboration is one of your priorities as Mayor. As Minister Clarke set out, this is an essential component of the area's future success and consensus and a shared vision amongst local partners will be key to delivering on the Combined Authority's ambitions.

We also expect the Combined Authority's programmes to continue to demonstrate positive outcomes and that future funding will continue to support greater investment opportunities and local priorities and boost the wider economic growth in our country, particularly as we move forward out of the Covid-19 restrictions. The next Gateway Review will emphasise the impact of completed interventions in its evaluation of performance, with an expectation to evidence outcomes as well as outputs for completed interventions. Further advice on this will be provided later in the year.

We trust that this gives you the certainty to continue investing in your programmes and look forward to seeing the progress and impact of the projects as the Combined Authority moves into its next phase.

A copy of this letter has been sent to the other members of the Combined Authority Board.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 3.9

Active Travel

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Public report:	Yes
Lead Member:	Mayor Nik Johnson
From:	Paul Raynes Director of Delivery and Strategy
Key decision:	No
Forward Plan ref:	Not applicable
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <p>a) Agree the approach to submitting active travel funding proposals to the government set out in this paper.</p>
Voting arrangements	Simple majority of Members present and voting.

1. Purpose

- 1.1 This paper is to inform the board of the timetable and process for the Combined Authority to submit proposals for the next stage of Active Travel Funding to meet a DfT deadline of 8 August, and to seek the Board's approval for the approach agreed between officers of the Combined Authority and the Highways Authorities.

2. Background

- 2.1 Under current arrangements, Peterborough City Council and Cambridgeshire County Council, as highways authorities, take the lead on implementing active travel (walking and cycling) measures within the policy framework set by the Local Transport Plan, and lead on developing the Local Cycling and Walking Improvement Plans (LCWIP). There is close liaison on active travel between officers of the Combined Authority and the Highways Authorities, in particular over the last year through the weekly meetings of the Covid-19 Transport Restart Group.
- 2.2 In the financial year 2020-21, Cambridgeshire and Peterborough made a bid on the government's Emergency Active Travel Fund. The area was awarded £2.9m which is currently funding schemes in delivery by the two Highways Authorities.
- 2.3 The government launched a new active travel funding round through a letter to Transport Authorities on 14 June 2021. Bids need to be submitted by the Combined Authority, with a deadline of 8 August 2021.
- 2.4 There are three strands to the government's bidding arrangements:
- Active Travel capital funding: schemes submitted for this competition must where possible be prioritised through an approved Local Cycling and Walking Improvement Plan, and must be compliant with the technical standards set out in the DfT's Local Transport Notice 1/20 (LTN1/20). These two conditions constrain the highways authorities in what they put forward. In particular, the LTN1/20 condition may tend to drive up scheme costs as it imposes high quality specifications. Schemes will also need to be subject to local consultation. The total national funding available under this strand is £239 million.
 - Mini Hollands: the government is offering a small amount of development funding to areas which intend to undertake "intensive, transformational spending on local roads and streetscapes to make them, over time, as cycle and pedestrian-friendly as their Dutch equivalents";
 - GP prescribing of active travel: the government is looking for a small number of authorities to participate in a pilot scheme to encourage GPs to prescribe walking and cycling as part of a social prescribing offer.
- 2.5 Officers from the highways authorities are working up bids under the capital scheme now, drawing on the existing Peterborough LCWIP and the Cambridgeshire LCWIP, which is at consultation stage. In the case of the county, we have sought and received assurances that the bids will be developed in consultation with district councils.

- 2.6 Officers are also exploring the possibility of “Mini Holland” bid. Discussions are in hand with public health colleagues on the possibility of mounting a social prescribing pilot.
- 2.7 Given the tight timescale to bid, and the need for district consultation, it has not been possible to set out a list of proposed capital schemes to this meeting. The Board’s approach thus far has in any case been to entrust the responsibility for preparing a list of active travel schemes to the two highways authorities, with their consolidated list submitted through the Combined Authority. The Board is invited to agree that the same approach should be taken on this occasion.

3. Financial Implications

- 3.1 There are no net implications for the Combined Authority budget. If the bids are successful, the Board will be asked to authorise the passporting of any grant awarded to Peterborough City Council and Cambridgeshire County Council to fund delivery.

4. Legal Implications

- 4.1 The Combined Authority’s Constitution provides for funding bids to be submitted with the authority of the S.73 officer. Given the timing constraints to meet the government’s 8 August deadline, it is proposed that the bid be submitted using this provision of the constitution.
- 4.2 This Board meeting shall be conducted in accordance with Parts 2 and 3 of the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 (SI 2020 No.392).

5. Other Significant Implications

- 5.1 None

6. Appendices

- 6.1 None

7. Background Papers

- 7.1 None



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 4.1

Strategic Funding Management Review July 2021

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Public report:	Yes
Lead Member:	Austen Adams, Chair of the Business Board
From:	John T Hill, Director of Business and Skills
Key decision:	Yes
Forward Plan ref:	KD2021/041
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <ul style="list-style-type: none">a) Reject the Project Change Request for the Wisbech Access Strategy Project.b) To note that officers will work with Wisbech Access Strategy Project lead to explore all implications and consequences of next steps for the project and report to next Combined Authority Board meeting.c) Note the other programme updates contained in the report to the Business Board on 14 July 2021.
Voting arrangements:	Recommendation a) A simple majority of all Members present and voting, recommendations b), and c) note only, no voting required.

1. Purpose

- 1.1 To consider the Business Board's recommendation in relation to a project change request from Cambridgeshire County Council in relation to the Wisbech Access Strategy and to note other programme updates.
- 1.2 These proposals were considered by the Business Board on 19 July 2021. Following discussion, the Business Board resolved unanimously to recommend the proposals to the Combined Authority Board for approval.
- 1.3 The report to the Business Board can be viewed via the link below. Item 2.2 refers:
[Strategic Funds Management Review July 2021](#)

2. Considerations

- 2.1 None.

3. Appendices

- 3.1 Appendix 1 – Project Change Request Wisbech Access Strategy
- 3.2 Appendices to the report to the Business Board can be viewed via the link below. Item 2.2 refers:
[Strategic Funds Management Review July 2021](#)
- 3.3 Appendix 1 – Business Board LGF Investment Monitoring Report
- 3.4 Appendix 2 – Project Change Request Wisbech Access Strategy
- 3.5 Appendix 3 – Community Renewal Fund Lessons Learned
- 3.6 Appendix 4 – Pipeline for Future Funding

4. Background Papers

- 4.1 [Local Growth Fund Documents, Investment Prospectus, guidance and application forms](#)
- 4.2 [Eastern Agri-tech Growth initiative guidance and application forms](#)
- 4.3 [List of funded projects and MHCLG monitoring returns](#)
- 4.4 [Local Industrial Strategy and Associated Sector Strategies](#)

Project Change Request Form

This document should be used to seek approval to change one or more of the agreed parameters of the project e.g. budget, deadlines.

It can also be used for changes that have already happened or that are already within planned work that will mean the project falls outside of the agreed tolerances ("slippage"). For example, if additional or reduced finances is required, a change request should be completed.

The Change Request will be considered in line with the agreed parameters and delegations and may need to be referred to the Combined Authority Board, depending on the level of change being requested. The change should not be implemented until Project Board/CPCA approval is obtained.

Please ensure a copy Project Change Request form is saved down in the project folder on SharePoint and that changes are recorded on the project highlight reports.

Details of change request	
Project Name	Date of change request
Wisbech Access Strategy Phase 1 Delivery	29/06/2021
Project Manager	Project Director
Steve Brown	Dom Donnini
Background	
<p>The Wisbech Access Strategy project was awarded £10.5million of LGF in 26 November 2018 to complete a package of 5 road junction improvements and on 27 July 2020 the Business Board approved a change request to reduce the scope of the project from 5 junctions down to 3, along with a reduction in the LGF allocation from £10.5million to £6million, with the resulting funding gap of £4.5million being filled by other Combined Authority funding.</p> <p>This change request is being submitted to reduce the scope of the project from design and full construction of the 3 junctions to completing the Detailed Design stage for all three projects, including land procurement work. Then to seek other procurement and funding routes to deliver the three projects.</p>	
Reason for change	
<p>The forecast project outturn to deliver the three schemes identified in Phase 1 of the Wisbech Access Strategy exceeds the available budget.</p> <p>Updating the construction forecasts to reflect the current scheme designs and current market rates from the Term Service Contractor Milestone has led to identification that the three schemes which make up the Wisbech Access Strategy Phase 1 delivery package cannot be delivered with the available funding. For the project to continue, the project team has identified that either the scope of the project is reduced to meet the available funding, or that additional funding be sought to enable delivery of all three schemes.</p> <p>Two of the three schemes that comprise the Wisbech Access Strategy Phase 1 (EH1 and EH7b) have progressed through the detailed design stage, with the design maturing to the</p>	



point where the Road Safety Audit stage 2 has been carried out and outcomes either incorporated into the design or responded to.

An updated construction estimate has therefore been prepared in June 2021, updating the construction estimates developed at the end of preliminary design back in November 2019, and taking into account current market rates in 2021.

Due to the maturity of the design of each scheme and additional information being considered in the design process, the assumptions made during the preliminary design pricing process have been clarified. This project maturity lead to additional earthworks and pavement requirements for example. Trial holes investigation work have also identified that much of the material to be disposed of cannot be classified as inert, but as non-hazardous, leading to additional disposal costs for this material. Utility companies have also updated their diversion work requirements and are included in the update. Due the the high volume of utilities in the area the use of vacuum excavation is also included as part of Milestone's Safe Systems of Work and cost. The design has also been subject to the requirements of new design standards above those required on the existing network. As two of the three projects are on Highways England network, the HE have required the design to meet these new standards. This has resulted in additional crash barriers on the A47 and increased asphalt specification requirements, which has in turn increased construction costs.

As the design has matured the construction team had the opportunity to assess and developed draft traffic management plans to deliver the project successfully. This also had an impact on construction duration and cost.

Other options considered

The project team have considered multiple options and the potential pros and cons of each as detailed below:

1. Deliver all three junction projects (EH7b, EH1, BER2) and seek the additional £9.5m funding to cover this.
2. Deliver two of the three projects (EH7b & EH1), delaying the third (BER2) until a future date. (BER2 land procurement will be included but utility diversion, construction and risk will be removed), and seek additional funding to cover this.
3. Deliver two of the three projects (EH7b & BER2), delaying the third (EH1) until a future date. (EH1 land procurement will be included but utility diversion, construction and risk will be removed), and seek additional funding to cover this.
4. Deliver two of the three projects (EH1 & BER2), delaying the third (EH7b) until a future date. (EH7b land procurement will be included but utility diversion, construction and risk will be removed), and seek additional funding to cover this.
5. Deliver 1 project (EH7b) and complete the design of other two projects. Cease land procurement, utility diversion, construction and risk of the other two projects (EH1& BER2), and seek additional funding to cover this.
6. Deliver 1 project (BER2) and complete the design and land procurement of the other two projects. Cease utility diversion, construction and risk of the other two projects (EH7b 7& EH1), and seek additional funding to cover this.



