



THE BUSINESS BOARD

Business Board Forward Plan

Edited 26th October 2023

Business Board Meeting – 13 November 2023

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on September 2023	Business Board	13 Nov 2023	Decision	To approve the minutes of the last meeting as a correct record.		
2.	Combined Authority Forward Planning	Business Board	13 Nov 2023	To note	To update Business Board members of the latest highlights from the Combined Authority Board, Sub-Committees and Business Board Forward Plan Verbal update.	<i>Monitoring Officer for Combined Authority</i>	Chair
3.	Business Board Chairs Update	Business Board	13 Nov 2023	To note	Update to Members from the Business Board Chair / CA Board agenda & forward plan Verbal update.	<i>Chair of the Business Board</i>	Chair
4.	CPCA Directors Update	Business Board	13 Nov 2023	To note	Update to Members from the Director of Economy & Growth. Verbal update.	<i>Richard Kenny, Director of Economy & Growth</i>	Chair
5.	Appointment of New Private Sector Business Board Members	Business Board	13 Nov 2023	To endorse	To endorse the appointments of new private sectors members onto the Business Board.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
6.	Budget and Performance Report	Business Board	13 Nov 2023	To note	To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Bruna Menegatti, Finance Manager</i>	Chair
7.	Growth Works Programme Management Update (Year 3, Quarter 10)	Business Board	13 Nov 2023	To note	To note the performance progress report for the Growth Works programme including final closure report on ERDF grants delivery and overall programme transition and exit plans. Contains confidential appendix.	<i>Steve Clarke, Acting Assistant Director Business, Trade and Investment</i>	Chair
8.	University of Peterborough Update	Business Board	13 Nov 2023	To note	To update the Business Board on the progress and development of the University of Peterborough.	<i>Jim Cunningham, Interim Assistant Director Delivery</i>	Chair

Business Board Meeting – 15 January 2024

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 13 th November 2023	Business Board	15 Jan 2024	Decision	To approve the minutes of the last meeting as a correct record.		
2.	Combined Authority Forward Planning	Business Board	15 Jan 2024	To note	To update Business Board members of the latest highlights from the Combined Authority Board, Sub-Committees and Business Board Forward Plan. Verbal update.	<i>Monitoring Officer for Combined Authority</i>	Chair
3.	Business Board Chairs Update	Business Board	15 Jan 2024	To note	Update to Members from the Business Board Chair / CA Board agenda & forward plan Verbal update.	<i>Chair of the Business Board</i>	Chair
4.	CPCA Directors Update	Business Board	15 Jan 2024	To note	Update to Members from the Director of Economy & Growth. Verbal update.	<i>Richard Kenny, Director of Economy & Growth</i>	Chair
5.	Appointment of Co-Opted Business Board Members	Business Board	15 Jan 2024	To endorse	To endorse the appointments of Co-Opted Business Board Members.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
6.	Business Board Operating Model & Revised Constitution	Combined Authority Board	31 Jan 2024	Decision	To review and recommend the Combined Authority Board approve the updated Business Board Constitution.	<i>Domenico Cirillo, Business Board & Business Programmes Manager</i>	Chair
7.	Budget and Performance Report	Business Board	15 Jan 2024	To note	To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Bruna Menegatti, Finance Manager</i>	Chair
8.	Business Plan for new Business Support Delivery Arrangements	Business Board	15 Jan 2024	To endorse	To endorse the proposed business support arrangements across Cambridgeshire and Peterborough post Growth Works programme	<i>Steve Clarke, Acting Assistant Director Business, Trade and Investment</i>	Chair
9.	Strategic Funding Management Review – January 2024	Combined Authority Board	31 Jan 2023	To note	To monitor and review programme performance, evaluation, outcomes and risks, including approval of reinvestments.	<i>Steve Clarke, Acting Assistant Director Business, Trade and Investment</i>	Chair

