

## EMPLOYMENT AND SKILLS BOARD

Date: Tuesday 19 October 2021

Time: 10:00am – 12:00pm

Venue: Teams meeting

### AGENDA

	Agenda Item	Lead	Timing	Papers/ Presentation
	<b>Part 1 – Governance Items</b>			
1.1	Welcome, Apologies and Introductions	Chairman	5 mins	Verbal
1.2	Minutes and Action log	Chairman	5 mins	Paper
1.3	Work Programme (Forward Agenda Plan)	All	5 mins	Paper
	<b>Part 2 – Delivery</b>			
2.1	Careers Hub, and careers provision in the CPCA	Laura Guymer	15 mins	Presentation
2.2	AEB Commissioning Statement	Parminder Singh Garcha	15 mins	Paper
2.3	Developing a Post 16 Travel Offer	Parminder Singh Garcha	15 mins	Paper
2.4	Refresh of the Local Skills Report	Fliss Miller	5 mins	Verbal
2.5	Overview of current activity at the Combined Authority in relation to skills	Fliss Miller/ Parminder Singh Garcha	10 mins	Verbal
	<b>Part 3 - Strategy</b>			
3.1	Employment and Skills Strategy and Action Plan	Fliss Miller/Fiona Tuck	45 mins	Presentation

The Employment and Skills Board currently comprises the following members:

<b>Name</b>	<b>Title</b>	<b>Organisation</b>
John T Hill	Director Business and Skills	Combined Authority
Fliss Miller	SRO Workforce and Skills	Combined Authority
Laura Guymer	Careers Hub Lead	Combined Authority
Parminder Singh Garcha	SRO AEB	Combined Authority
Tamar Oviatt-Ham	Democratic Services Officer	Cambridgeshire County Council
Rachel Hallam	Senior Researcher – Business Intelligence	Cambridgeshire County Council
Al Kingsley <b>(Chairman)</b>	Group Managing Director	NetSupport
Pat Carrington	Executive Principal Assistant Director Skills and Employment	City College Peterborough Cambridgeshire County Council Peterborough City Council
Martin Lawrence	Commercial Director	Stainless Metalcraft
Mark Robertson	Principal and CEO	Cambridge Regional College
Jane Paterson-Todd	Chief Executive	Cambridge Ahead
Claire London	Programme Manager Workforce	Cambridgeshire and Peterborough Sustainability and Transformation Partnership System Delivery Unit (STP)
Bob Ensich	Area Director	Morgan Sindall
Stuart Searle	Managing Director	First Mailing Co.
Joe Crossley	Chief Executive	Qube Learning Ltd.
Julia Nix	District Manager	Dept for Work & Pensions (DWP/ JCP)
Sharon Keogh	Head of Community Action	Kingsgate Community Church, Peterborough
Jane Thomas	Regional Lead, East of England	BT Group Plc
Tracey Cox	Head of the East of England ESFA territorial team	Education Skills Funding Agency (ESFA Standing Invite)
Rose Shisler	Stakeholder Engagement Programme Lead	Anglian Water
Tony Jones	Chief Executive	One Nucleus
Dan Edwards	General Manager of Marshall Centre	Marshalls
Neil Wood	Health & Wellbeing Programme Manager	Health & Wellbeing Team Public Health England – East of England
Dr James Gazzard	Director of Continuing Education	University of Cambridge – Institute of Continuing Education
Professor Ross Renton	Principal	ARU Peterborough
Vic Annells	CEO	Cambridgeshire Chamber of Commerce

If you have any queries in relation to the meeting please contact Tamar Oviatt-Ham at the Cambridgeshire County Council's Democratic Services on Cambridge (01223) 715668 or by email at: [tamar.oviatt-ham@cambridgeshire.gov.uk](mailto:tamar.oviatt-ham@cambridgeshire.gov.uk).