



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Cambridgeshire and Peterborough Combined Authority Forward Plan of Executive Decisions

Published 8 September 2023

The Forward Plan is an indication of future decisions. It is subject to continual review and may be changed in line with any revisions to the priorities and plans of the CPCA.

It is re-published on a monthly basis to reflect such changes.

Purpose

The Forward Plan sets out all of the decisions to be taken by the Combined Authority Board, Thematic Committees or by way of a Mayoral Decision Notice in the coming months. This makes sure that local residents and organisations know what decisions are due to be taken and when.

The Forward Plan is a live document which is updated regularly and published on the [Combined Authority website](#) (click the 'Forward Plan' button to view). At least 28 clear days' notice will be given of any key decisions to be taken.

What is a key decision?

A key decision is one which, in the view of the Overview and Scrutiny Committee, is likely to:

- i. result in the Combined Authority spending or saving a significant amount, compared with the budget for the service or function the decision relates to (usually £500,000 or more); or
- ii. have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

Non-key decisions and update reports

For transparency, the Forward Plan also includes all non-key decisions and update reports to be considered by the Combined Authority Board and Thematic Committees.

Access to reports

A report will be available to view online one week before a decision is taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on this notice can be requested from [Democratic Services](#).

The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may be discussed in private. If you want to make representations that a decision which it is proposed will be taken in private should instead be taken in public please contact [Edwina Adefehinti, Interim Chief Officer Legal and Governance, Monitoring Officer](#) at least five working days before the decision is due to be made.

Substantive changes to the previous month's Forward Plan are indicated in **bold text** for ease of reference.

Notice of decisions

Notice of the Combined Authority Board's decisions and Thematic Committee decisions will be published online within three days of a public meeting taking place.

Standing items at Thematic Committee meetings

The following reports are standing items and will be considered by at each meeting of the relevant committee. The most recently published Forward Plan will also be included on the agenda for each Thematic Committee meeting:

Environment and Sustainable Communities Committee

1. Budget Report
2. Affordable Housing Programme Loans Update
3. Affordable Housing Programme – Update on Implementation
4. Climate Partnership Update

Skills and Employment Committee

1. Budget Report
2. Employment and Skills Board Update

Transport and Infrastructure Committee

1. Budget Report

Environment and Sustainable Communities Committee – 11 September 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
1	Directorate Highlight Report	Environment and Sustainable Communities Committee	11 Sep 2023	To note	To note the key activities of the Place and Connectivity Directorate in relation to environment and sustainable communities	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
2	Unit swap from Heylo – SN Development to Vistry	Environment and Sustainable Communities Committee	11 Sep 2023	Decision	Recommend the dissolving of SN Development/Heylo agreement and to be replaced with Heylo/Vistry and refer the grant monies to this project with Vistry.	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices. Will include exempt appendices. ¹

¹ Exempt from publication under Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) in that it would not be in the public interest for this information to be disclosed: information relating to an individual, information which is likely to reveal the identity of an individual, information relating to financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption is deemed to outweigh the public interest in publication.

