



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

# Cambridgeshire and Peterborough Combined Authority Forward Plan of Executive Decisions

Published 17 November 2023

*Updated 20 November 2023*

**The Forward Plan is an indication of future decisions. It is subject to continual review and may be changed in line with any revisions to the priorities and plans of the CPCA.**

**It is re-published on a monthly basis to reflect such changes.**

## Purpose

The Forward Plan sets out all of the decisions to be taken by the Combined Authority Board, Thematic Committees or by way of a Mayoral Decision Notice in the coming months. This makes sure that local residents and organisations know what decisions are due to be taken and when.

The Forward Plan is a live document which is updated regularly and published on the [Combined Authority website](#) (click the 'Forward Plan' button to view). At least 28 clear days' notice will be given of any key decisions to be taken.

## What is a key decision?

A key decision is one which, in the view of the Overview and Scrutiny Committee, is likely to:

- i. result in the Combined Authority spending or saving a significant amount, compared with the budget for the service or function the decision relates to (usually £500,000 or more); or
- ii. have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

## Non-key decisions and update reports

For transparency, the Forward Plan also includes all non-key decisions and update reports to be considered by the Combined Authority Board and Thematic Committees.

## Access to reports

A report will be available to view online one week before a decision is taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on this notice can be requested from [Democratic Services](#).

The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may be discussed in private. If you want to make representations that a decision which it is proposed will be taken in private should instead be taken in public please contact [Edwina Adefehinti, Interim Chief Officer Legal and Governance, Monitoring Officer](#) at least five working days before the decision is due to be made.

Substantive changes to the previous month's Forward Plan are indicated in **bold text** for ease of reference.

## **Notice of decisions**

Notice of the Combined Authority Board's decisions and Thematic Committee decisions will be published online within three days of a public meeting taking place.

## **Standing items at Thematic Committee meetings**

The following reports are standing items and will be considered by at each meeting of the relevant committee. The most recently published Forward Plan will also be included on the agenda for each Thematic Committee meeting:

### Environment and Sustainable Communities Committee

1. Budget Report
2. Affordable Housing Programme – Update on Implementation
3. Climate Partnership Update

### Skills and Employment Committee

1. Budget Report
2. Employment and Skills Board Update

### Transport and Infrastructure Committee

1. Budget Report

## Combined Authority Board – 29 November 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
1	Minutes of the Meeting on 20 September 2023 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
2	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
3	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Key Decisions KD2023/060 KD2023/061 <sup>1</sup>	To provide an update on the performance of the organisation against the agreed budgets for the year, propose investments to utilise the in-year treasury management interest surplus, and for the Mayor to consult the CA Board on the allocation of additional Highways Maintenance Funding awarded by the Department for Transport in November.	Relevant internal and external stakeholders	Rob Emery Assistant Director Finance	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

<sup>1</sup> GENs published 20.11.23

	<b>Title of report</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Decision required</b>	<b>Purpose of report</b>	<b>Consultation</b>	<b>Lead officer</b>	<b>Lead Member</b>	<b>Documents relevant to the decision submitted to the decision maker</b>
4	Review of the Constitution	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Relevant internal and external stakeholders including Audit & Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
4a.	Delegations to Officers	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Key Decision KD2023/037	Proposed changes to the scheme of delegation following development of SAF and other governance related improvement work from the Improvement Programme.	Relevant internal and external stakeholders including Audit & Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
5	Improvement Plan Update	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	To note	To note progress on the Improvement Plan	Relevant internal and external stakeholders	Angela Probert Interim Programme Director - Transformation	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
6	Single Assurance Framework Implementation & Resourcing Plan	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To confirm Single Assurance Framework following Government clearance process and agree implementation date	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer  Steve Cox Executive Director Place and Connectivity	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
7	Recognising Care Experience as an Equally Protected Characteristic	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To seek agreement to recognise Care Experience as a Protected Characteristic	Relevant internal and external stakeholders	Rob Bridge Chief Executive  Kate McFarlane Director, Policy and Engagement	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

