



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

OVERVIEW & SCRUTINY COMMITTEE

Date: Monday, 22 November 2021

Democratic Services

Robert Parkin Dip. LG.
Chief Legal Officer and Monitoring Officer

11:00 AM

72 Market Street
Ely
Cambridgeshire
CB7 4LS

Sand Martin House, Bittern Way, Peterborough PE2 8TY
[Venue Address]

AGENDA

Open to Public and Press

1 Apologies for Absence

2 Declarations of Interest

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests.

3 Minutes of the Previous Meeting

To approve the minutes of the meeting held on 25th October 2021.

Draft OS Minutes 251021 Final version

5 - 16

4 Mayor's Opening Statement

5 Questions to the Mayor from Members of the Committee

The members of Overview & Scrutiny Committee will question the Mayor, in public, as part of its role of holding him to account. Questions put to the Mayor by members will be based on the following topics:

- Mayor's Priorities
- Affordable Housing

O&S MQT Questions 221121

17 - 18

6 Closing Comments from the Mayor & Chair

7 Overview and Scrutiny Work Programme

At the conclusion of the Q&A session, members will be asked to consider which (if any) further questions or other items they would like to draw to the attention of the CA Board when it meets on 24th November 2021 and whether there are any items they would like to add to the Committees work programme.

Work Programme Report 221121

19 - 32

8 Date of next meeting:

13th December 2021 at New Shire Hall, Alconbury Weald.

The Overview & Scrutiny Committee comprises the following members:

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

The Combined Authority is committed to open government and members of the public are welcome to attend Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens.

Councillor Michael Atkins

Councillor Dave Baigent

Councillor Andy Coles

Councillor Stephen Corney

Councillor Mike Davey

Councillor Doug Dew

Councillor Lorna Dupre

Councillor Mark Goldsack

Councillor Anne Hay

Councillor Amjad Iqbal

Councillor Alex Miscandlon

Councillor Judith Rippeth

Councillor Alan Sharp

Councillor Aidan Van de Weyer

| | |
|------------------|--|
| Clerk Name: | Anne Gardiner |
| Clerk Telephone: | |
| Clerk Email: | anne.gardiner@cambridgeshirepeterborough-ca.gov.uk |



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE

DRAFT MINUTES

Date: Monday, 25 October 2021

Time: 11:00

Location: Fenland Hall, County Road, March, PE15 8NQ

Present:

| | |
|----------------------|---------------------------------------|
| Cllr S Corney | Huntingdonshire District Council |
| Cllr L Dupre (Chair) | East Cambridgeshire District Council |
| Cllr A Sharp | East Cambridgeshire District Council |
| Cllr D Baigent | Cambridge City Council |
| Cllr M Davey | Cambridge City Council |
| Cllr M Atkins | Cambridgeshire County Council |
| Cllr A Coles | Peterborough City Council |
| Cllr D Jones | Peterborough City Council |
| Cllr A Miscandlon | Fenland District Council |
| Cllr A Hay | Fenland District Council |
| Cllr P Fane | South Cambridgeshire District Council |
| Cllr A Van de Weyer | South Cambridgeshire District Council |

Officers:

| | |
|------------------|--|
| Rochelle Tapping | Deputy Monitoring Officer, Combined Authority |
| Anne Gardiner | Statutory Scrutiny Officer, Combined Authority |
| Robert Fox | Governance Officer, Combined Authority |
| Saffron Bamforth | Governance Assistant, Combined Authority |

1. Apologies for Absence

- 1.1 Apologies were received from Cllr Rippeth, substituted by Cllr Fane.
- 1.2 Apologies were received from Cllr Coles, Cllr Dew and Cllr Goldsack.

2. Declarations of Interest

- 2.1 No declarations of interest were made.

3. Minutes of the Previous Meeting

- 3.1 The minutes of the meeting held on Monday, 27 September 2021 were agreed as an accurate record.

4. Public Questions

- 4.1 There were no public questions.

