



# Business Board Forward Plan

Published 22<sup>nd</sup> December 2020

## Business Board Meeting – 12th January 2021

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 10th November 2020	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Covid-19 and EU Transition Update	Business Board			To update members on the latest information regarding the EU Transition and Covid-19.	<i>Brian Hyland, SRO (Dep CO) Business Growth Service</i>	Chair
3.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
4.	Local Growth Fund Programme Management Review – January 2021	Combined Authority Board	27 <sup>th</sup> January 2021	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
5.	University of Peterborough: Incorporation of PropCo2	Combined Authority Board	27 <sup>th</sup> January 2021	Decision	To note the incorporation of PropCo2 for the University of Peterborough and approve the business plan and approach to the commercial operator.	<i>Alan Downton, Interim SRO Higher Education</i>	Chair
6.	University of Peterborough Manufacturing & Materials Research & Development Centre Project Change Request	Combined Authority Board	27 <sup>th</sup> January 2021	Decision	To approve an increase in investment funding from the joint venture partner for the University of Peterborough Phase 2 Manufacturing and Materials Research & Development Centre Project.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair

7.	Local Enterprise Partnership Partnering Strategy	Combined Authority Board	27 <sup>th</sup> January 2021	Decision	To approve the Local Enterprise Partnership Partnering Strategies.	<i>John T Hill, Director, Business &amp; Skills</i>	Chair
8.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Brian Hyland, SRO (Dep CO) Business Growth Service</i>	Chair
9.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

### Business Board Meeting – 16th March 2021

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 12th January 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Covid-19 and EU Transition Update	Business Board			To update members on the latest information regarding the EU Transition and Covid-19.	<i>Brian Hyland, SRO (Dep CO) Business Growth Service</i>	Chair
3.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
4.	Local Assurance Framework Annual Review	Combined Authority Board	24 <sup>th</sup> March 2021	Decision	To approve updates to the Local Assurance Framework.	<i>Rochelle Tapping, Deputy Monitoring Officer</i>	Chair

5.	Annual Performance Review (APR) Update	Combined Authority Board	24 <sup>th</sup> March 2021		To update members on the end of year Annual Performance Review (20/21) with BEIS.	<i>Domenico Cirillo, Business Programmes Manager</i>	Chair
6.	Local Economic Recovery Strategy: Updated refresh	Combined Authority Board	24 <sup>th</sup> March 2021	Decision	To approve the updated Local Economic Recovery Strategy for Cambridgeshire & Peterborough.	<i>Brian Hyland, SRO (Dep CO) Business Growth Service</i>	Chair
7.	Local Growth Fund Programme Management Review – March 2021	Combined Authority Board	24 <sup>th</sup> March 2021	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
8.	University of Peterborough: Phase 2	Combined Authority Board	24 <sup>th</sup> March 2021		To update members on Phase 2 of the University of Peterborough.	<i>Mahmood Foroughi, SRO Higher Education</i>	Chair
9.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Brian Hyland, SRO (Dep CO) Business Growth Service</i>	Chair
10.	Business Growth Service Mobilisation Update	Business Board			To update members on progress made with mobilising the Business Growth Service.	<i>Brian Hyland, SRO (Dep CO) Business Growth Service</i>	Chair
11.	Coterminous and Strategic Partnership Agreements Update	Combined Authority Board	24 <sup>th</sup> March 2021	Decision	To approve the remaining seven Memorandum of Understanding with the neighbouring Local Enterprise Partnerships under LEP coterminosity.	<i>John T Hill, Director, Business &amp; Skills</i>	Chair

12.	Sector Strategies	Business Board		Decision	To approve Strategies for the Agri-Tech, Life Sciences and Digital Sectors in Cambridgeshire & Peterborough.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
13.	Greater South East Energy Hub: Accountable Body Status	Combined Authority Board	24 <sup>th</sup> March 2021	Decision	To agree the Accountable Body status for the Greater South East Energy Hub.	<i>John T Hill, Director, Business &amp; Skills</i>	Chair
14.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

### Business Board Meeting – 12th May 2021

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 16th March 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – May 2021	Combined Authority Board	26 <sup>th</sup> May 2021	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair

4.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Brian Hyland, SRO (Dep CO) Business Growth Service</i>	Chair
5.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

**SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD**

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

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Tel: .....

Email: .....

Who would you like to respond?