	<b>Title of report</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Decision required</b>	<b>Purpose of report</b>	<b>Consultation</b>	<b>Lead officer</b>	<b>Lead Member</b>	<b>Documents relevant to the decision submitted to the decision maker</b>
8	Combined Authority Subsidiary Company Director Appointments	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To approve a new director appointment for Peterborough HE Property Company Limited	Relevant internal and external stakeholders including	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
9	Corporate Performance Report Q2 2023/24	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Key Decision	To present the Corporate Performance Report Q2 2023/24 for Members' scrutiny	Relevant internal and external stakeholders	Jules Ient Interim Policy Manager	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
10	Corporate Plan and MTFP	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Key Decision KD203/052	To approve the draft Medium Term Financial Plan for public consultation and to note the developing Corporate Plan.	Relevant internal and external stakeholders	Nick Bell Executive Director Resources and Performance  Kate McFarlane Director, Policy and Engagement	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
11	Statutory and Senior Appointments	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To approve the appointment of the preferred candidate for a statutory appointment and to note the appointment of the preferred candidate for a senior appointment,	Relevant internal and external stakeholders	Rob Bridge Chief Executive	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

## Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
12	Peterborough Bus Depot <sup>2</sup>	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To present an update on joint proposals with PCC to provide a bus depot in Peterborough, and to authorise grant funding towards feasibility work	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity  Nick Sweeney Development Manager	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
13	Bus Update	Transport and Infrastructure Committee	15 Nov 2023	Key Decision KD2023/046	To receive an update covering the network review, bus reform and potential ZEBRA and seek approval for the conducting of an audit of all our bus stops and a programme of work to improve them	Relevant internal and external stakeholders	Neal Byers Transport Consultant  Tim Bellamy Acting Assistant Director Transport  Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
14	Local Transport and Connectivity Plan <b>[New item]</b>	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Key Decision KD2022/056 <sup>3</sup>	To approve the transport strategy for the region as contained within the Local Transport and Connectivity Plan ahead of submission to government.	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity  Tim Bellamy Acting Assistant Director Transport	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

<sup>2</sup> Recommendations from September Transport and Infrastructure Committee

<sup>3</sup> GEN published 20/11/23

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
15	BP Roundabout Non-Motorised User (NMU) Crossing Study <b>[New item]</b>	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Key Decision KD2023/054 <sup>4</sup>	To approve the funding for the next stage of this project, from within the MTFP.	Relevant internal and external stakeholders	Robert Jones Transport Programme Manager Tim Bellamy Acting Assistant Director Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
16	DEFRA's Air Quality Bid <b>[New item]</b>	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Key Decision KD2023/055 <sup>5</sup>	To approve the drawdown of Air Quality Grant funding subject to DEFRA approving the bid	Relevant internal and external stakeholders	Yo Higton Active Travel Lead Tim Bellamy Acting Assistant Director Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

<sup>4</sup> GEN published 20.11.23

<sup>5</sup> GEN published 20.11.23



## Skills and Employment Committee – 15 January 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
17	AEB Annual Report to DfE	Skills and Employment Committee	15 Jan 2023	To note	To note performance on AEB delivery for the fourth year of devolution and approve the Annual Report to the DfE which forms part of our local assurance arrangements.	Relevant internal and external stakeholders, including the Business Board	Jaki Bradley – Interim Head of Adult Education Budget	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
18	ESOL Local Planning Partnerships	Skills and Employment Committee	15 Jan 2023	To note	To receive the Annual Report from the ESOL Local Planning Partnerships and note the progress made in 2022/23	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
19	Skills Bootcamps F/Y 2024/25	Skills and Employment Committee	15 Jan 2023	Key Decision KD2023/044	To recommend for CA Board to approve the acceptance of the grant for the 2024/25 financial year	Relevant internal and external stakeholders, including the Business Board	Melissa Gresswell Project Manager – Skills Bootcamps	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
20	FE Cold Spots Feasibility Study	Skills and Employment Committee	15 Jan 2023	To note	To note the progress update on the feasibility studies for St Neots and East Cambridgeshire	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

	<b>Title of report</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Decision required</b>	<b>Purpose of report</b>	<b>Consultation</b>	<b>Lead officer</b>	<b>Lead Member</b>	<b>Documents relevant to the decision submitted to the decision maker</b>
21	Apprenticeships Strategy <b>[New item]</b>	Skills and Employment Committee	15 Jan 2023	To note	To receive an update on the Apprenticeship strategy progress to date	Relevant internal and external stakeholders, including the Business Board	Claire Paul Assistant Director Skills	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