5. Transport Update

- 5.1 Transport Manager, Mehmet Ahmet, introduced the report which gave the Overview and Scrutiny Committee an update on the work being carried out by officers across the transport schemes requested by the committee.
- 5.2 The Chair requested that officers publish the pre-written questions and responses after the meeting as an additional item to the agenda, as there was limited time to read these out in full. Members were able to ask one follow-up question for questions they have submitted.
- 5.3 The Mayor thanked Members for the invitation and gave apologies on behalf of the Head of Transport, Rowland Potter, who couldn't attend the meeting.
- 5.4 The Chair asked in reference paragraph 2.2 within the Transport Report on active travel, whether there was a timeline on this.
- The Transport Manager informed that the initial work had been done on the Active Travel Cycling Tsar utilising research on other regions with similar work. A job description for an individual to work as a specialist in this area had been put together, working with other councils and local cycling groups. The next step would be to go through the internal processes to hire to these positions.
 - The Mayor was happy to see support for a meaningful position in the CA on active travel. The Mayor advised that there may be a lengthy hiring process as there was a need to ensure the right person would be hired.
- 5.5 The Chair asked about the funding meeting on 22nd September with Minister Chris Heaton-Harris MP.
- The Mayor answered that the meeting went well and that the Minister was clear they wanted more clarity on the direction the CA was going for on active travel. Since this meeting there had been further positive announcements from the department.
 - Officers agreed to provide clarity on the progress of the Tranche 3 funding applications.
- 5.6 Member asked for an update on Key Route Networks and the position of the Combined Authority.
- The Transport Manager answered that the consultation was open on the Key Route Networks, and that there had been responses from Local Councils on the paper. They were still awaiting responses from Mayoral Authorities.

- 5.7 Member asked about Railways, and why there was no reference to the Ely Area Capacity Enhancements announcement?
- The Mayor answered that this was a priority and that there should have been a reference to this included in the report. The CPCA were working with East Cambridgeshire District Council to level up the region, and the Mayor had also had the opportunity to sit down with Network Rail, to discuss the environmental benefits of moving freight from the A14 to railways.
- 5.8 Member asked about the scope of the Local Transport and Connectivity Plan (LTCP), given the tight timescales, and how much engagement had there been with constituent councils?
- The Transport Manager responded that the team have had separate meetings with constituent councils and leaders on the different aspects, to help drive the soft launch which was on track to start next week. During the period of the soft launch there would be a workshop with councils and leaders on the LTCP.
 - The Mayor added that it had been a very complex process, there had been a frustration from the Board that there was a programme in place and now there wasn't. The Mayor shared the frustration that it had taken longer to get another programme started, however was happy that the board had voted to take on 31 recommendations from the Independent Climate Commission. The Mayor highlighted that taking these into account may mean it may take longer to develop innovative transport solutions but that it was important to do so.
- 5.9 Member asked for an update on the GP Prescribing service.
- The Mayor stated that he desired to strengthen preventative measures to intervene and make huge cost savings, using public health as a golden thread through all policy making in Cambridgeshire and Peterborough. The CPCA would need to put money behind prescribing a healthy lifestyle.
 - The Transport Manager added that one outcome from the meeting with the Minister (Minute 5.5) was to make a fuller submission to encourage community groups for cycling and walking communities. This should start March/April 2022 if successful. This would also include changing the designs of streets to be more suitable for cyclists and pedestrians (Mini Hollands), and to discourage the use of cars.
- 5.10 Member asked on the Bus Service Improvement plan and expressed their disappointment not to have received a full report included in the agenda. They pointed out that there was only a 4-page report for Wednesdays board meeting.
- The Mayor agreed that that the CPCA needed to be open and transparent, and would look to produce a full report for members.
 - Officers agreed to work towards providing the full report.
- 5.11 The Chair queried that the Bus Service Improvement plan report was not in the public domain yet was due to be approved by the Board on Wednesday.
- The Mayor advised that the CA Board Members had seen the full report, but that it wasn't currently public information.

- 5.12 The Chair moved on to the pre-written questions, and asked for a further response on Question 1 on why Bus Services are not yet up to pre pandemic standards?
- The Mayor responded Stagecoach was running at 100% capacity and that overall Bus Services were nearly back at pre pandemic standards.
 - In response to questions on specific bus services and routes, the Mayor advised that Members could contact the Transport team directly with any data they had.
- 5.13 Member asked for further explanation on Question 4, what was the strategy for connecting Alconbury Weald to a public transport network?
- The Mayor answered he would look into the additional service, and that it was unhelpful to keep focusing on public transport to Alconbury Weald as they were looking at all possible options including a new railway station.
- 5.14 Member asked for further explanation on Question 6, how would bus timetable information be made accessible to residents who do not regularly or comfortably use the internet?
- The Mayor responded that the CPCA were looking into changing the way the region provided public transport by using DRT options in rural areas. This can be accessed by phone call as well as on an app.
- 5.15 Member asked for further explanation on Question 9, on what the Mayor saw as his alternative to One CAM?
- The Mayor answered that there needed to be a particular focus on developing solutions for the northern region, in particular around Wisbech, and to drive Network Rail to improve connectivity. Alternatives would be presented to the Board in October for their consideration within the One CAM and Local Transport and Connectivity Plan papers.
- 5.16 Member asked for further explanation on Question 10, on the relationship between the Climate Change Commission and the alternative solution to the One CAM project?
- The Mayor responded that the Climate Change Commission recommendations were the focus of the Local Transport and Connectivity Plan.
- 5.17 Member asked for further explanation on Question 11, asking to know how they were engaging with communities?
- The Transport Manager answered that there was a website to interact with communities, they would be sending out questionnaires, and the next four weeks will be spent engaging with local communities.
- 5.18 Member asked what had already been put in place for the bus review, and what was the uptake on these plans?
- The Mayor responded that he had oversight of the 905 bus service from St Neots to Cambridge through being a local resident, he had seen that this service had been used more frequently. He would still be supporting returning to the full X5 bus service that came before the 905.

