



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Cambridgeshire and Peterborough Combined Authority Forward Plan of Executive Decisions

Published 12 May 2023

The Forward Plan is an indication of future decisions. It is subject to continual review and may be changed in line with any revisions to the priorities and plans of the CPCA. It is re-published on a monthly basis to reflect such changes.

Purpose

The Forward Plan sets out all of the decisions to be taken by the Combined Authority Board, Thematic Committees or by way of a Mayoral Decision Notice in the coming months. This makes sure that local residents and organisations know what decisions are due to be taken and when.

The Forward Plan is a live document which is updated regularly and published on the [Combined Authority website](#) (click the Forward Plan' button to view). At least 28 clear days' notice will be given of any key decisions to be taken.

What is a key decision?

A key decision is one which, in the view of the Overview and Scrutiny Committee, is likely to:

- i. result in the Combined Authority spending or saving a significant amount, compared with the budget for the service or function the decision relates to (usually £500,000 or more); or
- ii. have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

Non-key decisions and update reports

For transparency, the Forward Plan also includes all non-key decisions and update reports to be considered by the Combined Authority Board and Thematic Committees.

Access to reports

A report will be available to view online one week before a decision is taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on this notice can be requested from [Democratic Services](#).

The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may be discussed in private. If you want to make representations that a decision which it is proposed will be taken in private should instead be taken in public please contact [Edwina Adefehinti, Interim Chief Officer Legal and Governance, Monitoring Officer](#) at least five working days before the decision is due to be made.

Substantive changes to the previous month's Forward Plan are indicated in **bold text** for ease of reference.

Notice of decisions

Notice of the Combined Authority Board's decisions and Thematic Committee decisions will be published online within three days of a public meeting taking place.

Standing items at Thematic Committee meetings

The following reports are standing items and will be considered by at each meeting of the relevant committee. The most recently published Forward Plan will also be included on the agenda for each Thematic Committee meeting:

Environment and Sustainable Communities Committee

1. Affordable Housing Programme Loans Update
2. Affordable Housing Programme – Update on Implementation

Skills and Employment Committee

1. Budget and Performance Report
2. Employment and Skills Board Update

Transport and Infrastructure Committee

1. Performance and Finance Report

Combined Authority Board Annual Meeting – 31 May 2023

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
1	Minutes of the meeting on 22 March 2023 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Lead Member for Governance	None anticipated other than the report and relevant appendices.
2	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Lead Member for Governance	None anticipated other than the report and relevant appendices.
3	2022/23 Outturn Budget Report	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	Key Decision KD2023/018	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
4	Appointment of the Deputy Mayor/s	Mayor Dr Nik Johnson	31 May 2023	Mayoral Decision	To announce the appointment of the Deputy Mayor/s of the Cambridgeshire and Peterborough Combined Authority for 2023/24.	N/A	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
5	Membership of the Combined Authority	Cambridgeshire and Peterborough Combined Authority	31 May 2023	Decision	To note the appointment of Members of Constituent Councils and a representative of the Business Board for 2023/24 (and their Substitute Members) and to appoint any Non-Constituent or Co-opted Members.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
6	Appointments to Thematic Committees, including the appointment of Committee Chairs and Lead Members	Cambridgeshire and Peterborough Combined Authority	31 May 2023	Decision	Note and agree the Mayor's nominations to Lead Member responsibilities and the membership of the Thematic Committees, including the Chairs for 2023/24.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
7	Appointment of the Overview and Scrutiny Committee	Cambridgeshire and Peterborough Combined Authority	31 May 2023	Decision	To appoint the Overview and Scrutiny Committee, confirm its size, terms of reference and seat allocation in accordance with political balance requirements, according to the nominations received from constituent councils.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
8	Appointment of the Audit and Governance Committee, including the Independent Person	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	Decision	To appoint the Audit and Governance Committee and Independent Person and confirm its size, terms of reference and seat allocation in accordance with political balance requirements, according to the nominations received from constituent councils.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
9	Calendar of meetings 2023/24	Cambridgeshire and Peterborough Combined Authority	31 May 2023	Decision	To agree the calendar of meetings for 2023/24.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
10	Combined Authority Highlights Report 2023	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	Decision	To provide a monthly highlight report on Combined Authority business.	Relevant internal and external stakeholders	Gordon Mitchell Interim Chief Executive	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
11	Improvement Plan —Update	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	Decision	To receive an update on progress against the agreed Improvement Plan.	Relevant internal and external stakeholders	Angela Probert Interim Programme Director: Transformation	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
12	Review of the Constitution	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	Decision	To present to the Board the sections of the Constitution that have been reviewed and proposed amendments.	Relevant internal and external stakeholders including the Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Lead Member for Governance	None anticipated other than the report and relevant appendices.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
13	Local Transport and Connectivity Plan	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	Key Decision KD2022/056	To provide feedback on the final Local Transport and Connectivity Plan and get sign-off from the CA Board.	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity Tim Bellamy Interim Head of Transport	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
14	Local Skills Improvement Plan Update New item	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	Key Decision KD2023/024 ¹	To note the publication of the LSIP, and approve the position of the Combined Authority in relation to the LSIP.	Relevant internal and external stakeholders	Laura Guyer Strategic Careers Hub Lead	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

