



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

HUMAN RESOURCES COMMITTEE

Date: Thursday, 16 November 2023

Democratic Services

Edwina Adefehinti
Interim Chief Officer Legal and Governance
Monitoring Officer

09:00 AM

2nd floor, Pathfinder House
St Mary's Street
Huntingdon
Cambs
PE29 3TN72

**Civic Suite, Pathfinder House, St Mary's Street, Huntingdon
PE29 3TN**

AGENDA

Open to Public and Press

- 1 Apologies for Absence, Declarations of Interest and Announcements**
- 2 Minutes of the Previous Meeting**
To approve the minutes of the meeting held on 10th November 2023
Human Resources Committee Draft Minutes - 101123 Final **4 - 5**
- 3 Date of Next Meeting**
5th February 2024 at Huntingdonshire District Council

4 Exclusion of Public and Press

To resolve that the press and public should be excluded from the meeting on the grounds that the following report contains exempt information under Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed: information relating to an individual; information which is likely to reveal the identity of an individual and the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption must be deemed to outweigh the public interest in its publication.

5 Interviews for the Role of Executive Director for Place and Connectivity

A confidential report pack will be circulated separately (to follow) and should be treated as confidential by those members and officers entitled to receive this pack. This means that the contents should not be discussed with others, and no copies should be made.

COVID-19

The legal provision for virtual meetings no longer exists and meetings of the Combined Authority therefore take place physically and are open to the public. Public access to meetings is managed in accordance with current COVID-19 regulations and therefore if you wish to attend a meeting of the Combined Authority, please contact the Committee Clerk who will be able to advise you further.

The Human Resources Committee comprises the following members:

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

Mayor Dr Nik Johnson

Councillor Jackie Allen

Councillor John Howard

Councillor Lucy Nethsingha

Councillor Anna Smith

Clerk Name:	Anne Gardiner
Clerk Telephone:	
Clerk Email:	anne.gardiner@cambridgeshirepeterborough-ca.gov.uk



Human Resources Committee – Draft Minutes

Friday 10th November 2023

Venue:	Civic Suite, Pathfinder House, Huntingdonshire District Council	
Time:	3.30 -5.00pm	
Present:	Mayor Dr Nik Johnson Councillor Mike Davey Councillor Jackie Allen Councillor Edna Murphy Councillor John Howard	Chair and CPCA Mayor Cambridge City Council (substitute member) Peterborough City Council Cambridgeshire County Council (substitute Member) Peterborough First
Apologies	Councillor Lucy Nethsingha Councillor Anne Smith	Cambridgeshire County Council Cambridge City Council

Minutes:

1	Apologies for Absence and Declarations of Interest
1.1	Apologies were received from Cllr Nethsingha who was substituted by Cllr Murphy and Cllr Anna Smith who was substituted by Cllr Mike Davey.
1.2	No declarations were made.
1.3	No announcements were made.
2	Minutes of the Previous Meetings.
2.1	The minutes of the Human Resources Committee meeting held on 27 September 2023 were approved as an accurate record.
3.	Any Other Business
3.1	The Chief Executive Officer advised the Committee that they had recently announced that the National Pay Award (under NJC/Green book terms and conditions) had been agreed The agreed pay award, which the Combined Authority will implement, is a £1,925 rise for staff whose salaries are Grade 5 – Grade 13 SCP 43 (£21,575 to £49,590), 3.88% for staff between SCP 44 – to Director level and 3.5% for Directors and Chief Executive, with a pro-rata rise for staff who work part time.
3.2	The Chief Executive Officer advised that as had been done in previous years the Combined Authority would close during Christmas and 2 concessionary days given to staff.
3.3	The Committee noted the update.
4.	Date of the Next Meeting

4.1	Date of next meeting is the 16th November at 9am at Huntingdonshire District Council – this meeting will be to interview candidates for the roles of Executive Director Place and Connectivity & Director of Legal & Governance.
5.	Exclusion of the Press and Public
5.1	In accordance with Standing Orders, Members were asked to determine whether items 6 & 7 on the agenda, 'Shortlisting for the Role of Executive Director for Place and Connectivity and Director for Legal, Governance and Monitoring Officer', which contains exempt information relating to the employment status of individuals as defined by Paragraph 1 of Schedule 12A of Part 1 of the Local Government Act 1972, should be exempt and the press and public excluded from the meeting when they are discussed, and that the public interest in maintaining the exemption outweighs the public interest in its disclosure.
5.2	It was proposed by the Chair, seconded by Councillor Davey and resolved unanimously to: Exclude the Press and Public from the discussion of Agenda Item 6 & 7 on the basis that this would involve the discussion of exempt information relating to the employment status of individuals as defined by Paragraph 1 of Schedule 12A of Part 1 of the Local Government Act 1972.
6.	Shortlisting for the role Executive Director for Place and Connectivity and Director Legal and Governance.
6.1	The Committee received the report from the AD Human Resources
6.2	RESOLVED (UNANIMOUS) Recommend the shortlisting of 3 candidates to go forward to interview for the role of Executive Director for Place and Connectivity
7.	Shortlisting for the role of Director for Legal, Governance and Monitoring Officer
7.1	The Committee received the report from the AD Human Resources
7.2	RESOLVED (UNANIMOUS) Recommend the shortlisting of 3 candidates to go forward to interview for the role of Director for Legal, Governance and Monitoring Officer