



## Business Board Forward Plan

## Business Board Meeting – 14<sup>th</sup> November 2022

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author
1.	Minutes – 12 September 2022	Business Board			To approve the minutes of the last meeting as a correct record.	
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	Read Baurtally, Finance Manager
3.	Strategic Funding Management Review – November 2022	Business Board			To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>
4.	Growth Works Programme - Management Update for Quarter 7 (July to September 2022)	Combined Authority Board	30 <sup>th</sup> November 2022		To review programme delivery and performance for Quarter 7, outcomes of Programme Review and approval of recommended change requests.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>
5.	Employment and Skills Strategy Implementation Plan	Business Board			To consider the final Employment and Skills Strategy Implementation Plan.	<i>Fliss Miller Interim Associate Skills Director</i>

6.	Local Skills Improvement Plan	Business Board			To note the latest update from Local Skills Improvement Plan and proposed policy changes for the area.	<i>Fliss Miller Interim Associate Skills Director</i>
7.	University of Peterborough – Delivery Update and Future Combined Authority Role	Combined Authority Board	30 <sup>th</sup> November 2022	Decision	To endorse the progress of the development of the University of Peterborough, it's initial and potential performance against the original business plan objectives and to consider the future role of the CPCA in the further evolution and development of the University.	<i>Rachael Holliday SRO Higher Education</i>
8.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>

Business Board Meeting – 9 <sup>th</sup> January 2023							
	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes – 14 November 2022	Business Board			To approve the minutes of the last meeting as a correct record.		

2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Robert Emery, Business Board S73 Officer</i>	Chair
3.	ARU Peterborough Phase 3 Full Business Case and monitoring arrangements for the new University	Combined Authority Board	25 <sup>th</sup> January 2023		To consider and approve the full business case relating to Phase 3 Full Business Case, The Living Lab, of ARU Peterborough. including a review of the university's original quantitative objectives set at the Phase 1 full business case, with recommendations about how to reset these for effective monitoring of the new university.	<i>Roger Thompson Director of Housing and Development</i>	Chair
4.	Strategic Funding Management Review – January 2023	Business Board			To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
5.	Growth Company Business Plan 2022-23	Combined Authority Board	25 <sup>th</sup> January 2023		To approve the Growth Company Business Plan for 2022-23.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
6.	LEP Integration Plan	Combined Authority Board	25 <sup>th</sup> January 2023		To approve the final LEP Integration Plan for the Business Board as required for submission to Government.	<i>Domenico Cirillo, Business Programmes &amp; Board Business Manager</i>	Chair

7.	Business Board Communications Update	Business Board			To note latest Business Board Communications plan and to consider proposed dissemination of economic insight data.	<i>Constance Anker - Business and Skills Communications Advisor</i>	Chair
8.	Shared Prosperity Fund Implementation Plan	Combined Authority Board	30 <sup>th</sup> November 2022		To approve the Shared Prosperity Fund Implementation Plan for Cambridgeshire and Peterborough.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
9.	Economic Growth Strategy Implementation Plan	Combined Authority Board	30 <sup>th</sup> November 2022		To approve the Economic Growth Strategy Implementation Plan for Cambridgeshire and Peterborough.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
10.	Business Advisory Panel (BAP) Update	Business Board			To update the Business Board on feedback and insight from the Business Advisory Panel (BAP) sub-group.	<i>Domenico Cirillo, Business Programmes &amp; Board Business Manager</i>	Chair
11.	Profile of Investments	Combined Authority Board	30 <sup>th</sup> November 2022		To review the profile of investments made by the Business Board.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
12.	Cambridge Compass Enterprise Zone	TBC			Updated MoU's (to approve revised and updated MoU for each Cambridge Compass EZ site)	<i>Domenico Cirillo, Business Programmes &amp; Board Business Manager</i>	Chair

13.	Combined Authority Board Recommendations (Nov 22)				To review & consider recommendations going before the CA Board in November 2022.	<i>Reena Roojam, Lawyer (TBC)</i>	
14.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

### Business Board Meeting – 13<sup>th</sup> March 2023

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes – 9 January 2023	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Robert Emery, Business Board S73 Officer</i>	Chair
3.	Business Advisory Panel (BAP) Update	Business Board			To update the Business Board on feedback and insight from the Business Advisory Panel (BAP) sub-group.	<i>Domenico Cirillo, Business Programmes &amp; Board Business Manager</i>	Chair

4.	Strategic Funding Management Review – March 2023	Business Board			To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
5.	Growth Works Management Review – March 2023	Business Board			To monitor and review programme delivery and performance.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
6.	Local Assurance Framework Annual Review	Combined Authority Board	TBC		To consider the revised Local Assurance Framework and make recommendations to the Combined Authority Board.	<i>Reena Roojam, Lawyer</i>	Chair
7.	Business Board Communications Update	Business Board			To note latest Business Board Communications plan and to consider proposed dissemination of economic insight data.	<i>Constance Anker - Business and Skills Communications Advisor</i>	Chair
8.	AEB Three-year Evaluation Report – impact and findings	Business Board			Looking at impact since devolution in 2019/20.	Parminder Singh Garcha, SRO – Adult Education	Chair
9.	New Business Board Chair Recruitment	Business Board			To discuss the recruitment of a new Chair of the Business Board.	<i>Domenico Cirillo, Business Programmes &amp; Board Business Manager</i>	Chair
10.	Economic Growth Strategy – Final Copy Implementation Plan	Business Board			To consider the final copy of the Economic Growth Strategy Implementation Plan.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair

11.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair
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### Business Board Meeting – 15<sup>th</sup> May 2023

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes – 13 March 2023	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Robert Emery, Business Board S73 Officer</i>	Chair
3.	Business Advisory Panel (BAP) Update	Business Board			To update the Business Board on feedback and insight from the Business Advisory Panel (BAP) sub-group.	<i>Domenico Cirillo, Business Programmes &amp; Board Business Manager</i>	Chair
4.	Strategic Funding Management Review – May 2023	Business Board			To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair



5.	Business Board Communications Update	Business Board			To note latest Business Board Communications plan and to consider proposed dissemination of economic insight data.	<i>Constance Anker - Business and Skills Communications Advisor</i>	Chair
6.	Nomination of Business Board Representatives for the Combined Authority Board	Combined Authority Board	7 <sup>th</sup> June 2023	Decision	To nominate the Chair and Vice-Chair to be a member and substitute member of the Combined Authority Board for the municipal year 2023-24.	<i>Domenico Cirillo, Business Programmes and Business Board Manager</i>	Chair
7.	Business Board Expenses and Allowances 2022-23	Business Board			To report on the remuneration and expenses paid to private sector members for 2022-23 under the Business Board Expenses and Allowances Scheme.	<i>Domenico Cirillo, Business Programmes and Business Board Manager</i>	Chair
8.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

## SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

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Tel: .....

Email: .....

Who would you like to respond?