



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

Wednesday 27 February 2019

10:30a.m. – 1:00p.m.

**Council Chamber, South Cambridgeshire District Council, South
Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge
CB23 6EA**

AGENDA

Open to Public and Press

Number	Agenda Item	Mayor/ Lead Member/ Chief Officer	Key Decision	Pages
	Part 1 – Governance Items			
1.1	Announcements, Apologies and Declarations of Interests	Mayor	Non-key	oral
1.2	Minutes – 30 January 2019	Mayor	Non-key	4-17
1.3	Petitions	Mayor	Non-key	oral
1.4	Public Questions	Mayor	Non-key	oral
1.5	Forward Plan	Mayor	Non-key	<i>To follow</i>
	Part 2 – Finance			
2.1	Budget Monitor Update	Portfolio Holder for Investment and Finance	Non-Key	18-24

Number	Agenda Item	Mayor/ Lead Member/ Chief Officer	Key Decision	Pages
	Part 3 – Combined Authority Matters			
3.1	£100m Affordable Housing Programme – Scheme Approval, Springfield Avenue, March <i>[Contains exempt appendices. If the Board wishes to discuss these it will be necessary to resolve to exclude the press and public]</i>	Portfolio Holder for Housing	Non-Key	25-33
3.2	Strategic Spatial Framework Phase 2	Portfolio Holder for Spatial Planning	Non-Key	34-37
3.3	Quarterly Performance Reporting	Mayor	Non-Key	38-41
3.4	University of Peterborough Funding	Portfolio Holder for Skills	Non-Key	42-43
	Part 4 – Motion Submitted under Proceedings of Meetings Rule 14			
4.1	Motion from Councillor Lewis Herbert <i>[The Interim Monitoring Officer advises that the motion is in order as drafted]</i>	-	Non-Key	44
	Part 4 – Date of Next Meeting			
5.1	27 March 2019 – Kreis Viersen Room, Shire Hall, Cambridge CB3 0AP			

The Combined Authority currently comprises the following members:

Mayor: J Palmer

Councillors: G Bull, S Count, L Herbert, J Holdich, C Roberts, C Seaton and B Smith
Substitute members: Councillors A Bailey, I Bates, W Fitzgerald, R Fuller, D Oliver, A Smith & A Van de Weyer

Chair of the Business Board: Aamir Khalid
Substitute member: Andy Neely

Observers: J Ablewhite (Police and Crime Commissioner), J Bawden (Clinical Commissioning Group) and the Vice Chairman/woman of the Cambridgeshire and Peterborough Fire Authority (Councillor D Over)

The Combined Authority is committed to open government and members of the public are welcome to attend Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens.

Public speaking on the agenda items above is encouraged. Speakers must register their wish to speak by making a request in writing to the Monitoring Officer no later than 12.00 noon three working days before the day of the meeting c/o James.Veitch@cambridgeshire.gov.uk The request must include the name, address and contact details of the person wishing to speak, together with the full text of the question to be asked.

For more information about this meeting, please contact Richenda Greenhill at Richenda.Greenhill@cambridgeshire.gov.uk or on 01223 699171.



**CAMBRIDGESHIRE
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Agenda Item No: 1.2

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY: MINUTES

Date: Wednesday, 30 January 2019

Time: 10.30a.m. – 12:40pm

Venue: Civic Suite Room A, Huntingdonshire District Council, Pathfinder House,
St Mary's Street, Huntingdon, PE29 3TN

Present: Mayor James Palmer, Councillors Ian Bates, Graham Bull, Lewis Herbert,
John Holdich, Chris Seaton and Bridget Smith.

Chairman of the Business Board Aamir Khalid.

Observers: Councillor David Over

284. ANNOUNCEMENTS, APOLOGIES AND DECLARATIONS OF INTEREST

The Mayor welcomed Councillor David Over as Vice-Chairman of the Cambridgeshire and Peterborough Fire Authority and Aamir Khalid, Chairman of the Business Board to the meeting.

The Mayor drew attention to item 2.5, 11 and 12 High Street Wisbech that contained a confidential appendix and proposed with the agreement of the Board to move the item to the end of the agenda.

Apologies were received from:

Councillors Steve Count (Councillor Ian Bates substituting) and Charles Roberts

Commissioner Jason Ablewhite and Jess Bawden

There were no declarations of interest.

285. MINUTES – 28 NOVEMBER 2018

The minutes of the meeting on 28 November 2018 were agreed as a correct record and signed by the Mayor.

286. PETITIONS

No petitions were received.

287. PUBLIC QUESTIONS

Three public questions were received in advance of the meeting which are attached with the response at Appendix A to these minutes. Supplementary questions and the responses are set out below.

Mr Alex Skinner drew attention to frequently changing bus services along Milton Road, Cambridge and sought commitment that it would cease. In response the Mayor commented that it would be a matter for the Task Force. The Mayor recognised the issues faced by residents across the county and would do his very best to improve the service.

Dr Marilyn Treacy questioned the level of transparency in relation to decisions made regarding the route. In response, the Mayor commented that the Greater Cambridge Partnership had consulted and the result was the change in route.

Mr Richard Wood commented that the pace of the Strategic Bus Review appeared to be slow and requested that issues regarding multi-operator ticketing be addressed. The Mayor provided assurance that multi-operator tickets would be reviewed by the Task Force. Commenting on the pace of the review he emphasised the importance of ensuring the review was completed properly as well as quickly.

288. FORWARD PLAN

The Board noted the draft Forward Plan of Executive Decisions, which listed decisions up to 29 May 2020, dated to be published on 28 January 2019.

Councillor Herbert drew attention to the number of items that had deferred to later meetings and expressed concern that delivery by the Combined Authority was stalling.

It was resolved unanimously to:

Approve the draft forward plan of Executive Decisions dated to be published on 28 January 2019.

289. HOUSING AND COMMUNITIES COMMITTEE: CHANGE OF MEMBERSHIP

The Board received a report that sought the approval for a change in membership on the Housing and Communities Committee.

It was resolved unanimously to:

Approve the change of Member on the Housing and Communities Committee for Fenland District Council from Councillor Seaton to Councillor Denise Laws.

290. APPOINTMENT OF INTERIM CHIEF FINANCE OFFICER (S73 OFFICER)

Prior to the start of the item the acting interim s73 officer left the meeting.

The Board received a report that requested the appointment of an interim s73 Chief Finance Officer for the Combined Authority.

Councillor Herbert noted the reference within the report to the termination of the previous interim s73 officer and sought confirmation of payments made to the former post holder and whether there were continuing discussions regarding the termination of his contract. It was confirmed that a notice payment was made as per the terms of the contract and there had been no further contact with the former interim s73 officer.

It was resolved unanimously to:

Appoint Noel O'Neill as interim s73 Chief Finance Officer to the Combined Authority

Upon the conclusion of the item the interim s73 officer returned to the meeting.

291. AUDIT AND GOVERNANCE COMMITTEE- RECOMMENDATIONS

Councillor McGuire, Vice-Chairman of the Combined Authority Audit and Governance Committee introduced the item and drew attention to the single recommendation made by the Committee, requesting that a review be undertaken on the procedures in place for the termination of the employment of senior officers. Councillor McGuire relayed the considerable concern that was expressed by Members of the Committee following the departure of the former Chief Executive and s73 officer.

Councillor Herbert sought an update regarding the audit relating to the finances of the Combined Authority and the governance review being undertaken by the interim Chief Executives. Officers explained that the governance review, that included the arrangements for the appointment and dismissal of senior officers, would report to the March meeting of the Combined Authority Board. The final draft of the audit relating to the finances of the Combined Authority had been sent to Councillor Count as portfolio holder for finance and would be shared and presented to the Audit and Governance Committee and the Board at the earliest opportunity.

It was resolved unanimously to:

Instruct the Chief Executive to carry out a review of procedures for termination of the employment of senior officers and report the outcome of that review to the Audit and Governance Committee

292. BUDGET MONITOR UPDATE

The interim s73 Chief Finance Officer presented the Budget Monitor Update report to the Board. Members were informed that the report captured the Combined Authority's income and expenditure up to the end of November 2018 and there were no new variances to report and the predicted outturn remained the same.

The Mayor informed the Board that he had received notice that the Overview and Scrutiny Committee wished to comment on the report and invited Councillor Lucy Nethsingha to address Members. Councillor Nethsingha raised the Committee's concerns regarding the monitoring report as they did not find it a helpful tool through which to monitor the budget. The report did not appear to reflect the changes that had occurred at the Combined Authority such as the Local Enterprise Partnership (LEP)

joining and how that compared to previous years. It was requested that future iterations of the report show data further back than the November half-year budget. The interim S73 officer noted the concerns expressed by the Overview and Scrutiny Committee and commented that the monitoring report reflected the variances that had occurred since the half-year budget was presented to the November meeting of the Board. Assurance was provided that budget monitoring would continue to improve following the setting of a clear budget and financial plan from which a detailed monitoring report would be produced.

Councillor Nethsingha relayed the concerns of the Overview and Scrutiny Committee related to the Arup report regarding the CAM Metro and the perceived lack of transparency regarding the matter. The Committee requested greater detail on the brief that was given to Arup in order to discern whether sufficient work had been undertaken to justify the change in the preferred route. In response, the interim Transport Director commented that the scheme between Cambridge and Cambourne was led by the Greater Cambridge Partnership (GCP) and therefore the majority of the responses had been provided by the GCP. The Mayor commented that he had requested another suitable route be found however, the result of the analysis was that the original route was the best option and that the analysis of the Cambridge to Cambourne route was part of a wider piece of work that encompassed the wider county.

