



Business Board Minutes Action Log

This Action Log captures the actions arising from the recent Business Board meetings and updates members of the Board on compliance in delivering the agreed actions. It does not include approved recommendations requiring immediate action (which are recorded on the Decision Log) or delegated decisions (which are recorded separately and held by the Monitoring Officer).

Business Board Meeting Held on Monday 27 July 2020					
Minute	Report Title	Officer	Action	Comments	Status
152 (136).	Minutes of the Meetings Held on 26 th May 2020 and 9 th July 2020	D Cirillo	Ensure remaining members submitted their stakeholder mapping information.	Stakeholder mapping contacts have been received from members and the responses have been collated.	Action Complete
Business Board Meeting Held on Tuesday 15 September 2020					
Minute	Report Title	Officer	Action	Comments	Status
168.	Local Growth Fund Programme Management Review – September 2020	S Clarke	Include a project timeline for each of the projects included in the dashboard to provide greater context to the monitoring reports.	A revised monitoring appendix with project delivery end date has been developed and will be included in future LGF reports to the Business Board.	Action Complete

Business Board Meeting Held on Tuesday 10 November 2020

Minute	Report Title	Officer	Action	Comments	Status
184.	Local Growth Fund Programme Management Review – November 2020	S Clarke	<p>Ensure that the recommendations that arose from the LGF Processes Review be followed up on.</p> <p>Consider including further output measures as well as job creation in future monitoring reports.</p>	<p>A matrix of the recommendations has been produced to determine if they can be implemented before or after the new funding criteria is announced. Work to develop the pipeline is ongoing.</p> <p>A revised format with additional output measures will be included in future LGF Monitoring reports to the Business Board.</p>	<p>Action Ongoing</p> <p>Action Ongoing</p>
187.	Cambridgeshire and Peterborough Agri-Tech Sector Strategy	S Clarke	The Business Board is to discuss the strategy in greater detail before it is presented for final approval.	Additional feedback has been gathered from Business Board members on the full Agri-Tech Sector Strategy. A workshop is being facilitated in early 2021 to finalise the strategy.	Action Ongoing