



OVERVIEW & SCRUTINY COMMITTEE

Date: Monday, 27 January 2020

11:00 AM

Democratic Services
Dermot Pearson
Interim Monitoring Officer

The Incubator
Alconbury Weald
Cambridgeshire
PE28 4WX

East Cambridgeshire District Council
Council Chamber, The Grange, Nutholt Lane, Ely, CB7 4EE

AGENDA

Open to Public and Press

- 1 Apologies for Absence**
- 2 Declarations of Interest**
At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests.
- 3 Minutes of the Overview & Scrutiny Committee Meeting - 16 December 2019 5 - 12**
- 4 Public Questions**
Arrangements for public questions can be viewed in Chapter 5, Paragraphs 18 to 18.16 of the Constitution which can be viewed here - [Cambridgeshire and Peterborough Combined Authority: Constitution](#)
- 5 Draft Budget 2020-21 and Medium Term Financial Plan 2020-2024 13 - 18**

6 Lead Member Role Descriptions 19 - 22

7 Review of Combined Authority Board Agenda

Members to review the Combined Authority Board agenda for 29 January 2020 and can be found [here](#) once it is published.

8 Combined Authority Forward Plan

Members allocated to monitor the activities of the Combined Authority to provide a verbal update to the Committee on any areas of interest. The Combined Authority Forward Plan can be found [here](#) once it is published. *Please remember to click 'Forward Plan' within Folders to open the document.*

9 Work Programme Report 23 - 34

10 Date of next meeting:

The next meeting of the Overview & Scrutiny Committee is on 24 February 2020 at 11am in the Council Chamber, Cambridge City Council.

The Overview & Scrutiny Committee comprises the following members:

Councillor Grenville Chamberlain

Councillor Andy Coles

Councillor David Connor

Councillor Doug Dew

Councillor Lorna Dupre

Councillor Markus Gehring

Councillor Anne Hay

Councillor Pippa Heylings

Councillor Patricia Ann Jordan

Councillor Alex Miscandlon

Councillor Ed Murphy

Councillor Kevin Price

Councillor Jocelynn Scutt

Councillor Alan Sharp

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

Clerk Name: Katarina O'Dell

Clerk Telephone:

Clerk Email: katarina.odell@cambridgeshirepeterborough-ca.gov.uk

The Combined Authority is committed to open government and members of the public are welcome to attend Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens.



CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE

MINUTES

Date: 16 December 2019

Time: 11am

Location: South Cambridgeshire County Council

Present:

Cllr Andy Coles
Cllr Ed Murphy
Cllr Alex Miscandlon
Cllr Anne Hay
Cllr Patricia Jordan
Cllr Doug Dew
Cllr Peter Fane
Cllr Lorna Dupre
Cllr Kevin Price
Cllr Alan Sharp
Cllr Mike Davey
Cllr David Connor

Peterborough City Council
Peterborough City Council
Fenland District Council
Fenland District Council
Huntingdonshire District Council
Huntingdonshire District Council
South Cambs District Council
East Cambs District Council
Cambridge City Council
East Cambs District Council
Cambridge City Council
Cambridgeshire County Council

Officers:

Dermot Pearson
Jon Alsop
Paul Raynes
Katarina O'Dell

Interim Monitoring Officer
Head of Finance / S73 Officer
Director of Delivery and Strategy
Interim Scrutiny Officer

1. Apologies

Apologies received from: Cllr Chamberlain, Cllr Scutt.
Cllr Fane substituted for Cllr Heylings.

2. Declaration of Interest

There were no declarations of interest.

3. Minutes

The minutes of the meeting held on the 25 November 2019 were agreed and signed by the Chair.

4. Written Responses from the Combined Authority Board to Overview & Scrutiny Committee Questions – 27 November 2019

Written responses were noted by the Overview & Scrutiny Committee.

5. Public Questions

The Chair confirmed that there had been no questions received from members of the public.

6. Transport and Infrastructure Committee Chair and Senior Officer

The Overview & Scrutiny Committee noted that the Chair of the Transport and Infrastructure Committee, Mayor James Palmer, has sent his apologies and no substitute was identified.

The Director of Delivery and Strategy, Paul Raynes, attended and explained that the Local Transport Plan was one of the key strategies for the Combined Authority and the consultation on the draft Local Transport Plan had been conducted. One of the Local Transport Plan draft's priorities is a world class transport network, enabling a sustainable growth in the area.

The Director of Delivery and Strategy further noted climate change as being one of the main issues arising from the consultation. One question raised by respondents was that, given the objective of local transport aiming to achieve zero carbon, whether the balance in the Local Transport Plan regarding road infrastructure improvements was right. It was further explained that while there would be an opportunity for electric vehicles over the next decade, those electric vehicles would still tend to be individual primary cars, therefore, issues of congestion and need for road space would remain. The Director of Delivery and Strategy added that another priority had to be considered, and that was the opportunity in rural regions, looking at open space and availability for local transport there.

