



<b>Combined Authority Board</b>		Agenda Item
<b>20 March 2023</b>		<b>13b</b>
<b>Title:</b>	Delegation to Officers	
<b>Report of:</b>	Edwina Adefehinti- Interim Director of Law & Governance and Monitoring Officer	
<b>Lead Member:</b>	Councillor Edna Murphy, Lead Member for Governance	
<b>Public Report:</b>	Yes	
<b>Key Decision:</b>	No	
<b>Voting Arrangements:</b>	Recommendations A, B and D- A simple majority of Members present and voting. To be carried, the vote must include the vote of the Mayor, or the Deputy Mayor when acting in place of the Mayor. Recommendation C- A vote in favour, by at least two-thirds of all Members (or their Substitute Members) appointed by the Constituent Councils present and voting to include the Members appointed by Cambridgeshire County Council and Peterborough City Council, or their Substitute Members.	

<b>Recommendations:</b>	
A	Delegate authority to the Assistant Director of Skills to accept CEC funding and to enter into and finalise all necessary contracts and Grant Funding Agreements in consultation with the CFO and MO.
B	Delegate authority to the Executive Director of Economy and Growth to approve (enhanced) business support arrangements via Growth Hub during 2024/25 FY Delegate authority to the Executive Director of Economy and Growth to accept funding from DBT and approve the funding plan that will form schedule in DBT funding agreement Delegate authority to the Executive Director of Economy and Growth to accept funding the BB/CAB approved to be used to enhance the CPCA's Growth Hub offer in 2024/25 FY Delegate authority to the Executive Director of Economy and Growth to contract with service providers and contractors to deliver elements of the additional business support services included in Growth Hub plan for 2024/25 FY
C	Delegated authority to the Executive Director for Place and Connectivity in consultation with the Monitoring Officer and Chief Financial Officer for the retendering of any bus routes which an operator gives notice that it will cease to provide between 25 March and the next meeting of the Transport and Infrastructure Committee.
D	To delegate authority to the Assistant Director for Skills, in consultation with the Chief Finance Officer and Monitoring Officer to: a) enter into grant funding agreements and/or service contracts with training providers to deliver Innovation Fund project activity. This can either be with new (following a procurement exercise) or existing providers extend and /or vary contracts with existing providers where appropriate.

## Strategic Objective(s):

The proposals within this report fit under the following strategic objective(s):

X	Enabling resilient communities
x	Achieving best value

## 1. Purpose

1.1	Delegated authority is sought in order to enable expedient decisions regarding time sensitive matters.
1.2	To ensure that the Combined Authority continues to provide relevant and statutory functions to its residents.

## 2. Proposal

2.1	The proposal is for the Combined Authority Board to delegate functions to the Directors listed in the recommendations above.
2.2	The proposal will meet the strategic objectives by enabling decisions to be made lawfully and within required timelines during the pre-election period.

## 3. Background

3.1	The Combined Authority Board can also delegate authority to a Combined Authority Officer to undertake functions to enable the acceptance, commissioning and delivery of projects and programmes of work.
3.2	<p>Careers: Funding from the Careers and Enterprise Company (CEC) for the CPCA Careers Hub is allocated on an annual basis. The Combined Authority has held a contract with the Careers and Enterprise Company for the delivery of the Enterprise Advisor Network since 2018 to link schools and businesses to support careers education, benefitting young people with their future learning and career path.</p> <p>The CPCA Careers Hub works with all mainstreams, FE, SEND and Alternate Provision establishments in the region with the goal of making it easier for schools and colleges to improve how they prepare young people for their next steps</p> <p>The Hub supports Careers Leaders to access training and support, and to collaborate in a focussed way, bringing together best practice and local labour market insight of the benefit of young people, employers and the wider region.</p>
3.3	<p>Growth Hub:</p> <p>DBT have provided funding for several years via a grant agreement with LEP's and Combined Authorities to provide a Growth Hub service giving business support across their areas.</p> <p>The Cambridgeshire and Peterborough Combined Authority received £298,000 grant from DBT in 2023/24 FY to deliver Growth Hub service.</p> <p>DBT have confirmed there will be funding in 2024/25 FY but at time of writing this paper have not confirmed the exact amount, it is expected that confirmation of amount will come during next few weeks and before signing off on a grant for 24/25 DBT will require a written plan returned covering what the grant will be used to fund, this will be required during April or May.</p> <p>In parallel the Business Board recommended and Combined Authority in July 2023 approved funding of £573k for 3 years starting in 2024/25 FY to deliver an enhanced offer of business support via the</p>