¹ Amended to Key Decision 22 May 2023, General Exception Notice published

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
15	Employment Matters [*exempt]	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	To note	To ask Combined Authority Board Members to note a number of employment matters	Relevant internal and external stakeholders	Paul Lowes Assistant Director Human Resources	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
16	Additional CPCA Equity Investment into Peterborough HE Property Company Ltd [*exempt]	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	Key Decision KD2023/015	To seek approval from the CA Board to invest £1.3m equity investment into the Peterborough HE Property Company Ltd (PropCo1) to pay for additional construction costs on the University of Peterborough Phase 3 Living Lab project.	Relevant internal and external stakeholders	Richard Kenny Executive Director Economy and Growth	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

*These reports are exempt from publication under Part 1 of Schedule 12A of the Local Government Act 1972, as amended, in that it would not be in the public interest for this information to be disclosed: information relating to an individual, information which is likely to reveal the identity of an individual; information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption is deemed to outweigh the public interest in publication.

Recommendations from Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
17	Tour of the UK New item	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	Decision	To consider proposal for funding to support start-stage for Tour of the UK in Cambridgeshire.	Relevant internal and external stakeholders, including the Business Board	Richard Kenny Executive Director Economy and Growth	Andy Neely	None anticipated other than the report and relevant appendices.
18	Recruitment of new Chair of the Business Board – Constitution Amendment New item	Cambridgeshire and Peterborough Combined Authority Board	31 May 2023	Decision	To approve proposed amendment to the Business Board Constitution under the 'Private Sector Representatives' paragraph 9.4.	Relevant internal and external stakeholders, including the Business Board	Richard Kenny Executive Director Economy and Growth	Andy Neely	None anticipated other than the report and relevant appendices.

Skills and Employment Committee – 5 June 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
19	Skills Contract Awards to Independent Training Providers for the 2023/24 academic year	Skills and Employment Committee	5 June 2023	Decision	To consider proposals for contract awards to Independent Training Providers for the 2023/24 academic year from the Adult Education Budget, Free Courses for Jobs and Multiply, and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
20	Health and Care Sector Work Academy End of Contract Performance Review	Skills and Employment Committee	5 June 2023	To note	To note the end of project performance	Relevant internal and external stakeholders, including the Business Board	Fliss Miller Assistant Director Skills	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
21	Governance Review and the Formation of a New Education Advisory Group	Skills and Employment Committee	5 June 2023	To note	To note the changes to Combined Authority Governance and the creation of the proposed Education Advisory Group	Relevant internal and external stakeholders, including the Business Board	Jodie Townsend Governance Improvement Lead	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
22	Local Skills Improvement Plan	Skills and Employment Committee	5 June 2023	Decision	To receive the Local Skills Improvement Plan	Relevant internal and external stakeholders, including the Business Board	Laura Guymer Strategic Careers Hub Lead	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
23	External Funding Proposals	Skills and Employment Committee	5 June 2023	Decision	To note external funding proposals being made by the Combined Authority proposal submitted to the National Lottery Community Fund	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

