

SKILLS COMMITTEE AGENDA PLAN

Updated 4 September 2020



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in italics are TBC.

The definition of a key decision is set out in the Combined Authorities Constitution in Chapter 6 – Transparency Rules, Forward Plan and Key Decisions, Point 11 <http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/CPCA-Constitution-.pdf>

- * indicates items expected to be recommended for determination by Combined Authority Board
- + indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.
The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Agenda Plan
- Budget and Performance Report
- Employment and Skills Board Update

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Deadline for reports	Agenda despatch date
14/09/20	Adult Education Budget Innovation Fund and Top Slice	Francis Lawlor	No	N/A	27/08/20	04/09/20
	Business Growth Service Financial Business Case	John T Hill	Yes	N/A		
	Skills Strategy Delivery Plans Update	Kim Cooke	No	N/A		

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Deadline for reports	Agenda despatch date
	Covid-19 Evidence Base & Insight Report	John T Hill/Alan Downton	Yes	N/A		
	Covid-19 Economic Recovery Strategy	John T Hill/Alan Downton	Yes	N/A		
	University of Peterborough – Phase 2 Update	Kim Cooke	No	N/A		
	Sector-based work academy and High Value Courses	Fiona McGonigle	Yes	N/A		
09/11/20	University of Peterborough – Phase 3 Funding Strategies for further phases of the University of Peterborough	Kim Cooke	Yes	N/A	22/10/20	30/10/20
	AEB Annual Review	Francis Lawlor	Yes	N/A		
	Retraining Scheme	Fiona McGonigle	No	N/A		
	Business Growth Service Mobilisation Update	Brian Hyland	No	N/A		
	Insight & Evaluation Programme – LIS and strategy refresh	Alan Downton	No	N/A		
11/01/21					14/12/20	22/12/20
15/03/21					25/02/21	05/03/21
28/04/21					09/04/21	20/04/21

To be programmed: