



Business Board

10 July 2023

Agenda Item

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Title: Minutes Action Log

Report of: Alison Marston, Head of Democratic Services

Public Report: Yes

Minute	Report Title	Lead Officer	Action	Response	Status
Business Board Meeting held 19 July 2021					
21	Budget and Performance Report	Robert Emery	Identify a timeline for the potential exit plans of each equity investment project and present the findings to the Business Board for discussion.	The Finance Team and Business Board's Section 73 Officer will be circulating via email an update on all equity investment projects with the timelines for exit and what the current and future projected valuation is currently estimating. A previous report was circulated outlining all the outputs and outcomes projected to be achieved from the projects which have had equity type investment made by the Business Board.	Action Ongoing Target: September 2023
Business Board Meeting held 10 January 2022					
60	Covid-19 Economic and Skills Insight Report	Domenico Cirillo / Rebecca Quigg	Disseminate the data on Covid-19 provided by Metro Dynamics to the wider community in the Cambridgeshire and Peterborough region.	The dissemination of economic data from the region is being further developed with external consultants to drive this forwards. This is also being supported by the CPCA Communications and Skills teams to ensure the platform is harmonised with the online skills portal, CPCA website and LGF dashboard. A proposed plan will be shared with Business Board members for review, with the aim of getting the portal launched by September 2023.	Action Ongoing Target: by September 2023

Minute	Report Title	Lead Officer	Action	Response	Status
Business Board Meeting held 13 March 2023					
131	Strategic Funds Management Review (March 2023)	Steve Clarke	Organise a meeting between Business Board members and the communications team	Luke Page from the Communication team was scheduled for the Business Board activity update meeting on the 26 June but that meeting was cancelled due to Members availability, there was no activity update meeting in August so Luke and Communication Team colleagues will be invited along to the next Business Board activity update meeting 25 September 2023.	Action Ongoing – Target Sept 2023
Business Board Meeting held 15 May 2023					
5	Recruitment of new Chair of the Business Board	Domenico Cirillo	Board asked for the advert to be recirculated for comment and for Penna to make contact with Board members so they can feed into the process.	The updated recruitment pack was shared with members and Penna consulted directly for member input as part of the process. A total of 5 candidates were interviewed on July 27th, and the appointment of the new Chair, Al Kingsley, was confirmed in August 2023.	Action Closed
Business Board Meeting held 10 July 2023					
3.2	Business Board Plan for Remaining Strategic Funds	Steve Clarke	After the success of the previous meeting, a further meeting was requested between the Business Board and Combined Authority Board.	The Economy and Growth team will work with the New Business Board Chair, Policy/Public Affairs team, Governance team and Mayor's office to schedule a joint Business Board and CA Board meeting for autumn 2023.	Action Ongoing – Target November 2023
3.6	Growth Works Programme Update	Steve Clarke	The substantial amount of information included in the reporting was commented on, with it noted that it could be easy to miss important information within the large documents. Officers confirmed that the reports could be looked at in more detail at the next informal meeting.	Discussion will be scheduled at the next Business Board activity update meeting on 25 th Sept 2023 to review report structures and how important detailed information can be highlighted/presented in a better way.	Action Ongoing – Target Sept 2023