



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

## Skills Committee Decision Summary

Meeting: Monday 6 March 2023

Published: Tuesday 7 March 2023

Decision Review deadline: Friday March 2023

### Part 1 - Governance Items

#### 1.1 Apologies for Absence and Declarations of Interest and Announcements

Apologies received from Councillor Nathalie Warren-Green, substituted by Councillor Peter McDonald. Councillor Chris Seaton declared a non-statutory pecuniary interest as his wife was an Apprenticeship advisor for College of West Anglia.

#### 1.2 Minutes of the Skills Committee meeting on 9 January 2023 and Action Log

The minutes of the meeting on 9 January 2023 were approved as an accurate record.

The action log was noted.

#### 1.3 Public Questions

Overview and Scrutiny Questions received.

### Part 2 – Recommendations to Combined Authority Board

#### 2.1 Adult Education Budget – Grant Funding Allocations and Policy Changes for 23-24 Academic Year

It was resolved unanimously to:

- a) Recommend the Combined Authority Board, approve the Adult Education Budget and Free Courses for Jobs funding allocations to Learning Organisations for the 2023/24 and 2024/25 academic years as set out in Appendix A to this report.
- b) Recommend the Combined Authority Board approve the Multiply funding allocations to Learning Organisations for the 2023/24 and 2024/25 financial years as set out in Appendix A to this report.
- c) Recommend the Combined Authority Board delegate authority to the Interim Associate Director for Skills in consultation with Chief Finance Officer and Monitoring Officer to sign Grant Funding Agreements with the Learning Organisations set out in Appendix A to this report for the 2023/24 and 2024/25 academic years in respect of the Adult Education Budget and Free Courses for Jobs and the financial years 2023/24 and 2024/25 for Multiply.
- d) **Recommend the Combined Authority Board** delegate authority to the Interim Associate Director for Skills to vary grant funding agreements based on performance by up to 25 per cent of the value in 2023/24 and 2024/24 for AEB, FCFJ and Multiply.
- e) Recommend the Combined Authority Board approve the proposed devolved funding policy changes set out in Appendix C this report, for the 2023/24 academic year to increase funding for learning organisations and implements the national changes for 2024/25, as set out in Appendix B.
- f) Recommend the Combined Authority Board approve the increase to the AEB top slice from 3.4% to 5%.

## 2.2 Careers Hub allocations and future plans

It was resolved unanimously to:

- a) note the anticipated Careers and Enterprise Company (CEC) grant funding for the academic year of 2023/24.

And recommend to the Combined Authority Board:

- b) To accept the grant funding offer on the notification of funding from the Careers and Enterprise Company for the continuation of the Careers Hub. Grant funding is expected to be in the sum of approx. £292,000 for the financial year 2023/2024.
- c) To accept future grant funding that is awarded by the Careers and Enterprise Company (CEC) in addition to core funding, up to the value of £95,000 for projects aligned to strategic priorities.

- d) To allocate 5 months of CEC funding to part fund the 4 FTE roles within the Growth Works service for the period of Aug - Dec 2023.
- e) To allocate £112,000 of Corporate Rapid Response Funding as match funding for the period of January to August 2024 as Growth Works funding ceases and the start of UK Shared Prosperity Funding.
- f) To delegate authority to the Interim Director of Skills, in consultation with the Chief Finance Officer and Monitoring Officer to enter into contracts and grant funding agreements.

## 2.3 UK Shared Prosperity Fund Skills Strategic Projects

It was resolved unanimously to recommend to the Combined Authority Board to:

- a) Approve the UK-SPF Implementation Plan.
- b) Delegate authority to the Executive Director for Economy & Growth to approve in consultation with local authority partners, the Chief Finance Officer & Monitoring Officer the changes set out at 3.3.
- c) Delegate authority to Executive Director for Economy & Growth to approve in consultation with local authority partners, the Chief Finance Officer & Monitoring Officer for Minor Changes as set out in Appendix 1a and supported by the DLUHC Guidance included in the Appendix 1b.
- d) Delegate authority to Executive Director for Economy & Growth to approve in consultation with the Chief Finance Officer & Monitoring Officer to enter into Grant Funding Agreements associated with the projects set out in the Implementation Plan.

## 2.4 Finance and Performance Report

It was resolved unanimously to:

- a) Note the year-to-date outturn position against budget.
- b) Recommend to the Combined Authority Board to approve to merge the three budget lines as set out below:
  - 1) AEB Innovation Fund – Revenue;
  - 2) AEB Provider Capacity Building; and
  - 3) AEB Strategic Partnership Development

## Part 3 - Delivery

### 3.1 Growth Works - Management Update Q8 - Annual Reporting Jan to Dec 2022 (Skills Committee)

It was resolved to:

- a) Note the Growth Works Programme Year Two Review and Performance Data to Q8 (16 December 2022).

### 3.2 A Summary of the Employment and Skills Board Meeting 21 Feb 2023

It was resolved to:

- a) Note the paper which provides an overview of the recent Employment and Skills Board held on 21 February 2023.

### 3.3 Skills Committee Agenda Plan

It was resolved to note the agenda plan.

### 3.4 Exclusion of the Press and Public

It was resolved unanimously to exclude the press and public

Key: Additions in Bold.