



Cambridgeshire and Peterborough Combined Authority - Overview and Scrutiny Committee

DATE: 12th February 2018
TIME: 11am
LOCATION: Council Chamber, East Cambridgeshire District Council, Nutholt Lane, Ely, CB7 4EE

Membership

Council	Member	Substitute
Huntingdonshire District Council	Clr Robin Carter Clr Terry Hayward	Clr Peter Bucknell Clr Dick Tuplin
East Cambridgeshire District Council	Clr Mike Bradley Clr Alan Sharp	Clr Julia Huffer Clr Chris Morris
South Cambridgeshire District Council	Clr Alex Riley Clr John Batchelor	Clr Grenville Chamberlain Clr Philippa Hart
Fenland District Council	Clr Fred Yeulett Clr David Mason	Clr Maureen Davis Clr Mark Buckton
Cambridge City Council	Clr Dave Baigent Clr Rod Cantrill	Clr Mike Sargeant Clr Ysanne Austin
Cambridgeshire County Council	Clr Janet French Clr Lucy Nethsingha	Clr Lina Joseph Clr David Jenkins
Peterborough City Council	Clr David Over Clr Ed Murphy	Clr Ray Bisby Clr Mohammed Jamil

AGENDA

Item no:		LEAD	PAGE
1.	Apologies To receive apologies and details of any substitute members attending.	A. Gardiner	Verbal
2.	Declaration of Interests At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests.	Chair-person	Verbal
3.	Budget Consultation Members to consider the budget report and the consultation responses going to the CA Board on Wednesday 14 th February 2018. The report can be found here .	Chair-person	Verbal
4.	Mass Rapid Transport Review – Terms of Reference	Chair-person	Page 3
5.	Date & Location of next meeting: 26th February 2018 – 11am at Huntingdonshire District Council	A. Gardiner	Verbal

The Combined Authority is committed to open government and members of the public are welcome to attend Overview and Scrutiny Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens.

For more information about this meeting, please contact Anne Gardiner at anne.gardiner@cambridgeshirepeterborough-ca.gov.uk



OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No: 4
	PUBLIC REPORT

MASS RAPID TRANSPORT REVIEW – TERMS OF REFERENCE

1.0 PURPOSE

- 1.1 The Committee requested that the Terms of Reference for a review into the Mass Rapid Transport project be considered at the next Overview and Scrutiny Committee meeting.

<u>RECOMMENDATION</u>	
FROM:	12th February 2018
Lead Officer:	Kim Sawyer, Legal Counsel and Monitoring Officer
Members are recommended to propose the membership, terms of reference and frequency of meetings for the review of the mass rapid transport project.	

2.0 BACKGROUND

- 2.1 At the January Overview and Scrutiny Committee meeting it was agreed by members that they would like to consider in more detail the Mass Rapid Transport project and that they would set up a task and finish group to carry out that review.
- 2.2 The Overview and Scrutiny Committee agreed that the Terms of Reference should be brought back to the extraordinary Overview and Scrutiny Committee meeting on 12 February.
- 2.3 The timeframe for publication for the next Overview and Scrutiny Committee meeting was too short to allow for a draft Terms of Reference to be ready for publication and will be published in draft form prior to the extraordinary meeting.

2.4 Members of the committee may wish to consider the following areas in preparation for discussion at the meeting:

- What size they would like the working group to be. Working groups are ordinarily between 3-5 members.
- Whether the membership should be politically balanced?
- Whether the membership should reflect members from different geographical areas within the Combined Authority?
- Whether the three members that currently cover the Transport theme should be included in the membership; these members are Cllr Cantrill, Cllr Carter and Cllr Baigent.
- The time frame for the review and whether it should align with the key milestones within the Mass Rapid Transport project?
- The purpose of the review and any specific outcomes it might want to achieve
- The frequency of meetings and the support required from officers of the Combined Authority

2.5 The Committee are referred to the relevant part of the constitution regarding their powers to carry out a review and report to the Combined Authority Board on their findings (Appendix A)

3.0 APPENDICES

3.1 Appendix A – Extract from the Combined Authority constitution.

<u>Source Documents</u>	<u>Location</u>
Combined Authority Constitution	<u>CA Constitution</u>

Appendix A

Extract from the constitution in reference to powers of the Overview and Scrutiny Committee to carry out a review.

Chapter 8, paragraph 2 states:

2.1. The Committee shall have the power to:

- (a) review or scrutinise decisions made, or other action taken, in connection with:
 - (i) the discharge of any functions which are the responsibility of the Combined Authority;
 - (ii) the discharge by the Mayor of any general functions;
- (b) make reports or recommendations to the Combined Authority Board:
 - (i) with respect to the discharge of any functions that are the responsibility of the authority;
 - (ii) on matters that affect the authority's area or the inhabitants of the area;
- (c) make reports or recommendations to the Mayor:
 - (i) with respect to the discharge of any general functions;
 - (ii) on matters that affect the authority's area or the inhabitants of the area.

Chapter 8, paragraph 10 states:

10. Publishing Reports or Recommendations

10.1. The Committee may publish any report or recommendations but

- (a) must exclude any confidential information; and
- (b) may exclude any relevant exempt information.

10.2. Where information is excluded, the Committee:

- (a) may replace so much of the document as discloses the information with a summary which does not disclose that information; and
- (b) must do so if, in consequence of excluding the information, the document published would be misleading or not reasonably comprehensible.

Chapter 8, paragraph 11 states:

11. Notice

11.1. The Committee may by notice require the Combined Authority or the Mayor within two months of receiving any report or recommendations, to:

(a) consider the report or recommendations;

(b) respond to the Committee indicating what (if any) action the Combined Authority or the Mayor proposes to take;

(c) publish the response, if the Overview and Scrutiny Committee has published the report or recommendations.

11.2. The Combined Authority or the Mayor shall comply with any notice given.

Chapter 8, paragraph 12 states:

12. Publishing a Response

12.1. In publishing the response, the Combined Authority or the Mayor:

(a) must exclude any confidential information; and

(b) may exclude any relevant exempt information.

12.2. Where information is excluded, the Combined Authority or the Mayor:

(a) may replace so much of the document as is necessary to exclude the exempt or confidential information with a summary which does not disclose that information; and

(b) if, in consequence of excluding the information, the document published would be misleading or not reasonably comprehensible.