In response to a question on buses and franchising and whether there had been any feedback regarding that following the consultation, the Head of Delivery and Strategy explained that there had been a lot of feedback received about buses and noted that one of the key projects is the work that the Combined Authority has been doing on the future bus strategy. He further explained that by next summer some work will have been done, followed by a consultation and that there was a legal process in place, which the Combined Authority has to follow.

In response to a questions on whether given the responses to the Local Transport Plan there should be a rethink about the approach taken the Head of Delivery and Strategy reassured the Committee that the Local Transport Plan was the overarching framework and the bus reform project was integrated in the whole Local Transport Plan. When the CAM Metro work is in place, across the area, that will also interact with the Local Transport Plan and its wider integrated transport network.

In response to questions about how the CAM was to be financed the Head of Delivery and Strategy explained that the Strategic Outline Business Case has followed the strict structure and showed that the project was financeable and that continued to be the Combined Authority's view.

Responding to a question about the plans to become carbon zero by 2050 but that that the delivery plan was shown only up to 2035, the Director of Delivery and Strategy explained that what could be seen up to 2035 was an established trajectory and a shown confidence that was taking us towards carbon zero by 2050. At the same time the Local Transport Plan is a document that could continue to be reviewed and updated in the future.

A further question was raised on whether the national infrastructure plans had been factored in, to which the Head of Delivery and Strategy responded by saying that the building of national infrastructure that would run through the county, the geography and details had been taken into account.

Responding to a question on growth and the extend to which responses to the consultation had suggested tensions between growth and other aspirations, the Head of Delivery and Strategy noted that the consultation seemed to endorse the overall approach.

Responding to a further question on spreading the region's prosperity evenly and whether that is feasible, realistic or appropriate, the Head of Delivery and Strategy explained that this was not about diluting Cambridge but about enabling other parts of geography to thrive.

In response to a question on the draft Local Transport Plan talking about different requirement for public transport for rural and urban areas, it was explained that the sort of transport solutions that are needed in for example in Cambridge, are different to those needed in villages around the county.

Responding to a question about the East Cambridgeshire connect scheme, the Head of Delivery and Strategy said that the County Council continued to have the responsibility for services on a day-to-day basis and that this would continue into next year but that it was being looked at as part of the bus service review.

In regards to a questions on the provision for hydrogen filling stations and electric charging points, the Head of Delivery and Strategy explained that was something that the Combined Authority would have to work in partnership with the independent commission. He noted there were some regulatory issues but that the ideas needed to be developed further.

Discussion on Climate Change following Written Responses from the Combined Authority Board to Overview & Scrutiny Committee Questions – 27 November 2019.

Responding to a supplementary question on responsibility at officer level within the Combined Authority, the Head of Delivery and Strategy said he would take the comments to the senior management team and CEOs.

In regards to a supplementary question on the Climate Change Commission, the Director of Delivery and Strategy explained that discussions were under way with a potential Chair; a member of staff had been put into the role to support the formation of the Advisory Committee.

RESOLVED:

That the responses and clarifications by the Head of Delivery and Strategy regarding the draft Local Transport Plan be noted.

7. Combined Authority Budget and Medium-Term Financial Plan

The Head of Finance, Jon Alsop, updated the Overview & Scrutiny Committee and explained that the draft Budget had been approved by the Combined Authority Board at their last meeting and that the consultation had started for a period of 4 weeks. In accordance with the Constitution, the Combined Authority had sent invitations to Chief Executives and Chief Finance Officers of Constituent Councils, Members of the Business Board and Overview & Scrutiny Committee. Additionally, the Communications Team had communicated the message with the public through the Combined Authority's website.

The Head of Finance further explained that an updated version of the Budget would go to the Combined Authority Board in January 2020 and to the Overview & Scrutiny Committee before that.

In response to a question of clarity regarding the wording 'Growth Fund Top Slice reserve', the Head of Finance explained that this refers to the part of the growth fund that the Combined Authority has inherited; that this was a capital fund, however, a top slice can cover some revenue expenditure (the cost of running the fund) and clarified that this was included in the Combined Authority's Budget every year.

A question was raised about the Combined budget line for other income and whether it is known which year that other income was coming in from each fund; e.g. the EU money was for last year and this year and that the projection for the next couple of years is unclear due to Brexit. The Head of Finance explained that some of these would be time limited. If they had been time limited as part of the grant condition, the expenditure lines of those would be profiled in accordance to that grant condition. Anything that is not limited, would be coming forward on a balance sheet. The Head of Finance explained that all those could be seen in expenditure lines in the draft Budget.

To a further question on whether some of the grant money would have to be given back if unspent, the Head of Finance clarified that some grants were conditioned, in which case the money left unspent would have to be given back.

A question was raised on the Garden Cities Project and noted that a projection of £700k was to be spent but no expenditure had been recorded in the draft budget. The Head of Finance explained that this was for comparison and that at the present time there was £700k allocated in this year's Budget, however, nothing had been allocated for future years against that project.

