



Transport & Infrastructure Committee Draft Minutes

Wednesday 14 June 2023

Venue:	Civic Suite, Pathfinder House, Huntingdon PE29 3TN	
Time:	10.00 to 11.30	
Present:	Councillor Anna Smith Mayor Dr Nik Johnson Councillor Alan Sharp Councillor Nigel Simons Councillor Neil Shailer Councillor Lara Davenport-Ray Councillor Chris Seaton Mr Andy Williams	Chair and Member for Cambridge City Council CPCA Mayor East Cambridgeshire District Council Peterborough City Council Cambridgeshire County Council Huntingdonshire District Council (substitute member) Fenland District Council Business Board Representative
Apologies	Councillor Sam Wakeford Councillor Peter McDonald Councillor Brian Milnes Ms Rebecca Stephen	Huntingdonshire District Council South Cambridgeshire District Council South Cambridgeshire District Council (substitute member) Business Board Representative

Minutes:

1	Announcements, Apologies for Absence and Declarations of Interest
1.1	Apologies were received from Cllr Wakeford, Cllr McDonald and his alternative Cllr Milnes, and from Rebecca Stephen, the Business Board Representative. Cllr Wakeford was substituted by Cllr Davenport-Ray.
1.2	No declarations of interest were made.
2	Election of Vice-Chair
2.1	Cllr Smith proposed Cllr Wakeford for the position of Vice-Chair of the Committee, and this was seconded by Cllr Davenport-Ray. Cllr Wakeford had been unable to join the meeting in person but joined remotely via Zoom to accept the nomination. There being no further nominations the matter was put to the vote and unanimously approved. <u>RESOLVED:</u> That Cllr Sam Wakeford be appointed as Vice-Chair of the Transport and Infrastructure Committee.

<p>3</p> <p>3.1</p>	<p>Minutes of the Transport and Infrastructure Committee meeting on 23 March 2023</p> <p>The minutes of the meeting on 15 March 2023 were approved as an accurate record subject to the following amendment:</p> <ul style="list-style-type: none"> • That Cllr Wakeford be removed from the list of Councillors present as Cllr Davenport-Ray attended as his substitute for that meeting.
<p>4</p> <p>4.1</p>	<p>Public Questions</p> <p>A question had been received from Mr Anthony Carpen. As Mr Carpen was not present at the meeting the question was read out on his behalf and the Chair gave a verbal response. Both question and response had been published on the CPCA website here: CMIS > Meetings under additional meeting documents.</p>
<p>5</p> <p>5.1</p> <p>5.2</p>	<p>Place & Connectivity Monthly Highlight Report – May 2023</p> <p>Steve Cox, Executive Director – Place and Connectivity, introduced the report which provided the Committee with a general update on the key activities of the Place and Connectivity Directorate in relation to Transport and Infrastructure, which were not covered in other reports to this meeting. It also provided information on some key developments, risks and opportunities that had emerged.</p> <p>The following points were raised in discussion:</p> <ol style="list-style-type: none"> a) The numbers for the usage of Soham Station included in the report had been provided by the Office for Road and Rail (ORR) but the ticket information received from Greater Anglia had outlined that the actual ticket numbers between the dates 1 June 2022 to 31 May 2023 were 57,000. b) The introduction of a Directorate report, and the format of it, was welcomed by the Committee. c) As part of the National Highway’s plans to replant 160,000 trees on the A14, the species of tree that worked best in nutrient deficient soil needed to be considered. The trees would also create their own eco-system and contribute to biodiversity. d) In his meeting with National Highways, the Mayor would address the problem of littering on the roads, particularly on the Cambridgeshire part of the A14, as this was an issue he was often asked about. e) Once the Local Transport and Connectivity Plan (LTCP) had been approved, support for the schemes outlined in the report would be strengthened. f) The introduction of the Zebra Buses into Cambridge was very much welcomed and from a business perspective, was important as a physical advert for sustainable transport. The sooner the scheme could be rolled out to the wider CPCA area the better. g) Business representation and all members of the Transport and Infrastructure Committee would be invited to the rail summit which was being held on 7 July 2023. h) A further round of Zebra funding was available so officers would be working closely with colleagues in Peterborough to bring forward a proposal around the Peterborough Bus Depot. i) In regard to the usage of Soham station, and to give more information around the figures given in the report, officers would circulate to the Committee a simple comparison on what the bid had indicated, what the tickets entered were and what the ORR reported, and then what the differences between these were. j) Officers were working with Network Rail to progress a report into the options of heavy and light rail for the Wisbech to March Rail Scheme. This would also consider when things could be introduced, what the costs would be and any potential deliverability issues. The Interim Head of Transport would report back to Councillors on the timeframe for this. k) The key component of both the Committee’s and officer’s stance in regard to the East West Rail Project was that from day one the line should be electrified and as such they would be lobbying for reassurances over electrification of the preferred route. l) There were two wheelchair spaces on the Zebra buses, but the issue was that one of them also doubled up as the space where you could put prams, which created a conflict between different