	<p>Growth Hub. In developing the plan for DBT 2024/25 FY the activities and provision will also include the enhanced services being funded by this additional BB/CAB funding to broaden the offer to support businesses.</p> <p>To implement the new plan from DBT grant and mobilise the enhanced service offer from BB/CAB funds as soon as possible from 1<sup>st</sup> April 2024 there will be requirement to recruit new business advisors and mentors, contract with service providers for some elements of support programme plus purchase delivery tools and programme delivery back office for example marketing and CRM licences.</p>																									
3.4	<p>The current modus operandi does not give the Skills Team the agility to respond to the changing market/ provider/skills gaps in provision. This delegation gives us more flexibility and will enable us to utilise more of the funding which is available to the CPCA through AEB devolution. At present, we often can't spend our money quickly enough in the funding year because of our inability to respond to critical points in the academic year such as growth points. In response to feedback from employers and wider stakeholders, we are moving towards a more direct focus on our growth and priority sectors, starting with some specific work on sector talent pipelines. This approach will allow us to engage in 'test and learn' activities through the Innovation Fund which are then evaluated and brought into the mainstream if they are successful and meet demand.</p>																									
3.5	<p>In the eventuality that bus operators serve notice on a contracted route, CPCA would need to act immediately to ensure the continuity of service. Without this delegation, services may not continue in this eventuality and residents would face a gap in service.</p>																									
3.6	<table border="1" data-bbox="183 862 1519 2087"> <thead> <tr> <th data-bbox="183 862 239 913"></th> <th data-bbox="242 862 1173 913">Delegation</th> <th data-bbox="1176 862 1519 913">Limitation</th> </tr> </thead> <tbody> <tr> <td data-bbox="183 918 239 1059"></td> <td data-bbox="242 918 1173 1059">a) Delegate authority to the Assistant Director of skills to accept CEC funding and to enter into and finalise all necessary contracts and Grant Funding Agreements in consultation with the CFO and MO.</td> <td data-bbox="1176 918 1519 1059"></td> </tr> <tr> <td data-bbox="183 1064 239 1205"></td> <td data-bbox="242 1064 1173 1205">b) Delegate authority to the Executive Director of Economy and Growth to approve (enhanced) business support arrangements via Growth Hub during 2024/25 FY</td> <td data-bbox="1176 1064 1519 1205"></td> </tr> <tr> <td data-bbox="183 1209 239 1317"></td> <td data-bbox="242 1209 1173 1317">c) Delegate authority to the Executive Director of Economy and Growth to accept funding from DBT and approve the funding plan</td> <td data-bbox="1176 1209 1519 1317"></td> </tr> <tr> <td data-bbox="183 1321 239 1462"></td> <td data-bbox="242 1321 1173 1462">d) Delegate authority to the Executive Director of Economy and Growth to accept funding the BB/CAB approved to be used to enhance the CPCA's Growth Hub offer in 2024/25 FY</td> <td data-bbox="1176 1321 1519 1462"></td> </tr> <tr> <td data-bbox="183 1467 239 1637"></td> <td data-bbox="242 1467 1173 1637">e) Delegate authority to the Executive Director of Economy and Growth to contract with service providers and contractors to deliver elements of the additional business support services included in Growth Hub plan for 2024/25 FY</td> <td data-bbox="1176 1467 1519 1637"></td> </tr> <tr> <td data-bbox="183 1641 239 1883"></td> <td data-bbox="242 1641 1173 1883">f) Delegated authority to the Executive Director for Place and Connectivity in consultation with the Monitoring Officer and Chief Financial Officer for the retendering of any bus routes which an operator gives notice that it will cease to provide between 25 March and the next meeting of the Transport and Infrastructure Committee</td> <td data-bbox="1176 1641 1519 1883"></td> </tr> <tr> <td data-bbox="183 1888 239 2087"></td> <td data-bbox="242 1888 1173 2087">g) To delegate authority to the Assistant Director for Skills, in consultation with the Chief Finance Officer and Monitoring Officer to: (i) enter into grant funding agreements and/or service contracts with training providers to deliver Innovation Fund project activity. This</td> <td data-bbox="1176 1888 1519 2087"></td> </tr> </tbody> </table>			Delegation	Limitation		a) Delegate authority to the Assistant Director of skills to accept CEC funding and to enter into and finalise all necessary contracts and Grant Funding Agreements in consultation with the CFO and MO.			b) Delegate authority to the Executive Director of Economy and Growth to approve (enhanced) business support arrangements via Growth Hub during 2024/25 FY			c) Delegate authority to the Executive Director of Economy and Growth to accept funding from DBT and approve the funding plan			d) Delegate authority to the Executive Director of Economy and Growth to accept funding the BB/CAB approved to be used to enhance the CPCA's Growth Hub offer in 2024/25 FY			e) Delegate authority to the Executive Director of Economy and Growth to contract with service providers and contractors to deliver elements of the additional business support services included in Growth Hub plan for 2024/25 FY			f) Delegated authority to the Executive Director for Place and Connectivity in consultation with the Monitoring Officer and Chief Financial Officer for the retendering of any bus routes which an operator gives notice that it will cease to provide between 25 March and the next meeting of the Transport and Infrastructure Committee			g) To delegate authority to the Assistant Director for Skills, in consultation with the Chief Finance Officer and Monitoring Officer to: (i) enter into grant funding agreements and/or service contracts with training providers to deliver Innovation Fund project activity. This	
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Table 1. Delegations to the Director of Place and Connectivity (or substitute)