Councillor Herbert echoed the conclusions of the Overview and Scrutiny Committee and expressed disappointment with the report, questioning the accuracy of the predicted outturns contained within it. In response the interim S73 officer noted the concerns regarding the report and emphasised that the revised monitoring report that would follow the budget and Business Plan would be much improved.

Councillor Smith agreed with the comments of the Overview and Scrutiny Committee and commented that the report would have benefited from a narrative to accompany the figures. She reminded the Board that the report had to be accessible and understandable to the public.

Councillor Bull while in agreement with the comments of the Overview and Scrutiny Committee was reassured that the interim s73 officer was fully aware of the deficiencies of the report and that the revised monitoring report would be much improved.

Councillor Herbert expressed concern regarding the Mayor's Ball which had received negative media coverage and commented that clarity regarding its funding should be provided within the report. In response, the Mayor expressed his disappointment regarding the criticism of the ball. It was not unusual for Council Chairmen or Mayors to host charitable events and the costs were underwritten by the Mayor.

It was resolved by majority to:

Note the financial position of the Combined Authority for the year to date.

293. 2019/20 BUDGET AND MEDIUM TERM FINANCIAL PLAN 2019-2023

The Board received the Combined Authority 2019/20 budget and Medium Term Financial Plan. In presenting the report the interim s73 officer highlighted that the report set out a balanced financial plan and provided a robust monitoring tool. Attention was drawn to the distinction between capital and revenue which was the first time it had

been distinguished. Within the revenue section it was noted that the salary costs covered all employees regardless of how the posts were funded.

Attention was drawn to the Revenue Budget contained at paragraph 3.1 of the report in which the costs associated with feasibility studies related to the priorities of the Combined Authority. Members were informed that the 12 priorities had funding allocated that would take them to the next decision point, at which time they would return to the Board for further approval.

It was reported that the capital programme had remained unchanged since the previous draft report was presented to the Board. The Section 73 Officer made it clear that comprehensive business cases were required prior to authorisation of spending.

The Mayor informed the Board that he had received notice that the Overview and Scrutiny Committee wished to comment on the report and invited Councillor Lucy Nethsingha to address Members. Councillor Nethsingha welcomed the improved clarity regarding the budget and the split between revenue and capital however, concern was expressed regarding how cash flow and spending was outlined in the report.

Councillor Nethsingha relayed the concerns of the Overview and Scrutiny Committee regarding funds that were passported to other local authorities and requested that greater clarity be provided within the report. The Committee also commented that there appeared to be little evidence of prioritisation of projects within the report. In response the interim s73 officer drew attention to paragraphs 4.12 – 4.16 of the report which set out the passported expenditure. He pointed out that this terminology had been used when Overview and Scrutiny received the presentation in November. Further work would be undertaken to explain the movement of money between highways and transport authorities. Regarding prioritisation, the Business Plan identified the allocation of money to the 12 priorities of the Combined Authority. The Mayor addressed concerns raised regarding the funding for the delivery of projects and drew attention to King's Dyke crossing where work had begun on the dualling of the A47, and Alconbury Station which had funding allocated for delivery.

Councillor Bates clarified that passported funds between Cambridgeshire County Council and the Combined Authority broadly related to concessionary bus fares.

Commenting on the report, Councillor Herbert welcomed the improved clarity on the previous year's budget. He drew attention to assumptions contained within the report that the Board had not yet received a report on staffing and questioned when a report would be presented to the Board. The interim Chief Executive informed the Board that a meeting of the Employment Committee was scheduled to take place on 13th February 2019 at which a staff consultation would be proposed. The report illustrated the best estimate based on the current proposals for the financial year however, those estimates were subject to the outcome of the consultation.

Councillor Herbert sought clarification regarding figures contained in Appendix 1 of the report relating to Garden Villages. The s73 officer explained that there was potential to move the scheme forward however progression would be subject to the approval of the Board.

Clarification was sought by Councillor Herbert regarding the status of Soham Station. It was explained that the project appeared twice within the report because the business case for the progression to Grip 3 had not yet been presented to the Board for approval.

Councillor Smith expressed concern regarding Capacity Funding contained at paragraph 3.9 of the report which was a significant sum of money that had not been discussed by the Board. The s73 officer explained that the financial plan was an outline and that if money was not allocated to Capacity Funding and opportunities arose during the year then funding would have to be found from elsewhere. The intent was that control of the funding was ensured through delegation to the Chief Executive.

Councillor Herbert drew attention to concerns regarding the delegation of spending up to a value of £500k and the reporting through Officer Decision Notices and Mayoral Decision Notices.

Officers undertook to provide a briefing note to the Board on housing schemes, where loans had made and how it was shown when they were paid back.

It was resolved 4 votes in favour, 0 against and 2 abstentions to:

- a) Approve the revenue budget for 2019/20 and Medium Term Financial Plan 2019 to 2023
- b) Approve the capital programme 2019 to 2022

294. COMBINED AUTHORITY BUSINESS PLAN 2019/20

The Director of Strategy and Assurance presented the Combined Authority Business Plan 2019/20. The Business Plan linked closely to the budget and was split into the achievements of the Combined Authority and then the activity plan for the year with focus on the 12 priorities of the Combined Authority.

It was confirmed to Councillor Bates by officers that the Business Plan would be distributed to partners and stakeholders ensuring it reached a wide audience.

It was resolved unanimously to:

Adopt the 2019-20 Business Plan

295. BUDGET 2019/20 (MAYOR'S BUDGET)

The Board received a report that sought the approval of the Mayor's draft budget for 2019/20.

The Mayor informed the Board that he had received notice that the Overview and Scrutiny Committee wished to comment on the report and invited Councillor Lucy Nethsingha to address Members. Councillor Nethsingha questioned why the Mayor's office was located in Ely. The Mayor explained that the decision to locate his office on Ely was based on the rail links at Ely which allowed for easy access to London, Cambridge and Peterborough given the meetings that he hosted. The Combined Authority had considered offices located in Ely however, when the Local Enterprise Partnership (LEP) joined the organisation there was an existing commitment by it to take office space at Alconbury.

It was resolved by a majority to:

296. STRATEGIC BUS REVIEW

The interim Transport Director presented the Strategic Bus Review to the Board which detailed the outcomes of the review instigated in November 2017 by the Combined Authority.

The Mayor informed the Board that he had received notice that the Overview and Scrutiny Committee wished to comment on the report and invited Councillor Lucy Nethsingha to address Members. Councillor Nethsingha on behalf of the Overview and Scrutiny Committee welcomed the report and welcomed the seriousness with which the Combined Authority was taking bus services. The Committee hoped that the report would be approved by the Board. The Committee had concerns regarding the lack of detail relating to the availability of bus services for people commuting and also the high cost of bus fares in the area. For an effective rural bus service to operate there would be a need for a subsidy and the Committee sought greater clarity on where that would be sourced. Concern was expressed by the Committee at the proposed pace for the bus strategy and it encouraged early discussions with bus operators in order to improve services. Finally the Committee requested that the established task force to further develop the bus strategy include Members.

In response the interim Transport Director provided assurance regarding the speed of delivery of the review that the completion of the business case would set a new precedent for delivery. It was also essential to recognise that work to improve the bus network could begin immediately.

Councillor Smith confirmed there was work that would be completed regarding the Enhanced Partnership Model that could prevent further deterioration in services prior to moving to a franchise model.

Councillor Holdich commented that expectations had been raised through the Strategic Bus review that services would improve immediately which would not happen. Councillor Holdich commented further that there were alternatives to buses that were more appropriate for certain areas and they should also be considered. The Mayor provided assurance that in comparison with other authorities the Strategic Bus Review was moving at pace.

Councillor Seaton emphasised the importance of integrating rural areas that currently had no bus provision into a system whereby they could access main routes.

Commenting on the report Councillor Bates highlighted the number of rural communities that had no bus service and relied upon community transport which needed to be considered as an integrated service. He also drew attention to home to school transport provided by Cambridgeshire County Council that would need to be considered.

Councillor Herbert highlighted the poor level of bus services in rural areas and expressed concern regarding the direction of the review and suggested that all options needed careful consideration. The position of the dominant bus operator across the county resulted in missed opportunities such as multi-operator ticketing. Assurance was needed from Cambridgeshire County Council and Peterborough City Council that future funding of bus services would not be reduced.

It was resolved by a majority to:

- a) Note the recommendations of the Strategic Bus Review
- b) Approve to develop and deliver a Business case assessment of the benefits of operational models open to the Combined Authority including Enhanced Partnerships and franchising opportunities in line with DfT Guidelines and as set out in the Bus Service Act. The business case will be completed in Q1 2021.
- c) Approve the establishment of a cross-organisational group “Bus Reform Group” to build up the implementation strategy based on the recommendations of the Strategic Bus Review for short and medium term improvements.

297. TRANSPORT DELIVERY- APPOINTMENT OF INNER CIRCLE

Prior to the start of the item the interim Transport Director left the meeting.

In presenting the report the interim Monitoring Officer explained that Inner Circle had been procured from a framework and that on 31 May 2019 the call off contract with Inner Circle would conclude. The report requested that Board give the Chief Executive authority to carry out a procurement exercise and approval of spend in excess of current delegated limits to secure appropriate consultancy arrangements until a permanent Transport Director and transport team had been appointed.

The Mayor informed the Board that he had received notice that the Overview and Scrutiny Committee wished to comment on the report and invited Councillor Lucy

Nethsingha to address Members. Councillor Nethsingha expressed the concerns of the Overview and Scrutiny Committee regarding the costs of consultants used by the Combined Authority. In response the Mayor commented that he shared the concerns however it had been necessary to use consultants because of the nature of the projects and the point they were starting from.

