



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Cambridgeshire and Peterborough Combined Authority - Overview and Scrutiny Committee

DATE: 23rd October 2017
TIME: 2pm
LOCATION: Council Chamber, East Cambs District Council, The Grange,
Nutholt Lane, Ely, CB7 4EE

Membership

Council	Member	Substitute
Huntingdonshire District Council	CLlr Robin Carter CLlr Terry Hayward	CLlr Peter Bucknell CLlr Dick Tuplin
East Cambridgeshire District Council	CLlr Mike Bradley CLlr Alan Sharp	CLlr Julia Huffer CLlr Chris Morris
South Cambridgeshire District Council	CLlr Alex Riley CLlr John Batchelor	CLlr Grenville Chamberlain CLlr Philippa Hart
Fenland District Council	CLlr Fred Yeulett CLlr David Mason	CLlr Maureen Davis
Cambridge City Council	CLlr Dave Baigent CLlr Rod Cantrill	CLlr Mike Sargeant CLlr Ysanne Austin
Cambridgeshire County Council	CLlr Janet French CLlr Lucy Nethsingha	CLlr Lina Joseph CLlr David Jenkins
Peterborough City Council	CLlr David Over CLlr Ed Murphy	CLlr Ray Bisby CLlr Mohammed Jamil

AGENDA

Item no:		LEAD	PAGE
1.	Apologies To receive apologies and details of any substitute members attending.	A. Gardiner	Verbal
2.	Declaration of Interests At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests.	Chair-person	Verbal
3.	Minutes Minutes of the meeting held on Thursday 21 st September 2017 and matters arising.	Chair-person	Page 4
4.	Interview – Deputy Mayor (statutory) Portfolio Holder for Economic Strategy.	Chair-person and relevant Shadow Portfolio Holder	Page 11
5.	Interview – Portfolio Holder for Employment and Skills	Chair - person and relevant Shadow Portfolio Holder	Page 13
6.	Review of Combined Authority Agenda Members to review the items being taken to the Combined Authority's next board meeting and raise any concerns or issues. Agenda for the CA Board can be found here .	Chair-person	Verbal
7.	Combined Authority Forward Plan Members to review the items on the Forward Plan and raise any items they may wish to discuss. The CA Forward Plan is regularly updated – the most recent version can be found here .	Chair-person	Verbal
8.	Overview & Scrutiny Work Programme	Chair-person	Page 15
9.	Date & Location of next meeting 27th November 2017 – 10am O&S Training Session with CFPS – 1pm	A. Gardiner	Verbal

The Combined Authority is committed to open government and members of the public are welcome to attend Overview and Scrutiny Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social

networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens.

For more information about this meeting, please contact Anne Gardiner at anne.gardiner@cambridgeshirepeterborough-ca.gov.uk



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE

DRAFT MINUTES

Date: 21st September 2017

Time: 2pm

Present:

Cllr Robin Carter
Cllr Terry Hayward (Vice-Chair)
Cllr Mike Bradley
Cllr Alan Sharp
Cllr Alex Riley
Cllr John Batchelor (Chair)
Cllr Maureen Davis
Cllr Dave Baigent
Cllr Rod Cantrill
Cllr Janet French
Cllr Lucy Nethsingha
Cllr David Over

Huntingdonshire District Council
Huntingdonshire District Council
East Cambs District Council
East Cambs District Council
South Cambs District Council
South Cambs District Council
Fenland District Council
Cambridge City Council
Cambridge City Council
Cambridgeshire County Council
Cambridgeshire County Council
Peterborough City Council

Officers:

Kim Sawyer
Martin Whiteley
Debbie Forde
Anne Gardiner

Interim Legal Counsel & Monitoring Officer
Chief Executive Officer
Governance Advisor
Scrutiny Officer

Others in attendance:

Cllr Peter Topping

David Keeling
Pearl Roberts

Portfolio Holder for New Homes &
Communities
Interim Director of Housing
Programme Manager

1. Apologies

- 1.1 Apologies received from Cllr Yeulett and Cllr Mason, substituted by Cllr Davis.
Apologies received from Cllr Murphy.

2. Declaration of Interests

- 2.1 No declaration of interests were made.

