



Overview and Scrutiny Committee Action Log

Purpose: The action log records actions recorded in the minutes of Overview and Scrutiny Committee meetings and provides an update on officer responses.

Minutes of the meeting 28 March 2022

Minute	Report title	Lead officer	Action	Response	Status
6.23	CPCA Climate Change Plans	Adrian Cannard	The Strategic Planning Manager to provide the Committee with further information on the Warmer Homes Scheme	In progress	Open
6.23	CPCA Climate Change Plans	Adrian Cannard	The Committee be provided with further information on the progress made against the Action Plan and its alignment with the original 58 recommendations, once the mapping of this process has been completed	In progress	Open
11.2	Overview & Scrutiny Work Programme	Anne Gardiner	The following items were suggested for the workplan: 1. The Energy Hub be invited to a meeting in June to have further discussion about insulation and the retrofitting of homes 2. A further report on the Climate Action Plan be scheduled for the September meeting of the Committee and that the Independent Climate Commission be invited to attend. 3. The future of the CA Housing Purpose and Function 4. The Skills agenda	1. Officers to arrange a meeting with the Lead member to schedule discussion about insulation/retro fitting homes. 2. Climate Action Plan scheduled for September 3. CA Housing item on June agenda. 4. Skills item added to workplan for further discussion.	Open

Minutes of the meeting 24 January 2022

Minute	Report title	Lead officer	Action	Response	Status
6.5	Draft Sustainable Growth Ambition	Jon Alsop	In response to a question on the 500k housing team and its current reduced role; officers advised this was being looked		Open

Minute	Report title	Lead officer	Action	Response	Status
	Statement and 2022/23 Draft Budget and Medium-term Financial Plan 2022 to 2026		at and a response including a timeframe would be provided to the Committee.		
6.6	2022/23 Draft Budget (as above)	Jon Alsop Legal	The Chair requested some clarity on whether there would be a second consultation on the MTFP given the lack of detail provided and officers agreed to check with the legal team and provide a response, but it would likely be for the CA Board to decide whether a further consultation was required.		Open
7.8	Accommodation Strategy	Nick Sweeney	The Committee requested that a further update be provided at a future meeting.	Scheduled	Closed
8.2	Overview and Scrutiny Committee Programme	Anne Gardiner	The following items were agreed to be added to the work programme for the March meeting: Climate Change Housing Community Education – Scoping report. Update on the closure of One CAM	Scheduled	Closed

Minutes of the meeting 13th December 2021

Minute	Report title	Lead officer	Action	Response	Status
4.3	O&S Arrangements Update	Anne Gardiner	Revised conflicts protocol be presented to the committee in the new year	To be added to work programme.	Closed
5.8	Draft Sustainable Growth Ambition Statement & 2022/23 Draft Budget and MTFP 2022 to 2026	Anne Gardiner	Mid – year budget refresh to be added to the Committee’s work programme	To be added to work programme	Closed

Minute	Report title	Lead officer	Action	Response	Status
6.4	Devolution Deal	Anne Gardiner	Committee to reconsider the Devolution Deal at the Committee on a six-monthly basis commencing in June 2022 so that the Committee might make recommendations to inform development.	In progress – to be added to a later meeting date.	Open
7.4	Accommodation Strategy	Nick Sweeney	Update on Accommodation Strategy to come to January's meeting	Report on January's agenda	Closed

Minutes of the meeting 22 November 2021

Minute	Report title	Lead officer	Action	Response	Status
5	Questions to the Mayor from members of the Committee	Mayor Dr Nik Johnson	How will the Mayor work with the planning authorities on any future developments?	The Mayor stated he would request the Lead Member for Housing and Communities and the Director of Housing to provide a more comprehensive answer.	Open
6	Closing Comments from the Mayor and Chair	Robert Parkin	How can the Lead Member for Climate Change get involved with the Climate Change Working Group?	The Monitoring Officer responded he would ascertain how the Working Group will conduct its business and provide a response to the Chair and the Committee on engagement with scrutiny.	Closed

Minutes of the Meeting – 25th October 2021

5	Transport Update	Mayor Johnson/ Mehmet Ahmet	Mayor to provide more information on the Bus Review, including the 905 service and the DRT service.	A report will be drafted and issued in due course.	Open
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