

Topic	A&G Recommendation	Date of Recommendation at A&G	Date presented at CA board	CA Board Outcome	Approved/ Not Approved	Implementation of decision	Date of implementation
Co-Option of Independent Members	To advise the CA Board that the Committee has requested that officers look into creating a process for selecting a co-opted independent member from one of the constituent councils.	09/06/2023	20/09/2023	<p>A) Review the suggested update to the Combined Authority constitution and adopt the proposed changes as revisions to the Constitution, so that a co-opted independent member and substitute from constituent authorities can be appointed.</p> <p>B) To delegate the recruitment, selection and appointment of independent co-opted member(s) to the Audit and Governance Committee and that the arrangements for the selection of such members be delegated by the Audit &amp; Governance Committee to the Chairman of the Audit and Governance Committee in consultation with the Monitoring officer.</p> <p>C) Agree that the role of any independent co-opted member(s) from a constituent authority is not remunerated but note that they will receive expenses in line with the authority's current expenses policy.</p>			
	That an amendment to the Constitution be brought back to the Committee which would formally allow for co-opted members on the Audit and Governance Committee.	09/06/2023	20/09/2023				
	review the suggested update to the Combined Authority constitution and to provide recommendations to the Board to adopt the proposed changes as revisions to the Constitution, so that a co-opted independent member and substitute from constituent authorities can be appointed.	07/07/2023	20/09/2023				
	recommend to the Combined Authority Board to delegate the recruitment, selection and appointment of an independent co-opted member(s) to the Audit and Governance Committee and that the arrangements for the selection of such members be delegated by the Audit & Governance Committee to the Chairman of the Audit and Governance Committee in consultation with the Monitoring officer.	07/07/2023	20/09/2023				
	Comment on and agree to recommend to the CPCA Board that an additional independent person is appointed to sit on Audit Committee for a period of four years 1.1 which may be renewed up to a maximum of one further term (i.e. total maximum 8 years).	08/09/2023	20/09/2023	<p>A) Comment on and agree that an additional independent person is appointed to sit on Audit Committee for a period of four years.</p> <p>B) Approve the amendments to the constitution as set out</p>			

Independent Person	Recommend that the CPCA Board agrees to delegate to the Executive Director of Resources and Performance and the Monitoring Officer, in consultation with the Chair of the Audit and Governance Committee, authority to finalise the draft role description, skills, competencies and person specification attached as Appendix 1 and to approve the advert.	08/09/2023	20/09/2023	in the report.  C) Delegate to the Executive Director of Resources and Performance and the Monitoring Officer, in consultation with the Chair of the Audit and Governance Committee, authority to finalise the role description, skills, competencies and person specification attached as Appendix A and to approve the advert.		
	Recommend to the CPCA Board that the recruitment of the Independent Member be led by a panel consisting of the Chairman of the Audit and Governance Committee and three members of the three main political parties of the committee supported by the Executive Director of Resources and Performance and the Monitoring Officer. Nominations for members of the committee be provided.	08/09/2023	20/09/2023	D) Agree that the recruitment of the Independent Person be led by a panel consisting of the Chairman of the Audit and Governance Committee and three members of the three main political parties of the Audit and Governance committee supported by the Executive Director of Resources and Performance and the Monitoring Officer.  E) Following the recruitment process, a report to formally appoint the Independent Person will be presented to a future CPCA Board meeting		
	Recommend to the CA Board the implementation of the high level action plan as set out in Appendix 2 - Action Plan	09/06/2023	26/07/2023			

<p>Outcome &amp; Recommendations from Procurement Review and High-Level Action Plan</p>	<p>Recommend that the CA Board approve the recruitment of the additional posts noted in the high level action plan (2 procurement and contracts officers and 1 contract manager) and that the costs of these posts will need to be built into the Medium Term Financial Plan for 2024-25 onwards</p>	<p>09/06/2023</p>	<p>26/07/2023</p>	<p>A Approve the Implementation of the high-level action plan as set out in Appendix 2 – Action Plan.</p> <p>B Approve the recruitment of the additional posts noted in the high-level action plan (2 procurement and contracts officers and 1 contract manager) and note that the costs of these posts can be covered from existing budgets in 2023-24 but will need to be built into the Medium-Term Financial Plan for 2024-25 onwards.</p>			
<p>Proposed changes to to Constitution following Procurement Review</p>	<p>approve the changes to the Contract Procedure Rules (CPR's) within the constitution which is to be discussed and approved at Board on 26 July 2023.</p>	<p>07/07/2023</p>	<p>26/07/2023</p>	<p>C Approve the Procurement Policy attached to this report.</p> <p>D Approve the Procurement Strategy attached to this report</p> <p>E Approve the revised Contract Procedure Rules attached to this report and note the intent to maintain the Guidance Document as an Appendix to the main Constitution subject to the Guidance document coming back to Board in September.</p>			
	<p>Recommend to the Combined Authority Board to approve the Procurement Strategy and Procurement policy document which is to be discussed and approved at Board on 26 July 2023.</p>	<p>07/07/2023</p>	<p>26/07/2023</p>				

Revisions to Scheme of Delegation	Committee reviewed the suggested update to the Scheme of Delegation of the Combined Authority recommended to the CA Board to adopt changes as revisions to the Constitution.	09/06/2023		Going to board in November			
Member Officer Protocol Report	The updated protocol incorporating the changes suggested by the Committee be presented to the CA Board for approval with a covering report which would highlight the strong feeling of the Committee in regard to breaches of the code.	07/07/2023	26/07/2023	<p>A Review the Member/Officer Protocol and comment on whether any further amendments are required.</p> <p>B Approve a yearly review of the protocol to be delegated to the Audit &amp; Governance committee.</p> <p>C Authorise the Monitoring Officer in consultation with the Chair of the Audit and Governance Committee to make any make any changes to the protocol arising from the review and any further changes deemed necessary.</p> <p>D Note the information regarding instances when members have had to be reminded of the Protocol and officer seeking advice on whether the protocol would apply.</p>		Following CA Board's approval in September, amended protocol was agreed by A&G in September. They also decided that the protocol should be reviewed on a biennial basis	08/09/2023
Risk Management Framework and Deep Dive	Recommend to CPCA Board approval of the Risk Management Framework and Procedure (including refined Financial risk scoring definitions).	08/09/2023	29/09/2023	Approve the Risk Management Framework and Procedure			