Agenda item 10 - Corporate Strategy & Medium Term Financial Plan Refresh Process

Appendix A

Month	Aug	Sep	Oct	Nov	Dec	Jan	Feb
Leaders	**30th** LSM review timetable and engagement plan, and scrutinise Q1 corporate performance data		**Mid-Oct** first budget workshop with LSM to review 're-costed' budget position and provide steer on key assumptions 'wants' (Transport Levy, Mayoral Precept)	**Late-Oct to Mid Nov** Officers work with Leaders (individually or in sets) to deep dive the budget and discuss potential proposals for consultation	LSM briefing on refreshed Corp Strategy and Mayoral Ambitions Officers continue to engage with Leaders on potential budget proposals/alternatives	**Date TBC** LSM Briefing on updates to draft budget - Gov announcements/ awards **By 17th January-** Leaders to submit alternative budget proposals	Leaders review draft Thematic Business Plans
OSC		**18th** September O&S review timetable and MTFP process		**22nd** O&S independently facilitated workshop on draft budget **27th** O&S meeting ahead of CA Board will have view of the draft budget and Q2 performance data	**Date TBD** informal O&S have a workshop to approve draft budget along with refreshed CS and MA to develop their formal response to the consultation	**29th** O&S see proposed budget and alternatives	
Thematic Committees		Thematic Committees receive their area's 'rolled forward' MTFP for discussion		Thematic Committees presented 're-costed' MTFP.		Informal thematic Committees to comment on final draft	Thematic Committees approve draft Thematic Business Plans
Public Engagement				**21st** Proposed draft budget and consultation timetable published	Consultation takes place in December and early January	**23rd** Final draft budget published along with proposed amendments	
Combined Authority Board		**20th Sep** CAB Board scrutinise Q1 corporate performance data and receive the MTFP setting plan for approval		**29th** CA Board receive draft budget to approve for consultation and scrutinise Q2 performance data		**18-22nd** S73 officer reviews proposals, writes and circulates impact assessments to CA Board Members. **31st** CA Board vote on draft budget and amendments and refreshed CS and MA	

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Chief Execs	**23rd Aug** - Proposed MTFP and Business Plan timetable presetned to CEO's group		**Early Oct** CEOs group presented with re-costed MTFP and opportunities list ahead of mid-Oct LSM	**Mid Nov** CEOs early sight of draft MTFP incorprating feedback from Oct LSM	CEOs written to as part of formal consultation with Constituent Authorities	**Mid Jan** CEOs early sight of final propsed MTFP	
CFOs	**Date TBC** (late Aug/easrly Sept) CFO's group presented rolled-forward MTFP	CCC and PCC review 22/23 closing transport levy position and baseline 24/25 position	**Early Oct** CFOs group presented with re-costed MTFP and opportunities list ahead of mid-Oct LSM	**Mid Nov** CEOs early sight of draft MTFP incorprating feedback from Oct LSM		**Mid Jan** CFOs early sight of final propsed MTFP	
Internal Processes	Roll-forward MTFP	Internal engagement on pressures and opportunities	Drafting budget papers and updates based on Leader engagement	Finalise Draft Budget and Consultation plan **29th** CA Board approve draft budget and consultation plan	Consultation Period Continue to update deaft budget for Gov announcements	Alternative budget proposals from Leaders reviewed **31st** CA Board approve final budget	Formal Levy and Council Tax notifications issued Budget Build