- The Mayor agreed to provide the Committee with more information on the bus review.
- 5.19 The Committee thanked the Mayor and the Transport Manager for attending the meeting to answer their questions.

6. Confirmation of Lead Member Appointments

- 6.1 The Committee received the report which requested they confirm the appointment of the Lead Members for Housing, Skills and the Transport & Infrastructure Committees, the Business Board and Climate Change & Environment.
- 6.2 The Chair asked, would the Committee like to appoint task and finish groups for One CAM and Buses, or suggest any alternatives?
- The Committee agreed that Cllr Hay and Cllr Davey could continue look at this, although they would need to wait for more information from the Mayor on One CAM.
 - The Committee agreed that these roles would become Rapporteur roles on these subjects and would report back to the Committee at a later date.
 - The Deputy Monitoring Officer advised the Committee to be aware of possible areas of conflict of interest where a nominated Lead Member or Rapporteur sat on an Executive Committee, this Member would not be able to scrutinize if they had been involved in the decision.
 - The Chair confirmed that the Committee would receive a report in December to consider the conflict policy.
- 6.3 The Committee agreed to;
- a) Confirm the appointments of:
 Cllr Dave Baigent – Lead Member for Transport
 Cllr Andy Coles and Cllr Alex Miscandlon - Lead Members for Skills
 Cllr Aidan Van de Weyer – Lead Member for Housing
 Cllr Michael Atkins – Lead Member for Climate Change and Environment
 Cllr Doug Dew – Lead Member for Business Board
- b) Appoint Cllr Hay as the Rapporteur for the Bus Reform Review and Cllr Davey as the Rapporteur for the CAM.

7. Overview and Scrutiny Arrangements Update

- 7.1 The Committee received the report, which provided the Overview and Scrutiny Committee with an update on the work being carried out by officers in relation to the actions recommended by the Centre for Governance and Scrutiny.
- 7.2 Members noted that within the information sharing protocol that they would only be able to request confidential information if it was an item on the O&S work programme that was being scrutinised.
- 7.3 The Chair commented on the feedback from the CA Board and highlighted that they had made a point of suggesting that the Committee looked into scrutinising Officer Decision Notices and Mayoral Decision Notices.

- 7.4 The Committee requested that Officers investigate the process and publishing notification for Mayoral Decision Notices.
- 7.5 The Board have requested that the Committee review the fundamental commitments on which the CPCA was founded. The Chair agreed to provide a review on this.
- 7.6 The Committee agreed to;
- a) Note the Action Log from officers.
 - b) Approve the Information Sharing Protocol
 - c) Note the feedback from the Combined Authority Board meeting.

8 O&S Trading Companies – Terms of Reference

- 8.1 Robert Fox, Governance Officer, provided a draft terms of reference report in relation to the Committee's role in scrutinising the Combined Authority's trading companies, and highlighted the main points raised and issues identified in the report.
- 8.2 Member requested that under the proposed Terms of Reference that (c) be amended to state 'Review any matter within the Committee's power, pertaining to the Combined Authority's trading companies and any future activities of those trading companies.'
- 8.3 The Committee requested that delete (a) as they found that it sat in Audit and Governance territory and should be part of their Terms of Reference.
- 8.4 The Committee agreed to;
- a) Approve the terms of reference of the Committee in relation to the Combined Authority trading companies subject to the amendments discussed and agreed.

9 Topics for Mayor's Question Time

- 9.1 The Committee received the report, which requested the Overview and Scrutiny Committee discuss and agree the topic of questions for the Mayor's Question Time scheduled for the 22nd November 2021.
- 9.2 The Committee agreed that Transport issues would not be discussed as they had been covered in this meeting.
- 9.3 The Committee agreed the topics would be affordable housing and the Mayor's priorities.
- 9.4 The Chair proposed if there were similar questions from Members, then an extra follow up question may be allowed.
- 9.5 The Scrutiny Officer advised that the deadline to submit questions was Friday 12pm 5th November.

10 Combined Authority Forward Plan

- 10.1 No discussion on the Forward Plan.