users that needed that space. Members requested that officers ask Stagecoach to investigate possible design strategies to overcome this eg. alternative storage space that would free up the wheelchair space.

- m) The Chair highlighted the work of staff who, for example, issued bus passes or worked in the contact centre, and who ensured the day to day running of the network. As this work often did not get the same level of visibility as bigger projects the Chair wished to record her thanks to these officers.

RESOLVED

That the Transport and Infrastructure Committee note the report.

ACTIONS:

1. Officers to circulate to the Committee a simple comparison of indicators showing Soham Station usage; looking at what the bid had indicated, what the tickets entered were, what the ORR reported, and what the differences between these were.
2. The Interim Head of Transport to report back to the Committee on the timeframe for a report into the options for the Wisbech to March Rail Scheme.
3. Officers to ask Stagecoach to investigate design strategies that would allow for two wheelchair spaces with alternative space offered for storage of prams and pushchairs.

6 E-Scooter Update

6.1 Anna Graham, Transport Programme Manager, introduced the report which provided an update on the developing legislation for e-scooters.

6.2 The following points were raised in discussion:

- a) Councillors received a lot of questions about the safe use of e-scooters, both for users and residents, and queried how this could best be promoted.
- b) Safety data included the results of any incidents involving the use of an e-scooter was provided to the Department for Transport (DfT) on a monthly basis and this would be shared with the Committee. This data was based on people reporting issues.
- c) It was the CA who issued the licences to providers of any rental e-scooter scheme so they needed to consider how their licensing powers could promote safety through such things as the monitoring of sites by an inspector, the number of licences granted and where they wanted providers operating from.
- d) Within the rental sector pedestrians could be protected by the use of a geo-fence system which enforced a slow ride, or no-go zone where there were a high number of pedestrians.
- e) Users of rental scooters had to register their provisional driving licence so could be identified and suspended after 2 warnings for unsafe use and face an outright ban after 3 warnings.
- f) The CA held in person safety events to encourage helmet use.
- g) Private use scooters could not be used on the public highway only on private land any users found breaching this rule faced a fine, penalty points and having the scooter confiscated.
- h) Incidents on an e-scooter that only involved the rider were often not recorded. On the rental scheme, any incidents could be picked up on the app but outside of that not much could be done to get a more accurate picture.
- i) The DfT was looking at standardising the type of e-scooter that could be sold so that it was more in line with the rental sector and the size and speed of them could be regulated.
- j) The VOI and CPCA scheme initially included e-cycles as well as e-scooters but it had been increasingly difficult to make e-bikes attractive to commercial enterprises because of issues with vandalism and storage of the bikes. Going forward the CPCA would explore providing e-bikes for market towns but making the rental and storage of them more community based to try and address this. A paper on e-bikes as part of a fully integrated active travel system and how they would link in with buses and trains would be presented to the Committee at a future meeting.

- k) Thermal issues with batteries of e-scooters were a known issue but were closely managed and monitored within the rental system with the use of safe charging systems and thermal boxes to avoid overheating.
- l) Officers would liaise with VOI to provide the Committee with data on the carbon usage of the e-scooter scheme.

RESOLVED:

That the Transport and Infrastructure Committee note the developing e-scooter legislation.

ACTIONS:

1. Officers to share with the Committee the safety data provided to the Department for Transport of the number of reported incidents involving an e-scooter.
2. A paper on e-bikes as part of a fully integrated active travel system and how they would link in with buses and trains to be presented to the Committee at a future meeting.
3. Officers to liaise with VOI to provide the Committee with data on the carbon usage of the e-scooter scheme.