Councillor Smith queried when it was likely that a permanent Transport Director would be appointed and expressed concern regarding the public perception at the appointment of Inner Circle and the current interim Transport Director. The interim Chief Executive informed the Board that interviews were scheduled to take place on 4 March 2019 and that the appointment of the successful candidate would depend on notice periods that could have to be given.

Councillor Herbert commented that paragraphs 3.1 and 3.2 of the report demonstrated a lack of financial control and emphasised the need for permanent full-time staff to integrate transport effectively.

It was resolved unanimously to:

- a) Note the arrangement with Inner Circle to date
- b) Authorise the Chief Executive, in consultation with the Chair of the Transport Committee, to take whatever steps are necessary to secure appropriate consultancy arrangements after the end of March 2019 and until the appointment of the permanent transport team.

The interim Transport Director returned to the meeting following the conclusion of this item.

298. GROWTH DEAL PROJECT PROPOSALS JANUARY 2019

Following the meeting of the Business Board held on 28th January 2019 Aamir Khalid moved amended recommendations to the Board, seconded by the Mayor.

It was resolved unanimously to approve the recommendation of the Business Board:

- a) Consider the reports by external assessors of projects submitted for Growth Deal Funds
- b) Recommend Bid A to the Combined Authority Board for approval.
- c) Recommend Bid B to the Combined Authority Board for approval, subject to the following conditions precedent being satisfied before any funds are released:
 - i. Confirmation that 50% of the £30m follow up funding has been secured.
 - ii. That there be a professional assessment of the 3.5% equity figure in terms of risk.
 - iii. Recognition by the recipient of the Business Board as being the source of the funds.
- d) Note the summary of Small Grants approved under delegated powers.

299. DRAFT ANNUAL DELIVERY PLAN FOR BUSINESS AND SKILLS

The recommendations in the report were moved by Aamir Khalid and seconded by the Mayor.

In response to a question from Councillor Herbert, it was noted that that the interim Chief Executive would be presenting an industrial strategy in the coming week which focussed on how the different economies within the Combined Authority's area interacted and also the greater Oxford – Cambridge arc.

Councillor Holdich requested that consideration be given to delegating executive powers to the Committees of the Combined Authority in order to minimise delays.

It was resolved unanimously to:

- a) Consider the content of the draft Annual Delivery Plan
- b) Identify any areas for further development by officers
- c) note the draft Annual Delivery Plan for Business and Skills

300. RURAL COMMUNITY ENERGY FUND- MANAGEMENT AND ADMINISTRATION

The recommendations in the report were moved by Aamir Khalid and seconded by the Mayor.

It was resolved unanimously to:

- a) Agree that the Greater South East Energy Hub assumes the RCEF management role, administers the fund and employs the Community Energy Advisor.

301. GROWTH PROGRAMME UPDATE (FROM NOVEMBER 2018 BUSINESS BOARD)

The recommendations in the report were moved by Aamir Khalid and seconded by the Mayor.

It was resolved unanimously to:

- a) Note the accumulative and in-year programme position to 31 October 2019 for Growth Deal and Growing Places Fund
- b) Note and agree the submission of the Growth Deal monitoring report to Government to end Q2 2018/19; and
- c) Approve an extension to the funding period for the Lancaster Way Phase 2 (grant). See section 3.8 to 3.11)

302. 11&12 WISBECH HIGH STREET

Prior to the introduction of the item, the Mayor confirmed whether the Board wished to discuss the content of the confidential Appendix attached to the report. It was confirmed that the Board would discuss the Appendix and therefore the Mayor moved that the press and public be excluded from the discussion.

On being put to the vote it was resolved by majority to:

Exclude the press and public from the meeting for discussion of the Appendix to the report on the grounds that it contains exempt information under Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and that it would not be in the interest for this information to be disclosed (information relating to the financial or business affairs of any particular person (including the authority holding that information)).

Following discussion of the report it was resolved by a majority to:

Approve the recommendations contained in the report.

303. DATE OF THE NEXT MEETING

10.30am Wednesday 27 February 2019, Council Chamber, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA

(Mayor)

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY – 30 January 2019

PUBLIC QUESTIONS

No.	Question from:	Question to:	Question
1.	Alex Skinner	Mayor James Palmer	<p>Milton Road in Cambridge has possibly the worst bus services of any major road in Cambridge. Time and again locals have told me that there simply aren't buses going where they need to go, when they need to go. There are only two buses an hour stopping on this road north of Gilbert Road and only one of these serves the Cambridge North Station. The buses also 'serve' the Science Park which has the highest proportion of car usage of any major employment site in Cambridge. I wonder why.</p> <p>Last year Whippet decided to stop both the Guided Bus C bus serving stops on Milton Road and the X3, serving Papworth. You managed to save the X3 but the Guided Bus C stopped running, halving the frequency of buses stopping on Milton Road at a stroke. Residents feel that buses just pass them by as it is a major route for Park and Ride and the Guided Bus, nearly all of which don't stop in Milton Road.</p> <p>I welcome the proposal in the Bus Review for high frequency city bus services. What will you be doing in the short and medium term to improve the bus service for residents of the Milton Road area, and in the long term what would your target for the frequency of buses serving Milton Road be?</p>
	Response from:	Response to:	Response
	Mayor James Palmer	Alex Skinner	<p>The Bus Review made, among many others, a recommendation for improving frequency within the city network. One of the main proposals of the review was to approach issues like the one you mention in an integrated way with our partners from CCC and PCC. That is why, in the paper being discussed by the Board today, we are recommending the creation of a Bus Reform Task Force to review the report and come up with a strategy for implementation (both for short and medium term recommendations) as soon as possible.</p> <p>As regards what would be the target for bus frequency in your specific route, the Strategic Bus Review recommended that the frequency should be of around 12 minutes for such routes. This will be of course be reviewed by the Bus Reform Task Force and will probably be included as an objective of</p>

			the Business Case that will assess the options available now for Combined Authorities like ours. We will work closely with the private sector to try to make this changes in the short and medium term.
	Question from:	Question to:	Question
2.	Dr. Marilyn Treacy	Mayor James Palmer	<p>I will attend to ask the following question which concerns the Arup Report and the Cambourne to Cambridge Transport corridor.</p> <p>In today's papers On P71 it is stated that <i>Meanwhile, in October, the Cambourne to Cambridge transport corridor phase of the project received a significant boost as the Combined Authority Board agreed to a series of findings from a review which confirmed it as the first phase of a wider CAM system.</i> This refers to the Arup A428 Report Draft 1 , 17 October 2018 Cambridgeshire and Peterborough Combined Authority CAM Expert Advice- A paper that contains three and a half pages of text and has been described by many as not being worth the paper it is written on. An FOI https://www.whatdotheyknow.com/request/arup_a428 has revealed that in October Rachel Stopard of GCP sent the following email copied to the CA</p> <p>Email from Rachel Stoppard to Joanna Rowelle cc Chris Twigg Subject CAM A4284 assembly report <u>31st October</u></p> <p><i>Thanks Joanna. The CA meeting is this morning so will be interesting to see what is said, but I'm just trying to answer the criticism of the Arup appendix to the CA report that it is too light, by doing all we can to pad out what comes to GCP. People are literally quoting the £thousand per page, so we want this to show there was more substantial thinking behind it while focusing mainly on the 428 and not attempting to be the SOBC in any way. Just including some of the uncontroversial context of what exists anyway will help I think.</i> <i>Sorry I know this is a pain – will help us all in the long run</i> <i>Rachel</i></p> <p>Version2 of this paper, with substantial edits from Rachel Stopard was produced for the Greater Cambridge Partnership Joint Assembly by Arup on behalf of the Cambridgeshire and Peterborough Combined Authority (CPCA) and the Greater Cambridge Partnership (GCP) on 15 November 2018.It contained no further detail of substance.</p>

			<p>It is scandalous that decisions on the proposed route of the C2C corridor involving the spending of >£157m of taxpayers money are supposedly being made on such superficial evidence with cosmetic edits by the GCP.</p> <p>My question is Is the more likely explanation of a route through the green belt, the rural village of Coton and The West Fields buried on P84 of the meeting papers under the section on 'Garden Villages'?</p> <p>This states, <i>In connection with the CAM project, potential garden village sites will be identified along the prospective CAM route, with steps taken to ensure those can be put forward for new garden village communities made sustainable by CAM connectivity.</i> This would be greenbelt development by the back door.</p>
	Response from:	Response to:	Response
	Mayor James Palmer	Dr Marilyn Treacy	The potential for garden village communities made sustainable by CAM connectivity will be explored through the Local Transport Plan and Non Statutory Spatial plan.
	Question from:	Question to:	
3.	Richard Wood	Mayor James Palmer	<p>Cambridge Area Bus Users welcomes the publication of the Cambridgeshire and Peterborough Combined Authority's strategic bus review, almost two years after the first official Combined Authority meeting.</p> <p>Our group support Mayor Palmer's aspirations for integrated multi-mode public transport, with roles for conventional rail, guided light transport, sub-surface and conventional buses.</p> <p>Passengers, however cannot ride on aspirations and there is, currently, a crisis in local bus services.</p> <ul style="list-style-type: none"> • What improvements to bus services will you implement within six months? • What improvements to bus services will you implement within one year? • What improvements to bus services will you implement within two years? • What improvements to bus services do you envisage thereafter?