11 Overview and Scrutiny Work Programme

- 11.1 The Committee received the report which requested the Committee discuss and make suggestions on the suggested work programme at Appendix 1 and review any scoping reviews that have been received by the Scrutiny Officer.
- 11.2 The Chair raised the topic of a template on the Devolution Deal for November.
- 11.3 It was agreed that Cllr Atkins would provide a scoping document on Climate Change, as this topic was appearing at upcoming CA Board meetings.
- 11.4 Member requested the topic of skills emerging out of the pandemic and future apprenticeships, and to invite the Director of Business and Skills for the February meeting to cover these items.
- 11.5 The Committee agreed to move forward with the work on the Scoping Document on the accommodation strategy.
- 11.6 The Committee agreed to;
- a) approve the work programme.
 - b) note the additional date in March to accommodate the second Mayor's Question Time.
 - c) approved the scoping report for the Accommodation Strategy to be taken forward.

12 Combined Authority Board Agenda

- 12.1 The Committee requested that officers look into the necessity for members to attend in person to ask questions at the CA Board and Executive Committees.
- 12.2 Member noted that much of the agenda was on the topic of climate change and suggested the Committee consider the action plan on the Net Zero campaign and in particular the staffing levels that would be required to facilitate the actions; this could be an appropriate framework to scrutinise the actions that the Combined Authority were taking in response to the Climate Commission's recommendations.
- 12.3 The Committee agreed that no questions should be asked at the CA Board meeting.

13 Date and Time of Next Meeting

- 13.1 The next meeting of the Committee would be on Monday, 22 November 2021 at 11:00. There would be a pre-meeting for members only at 10:00. The venue for the meeting would be Sand Martin House, Peterborough.
- 13.2 The Committee noted that the next meeting would be in the Question Time format.

Members requested that communications material including press releases and social media posts be provided to members to promote the Mayor's Question Time to local communities.

13.3 The meeting closed at 12:48pm.

Questions from O&S Committee for Transport Item – 25th October 2021:

| Question | Response |
|---|--|
| 1. Many bus services are still running on lockdown timetables. What discussions has the Combined Authority had with operators about plans for returning bus frequencies to pre-pandemic levels? | Our bus services have almost entirely returned to pre-pandemic levels – Stagecoach East is operating 100% of pre-Covid mileage, as are Delaine, First excel, Whippet, and supported services. |
| 2. What plans does the Combined Authority have to work with operators to resolve immediate pressures on bus capacity on specific routes such as at Northstowe? | Talking to the operators, we are not aware of pressures on capacity. The guided bus way is operating with 45% fewer passengers than pre-Covid and twelve 100-seat double deck guided buses have been procured (delivered Spring 2020). As ridership increases, this will significantly improve capacity on the guided busway at Longstanton/Northstowe. |
| 3. Does the Combined Authority have an electric vehicle strategy, and if not what are the plans for producing one? | A recent procurement exercise has just appointed a technical supplier to develop the Alternative Vehicles Fuel Strategy which will now progress and report at similar time to the Local Transport and Connectivity Plan. |
| 4. The expensive collapse of iMET at Alconbury Weald has been attributed to the lack of public transport. The Combined Authority moved out of its leased premises at Alconbury Weald with the same issue being cited, and Cambridgeshire County Council's new premises at Alconbury Weald are effectively unreachable except by car. What is the strategy for connecting Alconbury Weald to a public transport network? | An additional am/pm service has been commissioned for Cambridgeshire County Council staff to access Alconbury Weald from Cambridge North Station. Public transport improvements at Alconbury Weald will be considerations as with the rest of the region within the Bus service Improvement Plan. Improved bus links to Alconbury Weald from Huntingdon and Cambridge are proposed as part of the BSIP. The DRT 6-month trial for West Huntingdonshire will serve Alconbury Weald. |
| 5. How will the Combined Authority ensure the principles of Local Transport Note 1/20 are put into practical effect in every relevant transport scheme across the Combined Authority area so that a disaster like the A10/A142 BP roundabout project at Ely never happens again? | The combined authority has already made it a prerequisite of all transport and infrastructure projects current and future to be LTN 120 and GearChange compliant and this will be a condition in all future transport funding agreements. |