In response to a question regarding leveraged schemes, the Head of Finance explained that both tables in Appendix 3 sat outside the Medium-Term Financial Plan and each of those were subject to business cases and external funding. He further explained that there was some expenditure that was last year included in the Budget as projects had been successfully approved.

Responding to the Chair's question regarding assumptions made about needing to look for savings within non-discretionary cost spending (6.1 of the Budget), the Head of Finance explained this was about looking at a difference between non-discretionary as being part of the service areas of the Budget, whereas with the corporate there were certain areas that

could be more fixed and the Combined Authority having less control over, e.g. rates. The Head of Finance reassured the Committee that those could be reviewed at any point if the Combined Authority believed that was suitable at that time.

Regarding the question raised on the contributions to A14 and the timeline of the Local Enterprise Partnership (LEP) contribution set as 30% share of the Enterprise zone receipts, the Head of Finance agreed to provide information to the Chair after the meeting.

In response to a question on the site tech container village business space, the Head of Finance agreed to provide a response after the meeting.

Regarding a question raised on the outcome of the proposed capital equity investment by the Combined Authority to become a shareholder in the new technologies' accelerator, the Head of Finance agreed to provide information to the Chair after the meeting.

The Chair raised a question on the significant jump in the Mayoral allowance between 2020/21 and 2021/22 from £85k to £95.6k, the Head of Finance informed the Committee that the Mayor's allowance had been set by the Remuneration Committee and that the Mayor had given assurances that he would not accept any increase in his allowance up to the end of his term in office. However, the draft Budget takes into account the allowance set by the Remuneration Committee. The Interim Monitoring Officer clarified that the order setting up the Combined Authority sets up a process on how the mayoral allowances are dealt with and uses one of the remuneration panels from the Constituent Councils. It was agreed that the Head of Finance would confirm how these were calculated and come back to the Chair.

Another question was raised in regards to a significant jump in costs in CEO line. The head of Finance explained this was based on the assumption of the existing arrangement whereby the Combined Authority has the joint Chief Executives. The Head of Finance agreed to confirm how these were calculated and come back to the Chair.

The Chair further questioned the jump in costs of legal and governance and less spending on external legal counsel. The Head of Finance clarified that as the recruitment continues, there would be less reliance on external legal counsel. The Interim Monitoring Officer explained that we did network with other Monitoring Officers in Combined Authorities and where possible, we would take advice from colleagues.

Regarding the question about Kings Dyke and how robust the estimate of the total cost is, the Head of Finance explained that the estimation reflected all budgetary decision and approval up to the end of November and, therefore, reflected the expectations at that point in time.

A question was asked about why the housing development company and Angle Holding Ltd could not be found in the draft budget. The Head of Finance clarified that that they were reflected in the budget but would be taken forward once the numbers have been approved by the Board.

A question was raised regarding Appendix 1b and £8.6m interest on borrowing and interest received on investment. The Head of Finance explained that at the moment there was no borrowing and there were no plans so far to borrow, but there is an allowance for revenue cost if the Combined Authority decided to borrow. The Committee agreed that wording and language would need to be re-visited.

The Chair noted that the Overview & Scrutiny Committee is a formal consultee to the budget process and wondered whether there was anything arising for the discussion at the meeting

that the Committee wished to put in a response as a formal consultee to the Combined Authority about the Budget proposals. Issues noted and put forward were as follows:

- i) Concerns about the jump in the Mayor's allowance budget line
- ii) Concerns about the jump in the line of Chief Executives' costs

RESOLVED:

- a) That the update and clarifications from the Head of Finance be noted.
- b) That the Head of Finance would provide agreed information to the Chair after the meeting.
- c) That the wording and language in Appendix 1b regarding interest on borrowing be re-visited.
- d) That the Overview & Scrutiny Committee would raise concerns with the Combined Authority Board about the two identified jumps in the draft Budget costs as a formal consultee to the budget process.

8. Combined Authority Forward Plan

The Committee considered the Combined Authority Forward Plan.

As the Lead Member on Housing, Councillor Murphy noted that the Housing Committee had to look at housing needs more and how the Combined Authority would be dealing with those.

RESOLVED:

That the Combined Authority Forward Plan be noted.

9. Overview and Scrutiny Work Programme

The Committee received the report which outlined the Work Programme for the Committee for the municipal year 2019/20.

Identified items to be added to the Work Programme:

- i) Climate Commission – once established, the Overview & Scrutiny Committee would like to hear from the Chair (before the interim report) – February/March
- ii) Lead Member Roles Description - January
- iii) Combined Authority Board agenda item – January

RESOLVED:

That the items be added to the Work Programme.

10. Date and Location of the next Committee meeting:

The Committee agreed that the next meeting would be held on 27 January at 11:00am, at East Cambridgeshire District Council with a pre-meeting at 10am

The meeting concluded at 12.58pm.



OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No: 5
27 JANUARY 2020	PUBLIC REPORT

2020/21 DRAFT BUDGET AND MEDIUM-TERM FINANCIAL PLAN 2020 TO 2024

1. PURPOSE

- 1.1. This paper provides an update to the preparation and approval of the Combined Authority and Mayoral draft budgets for 2020/21 and of the Medium-Term Financial Plan (MTFP) for the period 2020/21 to 2023/24.

2. BACKGROUND

- 2.1. According to the Constitution, functions reserved to the Combined Authority Board include the adoption of the non-mayoral Combined Authority budgets, the Medium-Term Financial Plan and the Capital Programme.
- 2.2. The process of the approval of the Mayoral budget is set out in the 'The Combined Authorities (Finance) Order 2017'

Budget Development Timetable

- 2.3. According to the Constitution, "The draft Budget shall be submitted to the Combined Authority Board for consideration and approval for consultation purposes only, before the end of December each year. The Combined Authority Board will also agree the timetable for consultation and those to be consulted. The consultation period shall not be less than four weeks, and the consultees shall include Constituent Authorities, the Local Enterprise Partnership and the Overview and Scrutiny Committee."

The approved budget setting timetable for the draft budget and MTFP is as follows:

Proposed Budget Setting Timetable Draft 2020/21 Budget and MTFP	Day	Date
Leaders Strategy Meeting – 2020/21 Budget and MTFP Draft Paper	Wed	13/11/19
Overview and Scrutiny Committee Meeting (to receive the draft Budget and MTFP)	Mon	25/11/19
CPCA Board Meeting (to receive and approve the draft Budget and MTFP for consultation)	Wed	27/11/19
Budget Consultation Period Starts	Thu	28/11/19
Overview and Scrutiny Committee Meeting (Consultation)	Fri	16/12/19
Budget Consultation Ends	Tue	31/12/19
Overview and Scrutiny Committee Meeting	Mon	27/01/20
CPCA Board Meeting to Approve 2020/21 Budget and MTFP	Wed	29/01/20

Key Dates and Statutory Deadlines

Date	Activity
Tuesday 31 st December 2019	Deadline for Draft CA budget to the CA for consideration and approval for consultation (Budget Framework).
Not less than 4 weeks Duration	Consultation period (Budget Framework)
Friday 31 st January 2020	Deadline for the Mayor to notify the CA of the Mayor's draft budget for 2020/21 (Finance Order)
Friday 31 st January 2020	Deadline for proposed CA budget to be submitted to the CA Board, including consultation responses and the Mayor's budget (Budget Framework)
Within five working days of above	CA Board shall meet to consider the budget and may agree a report (Budget Framework)
At least five working days of report published if amendments to the Mayor's Budget are proposed	CA Board shall meet to re-consider the budget (Budget Framework)
Thursday 6 th February 2020	Deadline for CA to report on the Mayor's draft budget (Finance Order)
At least five days from receipt of report	Deadline for the Mayor to respond to the CA report (Finance Order)
5 Days after end of deadline period above	Deadline CA to veto or approve Mayor's draft budget (Finance Order)
Friday 28 th February 2020	Deadline for the issue of any precept to a billing authority in accordance with s40 of the Local Government Finance Act 1992

Consultation

- 2.4. Following the approval of the draft budget and MTFP for consultation purposes by the Board on 27th November 2019, the Combined Authority contacted the agreed list of consultees seeking views on the consultation document. The Communications team posted the consultation document on the Combined Authority's website (link below) and invited feedback and comments from members of the public through social media.

<https://cambridgeshirepeterborough-ca.gov.uk/news/consultation-cpca-draft-budget-202021>

- 2.5. The draft budget and MTFP were also discussed at the Overview and Scrutiny Committee meeting held on 16th December 2019 as part of the consultation process.
- 2.6. The Overview & Scrutiny Committee put forward the following 'issues' as its response to the consultation to the budget proposals:
- i) Concerns about the jump in the Mayor's allowance budget line
 - ii) Concerns about the jump in the line of Chief Executives' costs
- 2.7. Responses to the Overview and Scrutiny Committee on the issues included the following:
- i) The draft budget and MTFP for 2021/22 reflects the recommendation of the Independent Remuneration Panel plus indexation and oncosts. The increase over previous years is due to the Mayor choosing not to take the recommended increase during the current Mayoral term.
 - ii) The increase in the draft staffing costs of the Chief Executive (and support) budget between 20/21 and 21/22 is due to the current arrangement of having joint chief executives until May 2021 coming to an end. The assumption in the draft MTFP is that from May 2021, there will be a single permanent Chief Executive in post. There is currently a saving achieved from the joint Chief Executives arrangement.

As at 10 January 2020, no other formal responses to the consultation had been received.

As a result of an internal review of the draft budget, the following updates are to be proposed to the Board.