7. Deliver 1 project (EH1) and complete the design of other two projects. Cease land procurement, utility diversion, construction and risk of for the other two projects (EH7b and BER2) and seek additional funding to cover this.

8. Complete Detailed Design for all three junction projects, including land procurement work. No construction, place the projects on hold until additional funding can be found to deliver the projects.

9. Complete Detailed Design for all three junction projects, including land procurement work. Seek other procurements routes to deliver the three projects.

10. Complete Detailed Design for all three junction projects, including land procurement work. Seek other procurements routes to deliver a combination of project with Milestone and others undertaking some of the projects.

11. Stop designs and all project development immediately and return any remaining funding after settling all outstanding costs.

Costs of implementing the change

Total project costs to progress the preferred Option 9 are £3.97M, including funds expended to date plus the cost of completing all design works, securing remaining land and running other procurement routes. This requires further spending of £1.88m LGF funds on top of the £2.09m (excluding utilities) spent to date to deliver the project to an end of detailed design stage, to a total cost of £3.97m

In addition to £3.97m the statutory utilities have been forward funded £1.83m to date to assist with BEIS funding agreement expenditure, should the project not go ahead, the vast majority of this will be recoverable as physical diversion works will not commence until the construction of the scheme has been given the go ahead.

The option will delay the construction commencement of the projects by 3-6 months.

However the requested option still allows the following to happen:

1. Complete designs for all three projects by the end 2021
2. Secure all HE and Norfolk CC approvals by the end 2021
3. Progress and secure planning matters and discharges
4. Secure all land parcels for all three projects by the end 2021
5. Allow alternative accommodation to be secured for the two tenants of the flats on the Elm High Road Junction with Weasenham Lane project during 2021
6. Agree and firm up costs and programmes with numerous statutory undertakers
7. Package up the project designs, and works information in late 2021 to allow other procurement routes for construction to be tested, in addition to the current option of delivering construction through the term service contract with Milestone. The outcome will be a competitive procurement exercise and/or framework that ensures quality and value for money, that may lead to considerable construction cost reduction across the elements of project.
8. The construction costs and delivery programme obtained through this process, will be contractually secured to commence construction in 2022, and future decisions regarding delivery of the three projects can be taken with confidence on both cost and programme for construction.
9. The cost and programme certainty obtained from this option, will support opportunities to seek for additional funding, to obtain the budget to enable delivery of all three junctions within the project.

However it should be noted that ongoing market pressures including inflation, Brexit, the pandemic, government infrastructure and a buoyant housing market appear to be increasing pressure on



resources. Materials, especially where these are imported, are seeing vast cost increases and significant delays. This has been compounded by the impact of the Suez canal blockage earlier this year. There is also a notable increase in the number of deliveries stuck in ports, such as Harwich and Felixstowe, with insufficient UK HGV drivers to move containers and the material they hold. This is impacting construction projects both across the UK and regionally and could lead to further increases to construction costs and programme when re-tendered.

Risk of implementing the change

The risk of allowing further spending of LGF to the £3.97m design and land purchase completed stage is that even though the project becomes off the shelf ready the project never actually gets taken forward at some point in the future to be delivered because construction costs continually rise exponentially even with another procurement exercise in 2022 to obtain market best value, and as such never delivers the outputs or outcomes in the LGF project change request agreed in July 2020.

Decisions/approval for change

Business Board decision

Name of Director:	John T Hill Director Business & Skills
Decision:	
Date of Decision:	



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 4.2

Business Board Annual Report and Delivery Plan

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Public report:	Yes
Lead Member:	Austen Adams, Chair of the Business Board
From:	John T Hill, Director of Business and Skills
Key decision:	No
Forward Plan ref:	n/a
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <ul style="list-style-type: none">a) approve the Business Board's Annual Report (2020-21) and Annual Delivery Plan (2021-22), and approve submission of both documents to the Department for Business, Energy & Industrial Strategy (BEIS);b) approve a new budget of £15k to implement design work to develop and produce a publishable version of the Annual Report and Delivery Plan, and digital platform, to better communicate and showcase achievements of the Business Board, to be funded from Enterprise Zones Reserve Fund.
Voting arrangements:	A simple majority of Members present and voting

1. Purpose

- 1.1 The Combined Authority Board's approval is sought for the Business Board's Annual Report (2020-21) and Annual Delivery Plan (2021-22) and its agreement to these documents being submitted to Department for Business, Energy & Industrial Strategy (BEIS).
- 1.2 The Board is also asked to approve the creation of a £15k budget to fund subsequent design work to produce a publishable version and digital dashboard platform to showcase Business Board achievements to external stakeholders and target audiences. This would be funded from the Enterprise Zones Reserve Fund.
- 1.3 These proposals were considered by the Business Board on 19 July 2021. Following discussion, the Business Board resolved unanimously to recommend the proposals to the Combined Authority Board for approval.
- 1.4 The report to the Business Board can be viewed via the link below. Item 3.2 refers:
[Business Board 19 July 2021](#)

2. Considerations

- 2.1 None.

3. Appendices

- 3.1 Appendix 1 – Business Board Annual Report (2020-21)
- 3.2 Appendix 2 - Business Board Annual Delivery Plan (2021-22)
- 3.3 Accessible versions of these appendices are available on request from democratic.services@cambridgeshire-ca.gov.uk

4. Background Papers

- 4.1 [National Local Growth Assurance Framework](#)

Cambridgeshire and Peterborough Business Board Annual Report 2020-21

SUMMARY

2020-21 has seen a continuation in achieving our collective ambition of supporting ***Cambridgeshire and Peterborough being the leading place in the world to live, learn and work.*** To achieve this ambition the Business Board and Combined Authority have aligned to create one integrated programme that is more powerful in growing our economy and spreading prosperity further.

The Business and Skills team within the Combined Authority is responsible for delivering this integrated programme on behalf of both Boards. Delivering this within the Combined Authority structure means that not only can these services be more effective by being delivered collectively, but they can also be more efficiently deployed alongside other functions. The Business and Skills remit includes providing executive support to the function of the Business Board as the Local Enterprise Partnership for the area.

As the Local Enterprise Partnership (LEP) for the Cambridgeshire and Peterborough region, the Business Board has stood behind and supported workers, learners and business leaders across our region in the face of COVID-19 triggered adversity over the last year.

But we are not the same LEP we were 12 months ago, and I am proud of that. One of the greatest strengths we have is our ability to continually evolve and adapt to drive economic growth, secure inward investment and protect and create jobs.

Since COVID-19 struck, we have adapted to allow us to offer timely need-driven support to help those hardest hit by the pandemic but also been dynamic and visionary enough to understand we needed to support those businesses able to seize the opportunities the pandemic presented to some sectors of our economy.

Our COVID-19 Capital Grant Scheme has provided £5,495,000 of funding to 132 businesses, protecting 522 existing jobs and creating 287 new jobs. The Micro Grant Scheme distributed £479,000 to 127 companies, protecting and creating a combined 127 jobs across our region. Both schemes were about investing to adapt not just to survive but to strengthen and it has been incredibly rewarding for my team and I to see first-hand how impactful the grants have been.

I am proud of how we brought together businesses, education providers, local authorities and member organisations to establish our Economic Recovery Subgroup to collaboratively work through the local economic response to COVID-19.

Austen Adams

Chair of the Business Board

STRATEGIC DELIVERY

Local Economic Recovery Strategy (LERS)

In immediate response to the COVID-19 Pandemic, the Economic Recovery Sub-Group (ERSG), as part of the wider Local Resilience Forum, was formed in March 2020 to respond to the Economic and Business impacts of COVID-19. The ERSG, comprising of Senior Officers of our Local Authorities together with Representatives of local Business Membership Organisations, committed to developing a joint Local Economic Recovery Strategy (LERS) in November 2020, with additional refresh updates undertaken in January and March 2021.

Local Industrial Strategy (LIS)

Historically, growth and especially the quality of growth across our cities and towns has not been inclusive and has led to high levels of health, wellbeing, and prosperity disparity, with pockets of both urban and rural deprivation. The Local Industrial Strategy provides the basis and opportunity to address the inequalities that undermine economic growth and vision to become a leading place in the world to live, learn and work. An inclusive growth strategy which improves absolute standards of living is vital for the long-term economic sustainability of our economy; as such it represents a risk mitigation strategy as well as an opportunity.

OPERATIONAL DELIVERY

Growth Works – Development

The Business Board played a key role in the new transformational Business Growth Service.

In Spring 2021, the Business Board's transformational Business Growth Service, Growth Works, was launched.

Made up of five service lines, Growth Works is a unique new service that has the potential to transform the regional economy and deliver a quicker and stronger economic recovery from COVID-19. Growth Works has a target of delivering 5278 new jobs, 1400 new apprenticeships and generating significant inward investment in Cambridgeshire & Peterborough over the next three years.

The Business Board and Combined Authority initiative is led by legal and professional services group, Gateley and delivered with a consortium of experts, who will help existing businesses to grow by providing investment, grants and coaching to help firms in breaking down barriers to a speedy recovery and back to growth.

The five service lines which make up Growth Works are:

- A Growth Coaching Service to engage and support the regions' entrepreneurs and business leaders to speed their rebound and growth post COVID. This service will be led by delivered by YTKO.
- An Inward Investment Service to better engage and persuade firms to locate here or invest in our firms and projects – like a new university for Peterborough or improvements to our towns and cities. This service will be led by International Investment Services.
- A Skills Brokerage Service to link learners and those wanting to retrain for new jobs to employers that are growing and have great opportunities. This service will be led by GPC Skills.
- A Capital Growth Investment Fund to offer grants, loans and equity investment for small firms needing finance to grow and struggling to find support from banks and elsewhere. This will be led jointly with YTKO and Gateley.
- The Cambridgeshire & Peterborough Growth Hub to be a one-stop shop for support including funding, training and general expertise. The Growth Hub will signpost business leaders to the right support for them.

Growth Works - Grants

By the end of March 2021, within weeks of launching, Growth Works awarded over £2,000,000 to 32 businesses across the region.

The grant funding is forecast to create 321 new jobs while stimulating £11.184 million in capital expenditure.

