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| <b>SKILLS COMMITTEE</b> | <b>AGENDA ITEM No: 3.3</b> |
| <b>09 NOVEMBER 2020</b> | <b>PUBLIC REPORT</b>       |

## **EMPLOYMENT AND SKILLS BOARD UPDATE PAPER**

### **1.0 PURPOSE**

- 1.1. This paper gives an update the Committee on the Employment and Skills Board (ESB) also known as a Skills Advisory Panel (SAP).

| <b><u>DECISION REQUIRED</u></b>   |  |
|---|--|
| <b>Lead Member:</b>   | <b>Councillor John Holdich, Lead Member for Skills</b>           |
| <b>Lead Officer:</b>  | <b>John T Hill, Director of Business and Skills and</b>          |
| <b>Forward Plan Ref: N/A</b>  | <b>Key Decision: No</b>  |
| The Skills Committee is recommended to:<br><br>(a) Note the updates around the Employment and Skills Board. | <b>Voting arrangements</b><br><br>Simple majority of all Members |

### **2.0 BACKGROUND**

- 2.1. The meeting is led by the new Chair Al Kingsley, who has recently been nominated by the Business Board. The CPCA Constitution states that the Chair needs to be from Business and a member of either the Skills Committee or LEP Board.
- 2.2. The ESB took place on the 13<sup>th</sup> October with 20 members in virtual attendance.

#### **Employment and Skills Board Membership**

- 2.3. The Employment and Skills Board currently comprises the following members:

| <b>Name</b>                      | <b>Title</b>   | <b>Organisation</b>   |
|----------------------------------|--|---|
| Al Kingsley<br><b>(Chairman)</b> | Group Managing Director  | NetSupport  |
| Pat Carrington                   | Executive Principal<br>Assistant Director Skills and<br>Employment   | City College Peterborough<br>Cambridgeshire County Council<br>Peterborough City Council |
| Martin Lawrence                  | Commercial Director  | Stainless Metalcraft  |
| Mark Robertson                   | Principal and CEO  | Cambridge Regional College  |
| Jane Paterson-<br>Todd           | Chief Executive  | Cambridge Ahead   |
| Claire London                    | Associate Director of Learning and<br>Organisational Development<br>Learning and Organisational<br>Development | Cambridgeshire and Peterborough<br>NHS Foundation Trust                                 |
| Bob Ensich                       | Area Director  | Morgan Sindall  |
| Stuart Searle                    | Managing Director  | First Mailing Co.   |
| Joe Crossley                     | Chief Executive  | Qube Learning Ltd.  |
| Julia Nix                        | District Manager   | Dept for Work & Pensions (DWP/<br>JCP)  |
| Sharon Keogh                     | Head of Community Action   | Kingsgate Community Church,<br>Peterborough   |
| Jane Thomas                      | Regional Lead, East of England   | BT Group Plc  |
| Tracey Cox                       | Head of the East of England ESFA<br>territorial team   | Education Skills Funding Agency<br>(ESFA Standing Invite)                               |
| Rose Shisler                     | Stakeholder Engagement Programme<br>Lead   | Anglian Water   |
| Tony Jones                       | Chief Executive  | One Nucleus   |
| Dan Edwards                      | General Manager of Marshall Centre,  | Marshalls   |
| Harminder Matharu                | Interim Director of Partnerships   | Youth Futures Foundation  |
| <b>CPCA Officers:</b>            |  |   |
| John T Hill                      | Director Business and Skills   | Combined Authority  |
| Alan Downton                     | Senior Interim Program Manager / UoP<br>Lead   | Combined Authority  |
| Laura Guymmer                    | Interim SRO Workforce Skills   | Combined Authority  |
| Janet Warren                     | Interim SRO Adult Education  | Combined Authority  |
| Rochelle Tapping                 | Deputy Monitoring Officer  | Combined Authority  |
| Tamar Oviatt-Ham                 | Democratic Services Officer  | Cambridgeshire County Council   |
| Jamie Leeman                     | Senior Analyst – Research  | Cambridgeshire County Council   |
| Rachel Hallam                    | Senior Researcher – Business<br>Intelligence   | Cambridgeshire County Council   |

## **Employment and Skills Board Meeting Documents**

- 2.4. All of the documents for the recent Employment and Skills Board are on the link for the CPCA website below:

[Employment and Skills Board](#)

### **Meeting Overview**

- 2.5 **Careers Guidance Research (Jane Paterson-Todd)**

Board Members received a presentation on the findings from careers guidance research conducted by Cambridge Ahead. The presentation set out the key findings and actions to be taken forward. The proposed actions include;

- Government works with Mayors to develop a funding pilot for dedicated career education within secondary schools – aligned and complimentary with local skills service initiatives
- Government develops a quality accreditation standard for career guidance providers
- Government review the Gatsby Benchmarks with a focus on quality and discuss with Ofsted how best to include career education as an integral part of the evaluation regime
- Business Networks and Representative Groups take a lead in working with employers and providers to build better connections between business and schools, and pilot new work experience and industry placements.

