



Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in, with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1 Announcements, Apologies for Absence and Declarations of Interest

Apologies were received from Cllr Wakeford who was substituted by Cllr Pitt.

No declarations of interest were made.

2 Minutes and Action Log

The minutes of the meeting on 3 July 2023 were approved as an accurate record.

The action log was noted by the Committee.

3 Public Questions

The public question received had been published on the CPCA website, under additional meeting documents, and was read out at the meeting by the Governance Manager. The Chair informed the Committee that a response was being prepared which would be sent to the questioner and also published on the website.

4 Combined Authority Forward Plan

RESOLVED:

a) That the Combined Authority Forward Plan be noted.

5 Adult Education Budget (AEB) Impact Evaluation

RESOLVED (UNANIMOUS):

a) To note the progress made in completing an Impact Evaluation of the Adult Education Budget since devolution.

b) To participate in the Focus Group for members on 4 September 2023.

6 Cambridgeshire & Peterborough Careers Hub Delivery Focus 2023-24

RESOLVED (UNANIMOUS):

a) That the Skills and Employment Committee receive and note the update regarding the delivery focus of the Careers Hub for 2023/24

7 Further Education Cold-Spots Projects Update

RESOLVED (UNANIMOUS):

a) To receive an update on the FE Cold-Spots projects in East Cambridgeshire and St Neots

b) To note the revised milestones for the FE Cold-Spots projects

c) To note the collaborative work with partners to establish new adult learning and skills provision in St Neots, Soham and Ely.

8 Skills Bootcamps 2024-25 FY

RESOLVED (UNANIMOUS):

- a) To recommend that The Combined Authority Board approves the submission of the grant proposal to Department for Education (DfE) for Skills Bootcamp funding for the 2024-25 Financial Year (FY).
- b) Subject to confirmation of grant funding approval from Department for Education (DfE) to recommend that the Combined Authority Board delegates authority to the Executive Director for Economy and Growth to procure, enter into, award and extend contracts.

9 Budget and Performance Report – Sept 23

RESOLVED (UNANIMOUS):

- a) To note the financial position of the Skills Division for the financial year 2023/24 to July 2023
- b) To review and comment on the current Skills and Employment budgets within the Combined Authority's Medium-Term Financial Plan and Capital Programme.

10 Skills and Employment Committee Agenda Plan

RESOLVED (UNANIMOUS)

- a) To note the Agenda Plan

11 Exclusion of the Press and Public

RESOLVED (UNANIMOUS)

- a) To remain in public session

12 UK SPF – Skills Projects Mobilisation and Succession Planning for Skills Brokerage Services

A change to recommendation B, asking for delegated authority to be given to *the Executive Director – Economy and Growth* instead of the *Assistant Director – Skills* was highlighted by the Chair and agreed by the Committee.

RESOLVED (UNANIMOUS)

- a) To recommend that the Combined Authority Board delegates authority to the Executive Director – Economy and Growth to proceed to implement plans to mobilise UK Shared Prosperity Fund (SPF) People and Skills funded projects as outlined within this proposal
- b) To recommend that the Combined Authority Board approves the proposal outlined within this paper to bring together the Careers and Enterprise Company (CEC) funded Careers Hub delivery and the UKSPF funded People and Skills projects to provide a successive service to the Growth Works with Skills Programme, and to delegate authority to the **Executive Director – Economy and Growth** to proceed to engage in financial, legal and procurement activities as necessary to enact mobilisation plans.
- c) To recommend that the Combined Authority Board approve the virements across the revenue budgets within the Medium-Term Finance Plan to create the appropriate delivery budgets set out in Appendix 1.

13 Date of next meeting

The date of the next meeting was confirmed as Monday 6 November 2023