3. Minutes

- 3.1 The minutes of the meeting held on Monday 24th July 2017 were agreed as a correct record subject to the following amendments:-
- Under item 4 Cllr Hayward asked that a point be added to record a question that had been raised regarding the inclusion of the A1 and the Alconbury Station.
 - Bullet point 5.2 should be re-worded to say 'The Portfolio Holder agreed to provide a note for Committee members with examples of this type of model of non-spatial planning and areas where it was used elsewhere in the country.'
- 3.2 The minutes of the meeting held on Wednesday 16th August 2017 were agreed as a correct record.
- 3.3 The following points were discussed in reference to matters arising:-
- In reference to the point made at the August meeting regarding early provision of documentation for the Overview and Scrutiny Committee it was realised there had been some confusion over this as officers had thought this was related to Board members receiving early access to the papers not the Overview and Scrutiny Committee members.
 - Officers agreed they would look into whether it would be possible for Overview and Scrutiny to receive draft copies of the Board papers five days before publication.

4. Interview – Portfolio Holder for Homes and Communities

- 4.1 The Committee received a presentation from the Portfolio Holder for New Homes and Communities (Appendix A)
- 4.2 The following points were made during the discussion: -
- There were currently 800K people and 336K homes in the Cambridgeshire and Peterborough area with a predicted increase to 944K people and 100K new homes needed in the future.
 - The Housing Strategy for the Combined Authority aimed to accelerate the building of good quality homes that were both viable and affordable, appropriate and fit for purpose thus creating good communities.
 - Existing local plans would not be superseded, the purpose of the Combined Authority was to accelerate existing plans by unblocking barriers to delivery. It was not a competition between schemes originating from the

districts and those supported by the Combined Authority. An example of the type of work the Combined Authority could do was the bid to the DCLG for the Cambridge Northern Fringe East that was being considered by the Board at its meeting on 27 September for approval.

- It was important to create both good physical and social infrastructure by working with local housing associations and existing residents to create the right balance.
- Rents and tenure were part of the bigger picture when it came to the housing strategy and the Combined Authority was working with housing associations to create an approach to broker arrangements with private landlords.

In reference to a question about whether the 40% affordability target was practical the Committee were advised that it would come down to whether schemes were viable, the 40% target was typically successful but this could vary from area to area.

- Where the use of the skills strategy into the housing strategy could be incorporated it would be.
- The issue of Land Value Capture was being looked at but it would require approval from the Secretary of State – if there was a way to enable housing to be built and also for landowners to be paid appropriately then this would be considered.
- The Combined Authority was encouraging modular housing. Traditional means of construction was still prevalent within the industry but some local landowners had shown a positive response to working with the Combined Authority.
- Land banking by large developers was a key issue but things that could be done – district councils needed to have crisper means to deal with s106 agreements – sometimes it was made too complicated.
- The purpose of devolution was to devolve strategic powers to the Combined Authority – the importance of infrastructure playing a significant role to unlock sites that were stalled. This was a clear role for Combined Authority as well as engaging with Central Government.
- The Combined Authority was in the process of bringing forward proposals about the land commission; the land commission existed specifically to identify a pipeline of public sector land that could be used to accelerate the provision of housing. There were a range of interventions that could be made.
- The Combined Authority would have a design guide for housing to encourage housing developers to build greener properties. The Cambridge City Council have a design guide that built upon greener and more efficient work that could be used as a basis for the Combined Authority guide. There was also optimism that Central Government would move towards greener policies for housing in the future.

- The Combined Authority would have the appropriate staff levels required to deliver the housing programme by the end of the year.
 - The Combined Authority could agree different forms of spending such as grants to housing associations or investments by the Combined Authority to help unlock a piece of infrastructure, in the latter case the money that would come back to the Combined Authority which would then help to drive a longer programme.
 - A member of the Committee requested that the Mayor and the Board made a public statement regarding the 100k new homes as he felt there was a degree of confusion about these new houses were in addition to the existing local plans rather than part of the existing local plans.
- 4.3 The Chairman thanked the Portfolio Holder for his presentation and answering the Committee's questions.
- 5. Amendment to Standing Orders for the Overview & Scrutiny Committee – Public Question Scheme**
- 5.1 The Committee received the report from the Interim Legal Counsel and Monitoring Officer which outlined the process for amending the standing orders for the Committee in regards to introducing a Public Question Scheme.
- 5.2 The following points were raised during the debate:-
- It would be important for members of the public if they had an issue with the Combined Authority to have this avenue available to them, even though it would probably not be used much.
 - There was a concern that pressure groups would monopolise the scheme.
 - Some members raised the point that the Committee was not a decision-making body and therefore queried what type of questions could be posed by the public for the Committee to provide responses.
 - One member felt that by introducing a public question scheme it would create an additional layer of bureaucracy.
 - One member raised the issue that the Committee would not be equipped with the necessary knowledge to provide adequate response.
- 5.3 The Committee voted 6 in favour and 6 against having a public question scheme.
- As there was no clear majority the motion for a public question scheme to be introduced at the Overview and Scrutiny Committee failed.
- 6. Review of Combined Authority Agenda**
- 6.1 The Committee considered the agenda that had been published for the upcoming Combined Authority Board meeting on the 27th September and were asked to raise any issues.