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| 6. What steps will the Combined Authority take to ensure that bus timetable information is made accessible to residents who do not regularly or comfortably use the internet? | We are committed to improving public transport awareness. As part of the BSIP we will bid for funding for a three year programme of reinstating the 3000 bus stops. We will also use such funds to reinstate bus maps so that people can see and understand the bus network. |
| 7. What are the costs of ceasing the existing Onecam project including salary settlements, payouts, project stop costs and lost orders? | The cessation of the ONECAM company and therefore the CAM will be presented in a paper at the October Board for discussion and vote, the costs will be detailed within this paper. |
| 8. Can the mayor provide an explanation as to why CAM was stopped, and on what authority was the decision made? | The cessation of the ONECAM company and therefore the CAM will be presented in a paper at the October Board for discussion and vote. |
| 9. What the Mayor sees as his alternative to CAM, what are the timescales involved and what the budget comparison would be? | The alternatives will be presented at Board in October within the ONECAM and Local Transport and Connectivity papers. |
| 10. Will the Mayor place tackling climate change at the heart of his plans for the replacement OneCam system, and that whatever system is ultimately chosen there will be a requirement to ensure the provision of an integrated system aimed at reducing dependence on cars. | Absolutely the combined authorities' commitments to the Cambridgeshire and Peterborough Independent Climate Change Commission recommendations will be at the heart of the development of an integrated transport solution across all potential mode improvements. The CPICC recommendations will be fully integrated into the Local Transport and Connectivity Plan. |
| 11. How will the Mayor consult with the communities of Cambridge and beyond with regard to the replacement Onecam Project? | Engagement will commence in November with the refresh of the Local Transport and Connectivity Plan. Communities across the region will be engaged to consult on the most appropriate transport requirement for their needs which will inform the development of the solutions. |
| 12. How will ten Mayor seek to ensure that the people of outlying villages to Cambridge could aspire to see an enhanced public transport system recognising the needs of people living in rural and remote villages, thereby offering an alternative to car use. | This strategy is not exclusive to the outlying villages of Cambridge but equal to all across the Cambridgeshire and Peterborough Combined Authority and we must consider all that are currently disadvantaged in terms of public transport provision. The basis for this will be our Local Transport and Connectivity Plan and our Bus services Improvement Plan. |



Overview and Scrutiny Committee Action Log

Purpose: The action log records actions recorded in the minutes of Overview and Scrutiny Committee meetings and provides an update on officer responses.

Minutes of the meeting 25th October 2021

| Minute | Report title | Lead officer | Action | Response | Status |
|--------|---|-------------------------------------|---|--|--------|
| 5 | Transport Update | Mehmet Ahmet | Transport Manager to ask for clarify on the progress of the Tranche 3 funding applications and to email the Committee this. | We are still awaiting a decision by DfT in relation to the Tranche 3 funding. A Capability Fund submission in April prior to the Tranche 3 funding submission has been awarded and a paper will be presented at November Combined Authority board in relation to this funding. | Closed |
| 5 | Transport Update | Mehmet Ahmet/ Rochelle Tapping | Bus service improvement plan, more extensive report needed. Officers agreed to work towards providing the full report. | The Bus service Improvement Plan is now available on line. CPCA-BSIP-Final-291021.pdf (cambridgeshirepeterborough-ca.gov.uk) | Closed |
| 5 | Transport Update | Mayor Johnson/ Mehmet Ahmet | Mayor to provide more information on the Bus Review, including the 905 service and the DRT service. | A report will be drafted and issued in due course. | Open |
| 7 | Overview and Scrutiny Arrangements Update | Saffron Bamforth/ Jodie Townsend | ODNs/MDNs on website, review of publishing process | Officers met on 8 th November to discuss process – update to be provided at December meeting. | Open |

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|----|--|---|--|--|--------|
| 7 | Overview and Scrutiny Arrangements Update | Lorna Dupre/ Anne Gardiner/ Robert Fox | The Chair to provide a scoping document to carry out a review on the CPCA's commitments to the Devolution Deal. | Scoping document to come to November meeting for approval. | Closed |
| 8 | O&S Trading Companies – Terms of Reference | Robert Fox | Committee requested that under the proposed Terms of Reference, C be amended to state 'Review any matter within the Committee's power, pertaining to the Combined Authority's trading companies and any future activities of those trading companies.' | Terms of reference updated and included as part of Constitution review. | Closed |
| 8 | O&S Trading Companies – Terms of Reference | Robert Fox | Committee requested that under the proposed Terms of Reference, to delete A. | Done | Closed |
| 11 | Overview & Scrutiny Work Programme | Anne Gardiner | Cllr Atkins to be contacted to provide a scoping document on Climate Change | Scoping document to come to November meeting for approval. | Closed |
| 11 | Overview & Scrutiny Work Programme | Anne Gardiner | Officers to contact Cambridge City Council to discuss Cllr Davey membership. | Done | Closed |
| 11 | Overview & Scrutiny Work Programme | Anne Gardiner | Director of Business & Skills to attend February's meeting | Director for Business & Skills confirmed for February meeting – added to work programme. | Closed |
| 12 | Overview & Scrutiny Agenda | Anne Gardiner/ Rochelle Tapping/ Jodie Townsend | Officers to look into the need for Members of the Committee to attend physically/remotely to Board meetings to ask questions | Briefing Note to be circulated to members. | Open |

Overview and Scrutiny Committee – Mayor’s Question Time Session - 11am 22nd November 2021

Topics:

- Mayor’s Priorities
- Affordable Housing

Question received by the O&S Committee:

The Chair and Vice Chair have agreed that the questions on the Mayor’s priorities will be asked first followed by the Affordable Housing topic.

