

### **Audit and Governance Committee Action Sheet – 31<sup>st</sup> May 2019**

Date	Action	Officer	Delegated officer	Completed
19 <sup>th</sup> July 2019				
	Chief Finance Officer to prepare a briefing note on the combined Authority's policy documents relating to the rules and regulations adhered to in the national policies, followed also by CIPFA.	Jon Alsop		
	Transport Team be invited to a future meeting of the Committee to deliver a presentation on the accelerated delivery process including information on risk management.	Chris Twigg		
	Annual Internal Audit Report would be considered at the next meeting	Emma Powley		
	Statement report on Value for Money (VfM) to be considered, including 'benefit-cost-ratio')	Jon Alsop		
	It was agreed that the HR Manager would attend a future meeting to brief the Committee on the work undertaken to address the concerns identified by Internal Audit.	Martin Jeynes		
	Business Board Governance Arrangements – brief presentation from the MO (at the next Committee pre-meet) to elaborate on the Committee's role in reviewing the Business Board	Dermot Pearson		

	Assurance Framework – to be a reported every 6 months. To be presented at Committee - 13 <sup>th</sup> Dec 2019.	Emma Powley		
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