6.2 The following points were raised:-

- Members asked a question regarding the appointment of the Chief of Staff role and how this had come about. They were advised that the Mayor was entitled to appoint a Chief of Staff and this role did not require an interview to be undertaken. There had been a job description written and the salary had been weighted following the usual independent evaluation of the job description. The reason for the change from the original role of political advisor was that as the process had developed it had become clear to the Mayor that the role was much wider than that of a Political Advisor.

It was not unusual for Mayor's to have advisers; All Combined Authority Mayor's had Political Advisors or a Chief of Staff.

- The Interim Legal Counsel and Monitoring Officer advised that she would circulate the legal advice that had been provided to the Mayor regarding the appointment of his staff.

Members felt that it was important that the Overview and Scrutiny Committee lent its support to the bid to the DCLG for the Cambridge Northern Fringe East proposals as they felt it was important to show that there was county wide and cross party support for this proposal.

- 6.3 The Committee voted 8 in favour, with 2 abstentions to write a letter of support to the Mayor to express the Committee's support for the Cambridge Northern Fringe East bid to the DCLG.

7. Combined Authority Forward Plan

- 7.1 The Committee had no comments to make at this time regarding the forward plan of the Combined Authority.

8. Overview and Scrutiny Work Programme

- 8.1 The Committee received the work programme and were asked to comment or make any amendments.
- 8.2 The Committee members raised concern that there was only one substitute for the Fenland District Council and asked this be raised with the District Council.
- 8.3 The Committee requested that the substitutes for the Overview and Scrutiny Committee be invited to the November training session with the CFPS.
- 8.4 The Committee requested that written responses to the questions submitted by Committee members be provided by the Portfolio Holders at future meetings.
- 8.5 The Committee requested that a briefing meeting with the CEO be added into the work programme mid cycle so they could be kept updated on the Combined Authority work.
- 8.6 One member asked that a list of consultants, the briefs and results be brought to the Committee but was advised that a report outlining this would be going to the Audit and Governance Committee, which members would be welcome to attend.

Meeting Closed: 3.51pm



CAMBRIDGESHIRE & PETERBOROUGH
COMBINED AUTHORITY

Councillor Peter Topping
CPCA Portfolio Holder for New Homes & Communities

Overview & Scrutiny Committee
21 September 2017



CPCA HOUSING PROGRAMME

OBJECTIVES

- Accelerate housing delivery to support economic growth
 - Prosperous places that people want to live
 - Homes for healthy and independent lives
 - Provide more housing choice for more people

HOUSING STRATEGY

- 100,000 homes incl 40,000 affordable homes
- Housing Strategy/Blueprint - shared housing strategy will ensure appropriate linkages with the shared spatial strategy and transport and infrastructure strategies
- Strategic and collective view on developments to meet overall objectives of growing the economy

£100m HOUSING INVESTMENT FUND

- £100m HIF
- 2000 affordable homes by 2022 (tenure mix to meet CA needs)
- £1.35bn added value over 5 years

£70m HOUSING INVESTMENT FUND

- £70m HIF
- Cambridge City
- 500 affordable homes by 2022

HOUSING EVENT/ CONFERENCE

- Proactive partnerships with public & private sector partners - Housing Developers, Builders, SMEs Delivery Partners

COMMUNITY LAND TRUSTS

- Promote CLTs across CA region and rollout good practice

MODULAR HOMES

- Feasibility study to consider how off-site construction methods can be used to speed up housing delivery

SME INITIATIVES

- Consult SMEs, and develop initiatives that support SME builders to develop & grow

