

**Employment and Skills Board – Action Log : Updated 4 July 2022**

| <b>Date</b> | <b>Minute Ref</b> | <b>Report Title</b> | <b>Action</b>   | <b>Delegated officer</b> | <b>Status</b>  | <b>Date completed</b> |
|-------------|-------------------|---------------------|---|--------------------------|--|-----------------------|
| 14.12.21    | 52.               | <b>AOB</b>          | The chair thanked Bob Enschede and John T Hill for their contributions and highlighted the need and importance of a well-maintained memberships and suggested a review in February 2022 | Fliss Miller             | All members of the Board have been asked for recommendations. The Interim Associate Director for Skills has also met with the Chair to identify potential new members. | <b>In progress</b>    |
| 17.05.22    | 72.               | <b>AOB</b>          | It was agreed that the Growth Works digital talent platform would provide a base for the campaign and once set up, a link would be circulated to Members to share. Action Required      | Fliss Miller             | Update to be provided in the meeting   |                       |