	Response from:	Response to:	
	Mayor James Palmer	Richard Wood	The report recommends that a Bus Reform Task Force is established and produces an implementation plan that will set out the process the combined authority will follow to improve bus services in the period to Spring 2021 and beyond.



CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY BOARD	AGENDA ITEM No: 2.1
27 FEBRUARY 2019	PUBLIC REPORT

BUDGET MONITOR UPDATE

1.0 PURPOSE

- 1.1 This report provides an update of income and expenditure for the year to the end of December 2018.

<u>DECISION REQUIRED</u>	
Lead Member:	Councillor Steve Count, Portfolio for Investment and Finance
Lead Officer:	Noel O'Neill, Interim S73 Chief Finance Officer
Forward Plan Ref: Not applicable Key Decision: No	
The Combined Authority Board is recommended to: <ul style="list-style-type: none">• note the financial position of the Combined Authority for the year to date.	Voting arrangements Simple Majority of the Members (or their Substitute Members)

2.0 BACKGROUND

Budget 2018/19 Update

- 2.1. The outturn forecast reflects costs incurred to date, accrued expenditure and the impact on the current year of assumptions made on staffing, overheads and workstream programme delivery costs as set out in the Medium Term Financial Plan (MTFP).
- 2.2. A summary of the financial position of the Authority, showing 'Revenue' income and expenditure for the nine-month period to 31 December 2018, is set out in the table below. A more detailed breakdown of income and expenditure for the year to date is shown at **Appendix 1**.

2018/19 Revenue				Variance (Predicted Outturn - Budget)	Para ref:
	2018/19 Budget (£'000)	Actuals to 31 Dec 2018 (£'000)	Predicted Outturn (£'000)	(£'000)	
Income					
Grant Income	(11,292.6)	(8,469.5)	(11,292.6)	0.0	
Total Income	(11,292.6)	(8,469.5)	(11,292.6)	0.0	
Expenditure					
Mayor's Office	349.4	256.6	349.4	0.0	
Operational Budget:					
Combined Authority Staffing	5,502.1	4,017.3	5,375.1	(127.0)	2.5 (a)
External Support Services	547.0	376.9	547.0	0.0	
Corporate Overheads	687.8	573.4	717.8	30.0	2.5 (b)
Governance	150.6	81.7	150.6	0.0	
Election Provision	260.0	260.0	260.0	0.0	
Financing Costs	(700.0)	(549.3)	(730.0)	(30.0)	2.5 (c)
Workstream/Programme Budget:					
Rural Areas, Culture, Parks etc.	30.0	25.4	58.4	28.4	2.5 (d)
Fiscal	45.0	25.0	45.0	0.0	
Economic Strategy	868.1	480.2	778.1	(90.0)	2.5 (e)
Transport & Infrastructure	2,276.6	1,133.0	2,246.6	(30.0)	2.5 (f)
Employment & Skills	1,015.3	141.3	1,061.3	46.0	2.5 (g)
Strategic Planning	289.2	5.7	204.2	(85.0)	2.5 (h)
Public Service Reform	416.0	135.8	416.0	0.0	
Total Expenditure	11,737.0	6,963.2	11,479.4	(257.6)	
Total (Income) less Total Expenditure	444.3	(1,506.2)	186.7	(257.6)	

- 2.3. The year to date position set out in the table above shows a surplus of income over expenditure of £1,506.2k. These 'actual' figures are based on payments made and accrued expenditure where regular ongoing costs are known. The finance system is being developed to enable commitment accounting in future which will provide more up-to-date budgetary information. The year to date costs may therefore be understated due to the delay between goods and services being provided by suppliers, and invoices being raised and paid.
- 2.4. The outturn forecast predicts a drawdown from reserves of £186.7k. This is an improvement of £257.6k over the budgeted drawdown of £444.3k.
- 2.5. Variances between the predicted revenue outturn position and the annual budget for the main budget headings are set out below:
- (a) Staffing Costs: There has been a reduction in the forecast staffing outturn against the position presented to the Board in January. This is due to an increase in the number of vacancies in the organisation (for example, in Finance) and the delay in recruitment to permanent positions pending the outcome of the organisational review.
 - (b) Corporate Overheads: Higher than expected office costs have been incurred as a result of the transfer and rationalisation of the LEP business and because of the move to new premises at the beginning of the financial year.

- (c) **Financing Costs:** The additional corporate overhead costs are expected to be fully met by additional interest earned on balances. Following the approval of the MTFP, we now have greater certainty of future cashflows, which has enabled us to take more informed treasury management investment decisions. Recycling funds, rather than the payment of grants will also provide larger capital balances for future investment and provide greater interest earning opportunities. The original budget for the year predicted interest earned on balances of just over £500k. Due to the gradual improvement of interest rates seen over the course of the year, this was increased to £700k in the revised MTFP. Further gains have been achieved so that £730k of interest is now expected for the year.
- (d) **Rural Areas, Culture, Parks etc:** Additional costs reflect a more informed profile of the costs of delivering the South East regional energy hub. One-off set up costs, for example for the recruitment of staff, and for necessary IT equipment will be incurred this year. These costs will be fully funded from the energy hub grant received.
- (e) **Economic Strategy:** Although limited expenditure has so far been spent against the development of market towns strategies, work is well under way, so expenditure against these budget lines are expected to increase towards the end of the financial year.
- (f) **Transport and Infrastructure:** At its January 2019 meeting, the Board was presented with a report on the Strategic Bus review. The report presented the outcomes of the review and proposed recommendations to the Board for consideration. It is anticipated that the total costs of the review will show an underspend in year of £30k.
- (g) **Employment and Skills:** As detailed elsewhere in these Board papers, the Combined Authority has already provided funding of £668.6k towards the delivery of the University of Peterborough project. Additional expenditure of £446k is projected for this financial year if the Board approves the required funding.
- (h) **Strategic Planning:** A revised timetable for phase 2 of the Strategic Spatial Framework is set out in agenda item 3.3 of these papers reflecting the Board's requirement for the Non-Statutory Spatial Framework to reflect the recommendations of the Independent Economic Commission's CPIER review and the Local Transport Plan. It is anticipated that changes to the timetable will result in a reported underspend for the year, but that this 'slippage' will be required to continue the work into 2019/20.

2.6. The year to date 'Capital' position of the Combined Authority (as at 31 December) is shown at **Appendix 2**.

2.7. Many of the capital programmes show little or limited spend to date. These apparent underspends are due mainly to suppliers not yet having charged for services provided, or where commissioned activities are work in progress. These costs will be recognised in the year end accounts and so are reflected in the predicted outturn position.

- 2.8. Capital underspends may also be due to emerging differences from assumptions made in the profiling of expenditure forecasts across multi-year projects.
- 2.9. Housing investment programme: Grant investment approved for Affordable Housing schemes to date is £8.2 million, with a further £30.9 million approved as loan funding. However, the programme has been affected by Registered Providers not currently able to use the Combined Authority's housing grant to deliver new homes for Affordable Rent. Whilst the Combined Authority is looking for new legislation to remedy the situation, the ongoing issue has resulted in lower than expected expenditure in the year to date.
- 2.10. Cambridge City Housing Programme: The most significant capital variance is due to the reprofiling of the Cambridge City Housing drawdown. Funding is being provided to Cambridge City Council to deliver a programme of 500 Council homes by 2022. The Council is forecasting a total spend against the programme of £132.8m over five years from April 2017 to March 2022. Finance for the programme is made up of £62.8m from Cambridge City, together with £70m from the Combined Authority, with a predicted drawdown against the Combined Authority funds in 2018/19 of £13.69m. In a recent report that went to the City Council's Housing Scrutiny Committee, the identification and approval of named schemes within the programme currently stands at 535 homes, with a potential further pipeline of 277 homes on a range of sites. The report stated that the likelihood of the programme not achieving the 500 homes target was 'low'.

3.0 FINANCIAL IMPLICATIONS

- 3.1. There are no other financial implications other than those included in the main body of the report.

4.0 LEGAL IMPLICATIONS

- 4.1. The Combined Authority is required to prepare a balanced budget in accordance with statutory requirements.

5.0 SIGNIFICANT IMPLICATIONS

- 5.1. There are no other significant implications.

6.0 APPENDICES

- 6.1 Appendix 1 - detailed breakdown of income and expenditure for the year to.
- 6.2 Appendix 2 - the year to date 'Capital' position of the Combined Authority (as at 31 December)

<u>Source Documents</u>	<u>Location</u>
None	Not applicable

Appendix 1: CPCA Revenue 2018/19 (Dec 2018)