Transport and Infrastructure Committee – 13 September 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
3	Directorate Highlight Report	Transport and Infrastructure Committee	13 Sep 2023	To note	To note the key activities of the Place and Connectivity Directorate in relation to transport and infrastructure	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
4	Local Electric Vehicle Infrastructure (LEVI)	Transport and Infrastructure Committee	13 Sep 2023	Decision	Note progress and way forward on Electric Vehicles and recommend drawdown of LEVI funding	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity Tim Bellamy Interim Head of Transport	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
5	Connecting Cambridgeshire Progress Report	Transport and Infrastructure Committee	13 Sep 2023	To note	To note progress on the programme delivery.	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
6	Bus Network Review	Transport and Infrastructure Committee	13 Sep 2023	Key Decision KD2023/039	To present the initial findings of the Bus Network Review and seek approval to continue tendered bus services which are providing good value for money.	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
7	Bus Reform Outline Business Case	Transport and Infrastructure Committee	13 Sep 2023	Key Decision KD2023/026	To present the Outline Business Case for Bus Reform in Cambridgeshire and Peterborough, and ask Board to consider the	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					assessment of bus franchising and take a decision to instruct an auditor to review the business case.				Will include an exempt appendix. ²
8	Peterborough Bus Depot	Transport and Infrastructure Committee	13 Sep 2023	To note	To present an update on joint proposals with PCC for funding secured to provide a bus depot in Peterborough	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity Tim Bellamy Interim Head of Transport	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
9	ITSO Approved Support Contracts for ENCTS	Transport and Infrastructure Committee	13 Sep 2023	Key Decision KD2023/027	To recommend to the Combined Authority Board to delegate authority to the Interim Head of Transport to approve procurement, award and enter into contract(s) for HOPS and Smartcard Services	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity Tim Bellamy Interim Head of Transport	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

² Exempt from publication under Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) in that it would not be in the public interest for this information to be disclosed: information relating to an individual, information which is likely to reveal the identity of an individual, information relating to financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption is deemed to outweigh the public interest in publication.

Combined Authority Board – 20 September 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
10	Minutes of the Meeting on 26 July 2023 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
11	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
12	Budget Monitoring and Proposed use of Treasury Management Surplus	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Key Decision KD2023/042 ³	To update the Board on the financial performance of the Combined Authority, and request in-year allocation of surplus income from treasury management loans	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
13	Medium Term Financial Plan and Corporate Plan Refresh Process 2024/25	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To approve the process.	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

³ Amended to Key Decision August 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
14	Access to Information Protocol for Members	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To approve amendments to the protocol	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
15	Review of the Constitution	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
16	Improvement Plan Update	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	To note	To note progress on the Improvement Plan	Relevant internal and external stakeholders	Angela Probert Interim Programme Director - Transformation	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
17	Performance Management Framework and 23/24 Q1 report	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To seek approval of the Combined Authority Performance Management Framework and note Q1 2023/24 performance	Relevant internal and external stakeholders including Audit and Governance Committee	Kate McFarlane Head of Policy and Executive Support	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
18	Procurement Update	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	To note	To note progress with the update to the Procurement process	Relevant internal and external stakeholders including Audit and Governance Committee	Nick Bell Chief Finance Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
19	Single Assurance Framework	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To seek approval of the Combined Authority Single Assurance Framework and receive proposals for an Investment Committee	Relevant internal and external stakeholders including Audit and Governance Committee	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
20	Risk Management Framework	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To seek approval of the Combined Authority Risk Management Framework	Relevant internal and external stakeholders including Audit and Governance Committee	Nick Bell Chief Finance Officer Chris Bolton Head of Programme Office	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
21	Local Transport and Connectivity Plan	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Key Decision KD2022/056	To approve the transport strategy for the region as contained within the Local Transport and Connectivity Plan ahead of submission to government.	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity Tim Bellamy Interim Head of Transport	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

Recommendations from the Skills and Employment Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
22	UK SPF – People and Skills Project Implementation Plan	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Key Decision KD2023/033	To approve and delegate authority to implement the recommended model of mobilisation and delivery of strategic Skills projects contained within the UKSPF Implementation plan	Relevant internal and external stakeholders, including the Business Board	Fliss Miller Assistant Director Skills	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
23	Skills Bootcamps 2024-25 FY	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Key Decision KD2023/035	To approve the submission of the bid for further Skills Bootcamp funding for the 2024-25 financial year and delegate authority to the Assistant Director of Skills to procure, enter into, award and extend contracts.	Relevant internal and external stakeholders, including the Business Board	Melissa Gresswell Project Manager – Skills Bootcamps	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
24	Local Electric Vehicle Infrastructure (LEVI)	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Decision	To approve drawdown of LEVI funding	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity Tim Bellamy Interim Head of Transport	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
25	Bus Network Review	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Key Decision KD2023/039	To present the initial findings of the Bus Network Review and consider approval to continue tendered bus services which are providing good value for money.	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
26	Bus Reform Outline Business Case	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Key Decision KD2023/026	To consider the assessment of bus franchising and take a decision to instruct an auditor to review the business case.	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices. Will include an exempt appendix. ⁴