1. The November Combined Authority Board approved a loan from the £40m recycling housing loan fund which brought the total loan amount awarded to 41.135m. The budget already assumed the allocation of the full £40m so the only additional expenditure recognised was the £1.135m above this. As the loan had not yet been contracted the repayments have not been accounted for following prudential practice.
2. LGF project pipeline expenditure has been increased by £1m in 2020-21 to account for a projected £1m balance on the fund after March 2021.
3. £1.965m contracted LGF loan repayments increase to reflect loans contracted between paper deadline and Board date.
4. Movement of £795k budget for A605 Oundle Road Widening from 'subject to approval' to 'approved' reflecting the decision made at the November 2019 Combined Authority Board meeting.
5. £60m Affordable Housing fund moved from 'subject to approval' to 'approved' as these funds can be awarded by Housing and Communities Committee rather than needing a further decision by the Board.
6. £1m M11 Junction 8 Local Growth Fund allocation reclassified as 'approved' reflecting a November 2018 Combined Authority Board decision.
7. Application of the Rural Communities Energy Funding to match the £2.03m expenditure on the project. This had previously been shown as funded by revenue gainshare.
8. The redesign of a specific Business and Skills (B&S) 'Marketing and Promotion' budget line from existing B&S revenue budgets saving £80k over 4 years.
9. Allocation of £10k of the Combined Authority's corporate Conferences, Seminars & Training budget to a Mayoral Conference budget.
10. The reclassification of the £250k A10 dualling budget from 'capital' to 'revenue' to reflect the nature of the work.
11. An update to the Transport levies to Cambridgeshire County Council and Peterborough City Council to reflect the balances as reviewed and recommended by the Transport Committee on 9 January 2020.

The impact of these changes to the Revenue and Capital Funding Summary Tables are as follows:

Summaries from consultation papers:

	2020/21				2021/22				2022/23				2023/24			
Source of Funding	Available Funds	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End
	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000
Revenue Single Pot	(18,220.7)	10,323.4	3,392.9	(4,504.4)	(12,504.4)	8,336.7	200.0	(3,967.7)	(11,707.7)	7,807.2	136.0	(3,964.5)	(11,704.5)	8,475.4	70.0	(3,159.1)
Earmarked Reserves	(3,342.1)	500.0	-	(2,842.1)	(2,842.1)	1,280.0	-	(1,562.1)	(1,822.1)	500.0	-	(1,322.1)	(1,582.1)	62.0	-	(1,520.1)
Enterprise Zone Receipts	(957.6)	408.2	-	(549.4)	(1,548.6)	408.2	-	(1,140.4)	(2,997.6)	530.6	-	(2,067.0)	(3,524.2)	530.6	-	(2,993.6)
Adult Education Budget (AEB)	(11,513.1)	11,513.1	-	-	(11,513.1)	11,513.1	-	-	(11,513.1)	11,513.1	-	-	(11,513.1)	11,513.1	-	-
Transport Levy	(12,616.4)	12,616.4	-	-	(12,868.7)	12,868.7	-	-	(13,126.2)	13,126.2	-	-	(13,388.8)	13,388.8	-	-
Other Funding	(6,056.3)	2,777.6	-	(3,278.7)	(4,229.7)	2,046.0	-	(2,183.7)	(2,929.7)	746.0	-	(2,183.7)	(2,929.7)	746.0	-	(2,183.7)
Total	(52,706.2)	38,138.7	3,392.9	(11,174.6)	(45,506.6)	36,452.7	200.0	(8,853.9)	(43,696.4)	34,023.1	136.0	(9,537.3)	(44,642.4)	34,715.9	70.0	(9,856.5)

	2020/21				2021/22				2022/23				2023/24			
Source of Funding	Available Funds In Year	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds In Year	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds In Year	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds In Year	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End
	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000
Capital Gainshare	(53,029.9)	18,172.9	11,886.6	(22,970.4)	(34,970.4)	9,837.0	25,618.5	485.1	(11,514.9)	-	4,753.5	(6,761.4)	(18,761.4)	-	5,720.9	(13,040.5)
Transforming Cities Fund	(24,476.6)	7,612.0	16,864.6	-	(30,000.0)	13,103.5	16,896.5	-	(21,000.0)	896.8	20,103.2	-	-	-	-	-
Cambridge City £70m	(35,254.1)	27,954.0	-	(7,300.1)	(7,300.1)	7,300.1	-	0.0	-	-	-	-	-	-	-	-
Housing Infrastructure £60m	(50,362.8)	3,941.1	8,711.8	(37,709.9)	(37,709.9)	3,429.2	15,806.8	(18,473.9)	(18,473.9)	-	6,759.6	(11,714.3)	(11,714.3)	-	11,714.3	-
Housing Loans £40m	(34,395.0)	5,605.0	-	(28,790.0)	(34,560.0)	-	-	(34,560.0)	(34,560.0)	-	-	(34,560.0)	(34,560.0)	-	-	(34,560.0)
Local Growth Fund	(71,383.3)	60,892.6	1,000.0	(9,490.7)	(9,803.3)	-	-	(9,803.3)	(10,704.9)	-	-	(10,704.9)	(10,971.8)	-	-	(10,971.8)
Highways Maintenance Grant	(23,080.0)	23,080.0	-	-	(23,080.0)	23,080.0	-	-	(23,080.0)	23,080.0	-	-	(23,080.0)	23,080.0	-	-
Total	(291,981.7)	147,257.6	38,463.0	(106,261.1)	(177,423.7)	56,749.8	58,321.8	(62,352.1)	(119,333.7)	23,976.8	31,616.3	(63,740.6)	(99,087.5)	23,080.0	17,435.2	(58,572.3)

