



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Skills Committee Decision Summary

Meeting: Monday 9 January 2023

Published: Tuesday 10 January 2023

Decision Review deadline: Friday 13 January 2023

Part 1 - Governance Items

1.1 Apologies for Absence and Declarations of Interest and Announcements

No apologies received. No declarations of interest were made.

1.2 Minutes of the Skills Committee meeting on 7 November 2022 and Action Log

The minutes of the meeting on 7 November 2022 were approved as an accurate record.

The action log was noted.

1.3 Public Questions

No public questions were received.

Part 2 – Recommendations to Combined Authority Board

2.1 The University of Peterborough Phase 3 Living Lab, Full Business Case

It was resolved unanimously to:

- 1) Recommend that the Combined Authority Board approve the University of Peterborough Phase 3 Living Lab, Full Business Case.

- 2) Recommend that the Combined Authority Board note the following next steps for the development of a University Programme Business Case:
 - a) In consultation with the University partners and shareholders of PropCo1 and PropCo2, review governance arrangements with a view to developing a programme related governance structure.
 - b) Preparation of the Campus Outline Planning Application for the potential future ambition.
 - c) Further progress update against progress measures agreed with partners including outline for the University of Peterborough Programme Business Case.

2.2 Wave Four Skills Bootcamps

It was resolved unanimously to recommend that the Combined Authority Board:

- a) ~~Recommend that the Combined Authority Board note the bid submitted to the Department for Education (DfE) for Wave 4 Skills Bootcamp funding of which The Combined Authority expect to receive notification from DfE in January of a grant funding offer of up to £2,878,150.00 to deliver Wave Four Skills Bootcamps for the 2023-24 financial year.~~ **Accept the Grant Funding from the Department of Education in the sum of £2,878,150.00 to deliver Wave Four Skills Bootcamps for the 2023-2024 financial year.**
- b) ~~Recommend that the Combined Authority Board approve the grant funding offer and an addition of a corresponding budget for delivery of the Wave Four Skills Bootcamps in the 2023-24 budget on notification of a Wave 4 grant funding offer from the DfE.~~ **To also approve an addition of a corresponding budget for delivery of the Wave Four Skills Bootcamps in the 2023-2024 budget.**
- c) delegate authority to the Interim Associate Director of Skills, in consultation with the Chief Finance Officer and Monitoring Officer to:
 - i. enter into, sign and award grant agreements or awards to training providers to deliver Wave Four Skills Bootcamps with existing providers, where procurement regulations allow and enter into contracts with new providers for Wave Four following an appropriate procurement exercise and
 - ii. where appropriate, extend contracts with existing providers

Part 3 - Delivery

3.1 Adult Education Budget Annual Return 2021/22

It was resolved unanimously to:

- a) Approve the Adult Education Budget (AEB) Annual Return for submission to the Department for Education (DfE) for the 2021/22 academic year.
- b) Note the additional local participation data for devolved AEB c) note the three-year Impact Evaluation of AEB that is being commissioned and the request for members to participate.

3.2 ESOL Local Planning Annual Report

It was resolved unanimously to:

- a) Receive the ESOL Local Planning Partnerships Annual Report and note the considerable progress made to date.
- b) Note and comment on the key deliverables for the ESOL Local Planning Partnerships for 2023/24.
- c) Note the City of Sanctuary scheme.

3.3 Mid-year Performance Review of Skills funded provision 2022-23

It was resolved unanimously to:

Note the current in year performance of Combined Authority funded Skills Programmes.

3.4 Skills and Labour Market Insights Report

It was resolved unanimously to:

- a) Note and comment on the information in the report which should be used as a guide to inform future decision making; and
- b) Suggest any further additional headline insights for future reports.

3.5 Budget and Performance Report

It was resolved unanimously to:

Note the year-to-date outturn position against budget.

3.6 Alignment of Procurement and Contracting

It was resolved unanimously to:

Note the implementation of a Dynamic Purchasing System (DPS) for all Skills Funding procurement activity, where a competitive tendering process is required.

3.7 Skills Committee Agenda Plan

It was resolved to note the agenda plan.

Key: Additions in Bold.