		Actuals to		Variance
	2018/19	31 Dec	Predicted	(Predicted
	Budget	2018	Outturn	Outturn -
	£'000	£'000	£'000	Budget)
				£'000
<u>Income</u>				
Gain Share Revenue	(8,000.0)	(6,000.0)	(8,000.0)	0.0
Mayoral Capacity Fund	(1,000.0)	(750.0)	(1,000.0)	0.0
MHCLG - LEP core payments	(500.0)	(375.0)	(500.0)	0.0
Energy Hub Contribution (Staff Costs)	(333.8)	(250.4)	(333.8)	0.0
Growth Hub - BEIS	(246.0)	(184.5)	(246.0)	0.0
EZ contribution to LEP activity	(250.0)	(187.5)	(250.0)	0.0
AEB Funding	(162.8)	(122.1)	(162.8)	0.0
CEC Skills Funding (quarterly claims)	(300.0)	(225.0)	(300.0)	0.0
Growth Fund Contribution	(500.0)	(375.0)	(500.0)	0.0
Total Income	(11,292.6)	(8,469.5)	(11,292.6)	0.0
<u>Expenditure</u>				
<u>Mayor's Office</u>				
Mayor's Allowance	85.0	63.4	85.0	0.0
Mayor's Office Expenses	33.5	24.6	33.5	0.0
Mayor's Office Accommodation	43.9	28.2	43.9	0.0
Mayor's Office Staff	187.0	140.4	187.0	0.0
Total Mayoral Costs	349.4	256.6	349.4	0.0
<u>Combined Authority Staffing Costs</u>				
Salaries per Structure Report	5,432.1	3,969.4	5,305.1	(127.0)
Travel	40.0	35.6	50.0	10.0
Conferences, Seminars	20.0	10.4	15.0	(5.0)
Training	10.0	2.0	5.0	(5.0)
Total Combined Authority Staffing Costs	5,502.1	4,017.3	5,375.1	(127.0)
<u>Externally Commissioned Support Services</u>				
Payments to LAs for services	452.0	310.6	452.0	0.0
Procurement	15.0	11.3	15.0	0.0
Finance System	30.0	15.0	30.0	0.0
ICT external support	50.0	40.1	50.0	0.0
Total Externally Commissioned Support Services	547.0	376.9	547.0	0.0
<u>Corporate Overheads</u>				
Accommodation Costs	258.8	225.8	258.8	0.0
ICT consumables	20.0	6.9	20.0	0.0
Website Development	39.0	29.3	39.0	0.0
Recruitment Costs	200.0	174.0	200.0	0.0
Insurance	25.0	27.3	30.0	5.0
Audit Costs	70.0	36.4	70.0	0.0
Office running costs	20.0	34.6	45.0	25.0
Communications	55.0	39.2	55.0	0.0
Total Corporate Overheads	687.8	573.4	717.8	30.0
<u>Governance Costs</u>				
Committee/Business Board Allowances	47.0	19.0	47.0	0.0
Meeting Costs	10.0	0.0	10.0	0.0
Monitoring and Evaluation Framework	83.7	62.7	83.7	0.0
Miscellaneous	10.0	0.0	10.0	0.0
Total Governance Costs	150.6	81.7	150.6	0.0
<u>Election Costs</u>				
Election costs	260.0	260.0	260.0	0.0
Total Election Costs	260.0	260.0	260.0	0.0
<u>Financing Costs</u>				
Interest Receivable on Investments	(700.0)	(549.3)	(730.0)	(30.0)
Total Financing Costs	(700.0)	(549.3)	(730.0)	(30.0)
Total Operational Expenditure	6,447.5	4,760.1	6,320.4	(127.0)

	<u>2018/19</u> <u>Budget</u> £'000	<u>Actuals to</u> <u>31 Dec</u> <u>2018</u> £'000	<u>Predicted</u> <u>Outturn</u> £'000	<u>Variance</u> <u>(Predicted</u> <u>Outturn -</u> <u>Budget)</u> £'000
<u>Workstream Revenue Budgets</u>				
<u>Rural Areas, Culture, Parks and Open Spaces</u>				
Develop Energy Hub	10.0	25.4	38.4	28.4
Develop Rural Strategy	20.0	0.0	20.0	0.0
Total Rural Areas, Culture, Parks and Open Spaces	30.0	25.4	58.4	28.4
<u>Fiscal</u>				
Investment Fund Strategy	25.0	25.0	25.0	0.0
Treasury Management Strategy	20.0	0.0	20.0	0.0
Total Fiscal	45.0	25.0	45.0	0.0
<u>Economic Strategy</u>				
Growth Hub (net of salaries)	75.4	0.0	75.4	0.0
Development of a Market Towns Strategy	250.0	72.3	210.0	(40.0)
Develop an International Trade Programme	50.0	27.6	50.0	0.0
St Neots Masterplan	100.0	0.0	50.0	(50.0)
Independent Economic Commission	392.7	380.3	392.7	0.0
Total Economic Strategy	868.1	480.2	778.1	(90.0)
<u>Transport and Infrastructure</u>				
Local Transport Plan	400.0	62.1	400.0	0.0
Strategic Bus Review	148.6	61.5	118.6	(30.0)
Smart Cities Network	100.0	0.0	100.0	0.0
Sustainable Travel	150.0	104.1	150.0	0.0
Schemes and Studies	100.0	99.9	100.0	0.0
St Neots Bus Plan	28.0	0.0	28.0	0.0
Transport Feasibility Studies	1,350.0	805.3	1,350.0	0.0
Total Transport and Infrastructure	2,276.6	1,133.0	2,246.6	(30.0)
<u>Employment & Skills</u>				
Peterborough University	400.0	13.7	446.0	46.0
Career Advice and Progression (Hamptons)	54.5	0.0	54.5	0.0
Skills Hub	231.0	68.6	231.0	0.0
New - Life Sciences Sector Investment	75.0	0.0	75.0	0.0
Devolution of Adult Education Budget	254.8	59.0	254.8	0.0
Total Employment & Skills	1,015.3	141.3	1,061.3	46.0
<u>Strategic Planning</u>				
Non Statutory Spatial Plan (Phase 2)	135.0	3.7	50.0	(85.0)
Rural Strategy - Town & Parish Council conf	8.3	0.0	8.3	0.0
CA2030 Programme	40.0	2.0	40.0	0.0
Fenland UNESCO Biosphere & Parks & Open Spaces Trust	26.0	0.0	26.0	0.0
Cambridgeshire and Peterborough Land Commission	80.0	0.0	80.0	0.0
Total Strategic Planning	289.2	5.7	204.2	(85.0)
<u>Public Service Reform</u>				
Independent Commission and Reform Plan	416.0	135.8	416.0	0.0
Total Public Sector Reform	416.0	135.8	416.0	0.0
Total Workstream Expenditure	4,940.2	1,946.4	4,809.6	(130.6)
Total Expenditure	11,737.0	6,963.2	11,479.4	(257.6)
Total Income less Total Expenditure	444.3	(1,506.2)	186.7	(257.6)

Appendix 2: CPCA Capital Programme - 2018/19 (Dec 2018)

	<u>2018/19</u>	<u>Actuals to</u>	<u>Predicted</u>	<u>Variance</u>
<u>Direct Control</u>	<u>Budget</u>	<u>31 Dec</u>	<u>Outturn</u>	<u>(Predicted</u>
	<u>£m</u>	<u>2018</u>	<u>£m</u>	<u>Outturn -</u>
		<u>£m</u>		<u>Budget)</u>
			<u>£m</u>	<u>£m</u>
Cambridge South Station	0.25	0.00	0.25	0.00
Peterborough University - Business case	0.30	0.00	0.30	0.00
Soham Station	2.00	1.37	2.00	0.00
St Neots River Northern Crossing cycle bridge	0.50	0.00	0.50	0.00
Wisbech Garden Town	1.00	0.16	1.00	0.00
Wisbech Rail	0.75	0.03	0.75	0.00
Wisbech Access Study	0.30	0.00	0.30	0.00
Digital Connectivity Infrastructure	0.44	0.13	0.44	0.00
A10 Upgrade	0.00	0.24	0.24	0.24
A47 Dualling	1.01	0.33	1.01	0.00
Office Accommodation Fitout	0.25	0.25	0.25	0.00
Total Committed Direct Control Expenditure	6.81	2.52	7.05	0.24
<u>Schemes Previously Identified and Costed</u>				
Coldhams Lane roundabout improvements	0.30	0.04	0.30	0.00
Eastern Industries Access - Phase 1	0.25	0.23	0.25	0.00
March junction improvements	0.39	0.22	0.39	0.00
Queen Adelaide Level Crossing	0.13	0.08	0.13	0.00
Regeneration of Fenland Railway Stations	0.30	0.00	0.30	0.00
A10 Foxton Level Crossing	0.50	0.00	0.50	0.00
A1260 Nene Parkway Junction 15	0.25	0.17	0.25	0.00
A1260 Nene Parkway Junction 32-3	0.15	0.00	0.15	0.00
A141 capacity enhancements	0.40	0.08	0.40	0.00
A142 Capacity Study	0.15	0.00	0.15	0.00
A14 Junctions Improvement feasibility study	0.15	0.00	0.15	0.00
A47 Junction 18 Improvements	0.25	0.00	0.25	0.00
A505 Corridor	1.00	0.13	1.00	0.00
A605 Oundle Rd Widening - Alwalton-Lynch Wood	0.23	0.11	0.23	0.00
Schemes Previously Identified and Costed Total	4.44	1.06	4.44	0.00
Cambridge City Housing Programme	19.43	10.87	13.69	(5.74)
East Cambs - Housing Loan Provision	1.67	0.00	1.67	0.00
Housing Investment Programme	6.63	0.29	6.63	0.00
LTP Schemes with PCC and CCC	24.52	24.52	24.52	0.00
National Productivity Investment Fund	4.65	1.60	4.65	0.00
Passported Total	56.89	37.28	51.15	(5.74)
<u>Growth Funds</u>				
King's Dyke Crossing (Growth Fund)	5.49	0.00	5.49	0.00
A428 Cambourne to Cambridge	1.00	0.00	1.00	0.00
Ely Rail Improvements	1.80	0.07	1.80	0.00
In Collusion	0.12	0.11	0.12	0.00
Wisbech Access Strategy - Delivery Phase	1.00	0.00	1.00	0.00
Agri-tech	1.98	0.08	1.98	0.00
Opportunity Peterborough - Skills	0.00	0.16	0.16	0.16
Bourges Boulevard Phase 2	1.35	1.71	1.71	0.36
Ely Southern Bypass	3.80	3.81	3.81	0.01
Whittlesea and Manea Railway Stations	0.34	0.23	0.34	0.00
Local Energy East	0.04	0.04	0.04	0.00
ERDF	0.00	0.35	0.35	0.35
IMET Phase 3	1.64	1.02	1.64	0.00
Lancaster Way Phase 2	0.86	0.00	0.86	0.00
University Project Group	0.01	0.01	0.01	0.00
COSMOS	0.03	0.03	0.03	0.00
Growth Funds Total	19.47	7.59	20.35	0.88
Total	87.61	48.45	82.75	(4.86)



CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY BOARD	AGENDA ITEM No: 3.1
27 FEBRUARY 2019	PUBLIC REPORT This report has two appendices which are exempt from publication under Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, in that it would not be in the public interest for this information to be disclosed - information relating to the financial or business affairs of any particular person (including the authority holding that information)

£100M AFFORDABLE HOUSING PROGRAMME SCHEME APPROVAL

SPRINGFIELD AVENUE, MARCH, FENLAND

1.0 PURPOSE

- 1.1. As part of the Devolution Deal, the Combined Authority successfully secured £100 million from Government to deliver 2,000 affordable homes across Cambridgeshire and Peterborough.
- 1.2. This report provides the Board with details of a new scheme to consider in the context of the overall investment pipeline for the Combined Authority's £100m programme.