Refreshed versions – if proposed updates are accepted

CPCA Revenue Funding Summary

	2020/21				2021/22				2022/23				2023/24			
Source of Funding	Available Funds	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End
	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000
Revenue Single Pot	(18,220.7)	8,985.3	3,267.9	(5,967.5)	(13,967.5)	8,022.2	200.0	(5,745.3)	(13,485.3)	7,607.2	136.0	(5,742.1)	(13,482.1)	8,475.4	70.0	(4,936.7)
Earmarked Reserves	(3,342.1)	500.0	-	(2,842.1)	(2,842.1)	1,280.0	-	(1,562.1)	(1,822.1)	500.0	-	(1,322.1)	(1,582.1)	62.0	-	(1,520.1)
Enterprise Zone Receipts	(957.6)	638.2	-	(319.4)	(1,318.6)	687.2	-	(631.4)	(2,088.6)	948.6	-	(1,140.0)	(2,597.2)	530.6	-	(2,066.6)
Adult Education Budget	(11,513.1)	11,513.1	-	-	(11,513.1)	11,513.1	-	-	(11,513.1)	11,513.1	-	-	(11,513.1)	11,513.1	-	-
Transport Levy	(12,347.6)	12,347.6	-	-	(12,594.6)	12,594.6	-	-	(12,846.5)	12,846.5	-	-	(13,103.4)	13,103.4	-	-
Other Funding	(6,056.3)	4,490.8	-	(1,565.5)	(2,516.5)	2,360.4	-	(156.1)	(902.1)	746.0	-	(156.1)	(902.1)	746.0	-	(156.1)
Total	(52,437.4)	38,475.0	3,267.9	(10,694.5)	(44,752.4)	36,457.5	200.0	(8,094.9)	(42,657.7)	34,161.4	136.0	(8,360.3)	(43,180.0)	34,430.5	70.0	(8,679.5)

CPCA Capital Funding Summary

	2020/21				2021/22				2022/23				2023/24			
Source of Funding	Available Funds In Year	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds In Year	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds In Year	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End	Available Funds In Year	Approved Expenditure	Subject to Approval Expenditure	Balance at Year End
	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000
Capital Gainshare	(53,029.9)	18,171.9	11,091.6	(23,220.4)	(35,220.4)	9,837.0	25,618.5	235.1	(11,764.9)	-	4,753.5	(7,011.4)	(19,011.4)	-	5,720.9	(13,290.5)
Transforming Cities Fund	(24,476.6)	7,612.0	16,864.6	-	(30,000.0)	13,103.5	16,896.5	-	(21,000.0)	896.8	20,103.2	-	-	-	-	-
Cambridge City £70m	(35,254.1)	27,954.0	-	(7,300.1)	(7,300.1)	7,300.1	-	0.0	-	-	-	-	-	-	-	-
Housing Infrastructure £60m	(50,362.8)	12,652.9	-	(37,709.9)	(37,709.9)	19,236.0	-	(18,473.9)	(18,473.9)	6,759.6	-	(11,714.3)	(11,714.3)	11,714.3	-	(0.0)
Housing Loans £40m	(34,395.0)	6,739.8	-	(27,655.2)	(33,425.2)	-	-	(33,425.2)	(33,425.2)	-	-	(33,425.2)	(33,425.2)	-	-	(33,425.2)
Local Growth Fund	(71,594.3)	62,892.6	-	(8,701.7)	(9,625.4)	-	-	(9,625.4)	(11,111.8)	-	-	(11,111.8)	(11,937.3)	-	-	(11,937.3)
Highways Maintenance	(23,080.0)	23,080.0	-	-	(23,080.0)	23,080.0	-	-	(23,080.0)	23,080.0	-	-	(23,080.0)	23,080.0	-	-
Total	(292,192.7)	159,649.2	27,956.2	(104,587.3)	(176,361.0)	72,556.6	42,515.0	(61,289.4)	(118,855.8)	30,736.4	24,856.7	(63,262.7)	(99,168.2)	34,794.3	5,720.9	(58,653.0)

3. LEGAL IMPLICATIONS

The budget setting process is as set out in the Constitution.

4. SIGNIFICANT IMPLICATIONS

The budget, MTFP and capital programme form the CPCA's financial planning for delivery of projects and programmes over the next 4 years. Therefore, it will have significant implications for the community of the area and beyond.