## Transport and Infrastructure Committee – 17 January 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
22	Director's Highlight Report	Transport and Infrastructure Committee	17 Jan 2024	To note	To note the key activities of the Place and Connectivity Directorate in relation to transport and infrastructure	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
23	Active Travel [New item]	Transport and Infrastructure Committee	17 Jan 2024	To note	To provide an update on Active Travel funding	Relevant internal and external stakeholders	Anna Graham Transport Programme Manager Tim Bellamy Acting Assistant Director Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
24	E-Scooter Trial Extension [New item]	Transport and Infrastructure Committee	17 Jan 2024	Key Decision KD2023/057	To update members on the progress of the e-scooter trial and to recommend that CA Board approve an extension of the trial	Relevant internal and external stakeholders	Anna Graham Transport Programme Manager Tim Bellamy Acting Assistant Director Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

	<b>Title of report</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Decision required</b>	<b>Purpose of report</b>	<b>Consultation</b>	<b>Lead officer</b>	<b>Lead Member</b>	<b>Documents relevant to the decision submitted to the decision maker</b>
25	Kings Dyke <b>[New item]</b>	Transport and Infrastructure Committee	17 Jan 2024	To note	To update members on the Kings Dyke Project	Relevant internal and external stakeholders	Anna Graham Transport Programme Manager Tim Bellamy Acting Assistant Director Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
26	Peterborough Station Quarter <b>[New item]</b>	Transport and Infrastructure Committee	17 Jan 2024	Key Decision KD2023/056	To provide an update on the progress of Peterborough Station Quarter and the outcome of the Outline Business Case, seeking approval for the next phase.	Relevant internal and external stakeholders	Anna Graham Transport Programme Manager Tim Bellamy Acting Assistant Director Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
27	A47 Alliance Study <b>[New item]</b>	Transport and Infrastructure Committee	17 Jan 2024	To note	To provide an update on the outcome of the A47 Alliance high level study in to dualling the length of the A47 and the carbon impacts	Relevant internal and external stakeholders	Anna Graham Transport Programme Manager	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
							Tim Bellamy Acting Assistant Director Transport  Steve Cox Executive Director Place and Connectivity		
28	Electric Vehicles <b>[New item]</b>	Transport and Infrastructure Committee	17 Jan 2024	To note	To provide an update on Electric Vehicles and to seek comment on the Electric Vehicles Strategy	Relevant internal and external stakeholders	Emma White Acting Transport Strategy and Policy Manager  Tim Bellamy Acting Assistant Director Transport  Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
29	Bus Reform <b>[New item]</b>	Transport and Infrastructure Committee	17 Jan 2024	Key Decision KD2023/058	To recommend that CPCA consults the public on the reform of buses.	Relevant internal and external stakeholders	Neal Byers Transport Consultant  Tim Bellamy Acting Assistant Director Transport  Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

	<b>Title of report</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Decision required</b>	<b>Purpose of report</b>	<b>Consultation</b>	<b>Lead officer</b>	<b>Lead Member</b>	<b>Documents relevant to the decision submitted to the decision maker</b>
30	Bus Strategy Update <b>[New item]</b>	Transport and Infrastructure Committee	17 Jan 2024	Key Decision KD2023/059	To provide an update on Bus Strategy work and recommend to the CPCA the outcome of the remaining bus service contracts	Relevant internal and external stakeholders	Neal Byers Transport Consultant Tim Bellamy Acting Assistant Director Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

## Environment and Sustainable Communities Committee – 22 January 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
31	Director's Highlight Report	Environment and Sustainable Communities Committee	22 Jan 2024	To note	To note the key activities of the Place and Connectivity Directorate in relation to environment and sustainable communities	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
32	Climate Summit Outcomes	Environment and Sustainable Communities Committee	22 Jan 2024	Decision	To agree any additional response to the Climate Summit outcomes	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
33	Climate Action Plan Review	Environment and Sustainable Communities Committee	22 Jan 2024	Key Decision KD2023/048	To agree revisions to the Climate Action Plan 2022-2025	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
34	Infrastructure Delivery Framework	Environment and Sustainable Communities Committee	22 Jan 2024	To note	To receive progress report on preparation of Infrastructure Delivery Framework	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
35	Cultural Services	Environment and Sustainable Communities Committee	22 Jan 2024 <sup>6</sup>	Decision	To approve the business case and associated funding to deliver the Cultural Services Project.	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and

<sup>6</sup> Moved from November Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									relevant appendices.
36	£100k Homes – Fordham <b>[New item]</b>	Environment and Sustainable Communities Committee	22 Jan 2024	Key Decision KD2023/053	To recommend for CA Board to authorise the conditional release of resale price obligations affecting 8 leasehold homes in Fordham.  Contractual obligations are to be replaced by agreements between leaseholders and the Local Housing Authority.	Relevant internal and external stakeholders	Nick Sweeney Development Manager  Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.



