



Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in, with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1 Announcements, Apologies for Absence and Declarations of Interest

Apologies were received from Mr Patel, Cllr Benney, Cllr Carling, Cllr Wade and Cllr Ayres who was substituted by Cllr Allen.

No declarations of interest were made.

2 Minutes and Action Log

The minutes of the meeting on 5 June 2023 were approved as an accurate record.

Updates to the outstanding actions on the action log were given and noted by the Committee. The log would be amended to reflect the updates.

3 Public Questions

No public questions were received.

4 Employment and Skills Strategy Implementation Update

RESOLVED (UNANIMOUS):

- a) To note the progress of the Implementation of the Employment and Skills Strategy

5 District and Unitary Council Employment and Skills Profiles

RESOLVED (UNANIMOUS):

- a) To note the District and Unitary Council Employment and Skills Profiles that have been compiled to inform strategy, policy, and strategic commissioning.
- b) To note a summary of CA commissioning and its alignment to addressing local need.
- c) To consider how well district and unitary council initiatives contribute to the wider Employment and Skills Strategy that all constituent councils have approved

6 AEB Local Fund Allocations 2022-23

RESOLVED (UNANIMOUS):

- a) Recommend the Combined Authority Board approve allocations from the Local Innovation Fund 2023- 24 to the organisations listed in the report
- b) Recommend the Combined Authority Board delegates authority to the Assistant Director-Skills in consultation with the Chief Finance Officer and Monitoring Officer, to enter and sign grant funding agreements with the organisations set out in the report.
- c) Recommend that the Combined Authority Board delegates authority to the Assistant Director - Skills in consultation with the Chief Finance Officer and Monitoring Officer, to procure, tender and award and sign a three-year contract for services for the ESOL Single Point of Contact (SPOC) following conclusion of procurement

7 UK SPF – Skills Projects and Succession Planning for Skills Brokerage Service

RESOLVED (UNANIMOUS):

- a) To receive further detail in relation to three Combined Authority wide UK Shared Prosperity Fund (UKSPF) projects as identified within the published UKSPF Investment and Implementation plans Note the publication of the LSIP
- b) To endorse the outlined approach to developing a suitable vehicle for the collective delivery of the three projects.
- c) To note that the Assistant Director - Skills in consultation with the Lead Member for Skills will identify and implement a best value delivery model in respect to the projects outlined within the proposal. This will include identification of the preferred delivery mechanism and development of strategic commissioning if appropriate.

8 Budget and Performance Report – July 2023

RESOLVED (UNANIMOUS):

- a) To note the full year budget for 2023/24.

9 Skills and Employment Committee Agenda Plan

RESOLVED (UNANIMOUS):

- a) That the Skills and Employment Committee Agenda Plan be noted.

10 Exclusion of the Press and Public

RESOLVED (UNANIMOUS)

- a) To remain in public session

11 Growth Works Management Update to Year 3, Q9 (to April 2023)

RESOLVED (UNANIMOUS)

- a) To note the Growth Works Programme Performance Update to Year 3, Quarter 9 (to April 2023)

12 Date of next meeting

The date of the next meeting was confirmed as Monday 3 July 2023