

Employment and Skills Board – Action Log : Updated 9 November 2022

Date	Minute Ref	Report Title	Action	Delegated officer	Status	Date completed
12.07.22	80.	T Levels Update	Officers explained that they were currently establishing T Level Ambassadors, in order that they could develop ambassadors across the County. Board Members requested that officers present this presentation to the Construction Sector Group for Peterborough and Huntingdonshire.	Fliss Miller		
12.07.22	82.	AOB	Skills on a page – what was the breadth of the provision and routes were. Strategic Development Network, Gatsby Foundation – White Label product – outlines all of the different provision is. Bring to this group.	Fliss Miller		
18.10.22	85.	Employment and Skills Strategy Implementation Plan and Business Plan	Highlighted that there was nothing in the proposed governance structure that took adult learning needs in to consideration. The Interim Associate Skills Director agreed that this was a gap that needed to be addressed and she would take this forward to review.	Fliss Miller		
18.10.22	85.	Employment and Skills Strategy Implementation Plan and Business Plan	The Interim Associate Director of Skills stated that officers would carry out a piece of work to collate information on groups/boards that already existed and the intelligence they could provide.	Fliss Miller		

Date	Minute Ref	Report Title	Action	Delegated officer	Status	Date completed
18.10.22	86.	Local Skills Improvement Plan	Highlighted that there was a need to review if there was a need for more representatives on the ESB. The Interim Associate Skills Director to review.	Fliss Miller		
18.10.22	86.	Local Skills Improvement Plan	Queried whether there needed to be a joint Chair of the ESB or an independent Chair. The Chamber of Commerce and the CA to review as part of their discussions.	Fliss Miller/ Vic Annells		
18.10.22	87.	Growth Works with Skills update on performance and the year ahead	Queried which organisations Growth Works for Skills worked with so they ensured that they were not duplicating effort and would they identify any gaps in representation. The Managing Director of Growth Works for Skills commented that each district group had a portfolio of companies. He explained that he would circulate a list of the companies, stakeholders and multipliers to the Board.	Gareth Preece		
18.10.22	87.	Growth Works with Skills update on performance and the year ahead	Board Members could then identify were there was any gaps in representation.	All		

Date	Minute Ref	Report Title	Action	Delegated officer	Status	Date completed
18.10.22	87.	Growth Works with Skills update on performance and the year ahead	Queried how the impact of the work of Growth Works for Skills would be evidenced and how could the Board help support the work. In particular the CEO of the Chamber of Commerce sought further engagement on how they could support Growth Works for Skills. Managing Director of Growth Works agreed to set up a further conversation to discuss.	Gareth Preece		
18.10.22	87.	Growth Works with Skills update on performance and the year ahead	The Chief Executive of Cambridge Ahead also sought a further discussion in relation to how they could work together.	Gareth Preece/Jane Paterson-Todd		
18.10.22	87.	Growth Works with Skills update on performance and the year ahead	The Managing Director of Growth Works with Skills also agreed to attend the next board meeting to discuss how Growth Works could feed into the LSIP.	Gareth Preece		
18.10.22	88.	Procurement outcomes	Questioned how the bootcamps could be promoted further and how the board could lobby to change the model. The Interim Associate Director of Skills stated that there was no funding at present past March 2023 and that most areas were struggling to get sign up. She explained that officers would circulate the marketing	Laura Guymmer		

Date	Minute Ref	Report Title	Action	Delegated officer	Status	Date completed
			materials so that the Board could distribute through their networks.			
18.10.22	88.	Procurement outcomes	Officers stated that they would send information around to the board for promotion through their networks.	Laura Guymer		
18.10.22	89.	Forward Plan	The Interim Associate Director for Skills stated that going forwards the Skills Committee agenda plan would inform the ESB Forward Plan. She explained that she would come back to the board at its next meeting with a detailed forward plan.	Fliss Miller		