Each question will be read out by the member who submitted it and will be allowed a supplementary follow up question.

| Member | Question |
|--------------------------|--|
| Mayors Priorities | |
| Cllr Doug Dew | What are the Mayor’s priorities? |
| Cllr Van De Weyer | In the summer, in discussion with the Chair and Vice-Chair of this committee, you said that your priorities are: climate change, public health, financial fairness and compassion. It would be of great assistance to this committee’s work if you could expand on how you intend to define these priorities, how you will integrate these priorities into the work of the CPCA and how you plan to measure your success in these areas. |
| Cllr Dupre | You have said that two of your priorities are climate change and financial fairness. What challenges do you foresee in ensuring a just transition to net zero for all communities across Cambridgeshire and Peterborough, and how will you address them? |
| Cllr Atkins | Following the publication of the CPCA Independent Commission on Climate Change report, would the Mayor recognise the risk that the Combined Authority becomes a well- |

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| | meaning talking shop on climate issues, and how will he personally ensure that substantive actions follow this work? |
| Affordable Housing | |
| Cllr Judith Rippeth | Following the loss of a significant part of the housing funds, what continuing role, if any, does the Mayor see for the CA in Housing and affordable housing now? |
| Cllr Sharp | What are the reasons that the Mayor cancelled the £100,000 homes scheme? |



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 8

Report title: Overview and Scrutiny Work Programme

To: Overview and Scrutiny Committee

Meeting Date: 22 November 2021

Public report: Yes

From: Anne Gardiner
Scrutiny Officer

Recommendations: The Overview and Scrutiny Committee is recommended to:

- a) discuss and agree items for the work programme and their prioritisation, and to comment as appropriate on what resources may be required.
- b) Consider the scoping reports received from members for addition to the work programme

1. Purpose

- 1.1 To request the committee to discuss and make suggestions on the suggested work programme at Appendix 1 and review any scoping reviews that have been received by the Scrutiny Officer. (Attached Appendix 2)

2. Background

- 2.1 In accordance with the Constitution, the Overview & Scrutiny Committee is responsible for setting its own work programme.
- 2.2 In considering items for their work programme the Committee are requested to take into account the guidance published by the Centre for Governance and Scrutiny (CfGS) 'Overview and scrutiny in combined authorities: a plain English guide' (Second Edition)

which states:

“That where the Committee takes a rigorous approach to prioritising its work, and only placing items on the work programme where they will clearly add value, and where they relate to scrutiny’s role, the work programme will reflect that exercise.”

- 2.3 That guidance continues with a section on approaches to shortlisting topics which states when shortlisting topics these “should reflect scrutiny’s overall role in the authority. This will require the development of bespoke, local solutions, however when considering whether an item should be included in the work programme”. The kind of questions a scrutiny committee should consider, therefore, might include:
- Do we understand the benefits scrutiny would bring to this issue?
 - How could we best carry out work on this subject?
 - What would be the best outcome of this work?
 - How would this work engage with the activity of the executive and other decision-makers, including partners?
- 2.4 Given the guidance in paragraphs 2.5 and 2.6 it is clear that the Committee should plan and manage their activities more effectively in order to ensure that there is ongoing development of the overview and scrutiny function. A key tenet of making improvements is to focus upon topic selection and produce more robust work programmes to underpin improved ways of working taking a realistic account of the resources available. Ultimately, Overview and Scrutiny Members will want to be in the position of exerting a proactive and positive influence upon what the Combined Authority does in practice.
- 2.5 While an agreed work programme will assist in managing committee activity, it should be recognised that unforeseen matters will arise from time to time that will affect Members’ ability to achieve the goals within an overall work programme.
- 2.6 We have received a draft scoping document for the Review of the Devolution Deal and Climate Change review from a Member of the Committee (attached at Appendix 2) for review and consideration on whether to add these items to the work programme.

3. Financial Implications

- 3.1 No financial implications

4. Legal Implications

- 4.1 No legal implications.

5. Appendices

Appendix 1 – Overview and Scrutiny Committee Draft Work Programme

Appendix 2 – Devolution Deal Scoping Document and Climate Change Scoping Document

Overview and Scrutiny Work Programme 2021/2022

| Meeting Date & Venue | Item | Comments |
|---|--|------------------------------------|
| 22nd November 2021 Venue: Sand Martin House – Peterborough City Council | Mayor's Question Time | Mayor Dr Nik Johnson in attendance |
| Meeting Date & Venue | Item | Comments |
| 8th December 2021 | Finance Briefing | Virtual Session |
| 13th December 2021 New Shire Hall Alconbury | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Public Questions | |
| | O&S Arrangements Update | |
| | Conflicts Policy | |
| | Budget Consultation | |
| Meeting Date & Venue | Item | Comments |
| 24th January 2022 Venue: Fenland DC | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Public Questions | |