⁴ Exempt from publication under Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) in that it would not be in the public interest for this information to be disclosed: information relating to an individual, information which is likely to reveal the identity of an individual, information relating to financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption is deemed to outweigh the public interest in publication.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
27	Peterborough Bus Depot Funding	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Key Decision KD2023/026		Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity Tim Bellamy Interim Head of Transport	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
28	ITSO Approved Support Contracts for ENCTS	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Key Decision KD2023/027	To delegate authority to the Interim Head of Transport to approve procurement, award and enter into contract(s) for HOPS and Smartcard Services	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity Tim Bellamy Interim Head of Transport	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
29	Local Growth Fund – Project Change Requests	Cambridgeshire and Peterborough Combined Authority Board	20 Sep 2023	Key Decision KD2023/043	To approve Net Zero Training Centre change request received in relation to 'live' Recycled Local Growth Fund.	Relevant internal and external stakeholders	Steve Clarke Interim Associate Director - Business	Al Kingsley Chair of the Business Board	None anticipated other than the report and relevant appendices.

Skills and Employment Committee – 6 November 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
30	All Skills Programme Performance Update for the 2022/23 academic year	Skills and Employment Committee	6 Nov 2023	To note	To note progress of delivery of all skills programmes for academic year 2022/23 and a mid-project progress report for the Multiply programme	Relevant internal and external stakeholders, including the Business Board	Interim Assistant Director Skills	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
31	Growth Works Update	Skills and Employment Committee	6 Nov 2023	To note	To note the quarterly progress report	Relevant internal and external stakeholders, including the Business Board	Steve Clarke Interim Associate Director - Business	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
32	ARU Peterborough Update	Skills and Employment Committee	6 Nov 2023	To note	To note the progress update on the development of ARU Peterborough	Relevant internal and external stakeholders, including the Business Board	Richard Kenny Executive Director Economy and Growth	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
33	FE Cold Spots Feasibility Study	Skills and Employment Committee	6 Nov 2023	Decision	To recommend the CA Board approve the recommendations of the feasibility studies for St Neots and East Cambridgeshire	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
34	Skills Audit programme	Skills and Employment Committee	6 Nov 2023	To note	To note the findings of the audits undertaken in 2022-23 and audit plan for 2023-24	Relevant internal and external stakeholders, including the Business Board	Janet Warren Commissioner – Adult Education	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
35	State of the Economy	Skills and Employment Committee	6 Nov 2023 ⁵	To note	To note the latest position regarding the state of the Cambridgeshire and Peterborough Economy	Relevant internal and external stakeholders, including the Business Board	Richard Kenny Executive Director Economy and Growth	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
36	Health and Care Sector Work Academy and Skills Bootcamps [New Item]	Skills and Employment Committee	6 Nov 2023	To note	To receive an update on the evaluation of the programme delivery of HSCWA and Skills bootcamps	Relevant internal and external stakeholders, including the Business Board	Laura Guyer Strategic Careers Hub Lead Melissa Gresswell Project Manager – Skills Bootcamps	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

