

BUSINESS BOARD FORWARD PLAN

AS AT 12TH JULY 2019

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	DECISION	PURPOSE	CONTACT DETAILS / REPORT AUTHORS	LEAD MEMBER
Business Board – 22nd July 2019 (Combined Authority – Alconbury Weald)							
1.	Appointment of Interim Chairman/woman	Business Board	22nd July 2019	Decision			Chair
2.	Minutes of the Meeting on 28th May 2019	Business Board	22nd July 2019	Decision	To approve the minutes of the last meeting as a correct report	<i>Monitoring Officer for Combined Authority</i>	Chair
3.	Combined Authority Update	Business Board			To provide BB members with an update on overall issues concerning the Combined Authority.	<i>Domenico Cirillo, Business Space Manager</i>	Chair
4.	Business Advisory Panel Update	Business Board	22nd July 2019	Decision	To provide BB members with an update on the Business Advisory Panel	<i>John Stenhouse, Growth Hub Manager</i>	Chair
5.	Growth Deal Project Proposals	Combined Authority Board	31st July 2019	Key Decision 2019/038	<i>Identified on CA Forward Plan as Key Decision for 31th July</i>	<i>John T Hill, Director Business & Skills</i>	Chair
6.	Growth Fund Update	Combined Authority Board	31st July 2019	Decision	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	<i>John T Hill, Director Business & Skills</i>	Chair

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	DECISION	PURPOSE	CONTACT DETAILS / REPORT AUTHORS	LEAD MEMBER
7.	Internal Audit Report: Business Board	Business Board	31st July 2019	Decision		<i>Robert Emery, Section 151 Officer to the Business Board</i>	Chair
8.	Alconbury Enterprise Zone Memorandum of Understanding & Enterprise Zone Programme Governance	Combined Authority Board	31st July 2019	Key Decision 2019/034	<p>To seek approval of draft MOU agreement for Alconbury Enterprise Zone, which has been agreed in principle with Huntingdonshire District Council.</p> <p>To seek approval to re-establish quarterly EZ Steering Group meetings. This will sit under the Business Board.</p>	<i>John T Hill, Director Business & Skills</i>	Chair
9.	CPCA Advanced Materials and Manufacturing Strategy	Business Board	22nd July 2019	Decision	To note the first Advanced Materials & Manufacturing Strategy for Cambridgeshire and Peterborough, independently produced to inform the Local Industrial Strategy and for reference to future strategies/interventions for funding this sector, to be considered further by the Board at a future meeting.	<i>John T Hill, Director Business & Skills/ Steve Clarke, Strategic Fund Manager</i>	Chair

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	DECISION	PURPOSE	CONTACT DETAILS / REPORT AUTHORS	LEAD MEMBER
10.	Peterborough Station Quarter Masterplan	Business Board	22nd July 2019	Decision	To seek release of co-funding to mobilise delivery of a masterplan that provides strategic basis for development of key employment/growth site in Peterborough	<i>John T Hill, Director Business & Skills / Steve Clarke, Strategic Fund Manager</i>	Chair
11.	Local Industrial Strategy Update	Business Board	22nd July 2019	Decision	To note the progress	<i>John T Hill, Director Business & Skills</i>	Chair
12.	Review of University of Peterborough	Business Board	22nd July 2019	Decision	To review programme performance to date and agree next steps in development	<i>John T Hill, Director Business & Skills</i>	Chair
13.	Recruitment of New Chair and Business Board Members	Business Board	22nd July 2019	Decision	To update on process and progress on recruitment.	<i>John Hill, Director Business & Skills</i>	Chair
14.	Business Board Headlines for Combined Authority Board	Business Board					
15.	Forward Plan	Business Board	22nd July 2019	Decision	To note the forward plan	<i>Monitoring Officer for Combined Authority</i>	Chair

