



Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in, with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1 Announcements, Apologies for Absence and Declarations of Interest

Apologies were received from Cllr Benney, Vic Annells, and Cllr Ayres who was substituted by Cllr Allen.

No declarations of interest were made.

2 Election of Vice-Chair

Proposed by Cllr Nethsingha, seconded by Cllr Carling.

RESOLVED: (UNANIMOUS):

That Cllr Sam Wakeford be appointed as Vice-Chair of the Skills and Employment Committee.

3 Minutes and Action Log

The minutes of the meeting 6 March 2023 were approved as an accurate record.

Updates to the outstanding actions on the action log were given and noted by the Committee. The log would be amended to reflect the updates.

4 Public Questions

One public question was received. The question and response are published on the CPCA website here: [CMIS > Meetings](#) under additional meeting documents.

5 Contract Awards to Independent Training Providers for 2023-24 (KD2023/004)

RESOLVED (UNANIMOUS):

- a) To recommend the Combined Authority Board approve contract awards for the Adult Education Budget, Free Courses for Jobs and Multiply to Independent Training Providers for the 2023/24 academic year
- b) To recommend that the Combined Authority Board delegates authority to the Assistant Director - Skills in consultation with the Chief Finance Officer and Monitoring Officer, to enter and sign contracts for services with the Independent Training Providers set out in this report and make in-year adjustments to contract values based on performance.
- c) To note the contract awards for Skills Bootcamps for the 2023/24 financial year
- d) To recommend the Combined Authority Board allocates £1m of recycled funds from the AEB Reserve Fund to be released for the additional commissioning of Free Courses for Jobs (Level 3) The Environment and Sustainable Communities Committee noted the report.

6 Health and Care Sector Work Academy – End of Contract Performance Review

RESOLVED (UNANIMOUS):

- a) To note and scrutinise the contents of the report which gives progress on the delivery phase of the pilot.
- b) To note the forecast for the final validation and evaluation stage of the pilot

7 Combined Authority Governance Arrangements

RESOLVED (UNANIMOUS):

- a) To note the changes made to CPCA Governance arrangements
- b) To note the Terms of Reference for the Skills & Employment Committee
- c) To note the progress in developing an Education Advisory Group as set out from 2.12
- d) To provide comment on the draft Education Advisory Group Terms of Reference set out in Appendix B

8 Cambridgeshire and Peterborough Local Skills Improvement Plan Update

RESOLVED (UNANIMOUS):

- a) To receive an update regarding the publication of the Local Skills Improvement Plan
- b) To note the publication of the LSIP
- c) To note the statement and position of the Combined Authority in relation to the LSIP
- d) To note further devolved powers over LSIPs in the Trailblazer Devolution Deals secured by Greater Manchester and West Midlands Combined Authorities.

9 Proposals for External Funding

RESOLVED (UNANIMOUS):

- a) To endorse the policy intent to widen the participation of adults in learning and skills and deepen our reach into communities.
- b) To support applications for external funding that target disadvantaged communities and individuals, particularly activities to engage economically inactive residents.
- c) To recommend to the Combined Authority to allocate £300,000 from the Local Innovation Fund from the 2023/24 Medium Term Financial Plan to be used as potential 'match-funding' for proposals.

10 Employment and Skills Board Update

RESOLVED (UNANIMOUS):

- a) To note the paper which provided an overview of the recent Employment and Skills Board held on 16 May 2023

11 Budget and Performance Report

RESOLVED (UNANIMOUS)

- a) To note the year financial position against budget

12 Skills and Employment Committee Agenda Plan

RESOLVED (UNANIMOUS):

- a) That the Skills and Employment Committee Agenda Plan be noted.

13 Date of next meeting

The date of the next meeting was confirmed as Monday 3 July 2023