#### 4. Appendices

4.1	None
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#### 5. Implications

##### Financial Implications

5.1	There are no specific financial considerations from this proposed decision, however timely decision making through effective delegation is important to demonstrate Best Value.
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##### Legal Implications

5.2	The Combined Authority Board has the power to delegate its functions, which are not reserved to it, to committees, sub-committees, officers, joint committees or other local authorities pursuant to section 101 of the Local Government Act 1972, section 9EA of the Local Government Act 2000 and regulation 5 of the Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2012.
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5.3	Chapter 4 Rule 4.6.1 of the Combined Authority's Constitution provides that the Combined Authority Board has the power to delegate its functions, which are not reserved to it, to Committees, Sub-Committees, Officers, Joint Committees or other Local Authorities. The Board cannot delegate its functions to individual members of the Board.
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5.4	In addition, the Combined Authority Board may delegate functions in accordance with a standing scheme of delegation (adopted and updated from time to time) and by specific delegations given in relation to certain matters.
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##### Public Health Implications

5.5	None
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##### Environmental & Climate Change Implications

5.6	None
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##### Other Significant Implications

5.7	All delegation decisions will be compliant with the Combined Authority processes and procedures.
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##### Background Papers

5.8	<p>Business Board July 2023 – item 3.2 Business Board Plan for Remaining Strategic Funds <a href="#">Document.ashx (cmis.uk.com)</a></p> <p>Combined Authority Board July 2023 – Item 18 Plan for Remaining Strategic Funds <a href="#">Document.ashx (cmis.uk.com)</a></p>
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