

Skills and Employment Committee Action Log

The action log records actions recorded in the minutes of Skills and Employment Committee meetings and provides an update on officer response.

Minutes of the meeting on 6 March 2023					
Minute	Report Title	Lead Officer	Action	Response	Status
117.a	Adult Education Budget - Grant Funding Allocations and Policy Changes for 23-24 Academic Year	Parminder Singh Garcha	Requested case studies to show what was happening in practice and what the resources had delivered. Officers explained that case studies had been compiled and published on the website and some had been put forward for LGA reports. Officers agreed to compile the case studies into one publication.	An Annual Report for AEB is being produced including a series of case studies with learners and our learning organisations as well as performance data. The Mayor and Chair of Skills & Employment Committee have provided a Foreword. It is currently with the graphic designer and will be released mid-September.	In Progress
120.	Finance and Performance Report	Fliss Miller	Queried whether there was a more robust way that the committee could feedback to the DfE in relation to the benefits of multi-year contracts. The Chair requested that the committee ask the skills and finance teams to look at three areas were there had been under delivery, Wave 3 Bootcamps, Digital Skills Bootcamp and the Health and Sector Work Academy and ask for a deep dive into these projects to see what had gone wrong, what had worked well and any lessons for the future. This would then also allow to feedback to central government.	These papers will be included as an item on the November Skills and Employment Committee.	Closed

Minutes of the meeting on 5 June 2023

Minute	Report Title	Lead Officer	Action	Response	Status
9.	Proposals for External Funding	Parminder Singh Garcha	Officers to liaise with Cambridge Insights to provide the Committee with further data on the reasons behind the high level of economic inactivity in Fenland	Cambridgeshire Insights are looking into Economic inactivity and contextual data for Fenland and this was circulated to members on 24.08.23	Closed
9.	Proposals for External Funding	Fliiss Miller	The co-commissioned work with Cambridge Ahead on economic inactivity in the area's over 50 population to be circulated to the Committee.	The report has been circulated to members.	Closed
9.	Proposals for External Funding	Parminder Singh Garcha	A short briefing note on the proposed organisations to receive match funding to be circulated to the Committee prior to the July meeting.	Match funding has not been allocated to organisations to date. A further report will be tabled regarding Lottery and DWP funding once a detailed proposal has been developed with consultancy support.	In progress

Minutes of the meeting on 3 July 2023

Minute	Report Title	Lead Officer	Action	Response	Status
5.	District and Unitary Council Employment and Skills Profiles	Parminder Singh Garcha	Officers to report back to the Committee on the reasons the participation in Wave Skills Bootcamps was so much higher in Peterborough than in other areas.		Open
7.	UK SPF – Skills Projects and Succession Planning for Skills Brokerage Service	Alexis McCleod	The Mayor, the Chair of the Skills and Employment Committee, and the Chief Executive of the CPCA to meet to discuss the development of a strategy to create jobs within the culture sector and where that might sit within the CPCA's different workstreams.		Open

8.	Budget and Performance Report – July 2023	Bruna Menegatti (Parminder Singh Garcha)	That a written update on Further Education cold spots be circulated to the Committee before the September meeting of the Committee.	A report to committee is on the agenda for the 4 September and a note to members was issued by email.	Closed
11.	Growth Works Management Update to Year 3, Q9 (to April 2023)	Steve Clarke (Fliss Miller)	That a report on the national and local challenges of delivering apprenticeships be brought to a future meeting of the Committee.	This will be discussed at the next informal Skills Committee.	Closed