**Business Board – 23rd September 2019
(Combined Authority – Alconbury Weald)**

1.	Minutes of the Meeting on 22nd July 2019	Business Board	23rd September 2019	Decision	To approve the minutes of the last meeting as a correct report	<i>Monitoring Officer for Combined Authority</i>	Chair
2.	Combined Authority Update	Business Board	23rd September 2019		To provide BB members with an update on overall issues concerning the Combined Authority.	<i>Domenico Cirillo, Business Space Manager</i>	Chair
3.	Business Advisory Panel Update	Business Board	23rd September 2019	Decision	To provide BB members with an update on the Business Advisory Panel	<i>John Stenhouse, Growth Hub Manager</i>	Chair
4.	OxCam Arc Update	Business Board	23rd September 2019		To provide BB members with an update on the OxCam Arc.	<i>John T Hill, Director Business & Skills</i>	Chair
5.	Growth Deal Project Proposals	Combined Authority Board	25th September 2019	Key Decision 2019/049	<i>Identified on CA Forward Plan as Key Decision for 25th September</i>	<i>John T Hill, Director Business & Skills</i>	Chair
6.	Growth Fund Update	Combined Authority Board	25th September 2019	Decision	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	<i>John T Hill, Director Business & Skills</i>	Chair
7.	Assurance Framework	Combined Authority Board	25th September 2019	Decision	To recommend any revisions to the Assurance Framework following final checks against Government guidance.	<i>John T Hill, Director Business & Skills</i>	Chair

8.	Local Industrial Strategy Delivery Plans	Combined Authority Board	25th September 2019	Decision		<i>John T Hill, Director Business & Skills</i>	Chair
9.	Remuneration Review	Combined Authority Board	25th September 2019	Decision		<i>Monitoring Officer for Combined Authority</i>	Chair
10.	Outline Business Case for Inward Investment Service (LIS Mobilisation)	Combined Authority Board	25th September 2019	Key Decision	To approve the Outline Business Case for Inward Investment Service to mobilise delivery of the LIS	<i>John T Hill, Director Business & Skills</i>	Chair
11.	Outline Business Case for Growth Service (LIS Mobilisation)	Combined Authority Board	25th September	Key Decision	To approve the Outline Business Case	John T Hill, Director Business & Skills	Chair
12.	Outline Business Case for STAR Hub Service (LIS Mobilisation)	Combined Authority Board	25th September 2019	Key Decision	To approve the Outline Business Case	<i>John T Hill, Director Business & Skills</i>	Chair
13.	Greater South East Energy Hub Board	Combined Authority Board	25th September 2019	Decision	To agree to the establishment of the Greater South East Energy Hub Board in line with the draft Terms of Reference (from May 2019 Business Board)	<i>John T Hill, Director Business & Skills</i>	Chair
14.	Digital Strategy Update	Business Board	23rd September 2019	Decision	To Discuss Strategy and agree interventions	<i>John T Hill, Director Business & Skills</i>	Chair
15.	Monitoring & Evaluation Framework	Business Board	23rd September 2019	Decision		<i>Paul Raynes, Director Strategy & Delivery</i>	

16.	Business Board Headlines for Combined Authority Board	Business Board	23rd September 2019				
17.	Forward Plan	Business Board	23rd September 2019	Decision	To note the forward plan	<i>Monitoring Officer for Combined Authority</i>	Chair

Business Board – 25th November 2019
(To be hosted by a Business Board member – Venue to be confirmed)

1.	Minutes of the Meeting on 23rd September 2019	Business Board	25th November 2019	Decision	To approve the minutes of the last meeting as a correct report	<i>Monitoring Officer for Combined Authority</i>	Chair
2.	Combined Authority Update	Business Board			To provide BB members with an update on overall issues concerning the Combined Authority.	<i>Domenico Cirillo, Business Space Manager</i>	Chair
3.	Business Advisory Panel Update	Business Board	25th November 2019	Decision	To provide BB members with an update on the Business Advisory Panel	<i>John Stenhouse, Growth Hub Manager</i>	Chair
4.	OxCam Arc Update	Business Board			To provide BB members with an update on the OxCam Arc.	<i>John T Hill, Director Business & Skills</i>	Chair
5.	Growth Deal Project Proposals	Combined Authority Board	25th November 2019	Decision	<i>Identified on CA Forward Plan as Key Decision for 27th November 2019</i>	<i>John T Hill, Director Business & Skills</i>	Chair
6.	Growth Fund Update	Combined Authority Board	25th November 2019	Decision	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	<i>John T Hill, Director Business & Skills</i>	Chair
7.	Business Board Headlines for Combined Authority Board	Business Board					

