

Appendix F – Proposed Lead Member Role Profile

Purpose:

- ☐ To lead and champion their allocated lead member functions in consultation with the Mayor
- ☐ To act as key spokesperson for the Combined Authority within their respective Constituent Councils
- ☐ Chair and manage the business of relevant thematic committee where established in accordance with its Terms of Reference, the Constitution of the Combined Authority and with the Members Code of Conduct and with the highest standards of legal and ethical behaviour and probity
- ☐ To drive engagement and collaboration in their allocated lead member area with relevant Constituent Council lead members (or equivalent) and key partners

Key duties and responsibilities:

- ☐ To provide leadership for officers on the development of key strategic documents or investment proposals for approval by relevant committees or the Combined Authority Board
- ☐ To provide leadership for their lead member area within the collective Combined Authority into future devolution proposals and public sector reform
- ☐ To liaise with Members holding similar lead member responsibilities within the Constituent Councils
- ☐ To lead on the development of key strategic documents for approval by the Combined Authority
- ☐ To develop and present investment proposals to the Combined Authority
- ☐ To communicate with the public on matters within their portfolios and to be accountable for their portfolio areas
- ☐ To input into any future devolution proposals and public sector reform