Environment and Sustainable Communities Committee – 12 June 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
24	Community Homes Grant Application	Environment and Sustainable Communities Committee	12 June 2023	Decision	To consider a grant application to support a community homes group.	Relevant internal and external stakeholders	Nick Sweeney Residential Development Manager	Chair of the Environment & Sustainable Communities Committee	None anticipated other than the report and relevant appendices.
25	Community Homes Support Service	Environment and Sustainable Communities Committee	12 June 2023	Decision	To discontinue providing a support service to community homes groups	Relevant internal and external stakeholders	Nick Sweeney Residential Development Manager	Chair of the Environment & Sustainable Communities Committee	None anticipated other than the report and relevant appendices.
26	Local Nature Recovery Strategy New item	Environment and Sustainable Communities Committee	12 June 2023	Key Decision KD2023/021	To agree delegation of budget and approve governance of the Local Nature Recovery Strategy	Relevant internal and external stakeholders	Adrian Cannard Strategic Planning Manager	Chair of the Environment & Sustainable Communities Committee	None anticipated other than the report and relevant appendices.
27	Sustainable Land Use Advice New item	Environment and Sustainable Communities Committee	12 June 2023	Decision	To agree release of funds and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Adrian Cannard Strategic Planning Manager	Chair of the Environment and Sustainable Communities Committee	None anticipated other than the report and relevant appendices.
28	Climate Action Plan New item	Environment and Sustainable Communities Committee	12 June 2023	Decision	To note update on progress, agree a summit proposal and agree the approval process for Care Home Grant Programme grants	Relevant internal and external stakeholders	Adrian Cannard Strategic Planning Manager	Chair of the Environment and Sustainable Communities Committee	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
29	Strategic Infrastructure Delivery Framework New item	Environment and Sustainable Communities Committee	12 June 2023	Key Decision KD2023/022	To allocate, subject to approval, budget to undertake work on investigating infrastructure barriers to growth.23-	Relevant internal and external stakeholders	Adrian Cannard Strategic Planning Manager	Chair of the Environment and Sustainable Communities Committee	None anticipated other than the report and relevant appendices.

Transport and Infrastructure Committee – 14 June 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
30	Bus Service Improvement Plan	Transport and Infrastructure Committee	14 June 2023	Decision	To provide feedback on the draft Bus Service Improvement Plan (BSIP) and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity Tim Bellamy Interim Head of Transport	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
31	Bus Retendering	Transport and Infrastructure Committee	14 June 2023	Decision	To consider proposals on the continuation of bus contracts that are due to cease operation in July 2023 within Cambridgeshire and Peterborough.	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
32	Escooters	Transport and Infrastructure Committee	14 June 2023	Decision	Update on DfT licensing legislation and future procurement	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
33	Active Travel Update	Transport and Infrastructure Committee	14 June 2023	To note	Update on recent bid outcomes and next steps	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
34	A10 Ely to A14 Improvements	Transport and Infrastructure Committee	14 June 2023	To note	Demonstration of progress risks and issues to committee members.	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
35	Regional Transport Model	Transport and Infrastructure Committee	14 June 2023	Key Decision	Update on Regional Transport Model and approval of spend by Peterborough City Council	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