Introduction: New Homes and Communities Portfolio

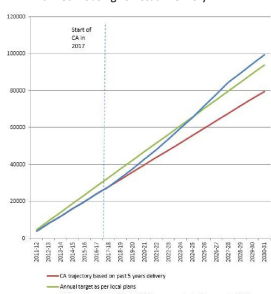
Key areas of responsibility within the Combined Authority:

- Housing Strategy
- Housing Programmes to drive up housing supply
- Strategic relationship with housing providers, developers and builders
- Sustainable communities and community infrastructure

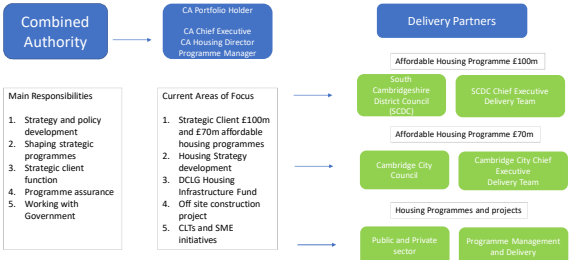
Our Challenges

- Housing demand outstrips supply
- Housing is unaffordable for many people
- New homes do not always form part of communities where people are able to live happy and prosperous lives
- Communities and housing schemes are not habitually designed to support the diverse aspirations of communities and support healthy living and healthy ageing
- Current delivery does not match planned delivery

Planned Housing vs Actual Delivery



Housing Programme Overview & Key Areas of Responsibility



Main Responsibilities


- Strategy and policy development
- Shaping strategic programmes
- Strategic client function
- Programme assurance
- Working with Government

Current Areas of Focus

- Strategic Client £100m and £70m affordable housing programmes
- Housing Strategy development
- DCLG Housing Infrastructure Fund
- Off site construction project
- CLTs and SME Initiatives

Housing Strategy

Blueprint core strategic objectives



- Accelerate housing delivery to support economic growth
- Prosperous places that people want to live
- Homes for healthy and independent lives
- Meeting housing need and expanding choice

Issues for consideration in developing strategy:

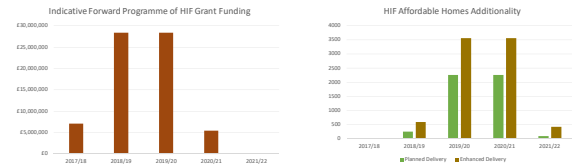
- Broader strategic context e.g.
 - National infrastructure Commission
 - Planned developments in neighbouring authorities
 - Linkages with planning and transport strategies
- Exploring the role of new models of delivery e.g.
 - CA initiatives on land supply – such as facilitating land supply, unlocking public sector surplus land, land value capture
- Mapping strategic sites/schemes
 - Sites which are either stalled, or set to produce lower policy affordable housing percentages because of viability challenges
- Engaging DCLG on new Housing Needs Proposals – published September 2017

Housing Investment Fund £100m Programme

“Recognising the high levels of growth and exceptional housing market conditions in Greater Cambridge, the Government will provide £100m housing and infrastructure fund to help deliver infrastructure for housing and growth and at least 2,000 affordable homes. The combined authority will have flexibility over the right tenure mix to meet the needs of Cambridgeshire and Peterborough.”

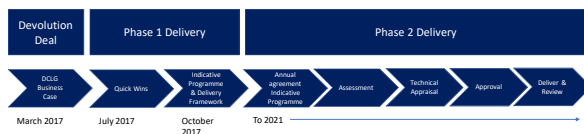
Devolution Deal

Housing Investment Fund £100m programme Indicative Forward Programme



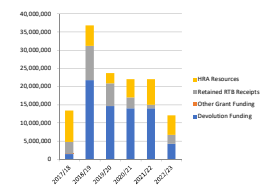
- Indicative shape of grant funding programme
- Potential schemes that will be the focus of activity identified
- Investment programme will be drawn from this list of potential schemes
- Illustration of additionality the programme could achieve

Housing Investment Fund: £100m Programme Overview



Housing Investment Fund Cambridge £70m Programme Indicative Forward Programme

Cambridge HRA Indicative New Build Expenditure 2017/18 – 2022/23



The devolution deal agreed for the £70m fund was explicitly to deliver council housing at social rents recognising the affordability pressures in the city.

