



## Overview and Scrutiny Committee Action Log

Purpose: The action log records actions recorded in the minutes of Overview and Scrutiny Committee meetings and provides an update on officer responses to those outstanding.

### Minutes of the Meeting 27<sup>th</sup> November 2023

Item	Report title	Lead officer	Action	Response	Status
6.4	Improvement Framework	Donya Taylor/Nicky McLoughlin	Officers agreed that the results of the next staff survey would be shared with the Committee.	Survey results will be circulated following the staff conference on 1 <sup>st</sup> February.	OPEN
6.4	Improvement Framework	Donya Taylor/Nicky McLoughlin	Officers agreed to provide the breakdown on current staff numbers including how many posts were currently filled with interims.	Breakdown of current staff numbers including how many posts were interim was circulated to members on the 19 <sup>th</sup> January.	CLOSED
6.4	Improvement Framework	Angela Probert	An update from the Independent Improvement Board would be circulated later that week to members.	Update circulated to members on the 27 <sup>th</sup> November	CLOSED
8.4	Bus Strategy Update	Neal Byers	Update to Committee on DRT once options on how to improve the service had been considered.	Proposals for new DRT services will be prepared in conjunction with local authorities in Spring 2024.	OPEN
8.4	Bus Strategy Update	Steve Cox/Tim Bellamy	Officers would check whether there was anything that had been captured as part of the work done for the LTCP in relation to the impact on climate.	As part of the development of the LTCP a thorough assessment was undertaken in relation to the Quantified Carbon Assessment. As the Implementation Plan is further develop due consideration will be afforded to the LTCP objectives, inclusive of climate and environment.	CLOSED
8.4	Bus Strategy Update	Steve Cox/Tim Bellamy	Bus reform review would be brought back to Overview and Scrutiny in January before going to the CA Board.	Bus Reform is now planned for Board on 28 February. Options for discussing the detail with O&S are being explored, including the use of the informal O&S meeting on 14 Feb.	OPEN

### Minutes of the Meeting 18<sup>th</sup> September 2023

Item	Report title	Lead officer	Action	Response	Status
		Steve Cox	Officers to provide a response to the Committee on whether the CA was signed up to the Plain English Campaign.	The CA is not signed up to the Plain English Campaign	CLOSED
8.4	Increased Connectivity	Tim Bellamy	Officers agreed to look into the national context of the e-scooters and whether this was a nationwide issue and feedback to Committee.	Since the O&S meeting, the government have provided further guidance in relation to micromobility and e-scooters. The Assistant Director of Transport will be liaising with peers and national government with regards the ongoing concerns with escooters.	CLOSED

### Minutes of the Meeting 19<sup>th</sup> June 2023

Item	Report title	Lead officer	Action	Response	Status
8.8			An analysis of required officer support for the delivery of Option A be undertaken and reported to the Independent Improvement Board, along with a proposal to strengthen officer support to the scrutiny function, noting future English Devolution Accountability Framework requirements	Officer support capacity to be monitored as the new processes are implemented	Ongoing

### Minutes of the Meeting 20<sup>th</sup> March 2023

Item	Report title	Lead officer	Action	Response	Status
5	Improvement Framework	Angela Probert	The Interim Programme Director to send an update to the Committee to address the points raised in the meeting and provide more detail on the following: <ul style="list-style-type: none"> <li>• Transport Schemes</li> <li>• IT and software requirements</li> </ul> Communications and the building of an effective public relations and influencing delivery operation.	Ongoing	Open