## Combined Authority Board – 31 January 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
37	Minutes of the Meeting on 29 November 2023 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
38	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
39	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
40	Review of the Constitution	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Decision	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
41	Delegations to Officers	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Key Decision KD2023/040	Seeking delegated authority in order to enable expedient decisions regarding time sensitive matters	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.

	<b>Title of report</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Decision required</b>	<b>Purpose of report</b>	<b>Consultation</b>	<b>Lead officer</b>	<b>Lead Member</b>	<b>Documents relevant to the decision submitted to the decision maker</b>
42	Improvement Plan Update	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	To note	To note progress on the Improvement Plan	Relevant internal and external stakeholders	Angela Probert Interim Programme Director - Transformation	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

### Recommendations from the Skills and Employment Committee

	<b>Title of report</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Decision required</b>	<b>Purpose of report</b>	<b>Consultation</b>	<b>Lead officer</b>	<b>Lead Member</b>	<b>Documents relevant to the decision submitted to the decision maker</b>
43	Skills Bootcamps F/Y 2024/25	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Key Decision KD2023/044	To approve the acceptance of the grant for the 2024/25 financial year	Relevant internal and external stakeholders, including the Business Board	Melissa Gresswell Project Manager – Skills Bootcamps	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

## Recommendations from the Environment and Sustainable Communities Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
44	£100k Homes – Fordham <b>[New item]</b>	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Key Decision KD2023/053	To authorise the conditional release of resale price obligations affecting 8 leasehold homes in Fordham.  Contractual obligations are to be replaced by agreements between leaseholders and the Local Housing Authority.	Relevant internal and external stakeholders	Nick Sweeney Development Manager  Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.

## Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
45	E-Scooter Trial Extension <b>[New item]</b>	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Key Decision KD2023/057	To update members on the progress of the e-scooter trial and to recommend that CA Board approve an extension of the trial	Relevant internal and external stakeholders	Anna Graham Transport Programme Manager  Tim Bellamy Acting Assistant Director Transport  Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
46	Bus Reform <b>[New item]</b>	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Key Decision KD2023/058	To seek a decision to consult the public on the reform of buses.	Relevant internal and external stakeholders	Neal Byers Transport Consultant  Tim Bellamy Acting Assistant Director Transport  Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
47	Bus Strategy Update <b>[New item]</b>	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Key Decision KD2023/059	To provide an update on Bus Strategy work and recommend the outcome of the remaining bus service contracts.	Relevant internal and external stakeholders	Neal Byers Transport Consultant Tim Bellamy Acting Assistant Director Transport <a href="#">Steve Cox</a> Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

## Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
48	Business Board Operating Model and Revised Constitution	Combined Authority Board	31 Jan 2024	Decision	To approve the updated Business Board Constitution	Relevant internal and external stakeholders	Domenico Cirillo Business Programmes and Business Board Manager	Al Kingsley Chair of the Business Board	None anticipated other than the report and relevant appendices.
49	Strategic Funding Management Review – January 2024	Combined Authority Board	31 Jan 2024	To note	To monitor and review programme performance, evaluation, outcomes and risks, including approval of reinvestments.	Relevant internal and external stakeholders	Steve Clarke Acting Assistant Director Business, Trade and Investment	Al Kingsley Chair of the Business Board	None anticipated other than the report and relevant appendices.
50	Business and Social Investment Fund Update	Combined Authority Board	31 Jan 2024	To note		Relevant internal and external stakeholders	Steve Clarke Acting Assistant Director Business, Trade and Investment	Al Kingsley Chair of the Business Board	None anticipated other than the report and relevant appendices.

