



Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in, with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

NB. The Chair used her prerogative to change the running order of the items on the agenda so that items that required a vote could be heard first. The decision summary is laid out in the revised order with the numbers in brackets referring to the original agenda item number as published on the website

1 Announcements, Apologies for Absence and Declarations of Interest

Apologies were received from Cllr Shailer and Cllr Beckett attended as his substitute.

2 Minutes and Action Log

RESOLVED (UNANIMOUS)

- a) That the minutes of the meeting of 12 July 2023 be approved as an accurate record.
- b) That the Action Log be noted.

3 Public Questions

Four public questions had been received. The questions are published on the CPCA website here: [CMIS > Meetings](#) under additional meeting documents.

4(6) Electric Vehicles

RESOLVED (UNANIMOUS):

- a) To note progress on the delivery of the Electric Vehicles and Local Vehicle Infrastructure (LEVI) fund
- b) To recommend to the CPCA Board, (subject to confirmation of receipt of funding) to approve the drawdown of £403,440 of the LEVI Capability Fund to be spent in Financial Years 2023/2024 and 2024/2025
- c) To recommend to the Combined Authority to delegate authority to the Interim Head of Transport in consultation with the Chief Finance Officer and Monitoring Officer to enter into Grant Funding Agreements with Cambridgeshire County Council and Peterborough City Council.
- d) To recommend to the Combined Authority Board to delegate authority to the Interim Head of Transport in consultation with the Chief Finance Officer and Monitoring Officer to enter into one or more contracts with a consultant as needed to continue the development of the overarching programme.

5(8) Bus Network Review – Initial Recommendations

RESOLVED:

- a) To recommend to the CPCA Board the extension of 51 Bus Service contracts to March 2025.
- b) To recommend 18 services are reviewed and that discussions with relevant local communities take place to help identify options for improvements (noting that 7 services

have yet to be assessed). Also to request that further recommendations are brought back to TIC and the CPCA Board on these services alongside any new service or enhanced service proposal.

- c) To recommend to the CPCA Board the extension of the Ting contract to March 2024 and for CPCA officers to undertake a review of the Ting service
- d) To present options and recommendations for investing BSIP+ funding to TIC and CPCA Board in November 2023.
- e) To instruct the Executive Director of Place and Connectivity to report progress against these recommendations back through to the TIC and CPCA Board at appropriate intervals during the municipal year 2023/24.

6(9) **Bus Reform**

RESOLVED (UNANIMOUS):

- a) Receive and consider the Bus Franchising Scheme assessment ("Assessment") as presented in the exempt Appendix A to this report. Note that the Assessment recommends the introduction of a franchising scheme as the proposed scheme, which assumes the medium level of investment as described in the Assessment having compared that to alternative realistic options, subject to review by an independent auditor and statutory consultation pursuant to the Bus Services Act ("Act").
- b) If the CPCA wishes to proceed with the proposed franchising scheme, recommend to the CPCA Board to delegate authority to the Executive Director of Place and Connectivity to commission a review from an independent auditor of the Assessment in accordance with the provisions of the Act.
- c) Request that the findings of the auditor's report are brought back to the TIC and CPCA Board.
- d) Note that the assessment of Bus Reform options remains subject to further development and refinement.
- e) Instruct the Executive Director of Place and Connectivity to report progress against these recommendations back through to the TIC and CPCA Board at appropriate intervals during the municipal year 2023/24.

7(10) **Depot for Electric Buses- Peterborough**

NB. Additional wording to the published recommendations is shown in blue.

RESOLVED (UNANIMOUS)

- a) To note arrangements to progress delivery of a depot facility to accommodate electric buses in Peterborough.
- b) ~~To authorise the Executive Director of Place and Connectivity to commit funding of up to £200k~~ **To recommend to the Combined Authority Board to approve the drawdown of £200,000 from the 'subject to approval' budget to the 'approved budget' to meet expenses yet to be incurred by Peterborough City Council (PCC) to commission further feasibility work, investigate governance and funding models, establish site infrastructure requirements, and formulate a site specification.**

ADDITIONAL RECOMMENDATION:

- c) **To recommend to the Combined Authority Board to delegate authority to the Executive Director of Place and Connectivity in consultation with the Chief Finance Officer and Monitoring Officer, to enter into a grant funding agreement with PCC for the feasibility study.**

8(12) ITSO Approved Contracts for English National Concessionary Travel Scheme (ENCTS)

RESOLVED (UNANIMOUS)

- a) To note the evaluation in the appendix to this report and recommend to the CPCA Board that the HOPS (Host Operator Processing System) and Smartcard Services continue to be outsourced; and
- b) To recommend to the Combined Authority Board to delegate authority to the Interim Head of Transport, or any subsequent permanent postholder, in consultation with the Chief Finance Officer and Monitoring Officer, to:
 1. approve the procurement of replacement HOPS and Smartcard services through an Integrated Transport Smartcard Organisation (ITSO) approved framework for a period of 5 years to commence on 1 April 2024;
 2. award a contract or contracts for HOPS and Smartcard Services following the procurement via a framework; and
 3. enter into and execute the contract or contracts for HOPS and Smartcard Services.
- c) To note that officers will continue to investigate ticketing schemes for non-ENCTS residents as a separate project in 2024/25

9(7) Connecting Cambridgeshire Digital Connectivity Progress Update

RESOLVED (UNANIMOUS)

- a) To note the content of the report and Appendix A

10(11) Budget and Performance Report

RESOLVED (UNANIMOUS)

- a) To note the financial position of the Transport Division for the financial year 23/24 to July 2023.
- b) To review and comment on the current Transport budgets within the Combined Authority's Medium-Term Financial Plan and Capital Programme.

11(5) Place and Connectivity Monthly Highlight Report – August 2023

RESOLVED (UNANIMOUS):

- a) That the Transport and Infrastructure Committee note the report.

12(4) Combined Authority Forward Plan

RESOLVED:

- a) That the Combined Authority Forward Plan be noted.

13 Transport and Infrastructure Committee Agenda Plan

RESOLVED (UNANIMOUS):

- a) That the Transport and Infrastructure Committee Agenda Plan be noted.

14 Date of next meeting

The date of the next meeting was confirmed as Wednesday 15 November 2023.