£70m devolution funding will be matched by £30m City Council resources including RTB and HRA revenue contributions.

First two homes will complete Autumn 2017, built by City Council using local labour and apprentices, and a number of projects will start on site. By Sept 2018, at least 80 homes should be started, with further sites in the early stages of planning.

This programme will be delivered

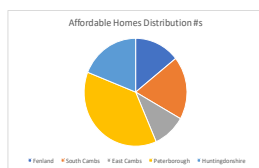
- through Cambridge Investment Partnership (partnership between the City Council and Hill)
- direct building by the Council (on small sites only)

The delivery and spend profile differs from the £100m programme because it is a direct build programme rather than an enabling fund

Quick Wins: New Affordable Homes enabled by CA Grant, July 2017

253 - £4.56m CA Grant
£18k per unit

Affordable Homes Distribution	
Area	#s
Fenland	36
South Cambs	48
East Cambs	26
Peterborough	95
Huntingdonshire	48
TOTAL	253



Diversifying Supply

Off-site construction methods

- Specialist consultant commissioned to undertake a feasibility study
- South Cambridgeshire District Council, Cubbicko and University of East Anglia

SMEs

- Building for Cambridgeshire & Peterborough Summit, July 2017
- Follow-up work with targeted SME group and HCA in development

CLTs

- Palace Green Homes / Soham CLT supported in the first wave of affordable homes
- South Cambridgeshire District Council, Cambridge City Council pilot with CLT East



OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No: 4
	PUBLIC REPORT

**INTERVIEW – DEPUTY MAYOR (STATUTORY) PORTFOLIO HOLDER FOR
ECONOMIC STRATEGY, INTERNATIONAL TRADE, INVESTMENT & BUSINESS
DEVELOPMENT – CLLR ROBIN HOWE**

1.0 PURPOSE

- 1.1 The purpose of the report is to ask to members which areas they may wish to cover in their questioning of the Deputy Mayor (Statutory).

<u>RECOMMENDATION</u>	
FROM:	23 October 2017
Lead Officer and Author:	Kim Sawyer, Interim Monitoring Officer
The Committee are asked to note the presentation and responses given by Cllr Howe and pose any supplementary questions to the Deputy Mayor in regards to the key areas of responsibility covered by his portfolio.	

2.0 BACKGROUND

- 2.1 At the April Overview and Scrutiny Committee the shadow members agreed to invite the Portfolio Holders of the Board of the Combined Authority, to discuss their proposals.
- 2.2 The remit for the Deputy Mayor covers:-
- Economic & Productivity Strategy
 - International trade
 - Inward investment
 - Business Development
- 2.3 At the July Committee meeting members recommended to the Board that Portfolio Holders prepare a 10 minute introductory presentation and that the committee members send questions to the Portfolio Holder to allow for written

responses to be provided to members and these would be tabled at the meeting.

- 2.4 Committee members will have the opportunity to ask supplementary questions at the meeting.

3.0 Appendices

- 3.1 None

<u>Source Documents</u>	<u>Location</u>
Minutes of the July Overview & Scrutiny Meeting	Minutes



OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No: 5
	PUBLIC REPORT

INTERVIEW – PORTFOLIO HOLDER FOR EMPLOYMENT AND SKILLS

- CLLR JOHN CLARK

1.0 PURPOSE

- 1.1 The purpose of the report is to ask to members which areas they may wish to cover in their questioning of the Portfolio Holder for Employment and Skills.

<u>RECOMMENDATION</u>	
FROM:	23 October 2017
Lead Officer and Author:	Kim Sawyer, Interim Monitoring Officer
The Committee are asked to note the presentation and responses given by Cllr Clark and pose any supplementary questions to the Portfolio Holder in regards to the key areas of responsibility covered by his portfolio.	

2.0 BACKGROUND

- 2.1 At the April Overview and Scrutiny Committee the shadow members agreed to invite the Portfolio Holders of the Board of the Combined Authority, to discuss their proposals.
- 2.2 The remit for the Portfolio Holder for Employment and Skills covers:-
- Skills Strategy – matching skills to high quality jobs
 - Promoting skills and apprenticeship excellence
 - Key partnerships with Universities and Higher Education
 - Cambridgeshire & Peterborough Apprenticeships
- 2.3 At the July Committee meeting members recommended to the Board that Portfolio Holders prepare a 10 minute introductory presentation and that the committee members send questions to the Portfolio Holder to allow for written

responses to be provided to members and these would be tabled at the meeting.

