



Agenda Item: 1.2

## Appointment of Chair of the Business Board

To:	Business Board
Meeting Date:	11 July 2022
Public report:	Yes
Lead Member:	Acting Chair of the Business Board, Andy Neely
From:	Deputy Director for Business & Skills, Alan Downton
Key decision:	No
Recommendations:	The Business Board is recommended to:

Approve the appointment of the Chair of the Business Board, for a period of two years, subject to clearing due diligence checks and completing induction training.

# 1. Purpose

- 1.1 The purpose of this paper is for the Business Board to approve the appointment of the Chair of the Business Board following an open and transparent recruitment campaign.
- 1.2 Due to recruitment timescales and the fact that interviews are scheduled to take place in the period between the publication of this report and the Business Board meeting on 11<sup>th</sup> July 2022, details of the proposed candidate will be confirmed verbally at the meeting.

# 2. Background

- 2.1 In May 2022, the previous Chair, Austen Adams, resigned from the Business Board with immediate effect. As required by the Business Board's Constitution, the Vice-Chair, Andy Neely, assumed the role of Acting Chair until the appointment of a permanent Chair.
- 2.2 Recruitment for the new Chair of the Business Board went live on 25th May 2022, and an advert (attached at Appendix 1) was published on the Combined Authority's website.
- 2.3 A recruitment pack was produced to showcase the role of the Business Board and to support the campaign, and this was made available online with the advert.
- 2.4 The recruitment advert was openly advertised on a variety of external platforms and forums to maximise exposure, including the LEP Network and Business Advisory Panel (which is made up of constituent local authority and business community representatives). The advert was also disseminated through Business Board members' networks. All existing private sector Business Board members were invited to apply for the role.
- 2.5 Furthermore, recruitment specialists were commissioned to support the process of identifying potential candidates.
- 2.6 Recruitment closed on 27th June 2022 and a total of seven applications were received, of which five applicants were shortlisted for an interview.
- 2.7 Interviews are scheduled to take place on 7th and 8th July 2022, and will be conducted in accordance with the Business Board Constitution by a Business Board Appointments Panel. The panel will include the Mayor of Cambridgeshire and Peterborough (or the Combined Authority's Lead Member for Economic Growth) and two private sector Business Board members, with support from the Deputy Director of Business and Skills.
- 2.8 The new Chair will formally take up the post once they clear due diligence checks and complete induction training, ahead of the next Business Board meeting on 12<sup>th</sup> September 2022. The Chair will serve for a two year term, with one consecutive term permitted upon a unanimous vote of the Business Board members present and voting.

## Significant Implications

### 3. Financial Implications

- 3.1 The salary for the Chair of the Business Board is £24k per annum, and is covered within the existing 'Committee / Business Board Costs' budget. The total recruitment cost, including specialist search support, is £14k + VAT. These costs will be covered by the 'Committee / Business Board Costs' budget line.

### 4. Legal Implications

- 4.1 The legal requirements as to recruitment of the Business Board Chair and members are set out in the Business Board's Constitution, with details included in this report where relevant.
- 4.2 Whilst all appointments are made on merit, in accordance with the Government's requirements and the Business Board's Diversity Statement, identified during the Strengthening LEPs Review, all appointments aim to improve the gender balance and representation of those with protected characteristics on the Business Board.

### 5. Public Health implications

- 5.1 No public health implications.

### 6. Environmental and Climate Change Implications

- 6.1 No environmental or climate change implications.

### 7. Other Significant Implications

- 7.1 No other significant implications.

### 8. Appendices

- 8.1 Appendix 1 – Recruitment Advert

### 9. Background Papers

- 9.1 [Cambridgeshire and Peterborough Combined Authority Constitution](#)