<u>DECISION REQUIRED</u>	
Lead Member:	Councillor Charles Roberts, Portfolio Holder for Housing and Chair of Housing and Communities
Lead Officer:	Roger Thompson, Director of Housing and Development

Forward Plan Ref: n/a		Key Decision: No
<p>The Combined Authority Board is recommended to:</p> <p>(a) Commit grant funding of £440,000 from the £100m Affordable Housing programme to support delivery of new affordable housing on a scheme at Springfield Avenue, March, Fenland subject to the conditions set out in paragraph 3.11</p>		<p>Voting arrangements:</p> <p>Simple majority of all Members</p>

2.0 BACKGROUND

- 2.1. The Mayor and the Combined Authority are committed to accelerating affordable housing delivery to meet local and UK need and support economic growth in the region. This is reflected in the 2030 Ambition for coordinated, interventions and investment tailored to local need across housing, transport and infrastructure, planning and land use and skills.

Cambridgeshire & Peterborough 2030 Ambition

The leading place in the world to live, learn and work



CAMBRIDGESHIRE
& PETERBOROUGH
COMBINED AUTHORITY

Access to a good job within easy reach of home



Healthy, thriving and prosperous communities



A workforce for the modern world founded on investment in skills and education



Environmentally sustainable

UK's capital of innovation and productivity



CPCA - In Confidence

Combined Authority Housing Programme

- 2.2. In 2017, the Combined Authority successfully negotiated £170 million from Government for delivery of an ambitious housing programme providing 2,500 new affordable homes by March 2022.
- 2.3. Within this programme, the City Council is leading on the delivery of 500 new council homes for Cambridge using £70 million, and the remaining £100 million

is to be used within the wider Combined Authority area to deliver an additional 2,000 homes.

- 2.4. The Housing and Development Team at the Combined Authority is working with officers in all member authorities (via the Cambridgeshire and Peterborough Housing Board) to identify new schemes to come forward for support from the Affordable Housing Programme. The Team is also building relationships with landowners, developers and housing providers to seek opportunities to influence, enable and accelerate delivery of new affordable housing across the authority's area.
- 2.5. The Devolution Deal's Housing Business Case recognised that in the first instance *"new homes will be delivered through direct grant funding initially, however, this funding is expected to enable a fully revolving local fund in the Combined Authority which outlasts the initial five year period"*.
- 2.6. To have a flexible approach to ways in which housing delivery could be achieved and accelerated, the Combined Authority board approved a flexible multi toolkit Housing Strategy. This was approved by the Board on 26th September 2018.

A flexible multi toolkit approach



31
ten

- 2.7. It is anticipated that the programme will support a mixed portfolio of schemes including strategic sites and projects brought forward by housing associations, developers and Community Land Trusts. It includes the use of grant as a tool to help unlock sites and deliver additional affordable housing.
- 2.8. The Affordable Housing Programme currently has 14 schemes with allocated funding that are 'live' (i.e. those that are not immediately affected by our constraint on offering grant for affordable rental units), of which eight are in contract and two have completed. 122 housing units have started on site to date

and 13 homes have been completed. In total 813 units have been approved by the Board. Full performance updates relating to the programme are presented to the Housing and New Communities Committee on a quarterly basis.

- 2.9. The programme pipeline has further schemes at various stages of development and due diligence and will be brought to board when ready.
- 2.10. Total grant investment approved for 'live' Affordable Housing schemes to date is £8.2 million, with a further £30.9 million approved as loan funding. A total of £39.1 million has therefore been allocated to schemes to date (appx 80% on a revolving fund basis).

3.0 PROPOSED SCHEME FOR APPROVAL

SPRINGFIELD AVENUE, MARCH, FENLAND

A SCHEME TO BE DEVELOPED BY CLARION HOUSING GROUP

- 3.1. The application to the Combined Authority is for £440,000 grant, specifically to deliver eight homes for Social Rent as part of a new development of 40 affordable homes. The remaining 32 units will be for Shared Ownership, funded from Clarion's programme with Homes England. A business case and supporting information are attached as confidential appendices to this paper.
- 3.2. The application for full planning consent is currently under consideration by Fenland District Council and is hoped to be decided at planning committee on 19th March 2019. The application (reference F/YR18/1136/F) is for the erection of 40 dwellings comprising of 4 x 1-bed and 4 x 2-bed 2-storey flats, 20 x 2-storey 2-bed and 12 x 2-storey 3-bed dwellings plus formation of a surface water lagoon and pumping station and new access to the cricket club.
- 3.3. The proposed scheme is located close to the centre of March in Fenland providing the potential opportunity to access key services and March rail station without the need to drive.



Site location (Google Maps)



Site access point from Springfield Avenue

- 3.4. The new homes are to be accessed via a new access from Springfield Avenue which is already owned by Clarion Housing Group.
- 3.5. Clarion is acquiring the site with the intention of delivering the whole scheme as affordable housing and has exchanged contracts with the landowner's subject to obtaining planning permission. Currently the site comprises over-grown vegetation. We understand it was formerly in horticultural use as a nursery but has been unused for many years is now overgrown and there is evidence of recent rough sleeping.



View of overgrown scrubland across development site



Springfield Avenue, recent rough sleeping

- 3.6. The proposed site plan as submitted for planning is shown in figure 1) below, with access from Springfield Avenue to the north of the site and the cricket ground to the north west.



Figure 1. Block plan

- 3.7. Assuming planning consent is granted and subject to a tender exercise, Clarion propose starting on site in early Summer 2019 with first handovers in April 2020. A more detailed programme will be provided to the Combined Authority once the build contract has been agreed and prior to contract for housing grant. The development will contribute toward enhancing March as a centre of commerce and housing.
- 3.8. Clarion Housing is England's largest housing association with 125,000 homes. The majority of these are in London, South East and East of England with a strong presence in the Combined Authority area.
- 3.9. The Housing and Strategic Planning Manager for Fenland and Peterborough has commented that Fenland does have a significant need for rented tenure homes in March, and that the provision of social rent would be particularly beneficial to assist households on lower incomes.

Additionality / Case for Combined Authority funding

- 3.10. A policy compliant scheme of 40 new homes would deliver seven affordable homes in Fenland, however due to viability issues many schemes in the district are delivered without any affordable housing. Support from the Combined Authority's Affordable Housing programme improves viability for the scheme and alongside Homes England funding, helps Clarion to deliver the scheme as 100% affordable housing. Specifically the CA funding will enable the provision of eight homes for Social Rent. This tenure is much needed in Cambridgeshire.

Proposed Conditions of Grant Approval

3.11. It is proposed that the grant of £440,000 at Springfield Avenue, March be approved subject to the following conditions;

(a) Pre-contract

3.11.a.1. Confirmation of development programme, with a back-stop start on site no later than 31st March 2021.

(b) Post contract but pre draw-down of grant –

3.11.b.1. achievement of full planning / reserved matters and S106

3.11.b.2. evidence of site acquisition

3.11.b.3. evidence of start on site.

4.0 FINANCIAL IMPLICATIONS

4.1. This application is supported by a scheme Business Case and its supporting documentation, attached as confidential appendices 1 and 2 to this paper.

4.2. Supporting this application will approve £440,000 grant from the Affordable Housing Programme. The impact on this funding on the programme is set out below:

	Grant allocation /£m	Total number of units funded	Average grant per unit /£k
To date	8.194	813	10
Scheme Proposed	0.440	8	55
Total	8.634	821	10.5

5.0 LEGAL IMPLICATIONS

5.1. The Combined Authority has authority under section 1 Localism Act 2011 to exercise a general power of competence. The Combined Authority can exercise this power by virtue of the Cambridgeshire and Peterborough Combined Authority Order 2017. This power permits the Combined Authority to make grants to providers in order to deliver the terms of the devolution deal signed with Government.

6.0 SIGNIFICANT IMPLICATIONS

6.1. There are no significant implications to consider in this paper.

7.0 APPENDICES

7.1. This paper is supported by the following appendices which are exempt from publication as they contain information relating to the financial or business affairs of any particular person (including the authority holding that information) under paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

- (a) Appendix 1 – Springfield Avenue Confidential Business Case, including appendices - Springfield Avenue Block Plan, Scheme Budget and Risk Register
- (b) Appendix 2 – Affordable Housing Programme Application Form.