Grants have been awarded region-wide and across a wide range of sectors including automotive, electronics, engineering, financial services, healthcare, hospitality, leisure, manufacturing, retail and transport.

Grants awarded ranged from £20,000 to £150,000 and applications were assessed against criteria which included quantitative value for money and qualitative elements.

The quality scores were assessed on points based on geographical location, sector diversification, strategic alignment, social inclusion and apprenticeship utilisation.

Anglian Ruskin University Peterborough - Phase 1

The Combined Authority has made a commitment of up to £13.5m capital funding in principle to advance the University of Peterborough project, alongside £12.5m of Growing Places Funding to:

- Develop a higher local skill set
- Raise local aspirations and participation in HE
- Provide a high-quality curriculum and qualifications fit for the modern workforce
- Attract talent to a technical/vocational offer leading to better paid jobs

The outcomes for Phase 1 include:

- £30 million investment to build a 'signature' building
- Anglia Ruskin University (ARU) are the official higher education partner for a new employment-focused university in Peterborough.
- ARU will deliver the curriculum for the new university, which will be known as ARU Peterborough, until 2028.
- To open its doors to 2,000 students in 2022, with an ambition to offer courses for up to 12,500 by 2030.

The curriculum will be designed to meet local economic needs; providing both opportunities for residents to receive a top-class vocational education and a well skilled local workforce for businesses to employ.

We have so far achieved the following:

- The Design of the 5,300m2 building
- The joint venture company known as Peterborough Higher Education Company (PropCo1) has been formed and all legal documentation is in place
- PropCo have entered into contract and the construction started in March 2021
- The detailed design of specialist labs and state of the art teaching spaces are being finalised
- Around 12 initial STEM degree courses and 9 degree apprenticeship subject areas which will be technology enhanced and co-created with industry, have been approved to be delivered for academic year 2022
- The project has been kept within the agreed time and budget and is expected to be delivered for the start of the academic year of September 2022

Anglian Ruskin University Peterborough - Phase 2

The Phase 2 project is to complement the 2020-22 investment of £30m from the CPCA, PCC and private sector into a Phase 1 Academic Teaching Building for a new University of Peterborough, to produce 3,000 p.a. graduates. The Research & Development Centre is funded by £14.6m of Getting Building Funding and will create a 2,785m² building, consisting of 3 floors with a mix of high-quality technical laboratory and office space for incubations and start-ups. Completion of the build is expected by December 2022.

We have so far achieved the following:

- The Peterborough R&D Company Ltd has been created as a Joint Venture company (JVC). The shareholders of this are the Combined Authority as the primary investor at £13.8m and Photocentric as the second investor which will contribute up to £3m.
- Peterborough City Council's Planning and Environmental Committee have approved plans for the £16.7m Manufacturing and Materials Research and Development Centre building
- All necessary legal documents have been agreed and signed.
- The building design has been completed to RIBA stage 3

Enterprise Zones

As the Local Enterprise Partnership, the Business Board is responsible for two Enterprise Zones delivery across the region - Alconbury Weald Enterprise Campus in 2012 and Cambridge Compass Enterprise Zone in 2016 and covering the below 6 key development sites. Enterprise Zones unlock key development sites, consolidate infrastructure, attract business, and create jobs:

- Alconbury Weald Enterprise Campus – to date a total of 90,064 sqm of commercial floorspace has been completed, creating over 921 new jobs.
- Cambridge Research Park – to date a total of 17,500 sqm of commercial floorspace has been completed, creating over 752 new jobs. Outline permission consent in place for an additional 8,500 sqm and progressing to Reserved Matters.
- Lancaster Way Business Park – to date a total of 35,040 sqm of commercial floorspace has been completed, creating over 794 new jobs.
- Haverhill Research Park – launch of new Epicentre (LGF funded) creating 2,792 sqm of shared/managed workspace and 140 jobs.
- Northstowe – SCDC have acquired the land holding with detailed plans for the development of EZ land (and local centre) to bring forward 1,580 sqm of new commercial floorspace (predominantly B1 use).
- Cambourne Business Park – SCDC have acquired the land holding to accelerate the development of EZ land.

Growth Hub

During 2020-21, the Growth Hub has continued to provide support under the umbrella of the Growth Works (Business Growth Service), whilst also offering help and guidance on Covid-19 resilience and EU Exit Transition including import and export advice, fulfilling the BEIS criteria for funding, and delivering the various BEIS grant funding schemes. The transformation of the Growth Hub to a new Growth Coaching Service has been instrumental in proactively engaging and supporting with highest potential firms to speed their growth, build their capacity for growth, and sustain their period of growth.

EU Support

Through the Growth Hub, the Business Board set up a Brexit taskforce pulling together knowledge and experience from specialist organisations and business advisors across Cambridgeshire & Peterborough to run a Brexit advice hub offering free-to-access support options for local businesses as they prepare for a possible Brexit outcome.

Our team of business experts offered informed insight into the ramifications of Brexit for businesses and staff alike, offering advice on key topics such as the rights of EU workers, the impact on trade, financial implications and the documentation businesses need to have in place. Over 500 companies benefited from the advice and specialist workshops provided through the Growth Hub.

STRATEGIC FUNDS

Local Growth Fund

The continued delivery of the Local Growth Fund and Getting Building Fund, has seen a total of £155,580,416 funding awarded to 50 projects, projecting 44,611 new jobs over the lifecycle of the scheme and with 3,205 new jobs already created to date:

Project	Awarded	Forecast Created	Actual Created
The Business Growth Service	£5,407,000.00	4739	3
Illumina Genomics Accelerator	£1,000,000.00	1033	12
Startcodon Life Science Accelerator	£3,342,250.00	5190	35
Ascendal Transport Accelerator	£965,000.00	202	1
Medtech Accelerator	£500,000.00	0	3
Peterborough & Fens Smart Manufacturing Association	£715,000.00	385	0
Terraview Company Expansion	£120,000.00	15	3
Aerotron Company Expansion	£1,400,000.00	135	46
Agri-Tech Growth Initiative	£3,600,000.00	565	41.5
Growing Places Fund Extension	£65,000.00	320	520
Signpost to Grant - CPCA Growth Hub	£120,000.00	0	0
COVID Capital Growth Grant Scheme	£3,000,000.00	287	161
Peterborough Builds Back Better	£800,000.00	300	50
Cambridge Visitor Welcome 2021	£710,000.00	440	0
BGS Capital Grants Scheme	£2,473,000.00	1200	0
Hauxton House Incubation Centre	£438,000.00	110	31
South Fenland Enterprise Park	£997,032.00	76	0
Photocentric 3D Centre of Excellence	£1,875,000.00	677	0
Cambridge Biomedical Campus	£3,000,000.00	3084	0
NIAB - AgriTech Start Up Incubator	£2,484,000.00	1717	5.5
NIAB - Agri-Gate Hasse Fen extension	£599,850.00	165	17
TWI Engineering Centre	£2,100,000.00	55	82
Biomedical Innovation Centre	£1,000,000.00	243	80
Haverhill Epicentre - Jaynic	£2,700,000.00	750	142
TWI Ecosystem Innovation Centre	£1,230,000.00	77	2
West Cambs Innovation Park	£3,000,000.00	530	0
TTP Life Sciences Incubator	£2,300,000.00	246	16
Aracaris Capital Living Cell Centre	£1,350,000.00	200	33
Whittlesey King's Dyke Crossing	£8,000,000.00	0	8
Bourges Boulevard Phase 1 & 2	£11,300,000.00	0	455
A47/A15 Junction 20	£6,300,000.00	0	47
Wisbech Access Strategy	£7,000,000.00	1500	13
Lancaster Way Phase 1 Loan	£1,000,000.00	0	1118
Lancaster Way Phase 2 Loan	£3,680,000.00	0	
Lancaster Way Phase 2 Grant	£1,445,000.00	0	
Ely Southern Bypass	£22,000,000.00	0	250
Manea & Whittlesea Stations	£395,000.00	0	3
CAM Promotion Company	£999,000.00	93	2
Soham Station	£1,000,000.00	0	18

Metalcraft Advanced Manufacturing Centre	£3,160,000.00	44	0
University of Peterborough Phase 1	£12,500,000.00	14250	0
University of Peterborough Phase 2 (GBF)	£14,297,000.00	5172	0
March Adult Education Skills & Training Expansion	£400,000.00	141	0
PRC Food Manufacturing Centre	£586,000.00	0	0
iMET Skills Training Centre	£10,473,564.00	1	5
CITB Construction Academy	£450,000.00	1	2
EZ Plant Centre Alconbury	£65,000.00		
Highways Academy	£415,000.00		
CRC Construction Skills Hub	£2,500,000.00	618	0
AEB Innovation Grant	£323,720.00	50	0
Total	£155,580,416	44611	3205

Getting Building Fund

Getting Building Funding was recommended by the Business Board for approval in October 2020, with two projects supported under the new initiative:

- University of Peterborough Phase 2 (Photocentric) awarded £14,297,000
- PCC Infrastructure (Peterborough City Council) awarded £827,000

Eastern Agri-Tech Initiative

In its final year, the programme received 27 applications for grant funding in 2020-21:

- 14 were R&D projects and 13 were Growth projects (1 Growth application subsequently withdrew before the project began)
- Total grant awarded to the 26 applicants was £1,454,445.49
- Total amount of match funding forecast was £2,296,116.49
- 20 new jobs forecast
- 12 protected jobs forecast

European Regional Development Fund

The ERDF initiative supports projects that help local areas grow by funding investment in innovation, small and medium-sized businesses, employment and job creation.

- 146 applications approved
- Total grant awarded was £349,595.82
- 401 protected jobs forecast (19 actuals to date)

COVID-19 Recovery and Support

In recognition of the dramatic impact the pandemic was having across all sectors of our SME business community, the Business Board very quickly devised and launched two Covid-19 related grant schemes. The availability of targeted grants has made a real difference not just to ensuring survival, but to also help lay the foundations to support recovery and future growth aspirations.

In response to the COVID-19 pandemic, the Business Board quickly established two grant schemes to support businesses when they needed it most.

The COVID-19 Capital Grant Scheme provided grants of up to £150,000 to companies with between 6 and 249 employees and the Micro Capital Grant Scheme provided grants of up to £5,000 to sole traders and employers with less than 5 employees.

The COVID-19 Capital Grant Scheme allocated £5,497,000 of grant funding to 132 businesses, creating 287 new jobs and protecting a further 522 existing jobs.

The Mirco Grant Scheme paid of £479,000 of grant funding to 127 SMEs, creating and protecting 260 jobs.

