

APPENDIX B

Proposed Terms of Reference for the Environment & Sustainable Communities Committee

Environment & Sustainable Communities Committee	
Purpose	<p>Development of thematic strategy and key policy, engaging key stakeholders and partners to develop proposals to assist delivery of the CAs strategic objectives</p> <p>Oversee implementation of thematic strategy and key policy, taking decisions within the strategic and budgetary framework agreed by the Board to deliver strategy and key policy.</p> <p>Drive delivery of key strategic performance measures (as set out in corporate plan and key supporting strategy)</p> <p>Oversight and management of the development and delivery of thematic business cases, programmes and projects, ensuring that they are contributing to the delivery of CA Strategic Objectives and the Annual Business Plan.</p> <p>Ensure all programmes and projects comply with the Assurance Framework and are monitored and evaluated in line with the Monitoring and Evaluation Framework.</p>
Accountable to:	Cambridgeshire & Peterborough Combined Authority Board
Accountable for:	<p>Development, management and implementation of key strategy and policy relevant to remit of Committee, including:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Climate Action Plan <input type="checkbox"/> Cambridgeshire & Peterborough Independent Commission on Climate <input type="checkbox"/> OxCam Arc Environmental <input type="checkbox"/> Green Homes (including approval of Green Homes Grants) <input type="checkbox"/> Water/Power infrastructure (no strategy developed) <p>Oversight and management of:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Net Zero Programme <input type="checkbox"/> Sustainable Warmth Programme <input type="checkbox"/> Affordable Housing Programme <p>Performance management of key performance measures within remit of the Committee, including:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Reduction in CO2 emissions <input type="checkbox"/> (Most productive farmland in the country is protected <input type="checkbox"/> Increase in biodiversity

	<input type="checkbox"/> Communities able to adapt to climate related impact (eg, flood resilience) <input type="checkbox"/> Healthy Life Expectancy at Birth rates to increase <input type="checkbox"/> Reduction in the gap between the healthiest and least healthiest place <input type="checkbox"/> Reduction in percentage of households living in fuel poverty
Membership:	<input type="checkbox"/> Mayor (or their nominee) <input type="checkbox"/> CPCA Lead Member for Housing <input type="checkbox"/> CPCA Lead Member for Environment & Climate Change <input type="checkbox"/> Representative from each Constituent Authority (not represented on Committee through CPCA Lead Member position(s)) <input type="checkbox"/> Business Board Thematic Representative Co-opted Members of the Combined Authority Board should receive an open invite to all executive committees to enable them to attend for items of interest. If a co-opted member wishes to attend and speak at the meeting, they should notify the relevant Chair prior to the meeting. The rights and responsibilities of co-opted members as set out in the relevant paragraphs in [insert section] of the constitution apply to committees.
Chair:	The Committee will be jointly chaired on a rotational basis by the CPCA Lead members for Housing and for Environment & Climate Change
Vice Chair:	A vice-chair will be appointed at a Committee meeting at which appropriate CPCA Lead Members are not present
Voting:	Only the voting members of the board will be entitled to vote at meetings, the Chair does not exercise a casting vote. Any matters that are to be decided by the Committee are to be decided by consensus of the Committee where possible. Where consensus is not possible the provisions of the Constitution shall apply as follows: <input type="checkbox"/> Each Member of the Committee is to have one vote and no Member including the Chair is to have a casting vote <input type="checkbox"/> Co-opted Members cannot vote <input type="checkbox"/> Any matter put to a vote will be decided on a show of hands. A decision will require a minimum of 4 voting members present and voting
Quorum:	No business shall be transacted unless representatives of four Constituent Authorities or more are present at a meeting
Servicing:	The Committee will be serviced by CPCAs Governance Team
Frequency:	Minimum of 6 meetings per year
Supported by:	The Committee is supported by:

	<input type="checkbox"/> Regional Place Directors Advisory Group
Functions: (key areas of focus under Corporate Plan)	<p>Environment & Climate</p> <ul style="list-style-type: none"> <input type="checkbox"/> Climate Action Plan / Doubling Nature (incl. EVs) <input type="checkbox"/> Alternative Fuel Strategy deliverables <input type="checkbox"/> Sustainable agriculture <input type="checkbox"/> Nature restoration <input type="checkbox"/> Greater South East Net Zero Programme <input type="checkbox"/> Retrofit in Care Homes and Village Halls <p>Housing</p> <ul style="list-style-type: none"> <input type="checkbox"/> Maintain the oversight of the build out of the affordable housing programme and the re-payment of the Loan Book Identify housing initiatives and opportunities to deliver regional benefit <input type="checkbox"/> Identify housing initiatives and opportunities to deliver regional benefit <p>Infrastructure</p> <ul style="list-style-type: none"> <input type="checkbox"/> Power and water sufficiency (e.g. reservoir, renewable energy grid) <input type="checkbox"/> Preservation of infrastructure (e.g. dykes) <p>Social/ Communities</p> <ul style="list-style-type: none"> <input type="checkbox"/> Enabling creative industries <input type="checkbox"/> Sustainable Warmth <input type="checkbox"/> Supporting partner culture bids, e.g. City of Cambridge Culture <p>The Committee can approve projects detailed in the Medium Term Financial Plan marked subject to approval.</p>
Lead Member Functions:	<p>Support the Lead Member for Housing and the Lead Member for Environment & Climate Change by:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Providing advice and support to CPCA activity <input type="checkbox"/> Helping engage with wider stakeholder networks and activity <input type="checkbox"/> Identify and scale up existing good practice within the CPCA region, including cross portfolio working, improvements and initiatives <input type="checkbox"/> Identify and secure resources to deliver new opportunities
Review:	<p>Reviewed annually and/or following adoption of new Corporate Plan</p> <p>The review process will include consideration of co-opted membership that will support the Committees remit</p>