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10.	Market Towns Programme Update	Combined Authority Board	31 Jan 2023	To note	To update members on progress performance and progress of Market Towns programme.	<i>Domenico Cirillo, Business Programmes and Business Board Manager</i>	Chair
13.	Business and Social Investment Fund Update	Combined Authority Board	31 Jan 2023	To note	TBC	<i>Steve Clarke, Acting Assistant Director Business, Trade and Investment</i>	Chair

Business Board Meeting – 4 March 2024

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on January 2024	Business Board	4 Mar 2023	Decision	To approve the minutes of the last meeting as a correct record.		
2.	Combined Authority Forward Planning	Business Board	4 Mar 2024	To note	To update Business Board members of the latest highlights from the Combined Authority Board, Sub-Committees and Business Board Forward Plan. Verbal update.	<i>Monitoring Officer for Combined Authority</i>	Chair
3.	Business Board Chairs Update	Business Board	4 Mar 2024	To note	Update to Members from the Business Board Chair / CA Board agenda & forward plan Verbal update.	<i>Chair of the Business Board</i>	Chair
4.	CPCA Directors Update	Business Board	4 Mar 2024	To note	Update to Members from the Director of Economy & Growth. Verbal update.	<i>Richard Kenny, Director of Economy & Growth</i>	Chair
5.	Budget and Performance Report	Business Board	4 Mar 2023	To note	To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Bruna Menegatti, Finance Manager</i>	Chair
6.	Growth Works Update/Evaluation	Business Board	4 Mar 2023	To note	To receive and note the evaluation findings	<i>Steve Clarke, Acting Assistant Director Business, Trade and Investment</i>	Chair

Business Board Meeting – 20 May 2024

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on March 2024	Business Board	20 May 2023	Decision	To approve the minutes of the last meeting as a correct record.		
2.	Combined Authority Forward Planning	Business Board	15 Jan 2024	To note	To update Business Board members of the latest highlights from the Combined Authority Board, Sub-Committees and Business Board Forward Plan. Verbal update.	<i>Monitoring Officer for Combined Authority</i>	Chair
3.	Business Board Chairs Update	Business Board	15 Jan 2024	To note	Update to Members from the Business Board Chair / CA Board agenda & forward plan Verbal update.	<i>Chair of the Business Board</i>	Chair
4.	CPCA Directors Update	Business Board	15 Jan 2024	To note	Update to Members from the Director of Economy & Growth. Verbal update.	<i>Richard Kenny, Director of Economy & Growth</i>	Chair
5.	Budget and Performance Report	Business Board	20 May 2023	To note	To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Bruna Menegatti, Finance Manager</i>	Chair
6.	Strategic Funding Management Review – May 2024	Combined Authority Board	5 June 2023	To note	To monitor and review programme performance, evaluation, outcomes and risks, including approval of reinvestments.	<i>Steve Clarke, Acting Assistant Director Business, Trade and Investment</i>	Chair

Business Board Meeting – July 2024

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on May 2024	Business Board	20 May 2023	Decision	To approve the minutes of the last meeting as a correct record.		
2.	Combined Authority Forward Planning	Business Board	15 Jan 2024	To note	To update Business Board members of the latest highlights from the Combined Authority Board, Sub-Committees and Business Board Forward Plan. Verbal update.	<i>Monitoring Officer for Combined Authority</i>	Chair
3.	Business Board Chairs Update	Business Board	15 Jan 2024	To note	Update to Members from the Business Board Chair / CA Board agenda & forward plan Verbal update.	<i>Chair of the Business Board</i>	Chair
4.	CPCA Directors Update	Business Board	15 Jan 2024	To note	Update to Members from the Director of Economy & Growth. Verbal update.	<i>Richard Kenny, Director of Economy & Growth</i>	Chair
5.	Budget and Performance Report	Business Board	20 May 2023	To note	To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Bruna Menegatti, Finance Manager</i>	Chair

SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD

Please send any comments or queries to:

businessboard@cambridgeshirepeterborough-ca.gov.uk

We need to know:

1. Your comment or query.
2. How we can contact you with a response (please include your name, a telephone number and your email address).
3. Who you would like to respond to your query. If you aren't sure just leave this blank and we will find the person best able to reply.