



# Human Resources Committee – Draft Minutes

**Friday 10<sup>th</sup> November 2023**

Venue:	Civic Suite, Pathfinder House, Huntingdonshire District Council	
Time:	3.30 -5.00pm	
Present:	Mayor Dr Nik Johnson Councillor Mike Davey Councillor Jackie Allen Councillor Edna Murphy Councillor John Howard	Chair and CPCA Mayor Cambridge City Council (substitute member) Peterborough City Council Cambridgeshire County Council (substitute Member) Peterborough First
Apologies	Councillor Lucy Nethsingha Councillor Anne Smith	Cambridgeshire County Council Cambridge City Council

## Minutes:

<b>1</b>	<b>Apologies for Absence and Declarations of Interest</b>
1.1	Apologies were received from Cllr Nethsingha who was substituted by Cllr Murphy and Cllr Anna Smith who was substituted by Cllr Mike Davey.
1.2	No declarations were made.
1.3	No announcements were made.
<b>2</b>	<b>Minutes of the Previous Meetings.</b>
2.1	The minutes of the Human Resources Committee meeting held on 27 September 2023 were approved as an accurate record.
<b>3.</b>	<b>Any Other Business</b>
3.1	The Chief Executive Officer advised the Committee that they had recently announced that the National Pay Award (under NJC/Green book terms and conditions) had been agreed The agreed pay award, which the Combined Authority will implement, is a £1,925 rise for staff whose salaries are Grade 5 – Grade 13 SCP 43 (£21,575 to £49,590), 3.88% for staff between SCP 44 – to Director level and 3.5% for Directors and Chief Executive, with a pro-rata rise for staff who work part time.
3.2	The Chief Executive Officer advised that as had been done in previous years the Combined Authority would close during Christmas and 2 concessionary days given to staff.
3.3	The Committee noted the update.
<b>4.</b>	<b>Date of the Next Meeting</b>

4.1	Date of next meeting is the 16th November at 9am at Huntingdonshire District Council – this meeting will be to interview candidates for the roles of Executive Director Place and Connectivity & Director of Legal & Governance.
<b>5.</b>	<b>Exclusion of the Press and Public</b>
5.1	In accordance with Standing Orders, Members were asked to determine whether items 6 & 7 on the agenda, 'Shortlisting for the Role of Executive Director for Place and Connectivity and Director for Legal, Governance and Monitoring Officer', which contains exempt information relating to the employment status of individuals as defined by Paragraph 1 of Schedule 12A of Part 1 of the Local Government Act 1972, should be exempt and the press and public excluded from the meeting when they are discussed, and that the public interest in maintaining the exemption outweighs the public interest in its disclosure.
5.2	It was proposed by the Chair, seconded by Councillor Davey and resolved unanimously to: Exclude the Press and Public from the discussion of Agenda Item 6 & 7 on the basis that this would involve the discussion of exempt information relating to the employment status of individuals as defined by Paragraph 1 of Schedule 12A of Part 1 of the Local Government Act 1972.
<b>6.</b>	<b>Shortlisting for the role Executive Director for Place and Connectivity and Director Legal and Governance.</b>
6.1	The Committee received the report from the AD Human Resources
6.2	RESOLVED (UNANIMOUS) Recommend the shortlisting of 3 candidates to go forward to interview for the role of Executive Director for Place and Connectivity
<b>7.</b>	<b>Shortlisting for the role of Director for Legal, Governance and Monitoring Officer</b>
7.1	The Committee received the report from the AD Human Resources
7.2	RESOLVED (UNANIMOUS) Recommend the shortlisting of 3 candidates to go forward to interview for the role of Director for Legal, Governance and Monitoring Officer