



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item 3

Audit and Governance Committee Action Log

Purpose:

The action log records actions recorded in the minutes of Audit and Governance Committee meetings and provides an update on officer responses.

Minutes of the meeting on 6th April 2021

Minute	Report title	Lead officer	Action	Response	Status
4.3	Combined Authority Update	Rochelle Tapping	Business Board Chair to be invited to meet with committee once the Business Board had discussed the recommendation on holding meetings in public.	The Business Board considered the recommendation from the Audit and Governance Committee at its meeting on 19 May 2021. The outcome of this discussion is being taken to the CA Board on 30 June.	Open

Minutes of the meeting on 5th March 2021

Minute	Report title	Lead officer	Action	Response	Status
4.4	Assurance Framework	Robert Parkin	A proposal outlining how the Combined Authority would address the oversight arrangements for Trading Companies going forward and demonstrate how these would be effective; drawing on real examples from Nottingham and Croydon Councils would be brought to the committee.	Report and Training Session on Trading Companies scheduled for September 2021	Open
4.4	Assurance Framework	Robert Parkin/Jon Alsop	Internal controls around trading companies should be included within the Annual Governance Statement	Report coming to June meeting	Closed
5.4	Revision to Constitution – Housing Committee	Robert Parkin	Revision to Housing Committee remit to be included in annual review of constitution	Review of constitution to take place over August	Open
8.2	Information Governance Update	Rochelle Tapping	Officers to implement a process to enable experiences with ICT issues to be shared across the constituent councils of the Combined Authority	Verbal Update to come to the July meeting	Open

Minutes of the Meeting on 2nd October 2020

Minute	Report title	Lead officer	Action	Response	Status
7.3	Combined Authority Update	Kim Sawyer	The Chief Executive to provide the Committee with regular updates on the working relationship between the Combined Authority and Greater Cambridge Partnership as part of the CAB updates	Ongoing	Open

Minutes of the Meeting 26th May 2020

Minute	Report title	Lead officer	Action	Response	Status
10.8	Corporate Risk Register	Robert Parkin	There should be ongoing work to present the Risk Register in a legible format	Ongoing	Open