Combined Authority Medium-Term Financial Plan 2021-22 to 2024-25

Shaded rows are partially, or fully, related to the operations of the Business Board

N.B. While the Mayor is a member of the Business Board there is no remuneration linked to this responsibility thus his allowance is not considered related for this purpose

	2021/22 £000's	2022/23 £000's	2023/24 £000's	2024/25 £000's
Income				
Revenue Gainshare	-8,000	-8,000	-8,000	-8,000
Mayoral Capacity Fund	-1,000	0	0	0
Skills Advisory Panel Grant	-75	0	0	0
Enterprise Zone receipts	-1,209	-1,348	-1,348	-1,348
Careers Enterprise Company Funding	-125			
Adult Education Budget	-12,098	-12,098	-12,098	-12,098
Growth Hub Grants	-246	-246	-246	-246
LEP Core Funding	-500	-500	-500	-500
Transport Levy	-13,040	-13,040	-13,040	-13,040
ERDF - Growth Service Grant	-1,300	-2,000	-1,990	0
ESF Growth Service Grant	-600	-800	-635	0
GSE Energy Hub Core funding	-1,025	0	0	0
Visitor Economy and R&R Grant income	-8	0	0	0
Total Income	-39,225	-38,031	-37,856	-35,231

Income includes only funds received in year, not draw-downs and contributions to reserves

	2021/22 £000's	2022/23 £000's	2023/24 £000's	2024/25 £000's
<u>Mayor's Office</u>				
Mayor's Allowance	96	98	100	102
Mayor's Conference Attendance	15	10	10	10
Mayor's Office Expenses	40	40	40	40
Mayor's Office Accommodation	77	77	77	77
Mayor's Office Staff	260	265	270	275
Total Mayor's Costs	488	490	497	504
Total Mayor's Approved Budgets	488	490	497	504

<u>Combined Authority Staffing Costs (inc NI & Pen 'er)</u>				
Chief Executive	309	328	335	342
Housing Directorate				
Housing	569	606	620	635
Business and Skills Directorate				
Business and Skills	1,082	1,118	1,116	1,112
Growth Hub	0	0	92	187
AEB	242	250	259	267
Delivery & Strategy Directorate				
Delivery & Strategy	1,639	1,265	1,300	1,333
Corporate Services Directorate				
Legal and Governance	832	862	886	908
Finance	665	697	730	751
HR	180	164	171	174
Communications	354	367	379	390
Total Combined Authority Staffing Costs	5,872	5,658	5,887	6,099
<u>Other Employee Costs</u>				
Travel and professional memberships	80	80	80	80
Training	90	70	71	64
Change Management Reserve	157	162	158	160
Total Other Employee Costs	327	312	309	304
<u>Support Services</u>				
External Legal Counsel	65	65	65	65
Finance Service	74	75	76	77
Democratic Services	95	100	100	100
Payroll	4	4	4	4
HR	18	13	13	13
Procurement	8	8	7	7
ICT external support	48	48	48	48
Total Externally Commissioned Support Services	307	313	313	314
<u>Corporate Overheads</u>				
Accommodation Costs	300	300	300	300
Software Licences, Mobile Phones cost	102	102	102	102
Communications	42	42	42	42
Website Development	15	10	10	10
Recruitment Costs	88	48	48	48
Insurance	35	35	35	35
Audit Costs	132	132	132	132
Office running costs	31	31	31	31
Corporate Subscriptions	36	36	36	36
Total Corporate Overheads	780	735	735	735

Governance Costs				
Committee/Business Board Allowances	144	144	144	144
Total Governance Costs	144	144	144	144
Election Costs				
Total Election Costs	1,040	0	0	0
Corporate Response Fund				
Total Corporate Response Fund	145	145	145	145
Financing Costs				
Interest Receivable on Investments	-231	-22	-16	-8
Interest on Borrowing	0	750	750	750
Net Financing Costs	-231	728	734	742
Total Operational Budget				
	8,384	8,035	8,268	8,483
Workstream Budget				
Contribution to A14 Upgrade (DfT)	96	99	99	99
Total Feasibility Budget	96	99	99	99
Staffing Recharges				
Internally Recharged Grant Funded Staff	-1,799	-1,334	-1,147	-1,260
Externally Recharged Staff	-709	-813	-1,162	-1,214
Total Recharges to Grant Funded Projects	-2,508	-2,147	-2,309	-2,473
Total Corporate Services Approved Budgets				
	5,973	5,987	6,058	6,108

	2021/22 £000's	2022/23 £000's	2023/24 £000's	2024/25 £000's
Business & Skills				
AEB Devolution Programme	11,368	11,048	11,052	11,052
AEB High Value Courses	237	0	0	0
AEB Innovation Fund - Revenue	500	500	500	500
AEB Level 3 Courses	809	201	0	0
AEB National Retraining Scheme	40	0	0	0
AEB Programme Costs	442	414	407	407
Business Rebound & Growth Service	3,132	3,639	2,785	0
Careers and Enterprise Company (CEC)	50	50	25	0
Economic Rapid Response	150	150	200	200
Enterprise Zone Investment	50	0	0	
Growth Hub	0	0	123	246
GSE Energy Hub	620	620	0	0
GSE Green Homes Grant Sourcing Activity	895	0	0	0
GSE Green Homes Grant Sourcing Strategy	69	0	0	0
GSE Rural Community Energy Fund (RCEF)	735	1,831	0	0
Health and Care Sector Work Academy	232	0	0	
Insight & Evaluation Programme	83	75	75	75
Local Growth Fund Costs	371	429	0	0
Market Towns & Cities Strategies	121	0	0	0
Marketing and Promotion of Services	98	90	90	90
Shared Prosperity Fund Evidence Base & Pilot Fund	100	0	0	0
Skills Advisory Panel (SAP) (DfE)	112	0	0	
Skills Rapid Response	115	100	150	150
St Neots Masterplan	219	0	0	
Trade and Investment Programme	33	0	0	0
Visitor Economy and R&R grants	8	0	0	0
Total Business & Skills Approved Budgets	20,589	19,147	15,407	12,720
Total Business & Skills Subject to Approval	0	0	0	0
Total Business & Skills Revenue Expenditure	20,589	19,147	15,407	12,720
	2021/22 £000's	2022/23 £000's	2023/24 £000's	2024/25 £000's
Housing				
CLT and £100k Housing				
Approved Project Costs	100	100	100	100
Garden Villages				
Approved Project Costs	114	0	0	0
Subject to Approval	2,400	0	0	0
Housing Response Fund				
Subject to Approval	350	350	350	350
Total Housing Approved Budgets	214	100	100	100
Total Housing Projects Subject to Approval	2,750	350	350	350
Total Housing Revenue Expenditure	2,964	450	450	450

	2021/22 £000's	2022/23 £000's	2023/24 £000's	2024/25 £000's
<u>Delivery & Strategy</u>				
A142 Chatteris to Snailwell				
Subject to Approval	150	0	0	0
Bus Review Implementation				
Approved Project Costs	1,742	0	0	0
Bus Service Subsidisation				
Approved Project Costs	187	0	0	0
Climate Change				
Approved Project Costs	60	0	0	0
Subject to Approval	100	100	100	100
Development of Key Route Network				
Subject to Approval	150	0	0	0
Harston Capacity Study				
Subject to Approval	150	0	0	0
A141 Huntingdon SOBC				
Approved Project Costs	114	0	0	0
Land Comission				
Approved Project Costs	40	0	0	0
Local Transport Plan				
Approved Project Costs	200	0	0	0
Subject to Approval	0	100	0	0
CAM Innovation Company				
Approved Project Costs	657	0	0	0
Monitoring and Evaluation Framework				
Approved Project Costs	150	34	0	0
Subject to Approval	0	36	70	0
Non-Statutory Spatial Framework (Phase 2)				
Approved Project Costs	57	0	0	0
Subject to Approval	100	100	0	0
Sawston Station Contribution				
Subject to Approval	16	0	0	0
Segregated Cycling Holme to Sawtry				
Subject to Approval	100	0	0	0
St Ives (SOBC)				
Approved Project Costs	137	0	0	0
Transport CPCA Bus Operation				
Approved Project Costs	13,340	13,300	13,566	13,838
Transport Response Fund				
Subject to Approval	650	650	650	650
Total Delivery & Strategy Approved Projects	16,683	13,334	13,566	13,838
Total Delivery & Strategy Projects Subject to Approval	1,416	986	820	750
Total Delivery & Strategy Revenue Expenditure	18,099	14,320	14,386	14,588

Capital Programme

	Approved to Spend Budgets				Total approved to spend £'000	Subject to Approval budget				Total project £'000
	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000		2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	
<u>Business and Skills</u>										
AEB Innovation Fund	324	-	-	-	324	-	-	-	-	324
Cambridge Biomedical MO Building	1,702	-	-	-	1,702	-	-	-	-	1,702
Cambridge City Centre	691	-	-	-	691	-	-	-	-	691
CRC Construction and Digital Refurbishment	911	-	-	-	911	-	-	-	-	911
COVID and Capital Growth Grant Scheme	7	-	-	-	7	-	-	-	-	7
Eastern Agritech Initiative	100	-	-	-	100	-	-	-	-	100
Green Home Grant Capital Programme	78,340	-	-	-	78,340	-	-	-	-	78,340
Illumina Accelerator	1,000	1,000	-	-	2,000	-	-	-	-	2,000
March Adult Education	314	-	-	-	314	-	-	-	-	314
Market Towns: Chatteris	228	-	-	-	228	772	-	-	-	1,000
Market Towns: Ely	656	-	-	-	656	344	-	-	-	1,000
Market Towns: Huntingdon	578	-	-	-	578	422	-	-	-	1,000
Market Towns: Littleport	-	-	-	-	-	1,000	-	-	-	1,000
Market Towns: March	1,000	-	-	-	1,000	-	-	-	-	1,000
Market Towns: Ramsey	1,000	-	-	-	1,000	-	-	-	-	1,000
Market Towns: Soham	600	-	-	-	600	400	-	-	-	1,000
Market Towns: St Ives	620	-	-	-	620	380	-	-	-	1,000
Market Towns: St Neots	1,000	-	-	-	1,000	3,100	-	-	-	4,100
Market Towns: Whittlesey	1,000	-	-	-	1,000	-	-	-	-	1,000
Market Towns: Wisbech	701	-	-	-	701	299	-	-	-	1,000
Metalcraft (Advanced Manufacturing)	2,979	-	-	-	2,979	-	-	-	-	2,979
Peterborough City Centre	681	-	-	-	681	-	-	-	-	681
South Fen Business Park	997	-	-	-	997	-	-	-	-	997
Start Codon (Equity)	2,226	-	-	-	2,226	-	-	-	-	2,226
The Growth Service Company	3,000	3,000	3,000	-	9,000	-	-	-	-	9,000
TTP Incubator	33	-	-	-	33	-	-	-	-	33
University of Peterborough Phase 2	14,600	-	-	-	14,600	-	-	-	-	14,600
Total Business and Skills	115,288	4,000	3,000	-	122,288	6,717	-	-	-	129,005