⁵ Moved from the September Committee

Environment and Sustainable Communities Committee – 13 November 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
37	Directorate Highlight Report	Environment and Sustainable Communities Committee	13 Nov 2023	To note	To note the key activities of the Place and Connectivity Directorate in relation to environment and sustainable communities	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
38	Cultural Services	Environment and Sustainable Communities Committee	13 Nov 2023	Decision	To approve the business case and associated funding to deliver the Cultural Services Project.	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
39	Environment and Sustainable Communities Thematic Performance Report Q2 [New item]	Environment and Sustainable Communities Committee	13 Nov 2023	To note	To receive the quarterly performance report	Relevant internal and external stakeholders	Kate McFarlane Head of Policy and Executive Support	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
40	Local Nature Recovery Strategy [New item]	Environment and Sustainable Communities Committee	13 Nov 2023	Key Decision KD2023/047	To receive an update on the Local Nature Recovery Strategy and consider the business case for land manager engagement	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
41	Climate Projects Update [New item]	Environment and Sustainable Communities Committee	13 Nov 2023	To note	To receive an update on the Climate projects	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.

Transport and Infrastructure Committee – 15 November 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
42	Directorate Highlight Report	Transport and Infrastructure Committee	15 Nov 2023	To note	To note the key activities of the Place and Connectivity Directorate in relation to transport and infrastructure	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
43	A10 Update	Transport and Infrastructure Committee	15 Nov 2023 ⁶	To note	To present an update on progress regarding the A10 scheme, including work on the business case	Relevant internal and external stakeholders	Tim Bellamy Interim Head of Transport Matthew Lutz Transport Programme Manager Jeremy Smith Group Manager, Transport Strategy and Funding	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
44	Active Travel England Funding [New item]	Transport and Infrastructure Committee	15 Nov 2023	To note	To receive an update on Active Travel England Funding	Relevant internal and external stakeholders	Anna Graham Transport Programme Manager Tim Bellamy Interim Head of Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

⁶ Moved from September Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
45	Air Quality [New item]	Transport and Infrastructure Committee	15 Nov 2023	To note	To receive an update on the work undertaken by the Combined Authority and constituent Councils on the development and submission of the air quality grant scheme 2023/24	Relevant internal and external stakeholders	Yo Higton Active Travel Lead Tim Bellamy Interim Head of Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
46	Future Funding for BP Roundabout NMU [New item]	Transport and Infrastructure Committee	15 Nov 2023	Decision	To receive an update on the project including key milestones and drawdown funding to support the next stage.	Relevant internal and external stakeholders	Robert Jones Transport Programme Manager Tim Bellamy Interim Head of Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
47	Bus Update [New item]	Transport and Infrastructure Committee	15 Nov 2023	Key Decision KD2023/046	To receive an update covering the network review, bus reform and potential ZEBRA	Relevant internal and external stakeholders	Neal Byers Transport Consultant Tim Bellamy Interim Head of Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
48	EV Charging Update [New item]	Transport and Infrastructure Committee	15 Nov 2023	To note	To receive an update on electric vehicle charging project	Relevant internal and external stakeholders	Emma White Transport Programme Manager Tim Bellamy Interim Head of Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.
49	Wisbech Rail [New item]	Transport and Infrastructure Committee	15 Nov 2023	To note	To receive an update on the Wisbech Rail project	Relevant internal and external stakeholders	Matthew Lutz Transport Programme Manager Tim Bellamy Interim Head of Transport Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

Combined Authority Board – 29 November 2023

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
50	Minutes of the Meeting on 20 September 2023 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
51	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
52	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
53	Review of the Constitution	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Decision	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
54	Delegations to Officers	Cambridgeshire and Peterborough Combined Authority Board	29 Nov 2023	Key Decision KD2023/037	Seeking delegated authority in order to enable expedient decisions regarding time sensitive matters	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
57	Business Board Constitution [New item]	Combined Authority Board	29 Nov 2023	Decision	To approve the updated Business Board Constitution	Relevant internal and external stakeholders	Domenico Cirillo Business Board and Business Programmes Manager	Al Kingsley Chair of the Business Board	None anticipated other than the report and relevant appendices.

