



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item: 1.2 , Appendix 1

Skills Committee Action Log

Purpose: The action log records actions recorded in the minutes of Skills Committee meetings and provides an update on officer responses.

Minutes of the meeting on 4 July 2022					
Minute	Report title	Lead officer	Action	Response	Status
66.a	Multiply Local Investment Plan	Cllr Nethsingha/Fliss Miller	The Chair stated that she would as Chair contact other Combined Authorities or other Council Networks to highlight to Government that this was not good governance.	Letter being drafted	In progress

Minutes of the meeting on 5 September 2022

Minute	Report title	Lead officer	Action	Response	Status
79.a	Adult Education Budget: Contract Awards to Independent Training Providers and proposals for further commissioning	Parminder Singh Garcha	The geographical targeted mapping work of provision would be shared with the Committee when available	On-boarding of the 17 new ITPs across AEB and Multiply is currently underway. Mapping of the geographic focus of each provider will be shared once the on-boarding process has concluded. Some of the providers are establishing new premises and/or delivery sites across the sub-region. This information will be shared as it become available.	In progress
81.a	Multiply - the approach to programme delivery	Parminder Singh Garcha	Requested that prisoners, those that had left care and the armed forces were included in the programme. Officers explained that as they mobilised delivery partners, delivery plans would be developed and a high-level summary of interventions would be produced and reported to the Committee.	On-boarding of the 14 Multiply providers (8 ITPs and 6 Grant providers) across AEB and Multiply is currently underway. A high-level summary of interventions at programme level is included in Table B to the paper. These outputs are being allocated to the 14 providers as part of the project will be shared with Members, once collated.	In progress

81.b	Multiply - the approach to programme delivery	Parminder Singh Garcha	<p>A Member commented that the Cambridgeshire and Peterborough Region of Learning was not included in the list of Strategic Partnerships and this had been mentioned at the Combined Authority Board meeting. He commented that in particular their Digital Badging provided a method for employers to look at how individuals had undertook learning. He requested that the 'Region of Learning' be invited to one of the informal Committee sessions.</p>	<p>A meeting will be arranged with Region of Learning.</p>	<p>In progress</p>
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Minutes of the meeting on 7 November 2022

Minute	Report title	Lead officer	Action	Response	Status
91.	Careers Hub Operational Plan	Laura Guymmer	Sought clarity on who would be on the steering group and when it would meet and if there would be cross county representation, and inclusion of a SEND representative. Officers explained that the group had not met yet and that they could circulate further details on the steering group representation.	TBC	
95.	Growth Works Performance Review	Steve Clarke	Welcomed the good performance of the inward investment service and queried what the other factors were in creating the jobs other than the monetary investment alone. Officers explained that the inward investment service was about attracting companies to the area, many of which were overseas companies and companies located in other parts of the country. The work behind getting companies to establish in the CA area could take up to 18 months of focussed hard work. Members requested further information on where the jobs have been created.	A list of successful company investments secured through the work of the Growth Works Inward Investment service line has been shared to Members in December.	Closed

96.	Employment and Skills Board Update	Fliss Miller	The Chair commented that it would be beneficial for a member of the Committee to attend the Board meeting from time to time.	A list of meeting dates for the ESB has been circulated to Skills Committee Members for their information. Dates for the 2023 meetings TBC	Closed
98.	University of Peterborough, Delivery Update and Future CPCA Role	Rachael Holliday	Congratulated officers on the number of students currently enrolled and the new intake that was due in January 2023. Members requested a visit to the University in the new year.	Holding 9 February in the diary for a visit	Closed