<u>Source Documents</u>	<u>Location</u>
£100m Affordable Housing Programme Update February 2019	http://cambridgeshirepeterborough-ca.gov.uk/meetings/housing-and-communities-committee-2/?date=2019-02-06



CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY BOARD	AGENDA ITEM No: 3.2
27 FEBRUARY 2018	PUBLIC REPORT

STRATEGIC SPATIAL FRAMEWORK PHASE 2

1.0 PURPOSE

- 1.1. This report sets out a revised timetable and process, including arrangements for working with planning authorities, for the next stages of work on the Cambridgeshire and Peterborough Non-Statutory Strategic Spatial Framework (NSSF). This reflects the Board's decision in its Growth Ambition statement that the NSSF should be informed by the final recommendations of the Cambridgeshire and Peterborough Economic Commission (CPIER) and linked more effectively with the development of the Local Transport Plan.

<u>DECISION REQUIRED</u>	
Lead Member:	Cllr Lewis Herbert, Portfolio for Spatial Planning
Lead Officer:	Paul Raynes, Director of Strategy and Assurance
Forward Plan Ref: n/a	Key Decision: No
The Combined Authority is recommended to: (a) agree the work programme and approach for Phase 2 of the Strategic Spatial Framework.	Voting arrangements Simple majority of all Members

2.0 BACKGROUND

- 2.1. The Cambridgeshire and Peterborough Non-statutory Strategic Spatial Framework (NSSF) brings together the growth ambitions of the area, aligning essential infrastructure, inclusive housing and job growth. Phase 1 supports the delivery of developments allocated in existing Local Plans.

- 2.2. Phase 2 of the Framework (NSSF2) will set out the ambitions for sustainable growth to 2050, particularly in relation to jobs and housing, infrastructure needs and inclusive growth. This looks beyond the end date of current and emerging Local Plans (early to mid 2030's).
- 2.3. The Board's decision of June 2018 set an overarching timetable and scope for the development of the Strategic Spatial Framework, with a Phase 1 report produced by the end of February 2018, and a Phase 2 report by the end of 2018. The Growth Ambition Statement agreed by the Board on 30 November 2018 mandated Phase 2 to take full account of the final recommendations of the CPIER report and align with the Local Transport Plan review. This report sets out the proposed revised timetable.

3.0 NSSF2

Responding to the CPIER

- 3.1. In relation to spatial patterns, the Board endorsed the following CPIER recommendation:

KEY RECOMMENDATION 2: The Combined Authority should adopt a blended spatial strategy, with the Futures work being actively used to discuss trade-offs in an informed manner.

- 3.2. The "blended spatial strategy" describes maximising the potential of the existing towns and cities, urban expansions and transport corridors, with none of the elements able to provide for all needs on their own.
- 3.3. In relation to housing, the Board endorsed the following CPIER recommendation:

KEY RECOMMENDATION #5: There should be a review of housing requirements based on the potential for higher growth in employment than currently forecast by the East of England Forecasting Model. This review should take into account the continuing dialogue between Office for National Statistics and the University of Cambridge's Centre for Business Research on employment numbers as well as the impact of the Cambridge-Milton Keynes-Oxford Arc. This should be used to set new targets which are likely to be higher than those already set – at the very least adding an accumulated backlog.

- 3.4. The Growth Ambition statement mandated officers to undertake this review and a brief to consultants has been tendered.
- 3.5. CPIER also noted the need to consider the impact of increasing productivity on labour (and hence housing) demand: "Future growth will have to involve elements of both employment growth and productivity growth, with the dial pushed firmly in the direction of productivity improvement."

Approach

- 3.6. The Mayor has stated that NSSF2 should be developed in partnership and Board members have been clear that it needs to engage the collective technical

expertise of available in the local planning authorities. To strengthen this engagement CA officers are taking the following approach to the technical work:

- 3.7. The Growth Programme Board brings together senior officers from CPSB partners to consider the interrelationship between all the Combined Authority's workstreams in support of the Growth Ambition Statement. It will provide a strategic overview of the linkages between those workstreams and challenge the NSSF2 to be genuinely holistic.
- 3.8. The officer Planning Policy Forum will support the evidence gathering and analysis of spatial implications of the economic and housing projections, key infrastructure and environmental implications and views on strategic sites at the request of the Combined Authority.
- 3.9. CA officers will also continue to engage bilaterally with officer colleagues across planning authorities and a wider range of stakeholders.
- 3.10. The Planning Portfolio holder has also committed to engage with planning portfolio holders from member councils as the process progresses.
- 3.11. Phase 2 work will now follow the stages outlined below, in close linkage with the development of the Local Transport Plan.

LOCAL TRANSPORT PLAN		NSSF2
Evidence base	Jan-March	Evidence base
Statutory environmental assessments	March	Growth Ambition Board / members
Drafted accompanying policies	April	Drafted Framework policies
Draft strategic plan and delivery plan	Early May	Draft Framework and delivery plan
Board agrees Draft LTP	May	Board agrees Draft Framework
Statutory public consultation	June-August	Aligned consultation
Finalise LTP	October	Finalise Framework

4.0 FINANCIAL IMPLICATIONS

- 4.1 The Combined Authority budget for NSSF2 activity is £135,000 in 2018/19. We expect to carry any underspend forward into 2019/20 to add to the revenue provision of £150,000 made in the budget for next year.

5.0 LEGAL IMPLICATIONS

- 5.1 The Spatial Framework mandated by the Devolution Deal is a non-statutory document. However, the content may give rise to certain requirements under environmental legislation, depending on its scope.

6.0 SIGNIFICANT IMPLICATIONS

6.1 None not referenced above.

7.0 APPENDICES

7.1. None.

<u>Source Documents</u>	<u>Location</u>
Non-statutory Spatial Framework Phase 1	http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Cambridgeshire-and-Peterborough-Strategic-Spatial-Framework-non-statutory-280318.pdf
Cambridgeshire and Peterborough Devolution Deal	http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Cambridgeshire-and-Peterborough-Devolution-Deal.pdf
Non-statutory Spatial Framework Phase 1	http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Cambridgeshire-and-Peterborough-Strategic-Spatial-Framework-non-statutory-280318.pdf



CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY BOARD	AGENDA ITEM No: 3.3
27 FEBRUARY 2019	PUBLIC REPORT

QUARTERLY PERFORMANCE REPORTING

1.0 PURPOSE

- 1.1. This report is to provide the next quarterly update on performance reporting, as agreed by the Board in October 2018.

<u>DECISION REQUIRED</u>	
Lead Member:	Mayor James Palmer
Lead Officer:	Paul Raynes, Director of Strategy and Assurance
Forward Plan Ref: N/A	Key Decision: No
The Combined Authority Board is recommended to note the February Delivery Dashboard.	Voting arrangements Simple majority of all Members.

2.0 BACKGROUND

- 2.1. The Cambridgeshire and Peterborough Devolution Deal is all about delivering better economic outcomes for the people of our area and commits us to specific results. The Combined Authority needs to monitor how well it is doing that.

Reporting arrangements

- 2.2. Appendix 1 sets out the February delivery dashboard, which includes the following:

- Information on key metrics up to the end of January (if data allows).

- An overall programme report on the top priority projects from our portfolio of live projects, with ratings on a Red/Amber/Green (RAG) scale
- Information on movement across the whole programme, plus a count of all projects with Red rating.

2.3. The project RAG ratings are updated monthly as part of our normal management processes. The February delivery dashboard includes RAG ratings based on the end of January reporting cycle.

2.4. The key metrics are based on data which are periodically revised. Revisions this month are limited to an up-to-date figure for affordable homes delivery.

3.0 FINANCIAL IMPLICATIONS

3.1. None.

4.0 LEGAL IMPLICATIONS

4.1 It is a condition of the Devolution Deal that we have proportionate performance monitoring arrangements in place.

5.0 SIGNIFICANT IMPLICATIONS

5.1 None not mentioned above.

6.0 APPENDICES

6.1. Appendix 1 – February Delivery Dashboard

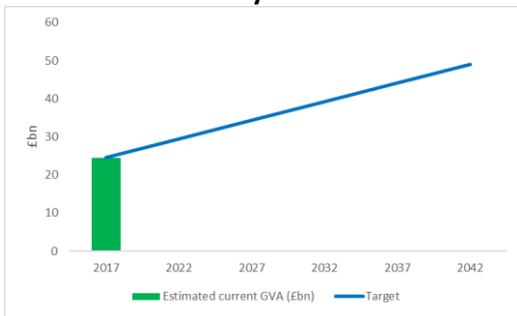
<u>Source Documents</u>	<u>Location</u>
Cambridgeshire & Peterborough Devolution Deal	http://cambridgeshirepeterborough-ca.gov.uk/home/devolution/