Delivery and Strategy	Approved to Spend Budgets				Total approved to spend	Subject to Approval budget				Total project
	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000		2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	
A10 Dualling	2,000	-	-	-	2,000	-	-	-	-	2,000
A1260 Nene Parkway Junction 15	208	-	-	-	208	5,000	-	-	-	5,208
A1260 Nene Parkway Junction 32/3	239	-	-	-	239	5,030	1,500	-	-	6,769
A141 capacity enhancements	-	-	-	-	-	-	650	1,300	2,300	4,250
A16 Norwood Dualling	626	-	-	-	626	420	12,000	-	-	13,046
A505 Corridor	143	-	-	-	143	-	-	-	-	143
A605 Stanground - Whittlesea	217	-	-	-	217	-	-	-	-	217
CAM Delivery to OBC	3,500	-	-	-	3,500	1,500	6,500	6,500	-	18,000
CAM Innovation Company Set up	2,000	-	-	-	2,000	-	-	-	-	2,000
Coldhams Lane roundabout improvements	234	-	-	-	234	2,200	-	-	-	2,434
Digital Connectivity Infrastructure Programme	3,139	-	-	-	3,139	-	1,500	1,500	1,500	7,639
Ely Area Capacity Enhancements	326	-	-	-	326	-	-	-	-	326
Fengate Access Study - Eastern Industries Access - Phase 1	327	-	-	-	327	1,330	4,200	-	-	5,857
Fengate Access Study - Eastern Industries Access - Phase 2	161	-	-	-	161	660	1,280	-	-	2,101
Local Highways Maintenance & Pothole (with PCC and CCC)	27,695	23,080	23,080	23,080	96,935	-	-	-	-	96,935
King's Dyke	7,589	-	-	-	7,589	2,100	-	-	-	9,689
Lancaster Way	500	-	-	-	500	1,168	-	-	-	1,668
March Junction Improvements	2,114	-	-	-	2,114	2,738	-	-	-	4,852
Regeneration of Fenland Railway Stations	2,610	-	-	-	2,610	674	-	-	-	3,284
Soham Station	9,244	4,000	-	-	13,244	-	-	-	-	13,244
Snailwell Loop	-	-	-	-	-	500	-	-	-	500
St Ives (SOBC, OBC & FBC)	-	-	-	-	-	500	1,000	1,400	1,500	4,400
Transport Modelling	750	-	-	-	750	-	-	-	-	750
Wisbech Access Strategy	4,132	-	-	-	4,132	3,930	-	-	-	8,062
Wisbech Rail	306	-	-	-	306	2,688	3,000	5,000	-	10,993
Total Delivery and Strategy	68,057	27,080	23,080	23,080	141,297	30,438	31,630	15,700	5,300	224,365

	Approved to Spend Budgets				Total approved to spend £'000	Subject to Approval budget				Total project £'000
	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000		2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	
Housing										
Cambridge City Housing Programme	-	-	-	-	-	-	-	-	-	-
Affordable Housing Grant Programme	-	-	-	-	-	-	-	-	-	-
Housing Investment Fund - contracted	5,728	593	-	-	6,321	-	-	-	-	6,321
Total Housing	5,728	593	-	-	6,321	-	-	-	-	6,321
	Approved to Spend Budgets				Total approved to spend £'000	Subject to Approval budget				Total project £'000
	2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000		2021-22 £'000	2022-23 £'000	2023-24 £'000	2024-25 £'000	
Corporate Services										
Investment in Finance System	-	-	-	-	-	150	-	-	-	150
ICT Capital costs	44	38	38	38	158	-	-	-	-	158
Total Corporate Services	44	38	38	38	158	150	-	-	-	308
Total Capital Programme	189,117	31,711	26,118	23,118	270,064	37,305	31,630	15,700	5,300	359,999

Cambridgeshire and Peterborough Business Board Annual Delivery Plan 2021-22

FOREWORD

As we look towards post Covid-19 recovery, the Business Board is a vital catalyst in supporting businesses across our region who are blazing a trail of ideas and opportunities that will help Cambridgeshire & Peterborough, and to drive the rebuilding of the economy from this pandemic and our role over the next 12 months is to be the catalyst for that trail.

Our aim as a Business Board is to help cement Cambridgeshire and Peterborough's position as one of the UK's leading hotbeds for inclusive growth. We need to enable our businesses to thrive and the local economy to prosper so that ultimately the Business can help workers, learners and leaders to fulfil their hopes and realise their ambitions. We have also expanded our Business Board to ensure we have the wide range of expertise, capabilities, and perspectives we need to achieve our ambitious plans.

COVID-19 aside, we have continued to invest Local Growth Funding across our region. We are now creating a job for every £7,500 we invest, a remarkable achievement.

As we look to the future the Business Board will ensure that our region is poised to seize the opportunities of the emerging sectors and our newly adopted sector strategies will underpin and inform this exciting challenge.

To do this we will need to first understand and then break down the barriers to growth which currently exist.

Our investment in Growth Works, our new Business Growth Service, will accelerate the rebound and regrowth of our economy, to lead the region out of recession and reboot it to achieve our ambition of doubling GVA over 25 years, in a way that is more sustainable, greener, digitally enabled, and inclusive.

I am incredibly proud of what the Business Board has achieved over the past year and I am incredibly excited about the opportunities that are ahead of us.

Our mission now is to work with our partners to create an innovation economy capable of driving an opportunity society for everyone within our region.

Austen Adams

Chair of the Business Board

Local Skills Report

The Local Skills Report was published in April 2021 and is a useful informative document that sets out the Combined Authority's existing Skills Strategy and associated action plans. It discusses the skills strengths and needs in the region and, reflects on the progress achieved. The Local Skills Report also includes a chapter on the next steps- here it recommends that a new skills strategy is commissioned. The Report provides detailed data and analysis based on a number of core indicators, which are broken down into four key themes:

- Local landscape
- Skills supply
- Skills demand
- Mapping Skills supply and demand

Employment & Skills Strategy

The current Skills Strategy was created in 2019. The strategy was clearly aligned to the Local Industry Strategy (LIS) and has subsequently informed the development of the Local Economic Recovery Strategy (LERS) in relation to Skills.

Many of the actions in the Skills Strategy have been achieved or are nearing completion. Given the fast-moving pace of the skills requirements in a post COVID-19 era and the evolution of the LERS, it is proposed that the Employment and Skills Strategy will be refreshed and published in the Autumn.

The Employment and Skills Strategy will be inclusive and will include the strategic vision for post 16 education through to higher level skills, focusing on the skills required by the local economy to meet the Local Industrial Strategy's ambition to 'improve and grow the local skills base to support a successful, globally competitive economy and labour market grounded in high-skilled and better-paid jobs, increased productivity, and growing strong, sustainable communities'.

Midlife MOT

The Midlife MOT was launched by The Department of Work and Pensions in March 2021 with the intention of supporting those who have suffered a disruption because of Covid-19. The Business Board was awarded funding to develop and implement a regional version of the national programme that would encourage individuals who are 40+ to assess their health, career and finances in mid-life.

To ensure sustainability, the MOT was developed as a digital service to allow the residents of Cambridgeshire and Peterborough to access support as the impact of Covid-19 continues and as the support of the Furlough scheme is removed. The Midlife MOT is an innovative service that is primarily intended to be a preventative measure. It not only supports individuals to plan and navigate a complex landscape of career options, health services and financial planning, but is also designed for employers to offer to their employees in a similar way HR perk boxes support.

To raise awareness of the service a promotional campaign has been run which included radio advertisements, a social media campaign, targeted SMS campaign and editorial in the local press. Over 2500 users were engaged with in a 5-week period and were signposted on to the 3 project partners, Public Health England, the Money and Pensions Advice Service and the National Careers Service. Longer term plans are for the Midlife MOT website to become a part of the Digital Talent Platform within the Growth Works with Skills service. This MOT compliments the activities of Growth Works and can be expanded upon to offer a wider range of services specifically to a demographic that is often overlooked.

Labour Market Information

In February 2021 the Business Board launched a new Labour Market Information (LMI) Portal, providing high quality, reliable LMI to inform careers decisions.

The portal has two main audiences, learners who are making decisions about their future careers and leaders who are looking to get a better understanding of the region's labour market.

Bringing together a series of interactive tools the portal helps young people and careers advisors to understand the types of roles which are currently in demand and the sectors that are currently growing or likely to grow in the near future.

This advice will help our learners to get the information they need to make informed decisions and build a rewarding career. For leaders the LMI provides a strategic overview of the regional labour market, including where current skills shortages and opportunities and how the local labour market impacts the region's economy.

Sector Strategies

The CPCA have agreed to focus on key sectors when developing strategy documents, those being:

- Digital
- Life
- Advanced Manufacturing & Materials
- AgriTech

We have recently completed a refresh of existing sector strategies and are due to complete the outstanding AgriTech strategy by October 2021. The strategies enable us to focus on the priority areas for growth over the next year and will be used to support future funding applications to central government.

Anglia Ruskin University (ARU) Peterborough - Phase 3

The £28m third phase of development comprises of £20 Levelling Up Fund (LUF) funding (subject to Government approval) and matched by an additional £8m from ARU, CPCA and Peterborough City Council (PCC), to create the second teaching building and a University Quarter Cultural Hub.

It will be the centrepiece of the University Quarter Cultural Hub, a new destination for creativity and engagement, linking museums, theatres, libraries and sports facilities through regenerated open green space, pedestrian areas and cycle paths. The quarter will complete the link between the city centre and cathedral to the west, and the River Nene embankment to the south, helping to expand, connect, beautify and diversify Peterborough's urban centre.

At the heart of the project is creation of a "Living Lab", it will be a new open, interactive science lab and education space to creatively engage people (especially young people) in science and technology. Broadening Peterborough's cultural offer, it will provide a window into the city's net zero future through events, exhibitions and flexible learning, including festivals of ideas, immersive displays, hackathons, forums and evening classes.

Phase 3 is expected to be completed and delivered by September 2024.

Future Funding Strategy

Following the completed submissions to the Community Renewal Fund (CRF) and Levelling Up Fund (LUF) round 1 in June 2021, there will be preparation work on applications for LUF round 2 from Fenland District Council, this will be with collaborative support from Combined Authority Officers. Also, there will be development of a LUF transport application from the Combined Authority into round 2.

