



EMPLOYMENT AND SKILLS BOARD

Date: Tuesday 16th May 2023

Time: 10:00am – 12:00pm

Venue: Teams meeting

AGENDA

	Agenda Item	Lead	Timing	Papers/ Presentation
Part 1 – Governance Items				
1.1	Welcome, Apologies and Introductions	Chair	5 mins	Verbal
1.2	Minutes and Action log	Chair	5 mins	Paper
1.3	Work Programme (Forward Agenda Plan)	All	5 mins	Paper
Part 2 – Delivery				
2.1	Governance and Membership Review	Fliss Miller	10 mins	Update
2.2	Local Skills Improvement Plan - Update	Laura Guymer	15 mins	Update & Discussion
2.3	Apprenticeship and Technical Education insights and discussion	Laura Guymer	1 hour	Presentation Break-out and Discussion
2.7	AOB	All	10 mins	Discussion

The Employment and Skills Board currently comprises the following members: [see overleaf]

Name	Title	Organisation
Fliss Miller	Assistant Director: Skills	The Combined Authority
Laura Guymer	Careers Hub Lead	The Combined Authority
Parminder Singh Garcha	Senior Responsible Officer: Adult Education Budget	The Combined Authority
Melissa Gresswell	Project Manager: Skills Bootcamps and Special Projects	The Combined Authority
Alexis McLeod	Senior Programme Manager: ESF/ERDF	The Combined Authority
Rachel Hallam	Senior Researcher – Business Intelligence	Cambridgeshire County Council
Al Kingsley (Chairman)	Group Managing Director	NetSupport
Pat Carrington	Executive Principal Assistant Director Skills and Employment	City College Peterborough Cambridgeshire County Council Peterborough City Council
Martin Lawrence	Commercial Director	Stainless Metalcraft
Mark Robertson	Principal and CEO	Cambridge Regional College
Jane Paterson-Todd	Chief Executive	Cambridge Ahead
Stuart Searle	Managing Director	First Mailing Co.
Joe Crossley	Chief Executive	Qube Learning Ltd.
Julia Nix	District Manager	Dept for Work & Pensions (DWP/ JCP)
Sharon Keogh	Head of Community Action	Kingsgate Community Church, Peterborough
Tony Jones	Chief Executive	One Nucleus
Dan Edwards	General Manager of Marshall Centre	Marshalls
Dr James Gazzard	Director of Continuing Education	University of Cambridge – Institute of Continuing Education
Professor Ross Renton	Principal	ARU Peterborough
Vic Annells	CEO	Cambridgeshire Chamber of Commerce
Annette Nott	Senior Manager	East of England Further Education Directorate – Midlands and East Territorial Team

If you have any queries in relation to the meeting please contact Joanna Morley at the Cambridgeshire and Peterborough Combined Authority by email at:

Joanna.morley@cambridgeshirepeterborough-ca.gov.uk