

Appendix G – Proposed terms of reference for Leaders Strategy Meeting

Leaders Strategy Meeting	
Purpose	<p>To act as the political policy and strategy development forum for the Combined Authority</p> <p>To engage, brief and prepare Board Members</p>
Membership:	Combined Authority Board Membership
Chair:	CPCA Mayor
Supported by:	<p>CPCA Executive Team</p> <p>Regional Chief Executives Group</p>
Servicing:	The Committee will be serviced by CPCAs Chief Executive Unit
Frequency:	Monthly, with a minimum of 3 in-person meetings per year
Functions: (key areas of focus under Corporate Plan)	<ul style="list-style-type: none"> <input type="checkbox"/> Provide an informal opportunity for the region's political leadership to meet and discuss matters of shared interest <input type="checkbox"/> Receive briefings on region-wide issues impacting Constituent Authorities of the CA and the CA itself <input type="checkbox"/> Provide an opportunity to 'horizon scan' potentially contentious or difficult issues expected to arise in the medium term. <input type="checkbox"/> Debate, discuss and develop key Combined Authority strategy and policy direction <input type="checkbox"/> Discuss and agree devolution approach <input type="checkbox"/> Debate, discuss and develop the regional vision for Cambridgeshire and Peterborough <input type="checkbox"/> To brief Board Members on upcoming Board agenda items <input type="checkbox"/> To engage Board Members in the production and content of Board reports prior to publication in order to provide an early steer to content and clearance of drafts <input type="checkbox"/> To own and manage the Forward Plan <input type="checkbox"/> To engage Board Members in key debates and discussion on topics before they are formally added to Forward Plan <input type="checkbox"/> To provide briefings and oversight of items considered at Executive Committees <input type="checkbox"/> To provide oversight of delivery (project pipeline progress and challenges, learning, benefits realised)