- 2.4 Committee members will have the opportunity to ask supplementary questions at the meeting.

3.0 Appendices

- 3.1 None

<u>Source Documents</u>	<u>Location</u>
Minutes of the July Overview & Scrutiny Meeting	Minutes



OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No: 8
	PUBLIC REPORT

OVERVIEW AND SCRUTINY WORK PROGRAMME

1.0 PURPOSE

- 1.1 To provide the Committee with the draft work programme for the Overview & Scrutiny Committee for the remainder of the 2017/18 municipal year and ask them for comments and suggestions.

<u>RECOMMENDATION</u>	
FROM:	23 October 2017
Lead Officer and Author:	Kim Sawyer, Interim Monitoring Officer
That the Committee notes the work programme for the Overview & Scrutiny Committee for the 2017/18 municipal year attached at Appendix 1 and agree to regularly review the work programme at each meeting.	

2.0 BACKGROUND

- 2.1 In accordance with the Constitution, the Overview & Scrutiny Committee is responsible for setting its own work programme.
- 2.2 A draft work programme which shows the items to be considered over the forthcoming year is attached at Appendix 1.

3.0 APPENDICES

- 3.1 Appendix 1 – Work Programme.

<u>Source Documents</u>	<u>Location</u>
None	

**OVERVIEW AND SCRUTINY
WORK PROGRAMME 2017/18**

Meeting Date	Item	COMMENTS
26 June 2017 Location: Cambridgeshire County Council	Appointment of Chairman and Vice Chairman Members to appoint the Chairman and Vice-Chairman for the municipal year 2017/18. Contact Officer: Anne Gardiner	
	Invitation of the Mayor of the Combined Authority. To invite the mayor of the Combined Authority to address the committee regarding his pledges and for the committee to pose questions and discuss how the committee could work with the mayor and board. Contact Officer: Anne Gardiner	
	Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner	
	Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner	

Meeting Date	Item	COMMENTS
24th July 2017 Cambridgeshire County Council	Invitation of the Portfolio Holder for Transport and Infrastructure To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions. Contact Officer: Anne Gardiner	
	Invitation of Portfolio Holder for Strategic Planning To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions. Contact Officer: Anne Gardiner	
	Shadow Portfolio Holders Members to discuss and decided whether they would like to allocate members of the committee to act as shadow portfolio holders to cover the extensive remit of the Combined Authority.	
	Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner	

Meeting Date	Item	COMMENTS
	Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner	
21st Sept 2017 Cambridge City Council	Invitation of Portfolio Holder for Home and Communities To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions. Contact Officer: Anne Gardiner	
	Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner	
	Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner	

Meeting Date	Item	COMMENTS
23rd Oct 2017 East Cambs District Council	Invitation of the Statutory Deputy Mayor – Portfolio Holder for Economic & Productivity Strategy. To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions. Contact Officer: Anne Gardiner	
	Invitation of the Portfolio Holder for Employment and Skills. To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions. Contact Officer: Anne Gardiner	
	Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner	
	Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner	

Meeting Date	Item	COMMENTS
27th Nov 2017 South Cambs District Council 10am start	Invitation of Constitutional Deputy Mayor – Portfolio Holder for working with the LEP and Tourism. To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions. Contact Officer: Anne Gardiner	
	Invitation of the Portfolio Holder for Fiscal Planning To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions. Contact Officer: Anne Gardiner	
	Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner	
	Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner	

Meeting Date	Item	COMMENTS
27th Nov 2017 South Cambs District Council 1pm Start	Overview & Scrutiny Committee Training – Centre for Public Scrutiny	
18 th Dec 2017 Fenland District Council	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner	
	Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner	
	Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner	
29 th Jan 2017	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner	
	Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18.	

Meeting Date	Item	COMMENTS
	Contact Officer: Anne Gardiner	
	Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner	
26th Feb 2017	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner	
	Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner	
	Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner	
26th Mar 2017	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work	

Meeting Date	Item	COMMENTS
	programme. Contact Officer: Anne Gardiner	
	Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner	
	Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner	
23 rd Apr 2017	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner	
	Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner	
	Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner	

Meeting Date	Item	COMMENTS
29 th May 2017	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner	
	Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner	