

## **Chapter 8 - Transport and Infrastructure Committee**

### **1. Governance**

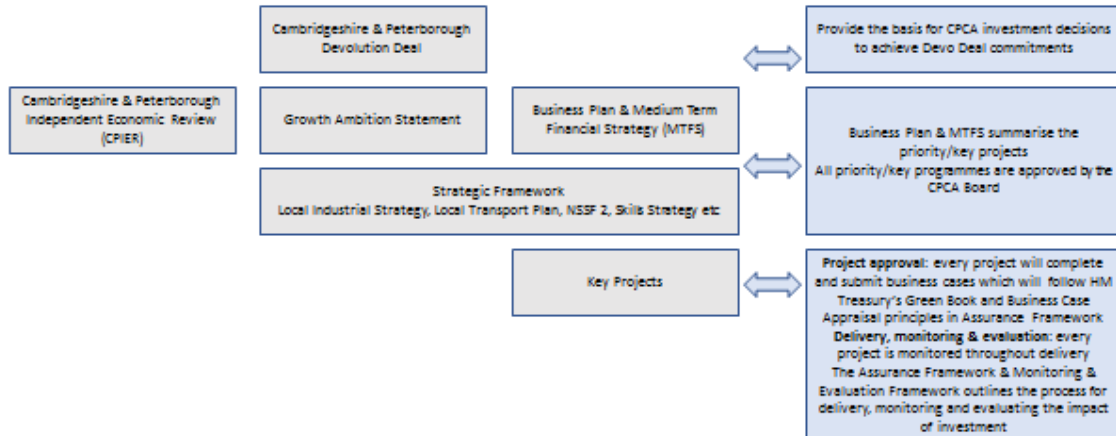
- 1.1. The Combined Authority has appointed a Transport and Infrastructure Committee. The committee is an executive committee of the Combined Authority Board. It takes decisions within the strategic and budgetary framework agreed by the Combined Authority Board.

### **2. Introduction**

- 2.1. The Transport and Infrastructure Committee operates within the terms agreed by the Combined Authority Board.
- 2.2. The Combined Authority Board retains responsibility for agreeing its strategies, key priorities and the budget as set out in Chapter 4 of the Constitution (for example Annual Business Plan, Medium Term Financial Strategy Local Transport Plan and Bus Strategy). These are known as 'reserved matters' or "the budget and policy framework".
- 2.3. The committee has responsibility for agreeing transport and infrastructure programmes and projects within the budget and policy framework.
- 2.4. The committee shall have responsibility for ensuring all programmes and projects comply with the Assurance Framework, and that they are monitored and evaluated in accordance with the Monitoring and Evaluation Framework.
- 2.5. The committee can initiate proposals for the Combined Authority Board to consider.
- 2.6. The committee shall apply the weighted voting rights that the Combined Authority Board applies to transport matters as set out in the committee procedure rules.

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2.7. The budget and policy framework is summarised below:



## 3. Terms of Reference

### Functions

3.1. The Transport and Infrastructure Committee may make recommendations on the following matters to the Combined Authority Board (reserved matters):

- (1) The Local Transport Plan
- (2) Bus Strategy
- (3) Transport budget, including any transport levy
- (4) Annual programme of strategic transport projects
- (5) Creation of the key route network
- (6) Delegation of passenger transport functions to delivery partners,
- (7) Business Cases for key priority projects identified in the Business Plan or
- (8) Any other matters reserved to the Combined Authority Board

3.2. The committee shall exercise the Combined Authority's functions for the following:

- 3.2.1. Oversee the development and maintenance of the Local Transport Plan and Bus Strategy and any other key strategies reserved to the Combined Authority Board, including overseeing consultation and engagement processes, and making recommendations to the Board.
- 3.2.2. Oversee the development of all business cases for key priority projects as identified in the Business Plan. All business cases for

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- priority projects require Cambridgeshire and Peterborough Combined Authority Board approval.
- 3.2.3. Approve the commissioning of feasibility studies to be funded from the transport feasibility study fund. This is unallocated budget for in-year determination of spend.
  - 3.2.4. Ensure all programmes and projects are within the scope of the strategic and budget framework approved by the Board.
  - 3.2.5. Oversee the development and approve transport policies and programmes not reserved to the Combined Authority Board.
  - 3.2.6. When appropriate, ensure effective engagement and consultation is in place and can be evidenced.
  - 3.2.7. Approve the commissioning of delivery partners where this is required and authorise the staged release of budget for transport and infrastructure projects in the Business Plan and funded from allocation within the Medium Term Financial Plan.
  - 3.2.8. Monitor the delegation of passenger transport functions to delivery partners.
  - 3.2.9. Ensure all programmes and projects comply with the Assurance Framework and are monitored and evaluated in line with the Monitoring and Evaluation Framework.
  - 3.2.10. Monitor agreements with the Minister or strategic highways companies for the exercise of functions relating to the strategic network.
  - 3.2.11. Oversee strategic relationships with national bodies (Network Rail), utility providers and other key stakeholders.
  - 3.2.12. Matters initiated by the committee can be referred up to the Board for decision.

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3.2.13. The Combined Authority Board may decide to refer further individual matters to the committee.

### **4. Strategic and Budget Framework**

4.1. The Committee should ensure schemes contribute and meet the targets in the agreed strategic and budget framework. Any decisions must be within the parameters agreed by the Board.

### **5. Accountability**

5.1. The Committee is accountable to the Combined Authority Board.

### **6. Membership**

6.1. The Transport and Infrastructure Committee shall comprise eight members to include the Mayor or his/her nominee and a Board Member from each of the seven constituent councils or their nominee. The Chair must be a Board member.

6.2. Where the Mayor does not take up his/her appointment on a committee. The membership shall be seven members comprising a Board member from each of the seven constituent councils or their nominees.

6.3. The Combined Authority Board shall appoint the committee and substitute members. With the exception of the Chair, Board members may nominate another member from their constituent council to be a member of the committee in their place. The Board member shall also nominate a named substitute member. Nominations are in consultation with the Mayor and subject to approval by the Board. In principle, neither the Mayor nor the Board will seek to exercise their voting rights to veto or vote against the appointment of constituent council members to executive committees. See also Chapter 11, paragraph 2 of the procedure rules of executive committees and Chapter 4 paragraph 4.4.

6.4. Co-opted Members of the Combined Authority Board should receive an open invite to all executive committees to enable them to attend for items of interest. If a co-opted member wishes to attend and speak at the meeting, they should notify the relevant Chair prior to the meeting. The rights and

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responsibilities of co-opted members as set out in the relevant paragraphs in chapter 2 paragraph 5 of the constitution apply to committees.

### **7. Voting**

- 7.1. Weighted voting rights apply to all transport related decisions and transport funding as set out in paragraph 3 of [Error! Reference source not found.](#)

### **8. Lead Director**

- 8.1. The Lead Director for the Committee is:

(a) Director Delivery & Strategy

### **9. Working Groups**

- 9.1. The Committee may establish informal working groups to assist with the delivery of its objectives. These groups are non-decision making groups of Officers and Members.

- 9.2. The remit and terms of reference for any such subordinate body shall be approved by the committee.

- 9.3. The following groups have been established:

(a) Cambridgeshire Autonomous Metro (CAM) Partnership Board  
(b) Bus Review Task Group