

AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25

20th June @ Huntingdonshire District Council

Item:	Title:	Purpose:	Lead:
Standard Items:			
	<div><input type="checkbox"/> Minutes</div> <div><input type="checkbox"/> Chair’s Announcements</div> <div><input type="checkbox"/> Work Programme</div>		
Improvement Items:			
	Improvement Plan Update	Provide an update on the improvement work	Angela Probert
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Corporate Performance Report		Jules lent
Audit Items:			
	Internal Audit – Progress Report		RSM
	External Audit - 22/23 Value for Money opinion		EY
	External Audit - 23/24 Draft Audit Plan		EY
Standards and Conduct Items:			
Other:			
	Election of Vice Chair		

AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25

18th July @ Huntingdonshire District Council

Item:	Title:	Purpose:	Lead:
Standard Items:			
	<div><input type="checkbox"/> Minutes</div> <div><input type="checkbox"/> Chair's Announcements</div> <div><input type="checkbox"/> Work Programme</div>		
Improvement Items:			
	Improvement Plan Update		Angela Probert

Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Risk Deep Dive (Topic TBC)		
	2023-24 Treasury Management Outturn Report		Ian Pantling
Audit Items:			
	Internal Audit – Progress Report		RSM
	Draft 23/24 statement of accounts		S73 Officer
Standards and Conduct Items:			
	Code of Conduct & Complaints Report	Committee requested that they receive a bi-annual update on the number of complaints received.	Monitoring Officer
Other:			

AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25			
26th September @ Huntingdonshire District Council			
Item:	Title:	Purpose:	Lead:
Standard Items:			
	<div><input type="checkbox"/> Minutes</div> <div><input type="checkbox"/> Chair’s Announcements</div> <div><input type="checkbox"/> Work Programme</div>		
Improvement Items:			
	Improvement Plan Highlight Report		
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Risk Appetite	Committee requested to review the CA Risk Appetite Annually	Chris Bolton
	Corporate Performance – Annual Review		Jules lent
Audit Items:			
	Internal Audit – Progress Report		RSM
Standards and Conduct Items:			
Other:			

AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25			
8 th November @ Huntingdonshire District Council			
Item:	Title:	Purpose:	Lead:
Standard Items:			
	<div><input type="checkbox"/> Minutes</div> <div><input type="checkbox"/> Chair’s Announcements</div> <div><input type="checkbox"/> Work Programme</div>		
Improvement Items:			
	Improvement Plan Update		Angela Probert
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	2024/25 Treasury Management mid-year update		Ian Pantling
	Risk Deep Dive (Topic TBC)		
Audit Items:			
	Internal Audit – Progress Report		RSM
	23/24 Audit Results Report and Value for Money opinion		
	23/24 final statement of accounts		S73 Officer
Standards and Conduct Items:			
Other:			
	Annual Review of Committee Arrangements		

AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25			
19 th December @ Huntingdonshire District Council			
Item:	Title:	Purpose:	Lead:
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements		

	<input type="checkbox"/> Work Programme		
Improvement Items:			
	Improvement Plan Update		
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
Audit Items:			
	Internal Audit – Progress Report		RSM
	Internal Audit Action Tracker		Nathan Bunting
	Draft 2024-25 Financial Strategies		Ian Pantling
Standards and Conduct Items:			
Other:			
	Information Governance Update		Susan Hall

AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25			
27 th February @ Huntingdonshire District Council			
Item:	Title:	Purpose:	Lead:
Standard Items:			
	<div><input type="checkbox"/> Minutes</div> <div><input type="checkbox"/> Chair’s Announcements</div> <div><input type="checkbox"/> Work Programme</div>		
Improvement Items:			
	Improvement Plan Update		
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Risk Deep Dive (Topic TBC)		
Audit Items:			
	Internal Audit – Progress Report		

Standards and Conduct Items:			
	Code of Conduct Annual Report		Monitoring Officer
Other:			
	A&G Committee Draft Annual Report		

AUDIT & GOVERNANCE COMMITTEE DEVELOPMENT PROGRAMME 2024-25				
Date:	Item:	Provider:	Purpose:	Lead:
11 th June	A&G Committee Induction	Governance Team	Provide induction to the CA for new members	Anne Gardiner
9 th July	Development Session – Internal Control Assurance (TBC)			
10 th September	Development Session – Risk Management – Principles & Practices (TBC)			
15 th October	Development Session – Financial reporting and understanding financial statements (TBC)			
14 th January	Development Session – Governance (TBC)			
26 th September at close of meeting.	Private Meeting of Committee & Internal and External Auditors			Anne Gardiner

Items for future work programmes:

Member Officer Protocol to be reviewed every 2 years – next review date Sept 2025.

Risk Management Framework to be reviewed every 2 years – next review date Sept 2025

Risk Appetite to be reviewed annually – next review date Sept 2024