7 Active Travel Update

7.1 Anna Graham, Transport Programme Manager, introduced the report which provided an update on Active Travel Fund 4 and the upcoming visit from Active Travel England. It also sought approval to drawdown, subject to approval, funding from the Medium-Term Financial Plan (MTFP) to continue the 'Love to Ride' behaviour change programme across the Combined Authority area and initiate Living Streets Walk to School Wow programme in Peterborough.

7.2 The following points were raised in discussion:

- a) The Mayor commended officers on their work in securing a very successful bid and was delighted that the monies would encourage more people to exercise as this was one of his mayoral priorities.
- b) The Living Streets WOW programme would provide useful data on how children got to school. Children would be asked to log data on their own online account and would receive a badge if they had travelled actively at least once a week. It would be easier to build up activity if it had been encouraged from a young age.
- c) The three 'E's – Engineering, Enforcement and Education were the critical components of any successful active travel strategy. Engineering was about building a system, enforcement about making sure it could be used safely and importantly education, particularly from a young age.

RESOLVED:

The Transport and Infrastructure Committee unanimously resolved to:

1. Note the outcome of the Active Travel 4 bid and recent programmes of work.
2. Recommend that the Combined Authority *Board* (this word was missing in the published report) approve the drawdown of £55,485 subject to approval funding in the Medium-Term Financial Plan to approved budget, to enable the continuation of the Love to Ride behavioural change programme for a further year across the Combined Authority area and to drawdown £12,000 for Living Streets Walk to School Wow programme in Peterborough.
3. Recommend to the Combined Authority Board that it delegate authority to the Interim Head of Transport in consultation with the Chief Finance Officer and Monitoring Officer to enter into Grant Funding Agreements with Cambridgeshire County Council and Peterborough City Council.

<p>8</p> <p>8.1</p> <p>8.2</p>	<p>Regional Transport Model</p> <p>Emma White, Transport Programme Manager, introduced the report which updated Members on the progress regarding the delivery of the Regional Transport Model (RTM) and sought approval of the drawdown of £421,280 funds from 'subject to approval' to 'approved' for the Peterborough Transport Model (PTM4) as part of works for the Regional Transport Model project.</p> <p>The following points were raised in discussion:</p> <ul style="list-style-type: none"> a) Developers could be charged for using the RTM information and so this could be a potential income stream that would recoup some of the original outlay. b) Members suggested that post 16 education users be added to the list of end users shown in para 3.2 of the report. The Interim Head of Transport had been working with the Assistant Director for Skills to understand the needs of those accessing post 16 education. c) The surveys had been put back slightly so the timeframe for the programme had shifted. The Transport Programme Manager would update the Committee at the next meeting on the revised timings. <p><u>RESOLVED:</u></p> <p>The Transport and Infrastructure Committee unanimously resolved to:</p> <ol style="list-style-type: none"> 1. Note progress on the delivery of the Regional Transport Model. 2. Recommend that the Transport and Infrastructure Committee approve the drawdown of £421,280 from 'subject to approval budget' to 'approved budget' for the delivery of works by Peterborough City Council on the Peterborough Transport Model (PTM4) as part of works for the Regional Transport Model project. 3. Recommend to the Combined Authority Board to delegate authority to the Interim Head of Transport in consultation with the Chief Finance Officer and Monitoring Officer to enter into a Grant Funding Agreement for the Transport Model Project with Peterborough City Council. <p><u>ACTIONS:</u></p> <ol style="list-style-type: none"> 1. The Transport Programme Manager to update the Committee at the next meeting on the revised timings for the delivery of the Regional Transport Model (RTM).
<p>9</p> <p>9.1</p>	<p>Transport & Infrastructure Committee Agenda Plan</p> <p>The Chair reminded the Committee that as an ongoing agenda item this was a good opportunity to raise any items so that as a Committee they would own the agenda that was coming forward.</p> <p><u>RESOLVED:</u></p> <ol style="list-style-type: none"> 1. That the Transport & Infrastructure Committee Agenda Plan be noted.
<p>10</p> <p>10.1</p>	<p>Date of Next Meeting</p> <p>The date of the next meeting was confirmed as Wednesday 12 July 2023</p>