In Autumn 2021 Government will announce the Comprehensive Spending Review for the next 4 years and this will include full details and criteria for the UK Shared Prosperity Fund (SPF). The Strategic Funds Team have a live pipeline of potential projects that could be developed further into applications to the new UKSPF when Government call for project shortlists to the new fund. The Business Board will develop the strategic focus of this call to frame the themes which the Business Board wishes to see funding interventions targeting in the future.

Local Economic Recovery Strategy (LERS)

The LERS is a live and evolving strategic document which lays down a roadmap formed of specific interventions which will aim to accelerate the recovery of our local economy. Further insights will principally be gained through our parallel programme of COVID-19 insight work to better prioritise interventions to target support to those impacted groups in the timeliest way, so we accelerate the rebound of our local economy. This will then lay the foundation to grow the local economy on (and beyond) original growth plans, including the Local Industrial Strategy.

APPENDIX 1: BUSINESS AND SKILLS STRATEGIC DELIVERY PLAN AND SUCCESS MEASURES

Foundation of Productivity	Headline Intervention	Cost	Delivery Metrics		LEP Geography
			Outputs	Outcomes	
People	Adult Education Budget	£11.5m	<ul style="list-style-type: none"> 75% of courses have a business or economy focus by 2025 Increased % of AEB investment going into geographic areas of need by 20% in 2023 2,000 people a year who progress into further training or employment by 2022 5,000 leavers satisfied with their course by 2025 	<ul style="list-style-type: none"> Increase number of residents over 16 with a level 3 qualification from 30% in 2011 to 40% by 2031 Increase the number of Peterborough residents with a Level 2 qualification from 82% in 2016 to the national average of 85% by 2024 Increase the number of learning aims in Science, Maths, Engineering, Manufacturing, Construction, Health & Social Care from 4,328 in 2016 to 5,000 by 2024 Increase the number of learners gaining employment outcomes from 29 in 2016 to over 200 by 2024 	All
	University of Peterborough	£13.5m (Phase 1)	<ul style="list-style-type: none"> Increase of higher education provision in Greater Peterborough and the Fens 	<ul style="list-style-type: none"> 2,000 students by 2022 6,000 students by 2025 12,500 students by 2030 <p>Employment outcomes:</p> <ol style="list-style-type: none"> Number of temporary jobs created: 50 in construction Number of jobs created: 33 University staff initially. Number of indirect jobs created: 66 in the 	GP Fens

Foundation of Productivity	Headline Intervention	Cost	Delivery Metrics		LEP Geography
			Outputs	Outcomes	
		£14.6m (Phase 2)		<p>University supply chain rising to 398.</p> <p>d. A further 166 directly employed staff as the University Faculties grow.</p> <p>e. Number of indirect jobs to be created: 14,000</p> <p>f. Number of Apprenticeships to be established:</p> <p>i. Level 6 (over 3 years) – 4,383</p> <p>ii. Level 7 (over 3 years) – 677.</p>	
	Skills Talent and Apprenticeship Hub	<p>C. £3.2m</p> <p>CPCA £1.6m</p> <p>ESF Match £1.6m</p>	<ul style="list-style-type: none"> 7,000 Employers engaged through the Skills Talent & Apprenticeship Hub by 2024 All 59 Schools and Colleges engaged and fully supported through Brokerage & STA Hub Number of individuals how have successful outcome because of using the Hub – 10,000 by 2024 	<ul style="list-style-type: none"> Increased overall number of Apprentices from 3,940 in 2017/18 to 5,000+ by 2021 Increased number of 16-18- & 19-24-year olds starting on an Apprenticeship (target TBC) Increased number starting on Higher/ Degree Apprenticeships L 4 – L 7 (target TBC) Jobs filled (non- Apprenticeship) through STA Hub/ Partners: <ul style="list-style-type: none"> 50 Employers by 2020 100 Employers by 2021 150 Employers by 2022 	All – tailored within areas

Foundation of Productivity	Headline Intervention	Cost	Delivery Metrics		LEP Geography
			Outputs	Outcomes	
				<ul style="list-style-type: none"> ○ 200 Employers by 2024 	
Business Environment	Business Growth Service	£18m LGF <i>£3m Op Fund £5m Loan Fund £10m Investment Fund</i>	<ul style="list-style-type: none"> • 5,000 businesses supported receiving no financial support by 2023 • 900 business supported receiving grant by 2023 	<ul style="list-style-type: none"> • 4,692 Indirect jobs by 2023 • 1,800 Apprenticeships by 2023 • £50,000 GVA/Head • £1.3bn GVA growth 	All
	Capital Growth Grant	£12m	<ul style="list-style-type: none"> • 240 businesses supported receiving grant by 2023 	<ul style="list-style-type: none"> • 1,200 Indirect jobs by 2023 	All
	Enterprise Zones	TBC	<ul style="list-style-type: none"> • Increased business space related to growth sectors • Increased research space related to growth sectors 	<ul style="list-style-type: none"> • New jobs in high-value growth sectors (target TBC) • New products brought to market (target TBC) • GVA increase (target TBC) 	GP
Ideas	Innovation Launchpads (at least 4 new centres)	£2-3m LGF investment per launchpad	<ul style="list-style-type: none"> • 70,000 – 100,000 sqm of new commercial business space • 15,000 sqm of new commercial research space 	<ul style="list-style-type: none"> • 300-450 new jobs in high-value growth sectors (£45,000 GVA/Head) • £13.5m - £20.25m GVA growth 	Fens GP
	Greater Cambridge Life Sciences Accelerator(s)	£6.342m	<ul style="list-style-type: none"> • 30 start-ups taken through accelerator 	<ul style="list-style-type: none"> • 2,550 direct and indirect jobs within 5 years • 73,750 direct and indirect jobs within 10 years • Galvanise Greater Cambridge as world-leading Genomics hub 	GC

Foundation of Productivity	Headline Intervention	Cost	Delivery Metrics		LEP Geography
			Outputs	Outcomes	
	Eastern Agri-tech Growth Initiative (financially complete / evaluation stage)	£1.7m (£1.2m Business Board, £500k NALEP)	<ul style="list-style-type: none"> Increased numbers of enquiries and successful applications Jobs created and protected: types of jobs & how they equate to NVQ scale and what are salary levels For R& D activity; how many patents have been filed/granted For R&D businesses; how many projects have resulted in products/ideas etc brought to market/implemented by the sector or acquired by other organisations Support led to collaboration opportunities 	<ul style="list-style-type: none"> 100 jobs created and upskilled Increased productivity & efficiency (GVA/Hour Worked) Private sector financial leverage of £8m Increased export Increased FDI Intervention led to import substitution opportunities 	All
	Market Towns Programme	£13.1m	<ul style="list-style-type: none"> Delivery of 11 Market Town Masterplans by 2022 	<ul style="list-style-type: none"> TBC 	



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 4.3

Business Board Performance Assessment Framework and Recruitment Process

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Public report:	Yes
Lead Member:	Austen Adams, Chair of the Business Board
From:	John T Hill, Director of Business and Skills
Key decision:	No
Forward Plan ref:	n/a
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <p>a) approve the use of the Enterprise Zones Reserve Fund to fund the evaluation of the Business Board and individual private sector members, to a maximum budget cap of £35k (plus VAT).</p>
Voting arrangements:	A simple majority of Members present and voting.

1. Purpose

- 1.1 The Combined Authority Board is invited to approve the Business Board's preferred option to fund an evaluation of the Business Board and individual private sector members.
- 1.2 These proposals were considered by the Business Board on 19 July 2021. Following discussion, the Business Board resolved unanimously to recommend the proposals to the Combined Authority Board for approval.
- 1.3 The report to the Business Board can be viewed via the link below. Item 3.4 refers:
[Business Board 19 July 2021](#)

2. Considerations

- 2.1 None.

3. Appendices

- 3.1 Appendices to the report to the Business Board can be viewed at:
[Business Board 19 July 2021](#)
- 3.2 Appendix 1 – Business Board Governance Review Progress Report (September 2020)
- 3.3 Appendix 2 – Institute of Directors Board Evaluation Services Brochure
- 3.4 Appendix 3 – Institute of Directors Board Evaluation Proposal
- 3.5 Appendix 4 – Business Board Diversity Statement (July 2019)

4. Background Papers

- 4.1 [Cambridgeshire and Peterborough Combined Authority Constitution](#)
- 4.2 [Business Board – Governance Review report \(15th September 2020\)](#)
- 4.3 [National Local Growth Assurance Framework](#)



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 4.4

Business Expenses and Allowances Scheme

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Public report:	Yes
Lead Member:	Austen Adams, Chair of the Business Board
From:	John T Hill, Director of Business and Skills
Key decision:	No
Forward Plan ref:	n/a
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <p>a) approve an amendment to be made to the Business Board Expenses and Allowances Scheme to include the option for members to forgo remuneration payments.</p>
Voting arrangements:	A simple majority of all Members present and voting

1. Purpose

- 1.1 The Board is invited to approve a recommendation from the Business Board to amend the Business Board Expenses and Allowances Scheme to include the option for members to forgo remuneration payments.
- 1.2 These proposals were considered by the Business Board on 19 July 2021. Following discussion, the Business Board resolved unanimously to recommend the proposals to the Combined Authority Board for approval.
- 1.3 The report to the Business Board can be viewed via the link below. Item 3.6 refers:
[Business Board meeting 19 July 2021](#)

2. Considerations

- 2.1 None.

3. Appendices

- 3.1 Appendix 1: Business Board Expenses and Allowances Scheme (July 2019)
- 3.2 Appendix 2 – Business Board Expenses and Allowances Scheme (Including Proposed Amendment – July 2021)

4. Background Papers

- 4.1 None



MEMBERS' ALLOWANCES SCHEME FOR THE BUSINESS BOARD

[July 2019]

At its meeting on 31 July 2019 the Cambridgeshire and Peterborough Combined Authority, having regard to a report prepared by the East Cambridgeshire District Council's Independent Remuneration Panel, agreed that the following allowances and expenses should apply to private sector members of the Business Board with effect from 24 September 2018.

Allowances

Chair's Allowance	£24,000pa
Vice-Chair's Allowance	£18,000pa
Other private sector members of the Business Board	£5,000pa

The indexation factor for these allowances is the Consumer Price Index (CPI).

Expenses

These expenses only apply to private sector members of the Business Board with the exception of the Chair who receives a separate allowance.