Skills and Employment Committee – 3 July 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
36	UK SPF – Skills Projects and succession planning for Skills Brokerage Service	Skills and Employment Committee	3 July 2023	Decision	To approve proposals for delivery of the Skills strand of UKSPF	Relevant internal and external stakeholders, including the Business Board	Alexis McLeod Senior Programme Manager	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
37	Employment and Skills Strategy Implementation Update	Skills and Employment Committee	3 July 2023	To note	To note progress made in implementation of the Employment and Skills Strategy	Relevant internal and external stakeholders, including the Business Board	Floss Miller Assistant Director Skills	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
38	Growth Works Update	Skills and Employment Committee	3 July 2023	To note	To note the quarterly progress report	Relevant internal and external stakeholders, including the Business Board	Steve Clarke Interim Associate Director Business	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
39	District and Unitary Profiles	Skills and Employment Committee	3 July 2023	To note	To note District and Unitary Employment and Skills Profiles	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

Environment and Sustainable Communities Committee – 10 July 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
40	Cultural Services New item	Environment and Sustainable Communities Committee	10 July 2023	Decision	To approve the business case and associated funding to deliver the Cultural Services Project, making recommendations to Combined Authority Board	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Chair of the Environment and Sustainable Communities Committee	None anticipated other than the report and relevant appendices.

Transport and Infrastructure Committee – 12 July 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
41	Roadside Bus Infrastructure New item	Transport and Infrastructure Committee	12 July 2023	Key Decision KD2023/020	To approve the proposal to work on improving roadside bus infrastructure; To approve the allocation of funds for this project, to be drawn down by the Head of Transport and the Chair of Transport & Infrastructure Committee as required.	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
42	Future Role of Demand Responsive Transport in Cambridgeshire and Peterborough New item	Transport and Infrastructure Committee	12 July 2023	Key Decision KD2023/023	To approve recommendations regarding the future role of Demand Responsive Transport in Cambridgeshire and Peterborough.	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

Combined Authority Board – 26 July 2023

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
43	Minutes of the Annual and Ordinary Meetings on 31 May 2023 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Lead Member for Governance	None anticipated other than the report and relevant appendices.
44	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Lead Member for Governance	None anticipated other than the report and relevant appendices.
45	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
46	Review of Procurement New item	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Decision	To provide an update following the review of procurement	Relevant internal and external stakeholders including the Audit and Governance Committee	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
47	Review of the Constitution New item	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Decision	To present to the Board the sections of the Constitution that have been reviewed and proposed amendments.	Relevant internal and external stakeholders including the Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Lead Member for Governance	None anticipated other than the report and relevant appendices.
48	Performance Management New item	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Decision	To review draft performance management dashboard for comment	Relevant internal and external stakeholders including the Audit and Governance and Overview and Scrutiny Committees	Kate McFarlane Head of Policy and Executive Support	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
49	Single Assurance Framework New item	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Decision	To review elements of the Combined Authority Single Assurance Framework including delegations and corporate prioritisation approach	Relevant internal and external stakeholders including the Audit and Governance Committee	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
50	Risk Management New item	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Decision	To review draft Corporate Risk Report for comment	Relevant internal and external stakeholders including the Audit and Governance and Overview and Scrutiny Committees	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

Recommendations from the Skills and Employment Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
51	Skills Contract Awards to Independent Training Providers for the 2023/24 academic year	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Key Decision 2023/004	To approve contract awards to Independent Training Providers for the 2023/24 academic year from the Adult Education Budget, Free Courses for Jobs and Multiply.	Relevant internal and external stakeholders, including the Business Board	Fliess Miller Interim Associate Skills Director	Lead Member for Skills	None anticipated other than the report and relevant appendices.
52	External Funding Proposals	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	To note	To note external funding proposals being made by the Combined Authority proposal submitted to the National Lottery Community Fund	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
53	UK SPF – Skills Projects and succession planning for Skills Brokerage Service	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Decision	To approve proposals for delivery of the Skills strand of UKSPF	Relevant internal and external stakeholders, including the Business Board	Alexis McLeod Senior Programme Manager	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

Recommendations from the Environment and Sustainable Communities Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
54	Community Homes Support Service	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Decision	To discontinue providing a support service to community homes groups	Relevant internal and external stakeholders	Nick Sweeney Residential Development Manager	Councillor Bridget Smith Chair of the Environment and Sustainable Communities Committee	None anticipated other than the report and relevant appendices.
55	Cultural Services New item	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Decision	To approve the business case and associated funding to deliver the Cultural Services Project, moving funds from subject to approval to approved to spend line in the Medium Term Financial Plan	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Chair of the Environment and Sustainable Communities Committee	None anticipated other than the report and relevant appendices.