PERFORMANCE REPORT - FEBRUARY BOARD 2018

**CAMBRIDGESHIRE
& PETERBOROUGH
COMBINED AUTHORITY**

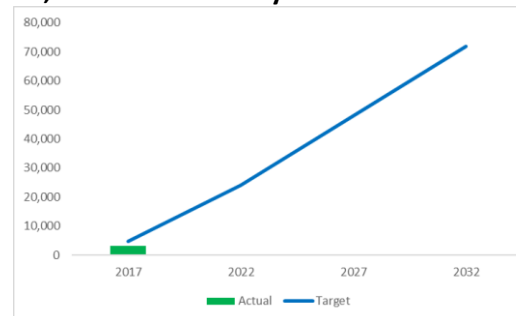
Double GVA over 25years



4.1%

2016

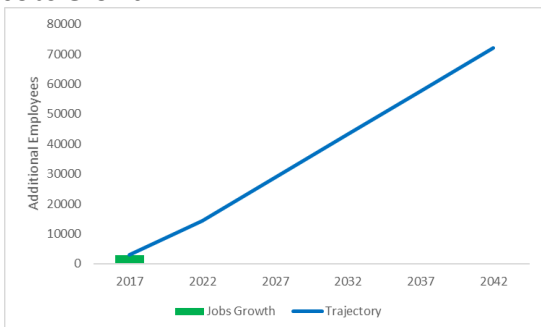
72,000 homes built by 2032



3160

2017/18

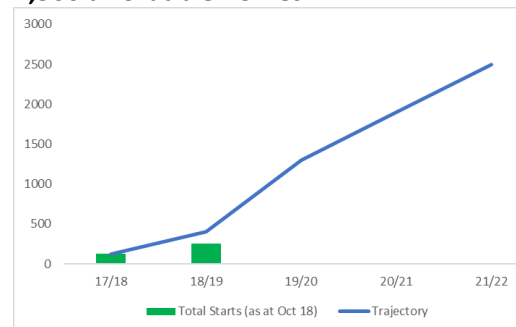
Jobs Growth



2900

2017

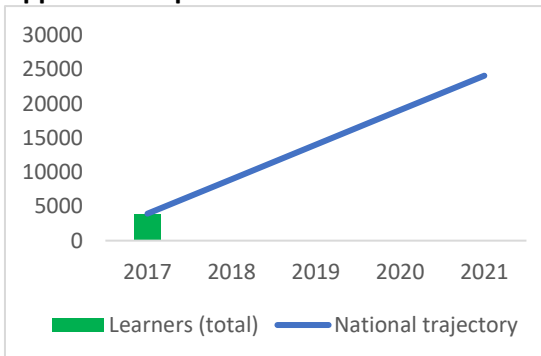
2,500 affordable homes



258

Total to
Oct 2018

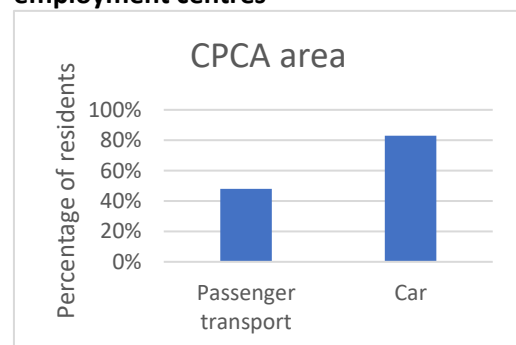
Apprenticeships



3940

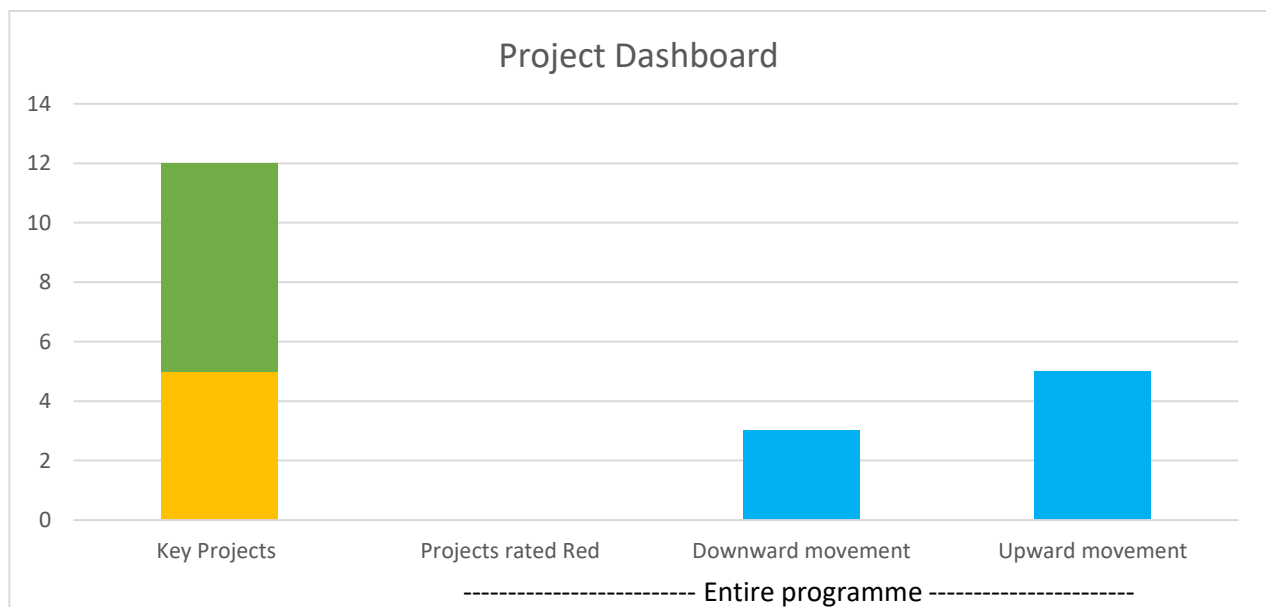
2017

Within 30 mins travel of major employment centres



83%

2016





Key Projects

Key Projects	
Project name	RAG Status
£100m Affordable Housing Programme	Amber
A10 Corridor	Amber
Huntingdon Third River Crossing	Amber
Peterborough University	Amber
Wisbech Rail	Amber
£70m Affordable Housing Programme	Green
A47 Dualling	Green
Cambridge Autonomous Metro (CAM)	Green
Cambridge South Station (interim)	Green
Kings Dyke Level Crossing	Green
Regeneration of Market Towns	Green
Soham Station	Green
Alconbury Station ¹	-

¹ No highlight report is currently created for Alconbury Station



CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY BOARD	AGENDA ITEM No: 3.4
27TH FEBRUARY 2019	PUBLIC REPORT

UNIVERSITY OF PETERBOROUGH FUNDING

1.0 PURPOSE

- 1.1 To seek approval to release £446,000 to University Centre Peterborough as arrears of funding payment for project delivery against agreed project outputs during the period September 2018 – March 2019.

<u>DECISION REQUIRED</u>	
Lead Member:	Cllr. John Holdich, Portfolio Holder Business and Skills
Lead Officer:	John T Hill
Forward Plan Ref: n/a	Key Decision: No
The Combined Authority Board is recommended to: (a) Agree the £446,000 payment to University Centre Peterborough contingent upon the funding agreement being executed before funds are released.	Voting arrangements Simple majority of all Members

2.0 BACKGROUND

- 2.1 In 2017 the Cambridgeshire and Peterborough Combined Authority (CPCA) supported the University Centre Peterborough (UCP) in its development proposal and programme towards the delivery of the University of Peterborough Project.

The CPCA has paid £668,602 to the UCP following the issue of two letters of comfort and this money has now been spent against the project.

2.2 In September 2018 the CPCA developed a Funding Agreement with the UCP specifying deliverables of the project and detailing six months of delivery plans against six strands of activity (University Governance, Curriculum Offer, Programme Management, Economic Impact, Education Standards and Marketing). The CPCA has undertaken formal monthly monitoring of delivery against these plans.

2.3 UCP are now at the point of drawing arrears funding from the CPCA to complete the work agreed in the Funding Agreement delivery plans to the 31st March 2019.

2.4 The CPCA has commissioned a series of reviews (November 2018 – February 2019). Following the completion of these external reviews, the outcomes and implications for the CPCA will be reported to the CPCA Board in April 2019.

3. FINANCIAL IMPLICATIONS

3.1 The CPCA has paid £688,602 to the UCP following the issue of letters of comfort. This has now been spent and UCP are seeking funding in arrears from CPCA for the work undertaken between September 2018 and March 2019.

3.2 The £446,000 is for work, to be completed by 31st March, against the agreed delivery strands in the Funding Agreement (University Governance, Curriculum Offer, Programme Management, Economic Impact, Education Standards and Marketing), and will be released pending sign-off of the Funding Agreement.

4. LEGAL IMPLICATIONS

4.1. Payment of £446,000 by the CPCA to UCP should be contingent on UCP signing the Funding Agreement.

5. SIGNIFICANT IMPLICATIONS

5.1 The significant implications of not enabling (the arrears) funding for UCP claims for the period September 2018 – March 2019 are: relationship fracture between CPCA and ARU/PRC (UCP), cessation of programme development, loss of momentum in student recruitment for September 2019.

<u>Source Documents</u>	<u>Location</u>
None	

Motion Submitted Under Proceedings of Meetings Rule 14

Motion submitted by Councillor Lewis Herbert, seconded by Councillor Bridget Smith:

The full Combined Authority (CA) board needs the opportunity to discuss and express views on the planned major Combined Authority restructure recently considered by the Employment Committee given that

1 > following failure in 2018 to control spending, the overall 2019 salary and overheads bill now needs to be reduced by 25%, but in a way that delivers on key future CA priorities and avoids unnecessary new posts and waste

2 > it is in the best interest of residents and our whole area that major changes are the right ones and are discussed openly and in public, and this is doable while protecting the rights of staff

3 > there was no collective discussion or engagement by CA board members including portfolio holders on the changes before reporting straight to Employment Committee

4 > the report to Employment Committee failed to provide any evidence to support many of the changes proposed or on ensuring future CA delivery has the leadership and skill sets that are vital

5 > wasteful consultancy expenditure was not addressed in the report nor other opportunities to cut office and operating costs, including the option to merge the Combined Authority and Mayoral offices

6 > Scrutiny Committee has used its call-in powers and CA board members deserve exactly the same opportunity.

The Interim Monitoring Officer advises that the motion is in order as drafted.