1. Travel expenses

- 1.1 It is expected that Members of the Business Board will utilise public transport where possible, in order to reduce his/her carbon footprint and maximise efficiency.
- 1.2 Public transport fares will be reimbursed at cost on production of a valid ticket or receipt. In the case of travel by rail, standard class fare or actual fare paid (if less) will be reimbursed.
- 1.3 Travel by private vehicles will be reimbursed at the rates set for tax allowance purposes by the Inland Revenue for business travel. Currently these are 45p per mile for the first 10,000 miles and 25p a mile thereafter and an additional 5p per mile where a passenger (such as another member of the Business Board) is carried. Parking fees will be reimbursed at cost on production of a valid ticket or receipt.
- 1.4 Taxi fares will only be reimbursed on production of a valid receipt. Travel by taxi should only be undertaken where use of

an alternative is not available or if the following conditions are applicable:

- There is a significant saving in official time;
- The Member has to transport heavy luggage or equipment; and/or
- Where the Member is travelling with other officials of the Business Board together and it is therefore a cheaper option.

1.5 Travel expenses will be reimbursed for any journey undertaken where the member was undertaking approved duties (see section 5 below). Travel expenses will only be reimbursed if claimed within three months.

2. Overseas Travel

2.1 International travel will not normally be paid unless the overseas visit has been approved by the Chief Executive and the Business Board Chair or Vice Chair in advance.

2.2 The Chief Executive is also required to confirm that the member of the Business Board's attendance at the overseas function or event:

- (a) Is in the capacity as a member of the Business Board,
- (b) Represents value for money
- (c) Is required to facilitate the proper promotion or safeguarding of Business Board interests.

2.3 International travel must be booked through the offices of the Combined Authority at the appropriate market rate. Higher rates for international travel will only be booked where it is clearly in the Business Board's interest and where formal approval has been given in advance by the Chief Executive. Any other reasonable and unavoidable costs related to international travel will be reimbursed on production of a receipt.

3. Subsistence expenses

3.1 Subsistence should not be claimed except in exceptional circumstances.

3.2 Formal approval must be given in advance by the Chief Executive for the use of overnight hotel accommodation. Overnight hotel accommodation must be booked through the offices of the Combined Authority at the appropriate market rate. Higher rates of accommodation will only be booked where it is clearly in the Business Board's interest and formal approval has

been given in advance by the Chief Executive. Any other reasonable and unavoidable costs related to overnight stays will be reimbursed on production of a receipt.

- 3.3 Where the Member is required to be away overnight then the offices of the Combined Authority should, where possible, make advance provision for meals. Where this is not possible, then the maximum rates that can be claimed are shown below. Any claim for subsistence must be supported with receipts for actual expenditure incurred.

- Lunch - £10
- Evening meal - £15

4. Dependants' carers' expenses

- 4.1 If a Member has care responsibilities in respect of dependant children under 16 or dependant adults certified by a doctor or social worker as needing attendance, they will be reimbursed, on production of valid receipts, for actual payments to a registered or professional carer. Where care was not provided by a registered or professional carer but was provided by an individual not formally resident at the Member's home, a maximum hourly rate of £6.50 will be payable.
- 4.2 Dependants' carer's expenses will only be reimbursed if incurred where the Member was undertaking approved duties (see section 5 below).

5. Approved duties

- 5.1 Travel and dependants' carer's expenses incurred when undertaking duties matching the following descriptions may be claimed for:
- a) Attendance at meetings or events as a member of the Business within the Combined Authority area, including:
 - (i) attendance at meetings of Business Board, committees, working groups or other bodies of the Board,
 - (ii) formal briefings, training sessions organised by the Combined Authority or attendance at pre-arranged meetings with senior officers to discuss the business of the Business Board;
 - (iii) attendance at the Combined Authority Board or its committees to represent the Business Board,
 - b) Attendance at the following subject to the approval of the Chief Executive

- (i) Representing the Business Board at meetings or events outside of the Combined Authority area;
 - (ii) Conferences, seminars and study courses,
 - (iii) Official functions and events
 - (iv) Meetings of a non-political and non-party political nature, including with Ministers, Members of Parliament, representatives of Government Departments and representatives of major companies
- c) In respect of dependants' carer's expenses only, undertaking general duties.

6. Claims and Payments

6.1 A claim for travelling and subsistence, or dependents carers' expenses under this scheme shall be made in writing to the Chief Finance Officer within three months of the date of the duty in respect of which the entitlement to the allowance arises.

6.2 No expenses will be paid under this scheme without:

1. a dated receipt (except in relation to car mileage claims), and

2. a statement signed by the claimant that:

- (a) the claimant has incurred the expenditure shown on the claim,
- (b) the claimant has not made and will not make any other claim either under this scheme or to any other body or organisation in respect of the matter to which their claim relates,
- (c) in the case of subsistence expenses that the amount does not exceed the maximum authorised in the scheme,
- (d) in the case of car mileage expenses, that:
 - (i) no suitable alternative public transport was available (claimant to provide explanation) or there were special circumstances (to be specified by claimant), and
 - (ii) it was not reasonable for the claimant to have travelled with another Business Board member or officer (claimant to provide explanation),

- (e) in the case of travel expenses for taxi costs incurred, that it was not reasonable to use public transport (claimant to provide explanation).

Publishing remuneration and expenses paid

This scheme shall be published on the Business Board web-site. A summary of remuneration and expenses paid under this scheme each year shall be reported to annually to the Business Board, and the summary shall subsequently be published on the Business Board's website, within 10 working days of the meeting at which it was considered.

MEMBERS' ALLOWANCES SCHEME FOR THE BUSINESS BOARD

[Updated July 2021~~July 2019~~]

At its meeting on 31 July 2019 the Cambridgeshire and Peterborough Combined Authority, having regard to a report prepared by the East Cambridgeshire District Council's Independent Remuneration Panel, agreed that the following allowances and expenses should apply to private sector members of the Business Board with effect from 24 September 2018.

Allowances

Chair's Allowance	£24,000pa
Vice-Chair's Allowance	£18,000pa
Other private sector members of the Business Board	£5,000pa

The indexation factor for these allowances is the Consumer Price Index (CPI).

Expenses

These expenses only apply to private sector members of the Business Board with the exception of the Chair who receives a separate allowance.

1. Travel expenses

- 1.1 It is expected that Members of the Business Board will utilise public transport where possible, in order to reduce his/her carbon footprint and maximise efficiency.
- 1.2 Public transport fares will be reimbursed at cost on production of a valid ticket or receipt. In the case of travel by rail, standard class fare or actual fare paid (if less) will be reimbursed.
- 1.3 Travel by private vehicles will be reimbursed at the rates set for tax allowance purposes by the Inland Revenue for business travel. Currently these are 45p per mile for the first 10,000 miles and 25p a mile thereafter and an additional 5p per mile where a passenger (such as another member of the Business Board) is carried. Parking fees will be reimbursed at cost on production of a valid ticket or receipt.
- 1.4 Taxi fares will only be reimbursed on production of a valid receipt. Travel by taxi should only be undertaken where use of

an alternative is not available or if the following conditions are applicable:

- There is a significant saving in official time;
- The Member has to transport heavy luggage or equipment; and/or
- Where the Member is travelling with other officials of the Business Board together and it is therefore a cheaper option.

1.5 Travel expenses will be reimbursed for any journey undertaken where the member was undertaking approved duties (see section 5 below). Travel expenses will only be reimbursed if claimed within three months.

2. Overseas Travel

2.1 International travel will not normally be paid unless the overseas visit has been approved by the Chief Executive and the Business Board Chair or Vice Chair in advance.

2.2 The Chief Executive is also required to confirm that the member of the Business Board's attendance at the overseas function or event:

- (a) Is in the capacity as a member of the Business Board,
- (b) Represents value for money
- (c) Is required to facilitate the proper promotion or safeguarding of Business Board interests.

2.3 International travel must be booked through the offices of the Combined Authority at the appropriate market rate. Higher rates for international travel will only be booked where it is clearly in the Business Board's interest and where formal approval has been given in advance by the Chief Executive. Any other reasonable and unavoidable costs related to international travel will be reimbursed on production of a receipt.

3. Subsistence expenses

3.1 Subsistence should not be claimed except in exceptional circumstances.

3.2 Formal approval must be given in advance by the Chief Executive for the use of overnight hotel accommodation. Overnight hotel accommodation must be booked through the offices of the Combined Authority at the appropriate market rate. Higher rates of accommodation will only be booked where it is clearly in the Business Board's interest and formal approval has

been given in advance by the Chief Executive. Any other reasonable and unavoidable costs related to overnight stays will be reimbursed on production of a receipt.

3.3 Where the Member is required to be away overnight then the offices of the Combined Authority should, where possible, make advance provision for meals. Where this is not possible, then the maximum rates that can be claimed are shown below. Any claim for subsistence must be supported with receipts for actual expenditure incurred.

- Lunch - £10
- Evening meal - £15

4. Dependants' carers' expenses

4.1 If a Member has care responsibilities in respect of dependant children under 16 or dependant adults certified by a doctor or social worker as needing attendance, they will be reimbursed, on production of valid receipts, for actual payments to a registered or professional carer. Where care was not provided by a registered or professional carer but was provided by an individual not formally resident at the Member's home, a maximum hourly rate of £6.50 will be payable.

4.2 Dependants' carer's expenses will only be reimbursed if incurred where the Member was undertaking approved duties (see section 5 below).

5. Approved duties

5.1 Travel and dependants' carer's expenses incurred when undertaking duties matching the following descriptions may be claimed for:

- a) Attendance at meetings or events as a member of the Business within the Combined Authority area, including:
 - (i) attendance at meetings of Business Board, committees, working groups or other bodies of the Board,
 - (ii) formal briefings, training sessions organised by the Combined Authority or attendance at pre-arranged meetings with senior officers to discuss the business of the Business Board;
 - (iii) attendance at the Combined Authority Board or its committees to represent the Business Board,
- b) Attendance at the following subject to the approval of the Chief Executive

- (i) Representing the Business Board at meetings or events outside of the Combined Authority area;
 - (ii) Conferences, seminars and study courses,
 - (iii) Official functions and events
 - (iv) Meetings of a non-political and non-party political nature, including with Ministers, Members of Parliament, representatives of Government Departments and representatives of major companies
- c) In respect of dependants' carer's expenses only, undertaking general duties.