## Human Resources Committee – 5 February 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
51	HR Policies <b>[New item]</b>	HR Committee	5 Feb 2024	Decision	To approve the attached Policies	Trade Unions	Nicky McLoughlin	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices

## Skills and Employment Committee – 4 March 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
52	AEB Funding Policy Changes for 2024/25	Skills and Employment Committee	4 Mar 2024	Decision	To approve the implementation of AEB funding policy changes for the 2024/25 academic year	Relevant internal and external stakeholders, including the Business Board	Jaki Bradley Interim Head of Adult Education Budget	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
53	Mid-Year Skills Performance Review	Skills and Employment Committee	4 Mar 2024	To note	To note mid-year performance on all Skills programmes for the 2023/24 academic year	Relevant internal and external stakeholders, including the Business Board	Claire Paul Interim Assistant Director Skills	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
54	Growth Works Evaluation	Skills and Employment Committee	4 Mar 2024	To note	To receive and note the evaluation findings	Relevant internal and external stakeholders, including the Business Board	Steve Clarke Acting Assistant Director Business, Trade and Investment	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
55	Local Innovation Fund	Skills and Employment Committee	4 Mar 2024	To note	To receive an update on in-year performance and proposals for 2024/25	Relevant internal and external stakeholders, including the Business Board	Jaki Bradley Interim Head of Adult Education Budget	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
56	FE Cold Spots Feasibility Study	Skills and Employment Committee	4 Mar 2024	Decision	To recommend the CA Board approve the recommendations of the feasibility studies for St Neots and East Cambridgeshire	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.



	<b>Title of report</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Decision required</b>	<b>Purpose of report</b>	<b>Consultation</b>	<b>Lead officer</b>	<b>Lead Member</b>	<b>Documents relevant to the decision submitted to the decision maker</b>
57	LSIP and LSIF Update	Skills and Employment Committee	4 Mar 2024 <sup>7</sup>	To note	To receive a progress report against the LSIP and LISF programme of work	Relevant internal and external stakeholders, including the Business Board	Laura Guymer Strategic Careers Hub Lead	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

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<sup>7</sup> Moved from January Committee

## Environment and Sustainable Communities Committee – 11 March 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
58	Director's Highlight Report	Environment and Sustainable Communities Committee	11 Mar 2024	To note	To note the key activities of the Place and Connectivity Directorate in relation to environment and sustainable communities	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
59	Environment and Sustainable Communities Thematic Performance Report Q3	Environment and Sustainable Communities Committee	11 Mar 2024	To note	To receive the quarterly performance report	Relevant internal and external stakeholders	Kate McFarlane Director, Policy & Engagement	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
60	Infrastructure Delivery Framework	Environment and Sustainable Communities Committee	11 Mar 2024	Key Decision KD2023/049	To agree Infrastructure Delivery Framework	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.

## Transport and Infrastructure Committee – 13 March 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
61	Director's Highlight Report	Transport and Infrastructure Committee	13 Mar 2024	To note	To note the key activities of the Place and Connectivity Directorate in relation to transport and infrastructure	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

## Combined Authority Board – 20 March 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
62	Minutes of the Meeting on 31 January 2024 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
63	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
64	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
65	Review of the Constitution	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024	Decision	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
66	Delegations to Officers	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024	Key Decision KD2023/041	Seeking delegated authority in order to enable expedient decisions regarding time sensitive matters	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.

	<b>Title of report</b>	<b>Decision maker</b>	<b>Date of decision</b>	<b>Decision required</b>	<b>Purpose of report</b>	<b>Consultation</b>	<b>Lead officer</b>	<b>Lead Member</b>	<b>Documents relevant to the decision submitted to the decision maker</b>
67	Corporate Performance Report Q3 2023/24	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024 <sup>8</sup>	Decision	To present the Corporate Performance Report Q3 2023/24 for Members' scrutiny	Relevant internal and external stakeholders	Jules Ient Interim Policy Manager	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
68	Culture Strategy <b>[New item]</b>	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024	To note	To note progress on the development of a Culture Strategy	Relevant internal and external stakeholders	Jules Ient Interim Policy Manager	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
69	State of the Region Report <b>[New item]</b>	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024	To note	To note the findings of the State of the Region review	Relevant internal and external stakeholders	Jules Ient Interim Policy Manager	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

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<sup>8</sup> Moved from January meeting



## Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker

FP/11/23

## Comments or queries about the Cambridgeshire and Peterborough Combined Authority Forward Plan

Please send any comments or queries about the Forward Plan to [Edwina Adefehinti](#),  
Interim Chief Officer Legal and Governance, Monitoring Officer:

We need to know:

1. Your comment or query.
2. How we can contact you with a response (please include your name, a telephone number and your email address).
3. Who you would like to respond to your query. If you aren't sure just leave this blank and we will find the person best able to reply.