5. **APPENDICES**

None

<u>Source Documents</u>	<u>Location</u>
Combined Authority Constitution	https://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/Constitution-2019-10-24.pdf
Consultation document	https://cambridgeshirepeterborough-ca.gov.uk/news/consultation-cpca-draft-budget-202021



OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No: 6
27 January 2020	PUBLIC REPORT

LEAD MEMBER ROLE DESCRIPTION

PURPOSE

- 1.1. At its meeting on 28th October 2019 the Overview and Scrutiny Committee accepted recommendations for the appointment of lead Members for each Executive Committee of the Combined Authority. A role description has been created to assist lead Members when conducting this role.
- 1.2. This report invites the Committee to review the proposed lead Member role description and adopt it.

<u>RECOMMENDATION</u>	
Lead Officer:	Rochelle White, Deputy Monitoring Officer
The Overview and Scrutiny Committee are recommended to: (a) Review the proposed lead Member role description and adopt it [See appendix 1 to this report]	

2.0 BACKGROUND

- 2.1. New Governance arrangements for the Combined Authority, implemented on 1 November 2019, include three Executive Committees, Skills, Housing & Communities and Transport & Infrastructure. Decision making is now allocated between the Combined Authority Board and the Executives Committees. With the new arrangements, revised measures for the work of the Overview and Scrutiny Committee have been implemented to ensure that decisions of the Executive Committees are also scrutinised.
- 2.2. At its meeting on 28th October 2019, the recommendation for appointed members from the Overview and Scrutiny Committee to lead in respect of the work of each Executive Committee was adopted. This approach is to allow for scrutiny of the work and decisions of the Executive Committees.

- 2.3. The remit of the lead Member role involves reviewing the Forward Plan in relation to the Executive Committee together with the published agendas and reports with a view to identifying issues which might warrant further scrutiny, the asking of questions on behalf of the Committee at meetings of the relevant Executive Committee and potentially identifying decisions which would warrant the exercise of call-in powers.
- 2.4. At the October meeting, it was resolved that the lead Members for Executive Committees are to be: Cllr Coles – Skills Executive Committee, shadowed by Cllr Miscandlon; Cllr Murphy – Housing & Communities Executive Committee; Cllr Sharp – Transport & Infrastructure Executive Committee.
- 2.5. To enable the lead Members to effectively carry out their role, a clear appreciation of the role requirements is needed. The lead Member role description sets out such requirements including the purpose, criteria and description of the role. The role description provides a clear set of responsibilities that act as a guide which will enable lead Members to effectively conduct their role and assess what steps may be required.

PROCESS OF QUESTIONING

- 2.6. The lead Member of the relevant Executive Committee will draft questions which will be approved by the Chair of Overview and Scrutiny Committee, in advance of the scheduled Executive Committee meeting. Final questions will be sent to the Chair of the relevant Executive Committee, in advance of the meeting so that written responses can be formulated. Draft questions should be provided in good time to allow for approval by the Chair of Overview and Scrutiny Committee, sending to the Chair of the Executive Committee and drafting of written responses, all prior to the Executive Committee meeting taking place.
- 2.7. The lead Member will attend the Executive Committee to ask the questions in person during public questions. Alternatively, the questions may be asked by officers if the lead Member is unable to attend. Written responses will be presented by the Chair of the Executive, also at the meeting.

3.0 FINANCIAL IMPLICATIONS

- 3.1. There are no financial implications.

4.0 LEGAL IMPLICATIONS

- 4.1. Effective scrutiny of decisions made by the Executive Committees is a key component of good governance. By clarifying the requirements of the role, lead Members are empowered to understand what is expected of them and consequently effectively scrutinise the work of the Executive Committees.

5.0 APPENDICES

- 5.1. Appendix 1 - Lead Member Role Description

Appendix 1

Role Description -Lead Member for Executive Committee

Background

Under new governance arrangements, effective from 1 November 2019, decision making is now distributed between the Combined Authority Board and the Executive Committees. There are three Executive Committees, Skills, Housing & Communities and Transport & Infrastructure. The single Forward Plan sets out both key and non-key decisions and allocates the decision making between the Combined Authority Board and the Executive Committees. With significant decisions being taken by the Executive Committees, the Overview and Scrutiny Committee (O&S) has a role in scrutinising the work of those Committees. In order to do so, appointed members of O&S will lead in respect of the work of each Executive Committee. These members will occupy the position of Lead Members.

Role Title

Lead Member for Executive Committees

Role Purpose

To scrutinise the work of the Executive Committee, adopting an independent mindset

Role Criteria

- Political balance and geographic location of Lead Members should, where possible, demonstrate a balanced view

Role description

- To scrutinise decisions
- Reviewing the Forward Plan, agendas and reports of the Executive Committee, identifying issues which require further scrutiny
- Formulating draft wording for questions to the relevant Executive Committee, seeking the agreement of the Chair of O&S, where possible
- Questioning the relevant Executive Committee on behalf of O&S, allowing questions to be submitted in writing and for written responses
- In consultation with the Chair of O&S, consideration of recommendations required in relation to decisions of the relevant Executive Committee
- Making reports or recommendations to O&S regarding decisions made by the relevant Executive Committee
- Identifying decisions which require the exercise of 'call-in' powers via reconsideration
- Liaising with officers of the Combined Authority, in order to obtain specific advice on projects considered by the relevant Executive Committee



OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No: 9
Date: 27 January 2020	PUBLIC REPORT

OVERVIEW AND SCRUTINY WORK PROGRAMME

1.0 PURPOSE

- 1.1 To provide the Committee with the draft work programme for the Overview & Scrutiny Committee for 2019/20 municipal year and to ask the committee to comment and make suggestions.