## **2.6 Items from Data team (Jamie Leeman)**

Board members received a presentation on Covid Impacts.

The presentation built on the previous discussion at the August ESB 'Covid' catch up meeting. The presentation:

- focussed in on the local datasets discussed at the previous meeting- notably local job opening, claimants and HR1 submissions.
- presented data on some of the specific questions of the board such as the impact of Covid-19 on skills demand within job postings and our most deprived communities.

The presentation highlighted the next steps in relation to data monitoring which included;

- Continued monthly monitoring and quarterly reporting to the board of key datasets such as Job postings, HR1 Redundancies, claimant counts, government support and a range of additional labour market datasets as it is made available (e.g. unemployment rates).
- Establishment of quarterly board topics for further investigation and understanding.
- Delivery of Local Skill Report by March 2021 and to be revised for November 2021.

## **2.7 Health and Care Sector Work Academy Update (Pat Carrington)**

The Board received a presentation on the Health and Care Sector Work Academy. The presentation included an update of the academy including:

- 636 learners enrolled and started with 342 completed the programme
- 74 face to face courses had been delivered and completed

- 9 online courses had been delivered since April 2020
- 46 learners had gained additional qualifications
- 143 learners had secured employment (42%) – 81% in sector of which, 6 learners had already been promoted
- 18 learners were in volunteering posts

## 2.8 **University of Peterborough Update (Alan Downton)**

The Board received a presentation on the University of Peterborough Project – Phase 1 which included a timeline for delivery, with doors due to be opened to students in September 2022.

## 2.9 **Retraining Scheme Update (Laura Guymer)**

The Board received an update on the progress of the retraining scheme. Board Members noted:

- Pilot programme currently in development with the NHS
- National skills fund had been announced two weeks ago and there was a lot of thought going in to how this would be utilised.
- Officers aimed to have an evaluation of progress to date by December 2020.

## 2.10 **Skills Advisory Panel (SAP) Update (Jamie Leeman)**

The Board received a presentation on the Local Skills Report Background and guidance. The presentation highlighted:

- Condition for this years' round of grant funding were that all SAPs produce a Local Skills Report by March 2021.
- Conceived as a lever to increase SAPs' influence - This idea and the positioning of reports alongside other SAP outputs was discussed as part of the research carried out with 11 SAP areas (a mix of LEPs and MCAs) during Spring this year.
- Aligned with wider FE policy landscape- including Skills and Productivity board (SPB) Reports will be a vital source of local intelligence for the national SPB's work.

## 2.11 **School and Labour market Intelligence (LMI) (Laura Guymer and Jamie Leeman)**

The Board received an update on Schools and labour Market Intelligence (LMI). Board Members noted:

- Officers reviewing how the data would be shared with schools and how it would be presented in terms of what would be beneficial for career leads and young people.

- Officers working with the CPCA Communications team on how the information would be presented including specific online resources and frequency of publication.

### **The Next Employment and Skills Board Meeting – 19 January 2021**

2.12 The next ESB is scheduled for 19<sup>th</sup> January 2021, the agenda will include:

- An update from Metrodynamics on Labour Market Information
- The introduction of roundtable discussions with the new University of Peterborough provider Anglia Ruskin University (ARU) around stakeholder engagement and discussion of emerging curriculum
- Possible task and finish groups around refreshing internal strategies

### **3.0 FINANCIAL IMPLICATIONS**

3.1 There are no financial implications contained within this paper.

### **4.0 LEGAL IMPLICATIONS**

4.1. There are no legal implications associated with the activities outlined in this report.

4.2. This Skills Committee meeting shall be conducted in accordance with Parts 2 and 3 of the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (SI 2020 No.392).

| <b><u>Background Papers</u></b> | <b><u>Location</u></b> |
|---------------------------------|------------------------|
| None                            |                        |