Overview and Scrutiny Work Programme 2021/2022

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| | Budget Consultation | |
| | Mayor Johnson in attendance in his role as Chair of Transport Committee <ul style="list-style-type: none"> - Bus Reform - LTP | Mayor Johnson to be in attendance |
| Meeting Date & Venue | Item | Comments |
| 21st February 2022 Venue: New Shire Hall, Alconbury Reserve Meeting: | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Public Questions | |
| | Finance items | Suggested meeting for financial issues raised by the committee – scoping document yet to be received. |
| | Review of CfGS recommendations | Committee to discuss and agree their views on the CfGS report and feedback to CA Board. |
| | Director for Business & Skills | Committee requested that the Director attend to provide an update on skills emerging out of the pandemic and future apprenticeships. |
| Meeting Date & Venue | Item | Comments |
| 25th March 2022 Venue TBC | Mayor's Question Time with members of the public in attendance | |
| 28th March 2022 Venue: East Cambs DC | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Public Questions | |

Overview and Scrutiny Work Programme 2021/2022

| Meeting Date | Item | Comments |
|---|--|----------|
| 22nd April 2022 Venue: New Shire Hall (Reserve Meeting) | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Public Questions | |
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List of items – currently proposed but not confirmed:

- Affordable housing
- The active travel agenda
- The devolution deal
- The CAM (particularly in relation to the financial implications of the cessation of the programme)
- E-scooters
- Climate change
- Skills including the University of Peterborough, apprenticeships and iMET
- Finance items including underspend on skills training resulting from Covid-19 and other activities not delivered

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY
OVERVIEW & SCRUTINY COMMITTEE

Review Topic (Name of review):

- Combined Authority Devolution Deal Commitments

Relevant links/decisions/FP reference:

- The Devolution Deal

Terms of Reference of the Review:

- To review actions taken by the various parties to the Cambridgeshire & Peterborough Devolution Deal to meet its 71 commitments, and plans to meet outstanding commitments.
- To consider the potential to refresh or update the Devolution Deal.

Lead Member:

- Cllr Lorna Dupré (Chair)

Task and Finish Group membership (where appropriate):

- None

Review type (Task & Finish, Full Committee etc.):

- Rapporteur investigation (periodic)

Key Officers:

- Paul Raynes, Director of Delivery & Strategy
- Head of Programme Management Office—to be appointed (from January 2022)

Combined Authority Portfolio Holder(s) (where appropriate):

- Mayor Nik Johnson

Timescales:

- Monday 22 November 2021: scoping document to Overview & Scrutiny Committee
- Monday 13 December 2021: initial report to Overview & Scrutiny Committee

Rationale for the Review:

- To support the Combined Authority in monitoring the implementation of the commitments made by the various parties to the Cambridgeshire & Peterborough Devolution Deal; and to consider the need for future updates.

Scope of the Review (in scope, outside scope etc.):

In scope:

- The 71 commitments included in the Cambridgeshire & Peterborough Devolution Deal

Outside scope:

- Commitments and projects not included in the original Devolution Deal

Key Lines of Enquiry (specify the key lines of enquiry that will underpin the initial planning of the review questions):

What primary/new evidence is needed for the scrutiny review? (identify what information is required to take the review forward, and what information is not already available):

- How have the '71 commitments' been derived from the Devolution Deal?
- Do HMG and the Combined Authority feel equal ownership of, and commitment to, them?
- To what extent do the commitments build a convincing strategic narrative about the vision for the Combined Authority and its contribution to the area it serves?
- How auditable are the commitments?
- How can the Combined Authority more effectively scrutinise its own performance in respect of the commitments?
- What are the consequences of failure to achieve commitments in the Deal?
 - For HMG?
 - For the Combined Authority and its constituent members?
- Which commitments will require additional resources over and above the £100M in the deal, and how will those resources be secured?
- What is the potential for a refresh of the Devolution Deal, and what might the Combined Authority want to see included in such a refresh?
- What are the priorities and intentions of the new Mayor in respect of the 71 commitments?

What secondary/existing information will be needed? (identify background information, performance indicators, complaints, existing reports, legislation, central government information and reports etc.):

- The Devolution Deal
- Subsequent update reports to the Board on the progress of the 71 commitments
- Gateway review documentation and other papers from relevant discussions between the Combined Authority and Government

What briefings and site visits will be relevant to the review?

- Meeting with Paul Raynes, Director of Delivery & Strategy (Thursday 11 November 2021)
- Further meeting with Paul Raynes (date and time TBA)

Who are the witnesses who should be invited to provide evidence for the review?