<u>RECOMMENDATION</u>	
Lead Officer:	Dermot Pearson, Interim Head of Legal Services
That the Committee discuss items that they would like to be added to the work programme for the Overview & Scrutiny Committee for the 2019/20 municipal year attached at Appendix 1.	

2.0 BACKGROUND

- 2.1 In accordance with the Constitution, the Overview & Scrutiny Committee is responsible for setting its own work programme.
- 2.2 A draft work programme which shows the items to be considered over the forthcoming year is attached at Appendix 1.
- 2.3 Members of the Committee are asked to consider and discuss the role of the Overview and Scrutiny Committee and the prioritisation of work to be included on their work programme, paying due regard to the resources available to them for the next municipal year.

3.0 APPENDICES

- 3.1 Appendix 1 – Work Programme.

Overview and Scrutiny Work Programme 2019/2020

Meeting Date	Item	Comments
29 July 2019, Fenland District Council	Pre-meet update The Committee asked that the previous Vice-Chair of the Committee be invited to the next Overview and Scrutiny Committee pre-meet to update members on the work that he had accomplished in relation to the CAM metro	
	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee.	
Meeting Date	Item	Comments
23 September 2019, Huntingdonshire District Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions	

Overview and Scrutiny Work Programme 2019/2020

	Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Governance Review Kim Sawyer (CEO) to update the Committee on the Governance Review re new Executive Committees to be discussed at September CA Board.	
	Mayor of the Combined Authority Mayor James Palmer to attend to respond to questions submitted from the committee.	
	Budget Update report Committee to receive a budget update report	
	Project Register Committee to receive quarterly report on the project register.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
28 October 2019, Peterborough City Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	

Overview and Scrutiny Work Programme 2019/2020

	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Update from the Task and Finish Group Chair of TFG to update the Committee members.	
	Governance (decision-making) Review Committee to discuss the Governance Review and examine future options and the way forward for the Committee	
	Mayor of the Combined Authority Mayor James Palmer to attend to respond to questions submitted from the committee.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
25 November 2019, Huntingdonshire District Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	

Overview and Scrutiny Work Programme 2019/2020

	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Affordable Housing Update Committee requested an update on the progress of development of Affordable Housing following the meeting on the 24 th June 2019.	
	Budget Agreed at October O&S meeting for this to be a standing item at November, December and January meeting.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
16 December 2019, South Cambridgeshire District Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board.	
	Public Questions	

Overview and Scrutiny Work Programme 2019/2020

	Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Transport Chair Agreed at October O&S meeting to invite the Chair of Transport and an officer to November meeting.	
	Budget Agreed at October O&S meeting for this to be a standing item at November, December and January meeting.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
27 January 2020, East Cambs District Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	

Overview and Scrutiny Work Programme 2019/2020

	Budget Agreed at October O&S meeting for this to be a standing item at November, December and January meeting.	
	Lead Member Role Descriptions	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
24 February 2020, Cambridge City Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Housing Programme Discussion	

Overview and Scrutiny Work Programme 2019/2020

	Trading Companies	
	Business Board Chair Requested at Chair's briefing on 8 November	February or March 2020
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
23 March 2020, Fenland District Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	The Mayor of the Combined Authority It was requested at Chair's briefing on 8 November for the Mayor to come to O&S quarterly.	

Overview and Scrutiny Work Programme 2019/2020

	Climate Committee Chair O & S Committee requested to hear from the Chair before the Interim report.	February/March
	Programme Development – Cohesion Issues O & S Committee requested the item at the meeting on 28 October 2019.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
27 April 2020, Cambs County Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Report from CAM Metro and CAM Bus Review Task & Finish Groups	

Overview and Scrutiny Work Programme 2019/2020

	Review of O&S Work To analyse and review what has gone well, what needs improvement for following year.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
May 2020,	Induction / Training – jointly with Audit & Governance Discussed with the Chair of Audit & Governance – proposal for a joint induction / training session, as was done in 2019	
June 2020,	Interim report of the Climate Commission Request made at December 2019 Chair's briefing meeting	Potentially even July or August
	Horizon Scanning - Strategic Forward View Request made at December 2019 Chair's briefing meeting for this to be a standing item twice a year on O & S Committee Agenda (in June and December)	
	Powers to the Mayor	

Overview and Scrutiny Work Programme 2019/2020

Meeting Date	Item	Comments
December 2020	Horizon Scanning - Strategic Forward View This to be a standing item twice a year on O & S Committee Agenda (in June and December)	