Skills and Employment Committee – 15 January 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
58	AEB Annual Report to DfE	Skills and Employment Committee	15 Jan 2023	To note	To note performance on AEB delivery for the fourth year of devolution and approve the Annual Report to the DfE which forms part of our local assurance arrangements.	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
59	ESOL Local Planning Partnerships	Skills and Employment Committee	15 Jan 2023	To note	To receive the Annual Report from the ESOL Local Planning Partnerships and note the progress made in 2022/23	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
60	Skills Bootcamps F/Y 2024/25 [New item]	Skills and Employment Committee	15 Jan 2023	Key Decision KD2023/044	To recommend for CA Board to approve the acceptance of the grant for the 2024/25 financial year	Relevant internal and external stakeholders, including the Business Board	Melissa Gresswell Project Manager – Skills Bootcamps	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
61	External Funding Bids [New item]	Skills and Employment Committee	15 Jan 2023	Key Decision KD2023/045	To recommend for CA Board to approve specific funding bids to external funding sources	Relevant internal and external stakeholders, including the Business Board	Alexis McLeod Senior Programme Manager Jaki Bradley Head of Adult Education Budget	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
62	LSIP and LSIF Update [New item]	Skills and Employment Committee	15 Jan 2023	To note	To receive a progress report against the LSIP and LISF programme of work	Relevant internal and external stakeholders, including the Business Board	Laura Guymmer Strategic Careers Hub Lead	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

Transport and Infrastructure Committee – 17 January 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
63	Directorate Highlight Report	Transport and Infrastructure Committee	17 Jan 2024	To note	To note the key activities of the Place and Connectivity Directorate in relation to transport and infrastructure	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

Environment and Sustainable Communities Committee – 22 January 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
64	Directorate Highlight Report	Environment and Sustainable Communities Committee	22 Jan 2024	To note	To note the key activities of the Place and Connectivity Directorate in relation to environment and sustainable communities	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
65	Environment and Sustainable Communities Thematic Performance Report Q3 [New item]	Environment and Sustainable Communities Committee	22 Jan 2024	To note	To receive the quarterly performance report	Relevant internal and external stakeholders	Kate McFarlane Head of Policy and Executive Support	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
66	Climate Summit Outcomes [New item]	Environment and Sustainable Communities Committee	22 Jan 2024	Decision	To agree any additional response to the Climate Summit outcomes	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
67	Climate Action Plan Review [New item]	Environment and Sustainable Communities Committee	22 Jan 2024	Key Decision KD2023/048	To agree revisions to the Climate Action Plan 2022-2025	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
68	Infrastructure Delivery Framework [New item]	Environment and Sustainable Communities Committee	22 Jan 2024	To note	To receive progress report on preparation of Infrastructure Delivery Framework	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.

Combined Authority Board – 31 January 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
69	Minutes of the Meeting on 29 November 2023 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
70	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
71	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
72	Review of the Constitution	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Decision	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
73	Delegations to Officers	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Key Decision KD2023/040	Seeking delegated authority in order to enable expedient decisions regarding time sensitive matters	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
74	Improvement Plan Update	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	To note	To note progress on the Improvement Plan	Relevant internal and external stakeholders	Angela Probert Interim Programme Director - Transformation	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.

Recommendations from the Skills and Employment Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
75	Skills Bootcamps F/Y 2024/25 [New item]	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Key Decision KD2023/044	To approve the acceptance of the grant for the 2024/25 financial year	Relevant internal and external stakeholders, including the Business Board	Melissa Gresswell Project Manager – Skills Bootcamps	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
76	External Funding Bids [New item]	Cambridgeshire and Peterborough Combined Authority Board	31 Jan 2024	Key Decision KD2023/045	To approve specific funding bids to external funding sources	Relevant internal and external stakeholders, including the Business Board	Alexis McLeod Senior Programme Manager Jaki Bradley Head of Adult Education Budget	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

Recommendations from the Environment and Sustainable Communities Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
77	Market Towns Phase 2	Combined Authority Board	31 Jan 2024	To note	To update members on the status and progress of Phase 2 of Market Towns programme.	Relevant internal and external stakeholders	Steve Clarke Interim Associate Director - Business	Al Kingsley Chair of the Business Board	None anticipated other than the report and relevant appendices.

