



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

SKILLS COMMITTEE AGENDA PLAN

Updated 24 October 2022

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in italics are TBC.

The definition of a key decision is set out in the Combined Authorities Constitution in Chapter 6 – Transparency Rules, Forward Plan and Key Decisions, Point 11 <http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/CPCA-Constitution-.pdf>

* indicates items expected to be recommended for determination by Combined Authority Board

+ indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- 1. Minutes of previous meeting and Action Log**
- 2. Agenda Plan**
- 3. Budget and Performance Report**
- 4. Employment and Skills Board Update**

Committee date	Agenda item	Report Purpose	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
07/11/22	University of Peterborough, Delivery Update and Future CPCA Role		Fliss Miller	Yes		
	AEB Innovation Fund Review and proposals for 2022-23	To consider the impact and lessons learnt from the projects funded through the AEB Innovation Fund for 2020/21 and 2021/22 and to approve proposals for 2022-23	Parminder Singh Garcha	No		
	Health and Care Sector Work Academy - Update	To receive an update on project performance	Fliss Miller	No		
	Growth Works Update		Steve Clarke/Fliss Miller	No		
	Working together with the Third Sector	To approve the piloting of a different procurement route for local third sector providers for AEB and Multiply	Parminder Singh Garcha	No		
	Careers Hub Operational Plan		Laura Guymer	No		
09/01/23	AEB Annual Return to DfE	To approve the AEB Annual Return to the DfE and final outturn for the 2021/22 academic year	Parminder Singh Garcha	No		22/12/22
	ESOL Local Planning Partnerships - Annual Report	To note the Annual Report of the ESOL Local Planning Partnerships and plans for improving local co-ordination and provision in 2023/24	Parminder Singh Garcha	No		

Committee date	Agenda item	Report Purpose	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
	Essential Skills Review and Route Map	To note the Essential Skills Review and development of a Route Map to improve literacy, numeracy, essential digital skills, and work readiness of adults across the Combined Authority.	Parminder Singh Garcha	No		
	ARU Peterborough Phase 3 full business case and monitoring arrangements for the new university	To consider and approve the Phase 3 full business case including a review of the university's original quantitative objectives set at the Phase 1 full business case, with further recommendations about how to reset these for effective monitoring of the new university.	Rachael Holliday	Yes		
	NEETS Strategy		Fliss Miller	No		
	Mid-year Performance Review of all Skills Funded Projects		Fliss Miller	No		
	Alignment of all Skills Procurement and Contracting		Melissa Gresswell/Parminder Singh Garcha	Yes		
	Skills and Labour Market Insights Bi- Annual Report (incl. an update on apprenticeships)		Rachel Hallam	No		
*New Item	Economic Growth Strategy Implementation Plan		Steve Clarke	No		
06/03/23	Skills Funding allocations and policy changes for 2023-24	To approve AEB, FCFJ and Multiply funding allocations for 2023-24 and funding policy changes.	Parminder Singh Garcha	Yes		24/02/23

Committee date	Agenda item	Report Purpose	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
	AEB Three-year Evaluation Report – impact and findings	To note the findings of the AEB Impact Evaluation and approve the next steps.	Parminder Singh Garcha	No		
*New Item	Skills Bootcamps Wave 4		Melissa Gresswell	Yes		
*New item	Careers Hub allocations and future plans		Laura Guymer	Yes		
	Growth Works Update		Steve Clarke	No		
*New Item	UK Shared Prosperity Fund Investment Plan		Steve Clark			
*New Item	Health and Social Care Sector Academy – end of contract performance review		Fliss Miller	No		
	FE Coldspots – report on progress	To note the progress made with the projects.	Parminder Singh Garcha	No		
05/06/23	Skills Contract Awards to Independent Training Providers for 2023-24	To approve AEB, FCFJ, Bootcamps Multiply contract awards for 2023-24 academic year.	Parminder Singh Garcha / Melissa Gresswell	Yes		26/05/23

An accessible version of this information is available on request from democratic.services@cambridgeshirepeterborough-ca.gov.uk