8.	Forward Plan	Business Board	25th November 2019	Decision	To note the forward plan	<i>Monitoring Officer for Combined Authority</i>	Chair
Business Board – 27th January 2020 (Combined Authority – Alconbury Weald)							
1.	Minutes of the Meeting on 25th November 2019	Business Board	27th January 2020	Decision	To approve the minutes of the last meeting as a correct report	<i>Monitoring Officer for Combined Authority</i>	Chair
2.	Combined Authority Update	Business Board			To provide BB members with an update on overall issues concerning the Combined Authority.	<i>Domenico Cirillo, Business Space Manager</i>	Chair
3.	Business Advisory Panel Update	Business Board	27th January 2020	Decision	To provide BB members with an update on the Business Advisory Panel	<i>John Stenhouse, Growth Hub Manager</i>	Chair
4.	OxCam Arc Update	Business Board			To provide BB members with an update on the OxCam Arc.	<i>John T Hill, Director Business & Skills</i>	Chair
5.	Growth Deal Project Proposals	Combined Authority Board	27th January 2020	Decision	<i>Identified on CA Forward Plan as Key Decision for 29th January 2020</i>	<i>John T Hill, Director Business & Skills</i>	Chair
6.	Growth Fund Update	Combined Authority Board	27th January 2020	Decision	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	<i>John T Hill, Director Business & Skills</i>	Chair

7.	Business Board Headlines for Combined Authority Board	Business Board					
8.	Forward Plan	Business Board	27th January 2020	Decision	To note the forward plan	<i>Monitoring Officer for Combined Authority</i>	Chair
Business Board – 23rd March 2020 (Combined Authority – Alconbury Weald)							
1.	Minutes of the Meeting on 27th January 2020	Business Board	23rd March 2020	Decision	To approve the minutes of the last meeting as a correct report	<i>Monitoring Officer for Combined Authority</i>	Chair
2.	Combined Authority Update	Business Board			To provide BB members with an update on overall issues concerning the Combined Authority.	<i>Domenico Cirillo, Business Space Manager</i>	Chair
3.	Business Advisory Panel Update	Business Board	23rd March 2020	Decision	To provide BB members with an update on the Business Advisory Panel	<i>John Stenhouse, Growth Hub Manager</i>	Chair
4.	OxCam Arc Update	Business Board			To provide BB members with an update on the OxCam Arc.	<i>John T Hill, Director Business & Skills</i>	Chair
5.	Growth Deal Project Proposals	Combined Authority Board	23rd March 2020	Decision	<i>Identified on CA Forward Plan as Key Decision for 25th March 2020</i>	<i>John T Hill, Director Business & Skills</i>	Chair

6.	Growth Fund Update	Combined Authority Board	23rd March 2020	Decision	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	<i>John T Hill, Director Business & Skills</i>	Chair
7.	Business Board Headlines for Combined Authority Board	Business Board					
8.	Forward Plan	Business Board	23rd March 2020	Decision	To note the forward plan	<i>Monitoring Officer for Combined Authority</i>	Chair
Business Board Annual Meeting – 26th May 2020 (Venue to be confirmed)							
1.	Minutes of the Meeting on 23rd March 2020	Business Board	26th May 2020	Decision	To approve the minutes of the last meeting as a correct report	<i>Monitoring Officer for Combined Authority</i>	Chair
2.	Combined Authority Update	Business Board			To provide BB members with an update on overall issues concerning the Combined Authority.	<i>Domenico Cirillo, Business Space Manager</i>	Chair
3.	Business Advisory Panel Update	Business Board	26th May 2020	Decision	To provide BB members with an update on the Business Advisory Panel	<i>John Stenhouse, Growth Hub Manager</i>	Chair
4.	OxCam Arc Update	Business Board			To provide BB members with an update on the OxCam Arc.	<i>John T Hill, Director Business & Skills</i>	Chair

5.	Growth Deal Project Proposals	Combined Authority Board	26th May 2020	Decision	<i>Identified on CA Forward Plan as Key Decision for 25th March 2020</i>	<i>John T Hill, Director Business & Skills</i>	Chair
6.	Growth Fund Update	Combined Authority Board	26th May 2020	Decision	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	<i>John T Hill, Director Business & Skills</i>	Chair
7.	Constitution Review	Business Board	26th May 2020	Decision	To review the Business Board section of the CPCA Constitution (Appendix 5)	<i>Monitoring Officer for Combined Authority</i>	Chair
8.	Business Board Headlines for Combined Authority Board	Business Board					
9.	Forward Plan	Business Board	26th May 2020	Decision	To note the forward plan	<i>Monitoring Officer for Combined Authority</i>	Chair

SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

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Tel:

Email:

Who would you like to respond?