Skills and Employment Committee – 4 March 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
78	AEB Funding Policy Changes for 2024/25	Skills and Employment Committee	4 Mar 2024	Decision	To approve the implementation of AEB funding policy changes for the 2024/25 academic year	Relevant internal and external stakeholders, including the Business Board	Parminder Singh Garcha SRO – Adult Education	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
79	Mid-Year Skills Performance Review	Skills and Employment Committee	4 Mar 2024	To note	To note mid-year performance on all Skills programmes for the 2023/24 academic year	Relevant internal and external stakeholders, including the Business Board	Interim Assistant Director Skills	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
80	Growth Works Evaluation	Skills and Employment Committee	4 Mar 2024	To note	To receive and note the evaluation findings	Relevant internal and external stakeholders, including the Business Board	Steve Clarke Interim Associate Director - Business	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.
81	Local Innovation Fund [New item]	Skills and Employment Committee	4 Mar 2024	To note	To receive an update on in-year performance and proposals for 2024/25	Relevant internal and external stakeholders, including the Business Board	Jaki Bradley Head of Adult Education Budget	Councillor Lucy Nethsingha Lead Member for Skills	None anticipated other than the report and relevant appendices.

Environment and Sustainable Communities Committee – 11 March 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
82	Directorate Highlight Report	Environment and Sustainable Communities Committee	11 Mar 2024	To note	To note the key activities of the Place and Connectivity Directorate in relation to environment and sustainable communities	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
83	Environment and Sustainable Communities Thematic Performance Report Q4 [New item]	Environment and Sustainable Communities Committee	11 Mar 2024	To note	To receive the quarterly performance report	Relevant internal and external stakeholders	Kate McFarlane Head of Policy and Executive Support	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.
84	Infrastructure Delivery Framework [New item]	Environment and Sustainable Communities Committee	11 Mar 2024	Key Decision KD2023/049	To agree Infrastructure Delivery Framework	Relevant internal and external stakeholders	Steve Cox Executive Director, Place and Connectivity	Councillor Bridget Smith Lead Member, Communities & Environment	None anticipated other than the report and relevant appendices.

Transport and Infrastructure Committee – 13 March 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
85	Directorate Highlight Report	Transport and Infrastructure Committee	13 Mar 2024	To note	To note the key activities of the Place and Connectivity Directorate in relation to transport and infrastructure	Relevant internal and external stakeholders	Steve Cox Executive Director Place and Connectivity	Councillor Anna Smith Lead member for Transport	None anticipated other than the report and relevant appendices.

Combined Authority Board – 20 March 2024

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
86	Minutes of the Meeting on 31 January 2024 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
87	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
88	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Nick Bell Chief Finance Officer	Mayor Dr Nik Johnson	None anticipated other than the report and relevant appendices.
89	Review of the Constitution	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024	Decision	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.
90	Delegations to Officers	Cambridgeshire and Peterborough Combined Authority Board	20 Mar 2024	Key Decision KD2023/041	Seeking delegated authority in order to enable expedient decisions regarding time sensitive matters	Relevant internal and external stakeholders including Audit and Governance Committee	Edwina Adefehinti Interim Chief Officer Legal and Governance, Monitoring Officer	Councillor Edna Murphy Lead Member for Governance	None anticipated other than the report and relevant appendices.

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker

FP/09/23

Comments or queries about the Cambridgeshire and Peterborough Combined Authority Forward Plan

Please send any comments or queries about the Forward Plan to Edwina Adefehinti, Interim Chief Officer Legal and Governance, Monitoring Officer:

We need to know:

1. Your comment or query.
2. How we can contact you with a response (please include your name, a telephone number and your email address).
3. Who you would like to respond to your query. If you aren't sure just leave this blank and we will find the person best able to reply.