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
56	Bus Service Improvement Plan	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Decision	To seek sign-off for the Bus Service Improvement Plan in order for it to be submitted to government.	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
57	Roadside Bus Infrastructure New item	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Key Decision KD2023/020	To approve the proposal to work on improving roadside bus infrastructure; To approve the allocation of funds for this project, to be drawn down by the Head of Transport and the Chair of Transport & Infrastructure Committee as required.	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
58	Strategic Funds Management Review New item	Cambridgeshire and Peterborough Combined Authority Board	26 July 2023	Key Decision KD2023/019	To approve the preferred option on investing the recycled Local Growth Fund as determined and endorsed by Business Board.	Relevant internal and external stakeholders	Steve Clarke, Associate Director Business	Chair of the Business Board	None anticipated other than the report and relevant appendices.

Skills and Employment Committee – 4 September 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
59	Findings from AEB 3 Year Impact Evaluation of devolved AEB	Skills and Employment Committee	4 Sep 2023	To note	To note the impact of devolved AEB to the sub-region and lessons learnt from the first three years of devolution.	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Lead Member for Skills	None anticipated other than the report and relevant appendices.
60	Careers Hub update for 2023/24	Skills and Employment Committee	4 Sep 2023	To note	To note the delivery focus for 2023/24 academic year	Relevant internal and external stakeholders, including the Business Board	Laura Guymer Strategic Careers Hub Lead	Lead Member for Skills	None anticipated other than the report and relevant appendices.
61	FE Coldspots –progress update	Skills and Employment Committee	4 Sep 2023	To note	To note update on progress	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Lead Member for Skills	None anticipated other than the report and relevant appendices.
62	ERDF Programme Evaluation	Skills and Employment Committee	4 Sep 2023	To note	To receive the ERDF programme evaluation and note the findings	Relevant internal and external stakeholders, including the Business Board	Alexis McLeod Senior Programme Manager	Lead Member for Skills	None anticipated other than the report and relevant appendices.

Combined Authority Board – 20 September 2023

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
63	Minutes of the Meeting on 26 July 2023 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Lead Member for Governance	None anticipated other than the report and relevant appendices.
64	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Lead Member for Governance	None anticipated other than the report and relevant appendices.
65	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
66	Performance Management Framework New item	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To seek approval of the Combined Authority Performance Management Framework	Relevant internal and external stakeholders including the Audit and Governance Committee	Kate McFarlane Head of Policy and Executive Support	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
67	Single Assurance Framework New item	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To seek approval of the Combined Authority Single Assurance Framework	Relevant internal and external stakeholders including the Audit and Governance Committee	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
68	Risk Management Framework New item	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To seek approval of the Combined Authority Risk Management Framework	Relevant internal and external stakeholders including the Audit and Governance Committee	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

Combined Authority Board – 29 November 2023

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
69	Minutes of the Meeting on 20 September 2023 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Lead Member for Governance	None anticipated other than the report and relevant appendices.
70	Forward Plan July 2023	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Lead Member for Governance	None anticipated other than the report and relevant appendices.
71	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

Recommendations from the Skills and Employment Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker

Recommendations from the Environment and Sustainable Communities Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker

Comments or queries about the Cambridgeshire and Peterborough Combined Authority Forward Plan

Please send any comments or queries about the Forward Plan to [Edwina Adefehinti, Interim Chief Officer Legal and Governance, Monitoring Officer](#):

We need to know:

1. Your comment or query.
2. How we can contact you with a response (please include your name, a telephone number and your email address).
3. Who you would like to respond to your query. If you aren't sure just leave this blank and we will find the person best able to reply.