- To be invited to Overview & Scrutiny Committee January 2022
 - Mayor Nik Johnson and Chief Executive of the Combined Authority
 - Civil servants responsible for upholding commitments owned by Government TBA
 - Council officers responsible for upholding commitments owned by member authorities

Implications of reviewing the topic, have the following matters been taken into consideration in the planning of this review:

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| • Legal implications | YES |
| • Financial implications | YES |
| • Equality and diversity issues | YES |
| • Environmental implications | YES |

What resources are required for this review

- None

What are the indicators of success?

What overview and scrutiny role is the committee performing in this case?

- Making recommendations to the Board on implementation of the 71 commitments
- Considering the potential for future refreshes of the Devolution Deal

What factors would tell you what a good review should look like in this case?

- Greater understanding of the role of the Devolution Deal in shaping the strategy of the Combined Authority
- Clearer reporting on progress against the 71 commitments

What are the potential outcomes of the review e.g. service improvements, policy change, etc

- Greater likelihood of achieving the 71 commitments
- Shared understanding of the intended outcomes from the 71 commitments and their contribution to the strategy of the Combined Authority

What value is being added by undertaking the review?

- Challenge
- Focus
- Fresh perspective

Overview & Scrutiny Committee Review Scoping Document

Review Scoping Document

Review Topic: Environment & Climate Change

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| Relevant Links/Decisions/Forward Plan Reference (where appropriate) | - |
| Terms of Reference for the Review | To investigate the effectiveness and sufficiency of the CA's actions to reduce carbon (and equivalent) emissions across Cambridgeshire & Peterborough. |
| Lead O&S Member | Cllr Michael Atkins |
| Review Type (T&F Group/Full Committee etc.) | Rapporteur |
| Key Officer(s) | Eileen Milner, Chief Executive Other TBA (as advised) |
| Combined Authority Portfolio Holder(s)/Executive Committee Chair | Cllr Bridget Smith |
| Rationale for the Review | The Independent Commission on Climate Change recently issued its final report to the CA, with a total of 60 recommendations for the CA to mitigate environmental damage and encourage environmental gains. It will form a substantial body of work for the CA, and is also an identified priority of the Mayor, and is therefore worthy of scrutiny. |
| Timescales and Milestones | October 2021: Final Report of ICC; action plan for first 31 recommendations agreed by CA Board January 2022: Expected action plan for all recommendations to CA Board. An initial term of 18 months (so to March 2023) would enable scrutiny of the agreed and proposed action plan, and to track progress particularly into the next municipal year when budget spending is due to kick in. |

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| Scope of the Review (reference what is inside and outside the scope of the review) | The scope is potentially very wide ranging. I would suggest that a particular focus on the CA's Climate Action Plan would be appropriate, whilst maintaining a roving brief on other activity that the Council engages in where this might have a significant environmental impact. |
| <p>Lines of Enquiry:</p> <p>What primary/new evidence is needed for the scrutiny review? (Identify what information is required to take the review forward, and what information is not already available)</p> <p>What secondary/existing information will be needed? (Identify background information, performance indicators, complaints, existing reports, legislation, central government information and reports etc.)</p> | <p>Final action plan to all recommendations CA budget for 2022-23 and future years</p> <p>Full ICCC report and further publications, there may also be working papers that would be useful Environment Bill (2021)</p> |
| What briefings and site visits will be relevant for the review? | Will depend on final action plan. Site visits may be required if the CA identifies sites for particular investment, otherwise remote meetings will be sufficient. |
| Which witnesses should be invited to provide evidence for the review? | <p>Officers and lead member identified above.</p> <p>Representatives of ICCC.</p> <p>Lead environment members from constituent Councils.</p> <p>Environment leads from other Mayoral authorities.</p> |
| <p>Implications of reviewing this topic. Have the following been taken into consideration in the planning for this review?</p> <p>Legal implications</p> <p>Financial implications</p> <p>Equality and Diversity</p> | <p>Yes</p> <p>Yes</p> <p>Yes</p> |
| What resources are required for the review? | Access to information from officers. |
| <p>Indicators of success:</p> <p>What overview and scrutiny role are the committee performing in this case?</p> | This is a substantial new body of work for the CA with significant budgets attached. The CA board would benefit from scrutiny of this work to ensure that the CA is 'on track' to meet recommendations, and that good value for money is achieved. |

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| What factors would tell you what a good review should look like in this case? | Actionable recommendations. Clear steer on progress achieved and likely to be achieved. |
| What are the potential outcomes of the review e.g., service improvements, policy review/change, etc? | Reports to O&S Committee and subsequently CA Board, likely in early 2022 and November 2022, which may lead to policy changes and/or budget re-allocations. |
| What value is being added by undertaking the review? | The assurance provided by this review will have significant value to the Combined Authority as it initiates and develops this work and will help achieve value for money. |