6. Claims and Payments

- 6.1 A claim for travelling and subsistence, or dependents carers' expenses under this scheme shall be made in writing to the Chief Finance Officer within three months of the date of the duty in respect of which the entitlement to the allowance arises.
- 6.2 No expenses will be paid under this scheme without:
1. a dated receipt (except in relation to car mileage claims), and
 2. a statement signed by the claimant that:
 - (a) the claimant has incurred the expenditure shown on the claim,
 - (b) the claimant has not made and will not make any other claim either under this scheme or to any other body or organisation in respect of the matter to which their claim relates,
 - (c) in the case of subsistence expenses that the amount does not exceed the maximum authorised in the scheme,
 - (d) in the case of car mileage expenses, that:
 - (i) no suitable alternative public transport was available (claimant to provide explanation) or there were special circumstances (to be specified by claimant), and
 - (ii) it was not reasonable for the claimant to have travelled with another Business Board member or officer (claimant to provide explanation),

- (e) in the case of travel expenses for taxi costs incurred, that it was not reasonable to use public transport (claimant to provide explanation).

7. Option to forgo allowances

- 7.1 Any member of the Business Board, may, by notice in writing, given to the Business Board's Section 73 Officer, elect to forgo all or any part of their entitlement to allowances or expenses under this scheme.**

Publishing remuneration and expenses paid

This scheme shall be published on the Business Board web-site. A summary of remuneration and expenses paid under this scheme each year shall be reported to annually to the Business Board, and the summary shall subsequently be published on the Business Board's website, within 10 working days of the meeting at which it was considered.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 4.5

High Performance Computing Study and Roadmap

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	28 July 2021
Public report:	Yes
Lead Member:	Austen Adams, Chair of the Business Board
From:	John T Hill, Director of Business and Skills
Key decision:	No
Forward Plan ref:	n/a
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <ul style="list-style-type: none">a) approve £46,000 Enterprise Zone Reserve funding to commission the development of a feasibility study for the High Performance Computing and Artificial Intelligence capability to support the Digital cluster development across the Greater Cambridge and wider Combined Authority area.
Voting arrangements:	A simple majority of all Members present and voting

1. Purpose

- 1.1 The Combined Authority Board is invited to approve funding to commission the development of a feasibility study for the High Performance Computing and Artificial Intelligence capability to support the Digital cluster development across the Greater Cambridge and wider Combined Authority area.
- 1.2 These proposals were considered by the Business Board on 19 July 2021. Following discussion, the Business Board resolved unanimously to recommend the proposals to the Combined Authority Board for approval.
- 1.3 The report to the Business Board can be viewed via the link below. Item 3.3 refers:
[Business Board meeting 19 July 2021](#)

2. Considerations

- 2.1 At the Business Board meeting on 19 July 2021 the Deputy Chair proposed that the steering group that is set up for the project should include individuals and/ or groups from the University of Cambridge and the Alan Turing Institute. It was proposed that these could also provide peer review support on the procurement to ensure that the most qualified and relevant organisation is chosen to complete the study.

3. Appendices

- 3.1 Appendix 1 – High Performance Computing Briefing and Roadmap Proposal

4. Background Papers

- 4.1 [Business Board Sector strategies update approval and adoption 19th May 2021](#)
- 4.2 [Business Board approval and adoption of Digital Sector Strategy 23rd September 2019](#)
- 4.3 [Local Industrial Strategy and associated sector strategies](#)
- 4.4 [Digital Sector Strategy \(published September 2019\)](#)
- 4.5 [Combined Authority Board 30 June 2021 – Sector Strategies \(Item 7.6\)](#)

The challenge

Cambridge is widely recognised as the UK Centre for Science, Technology & Innovation. And that was long before NVIDIA announced breath-taking plans to create an open Centre of Excellence for “the age of Artificial Intelligence (AI)” in the city, which includes a world-class AI laboratory at the Arm headquarters and Cambridge-1, the UK’s most powerful supercomputer, which will be dedicated to AI research in healthcare and housed on the nearby Kao Data campus.

With a community of super-scale research organisations, University of Cambridge spin-outs and innovative startups, this heady combination of high performance computing (HPC) and AI heralds a golden age of significant scientific breakthroughs and opportunities for our region.

But, with burgeoning demand from the AI world and FinTech’s too, we also need to consider how such technological advancement, supercomputing innovation and intensive machine learning workloads will impact the landscape around us, now and in the future.

How did this conversation get started?

In December 2020, a bespoke roundtable event was held led by Kao Data (home of NVIDIA Cambridge-1), in conjunction with Business Weekly newspaper and the large data-hungry companies and organisations in Cambridge. This event created the idea for an HPC roadmap for Cambridge, which wouldn’t just be relevant to large companies but would also support the city’s unique AI/ deeptech startup ecosystem.

Cofinitive were the conveners of the roundtable and subsequently began a series of discussions on the potential of the roadmap x-tech and x-region.

Why do we need a roadmap?

Post-pandemic, it has never been more important for Cambridge to be leading the way in AI, innovation, technological developments and drug discovery. However, supercomputing, the foundational building block for further growth, requires reliable and abundant sources of power.

There are currently an estimated 40 trillion gigabytes (40 zetabytes) of data in the world due, in part, to machines signing on to networks and the Internet – and this figure is set to continue doubling every two years.

With the imminent arrival of exascale computing (some 1,000 times faster and more powerful than the petascale), Cambridge’s unique and highly skilled ecosystem urgently requires a specific HPC roadmap to:

- ensure there is suitable future provision of 100% sustainable power for its prolific research communities and power-hungry sectors
- ensure the provision of world-class data centre facilities and fibre within the Cambridge region
- support the convergence of technology for global advances
- strengthen and retain its global positioning as one of the premier hubs for both supercomputing and AI in the UK and Europe, and stay ahead of the game

*This project initiated for Cambridge but it relevant across the Combined Authority region, and beyond

HPC/ AI Roadmap concept as core pillar of Cambridge's* ICT strategy

- The creation of a genuine supercomputing ecosystem to ensure accessibility to all, sharing of best practice and networked working between smaller startups and established research institutions.

In recent years, significant resources have been spent on progressing housing, transportation and community in the city– but now we need to move Cambridge forward technologically to support our existing businesses, and be a location of the future.

Many of the larger companies are currently served by their own means. As their compute grows, their needs will inevitably change.

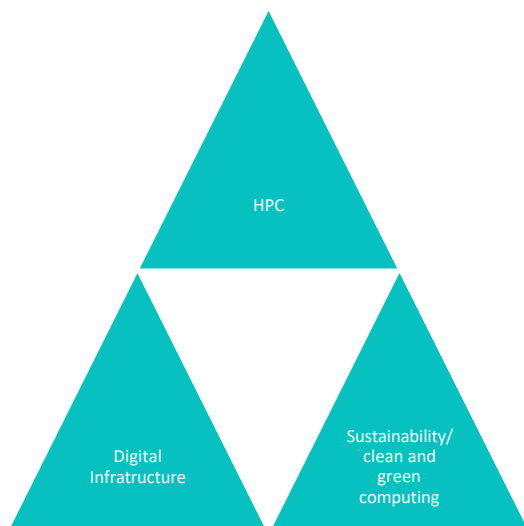
Meanwhile, smaller companies do not believe they have a voice at the table. Their needs are subsequently uncoordinated, unrepresented and under-served – which affects their ability to remain in the region. This needs to be addressed as part of this roadmap, to ensure they are part of the convened group.

Where do we want to get to?

We intend the HPC roadmap to become a core pillar of the technological future of Cambridge and the extended region, as part of the Combined Authority's remit and ICT strategy. As we level-up and progress post COVID, we also need to be getting ahead of the need to retain our regions contribution to the rest of the country.

This is our opportunity to write the Cambridge Phenomenon looking forward, not backwards.

At its simplest level the roadmap will cover the digital infrastructure (led by Connecting Cambridgeshire), 5G requirements and infrastructure, and HPC needs – all led by clean and green computing.



This roadmap will need to consider:

- strategic growth
- sustainability/ net zero
- power

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HPC/ AI Roadmap concept as core pillar of Cambridge's* ICT strategy

- connectivity/ digital infrastructure
- compute access
- resilience
- shared data, expanding storage requirements and concerns around cloud adoption.

We believe this project will help to escalate the deployment of an infrastructure, which will make Cambridge, the Combined Authority region, and the neighbouring partners (UK Innovation Corridor, Cambridge Norwich Tech Corridor, OxCam Arc) one of the most technologically competitive regions in the world.

To achieve this, the first action is to engage with a relevant company to:

1. Provide a proposal to complete the initial feasibility study
2. Secure feasibility study funding (discussions underway with the Combined Authority officers)
3. Complete the initial study work leveraging a decentralized working group.

This feasibility study would then propose the next actions as appropriate which may then require further levels of investment to develop and deliver the roadmap – by collaborating with the public and private sector, locally and in Westminster.

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HPC/ AI Roadmap concept as core pillar of Cambridge's* ICT strategy

Who is engaged?

Original group

- Kao Data
- Huawei
- EMBL-EBI
- Wellcome Sanger Institute
- University of Cambridge
- Arm

Other private sector organisations

- A broad range of startup, AI and ML growth companies
- Large compute companies
- Network providers

Stakeholders (approached and pending)

- Cambridge Network (supportive)
- Connecting Cambridgeshire (supportive)
- Cambridge Wireless (briefed ref ICT strategy)
- Cambridgeshire & Peterborough Combined Authority Business & Skills Team (funding potential agreed, link to Business Board)
- Sheryl French (energy and sustainability)
- Cambridge Ahead (discussions with Harriet Fear/ Dan Thorp)
- Cambridge&/ Growth Works (approach pending, inward investment draw)
- UK Innovation Corridor / Innovation Core / Cambridge Norwich Tech Corridor / OxCam ARC (approach pending)
- Cambridge Cleantech / OneNucleus (approach pending)

Conveners

- Kao Data
- cofinitive
- Business Weekly

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HPC/ AI Roadmap concept as core pillar of Cambridge's* ICT strategy

Supporting Quotes

"It's important for a centre like Cambridge to have the capacity to keep doing the research we are doing and to continue attracting the right talent."

Henk Koopmans, CEO of Huawei Technologies R&D UK

"The number of organisations in Cambridge utilising HPC and GPU-powered AI is unlike any other location in the UK. Power availability and, indeed, connectivity are two important issues for a city with desires to become a 'smart-city' of the future."

Spencer Lamb, Vice President (Sales), Kao Data

"A roadmap, showing the power infrastructure that's going to be built up around Cambridge, will allow people to do a lot more planning."

Sarah Cunningham, Vice President, Technology Operations Services Group, Arm

"Data growth is increasing at an alarming rate. Regardless of whether it's for NHS Test and Trace, epidemiological research or vaccine investigations, it is essential that we can scale up and manage this data in a coherent fashion across borders."

Dr Peter Clapham, Team Leader for the Informatics Support Group, Wellcome Sanger Institute

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