

Housing and Communities Committee Action Sheet – 14 September 2020

Date	Minute Ref	Report Title	Action	Delegated officer	Update and Status	Date completed
09/03/20	62.	HOUSING COMMITTEE BRIEFING SESSION - £170 M AFFORDABLE HOUSING PROGRAMME	<p>A Member commented that they would have written a different list of issues that had been identified in the presentation which would have been</p> <ul style="list-style-type: none"> • Climate Crisis • Access to health • Brexit • High quality education <p>She commented that it would be useful to seek feedback from Board Members at a future leader's strategy meeting on the issues faced as the issues were not all the same throughout all of the Local Authorities.</p>	Roger Thompson	Future leaders strategy session to be identified	
22.06.20	81.	MINUTES AND ACTION LOG – 27 APRIL 2020	Councillor Smith requested that the minutes highlighted any comments attributed to her individually for this meeting. The Chairman commented that this was not usual practice but that for the purposes of this meeting the minutes would reflect individual Members comments. The Chairman requested that officers reviewed this position for the Combined Authority Committees and report back on the position to the Committee.	Robert Parkin	Where a member expressly requests that a minute reference themselves as having made comment, the record will show that. However, given the considerable resource implication, and the availability of the recording of a given meeting, officers do not routinely attribute all comments made at committee.	20.10.20

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					This accords with the established law on the minutes of meetings of local authorities.	
22.06.20	81.	MINUTES AND ACTION LOG – 27 APRIL 2020	The Chairman requested that officers review the role of the Committee in relation to Tourism in light of COVID and report back.	Roger Thompson	Provisionally planned for January committee	20.10.20
22.06.20	87.	£100M AHP SCHEME APPROVALS - ALCONBURY WEALD - MAN GPM	The Director of Housing and Development to secure clarification and send a post meeting note to members confirming the arrangements with the applicant for the houses to remain as affordable units beyond the initial 10 years. ACTION	Roger Thompson	Actioned	14.09.20
14.09.20	96.	MINUTES AND ACTION LOG – 22 JUNE 2020	The Chairman stated that it was vital the CA continued to be transparent in its decision making and that it was appropriate for all understand the definition of additionality. The Chairman stated that officers would circulate the definition to all Members of the CA	Roger Thompson	Circulated by Roger Thompson - Actioned	20.10.20
14.09.20	96.	MINUTES AND ACTION LOG – 22 JUNE 2020	The Chairman clarified that additionality calculations would be spelt out clearly in future reports.	Roger Thompson	Actioned	20.10.20
14.09.20	100.	COMMUNITY LAND TRUST SET-UP GRANT	Councillor Sargeant queried whether the grant was just for homes as this was not clear on the form. The Director Commercial clarified that the grant would just be for homes and that the form would be updated to reflect this.	Emma Grima	Actioned	15.09.2020

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14.09.20	100.	COMMUNITY LAND TRUST SET-UP GRANT	Councillor Smith sought clarity on what the full business case would entail and what monitoring would be carried out, as she stated that housing needs surveys were a lot of work. The Director Commercial stated that Business Cases would be developed when the CLTs had been incorporated and the CA would look at what intervention could be put in place. In terms of monitoring the CLTs would be required to provide the relevant invoices. She stated that in terms of housing needs surveys she would need to review this and come back to Members as the may not be a need to take a traditional approach.	Emma Grima	Ongoing for consideration in the future Business Case	
14.09.20	101.	ALLOCATIONS POLICY - £100K HOMES	Officers stated that a settlement was defined as a parish boundary and that there would be a list of adjoining settlements. Officers clarified that they would review the wording to ensure that this was clear.	Emma Grima	Actioned	15.09.2020
14.09.20	101.	ALLOCATIONS POLICY - £100K HOMES	Councillor Smith stated that some parishes were very small and that the CA needed to be more sophisticated in its approach and that if there was a development in a parish that a similar number of people were able to bid for the homes if there was no local take up. She highlighted the use of the wording 'applicant that' and clarified it should read 'applicant who'. The Chairman asked officers to amend the wording accordingly in the policy.	Emma Grima	Actioned	15.09.2020