

## AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2023/24

## AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2023/24

7<sup>th</sup> July @ Huntingdonshire District Council

Item:	Title:	Purpose:	Lead:
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair’s Announcements <input type="checkbox"/> Work Programme		
Improvement Items:			
	Improvement Plan Highlight Report	Review and challenge to seek assurance of improvement progress – include results of staff survey	Angela Probert
Internal Control Items:			
	Internal Audit Action Tracker	To be brought to the Committee quarterley	Chris Bolton
	2022-23 Treasury Management Outturn Report		Ian Pantling
	Drafts Accounts 22/23		Robert Emery
	Corporate Risk register	Deferred from June meeting	Chris Bolton
Audit Items:			
	Internal Audit – Progress Report		
	AEB Audit & Assurance Update	Update on the annual findings of the AEB audit/assurance plan	Janet Warren
Standards and Conduct Items:			
	Member Officer Protocol Review		Head of Governance
Other:			
	Finance Team Resilience	ED for Performance and Resources to provide an update	Nick Bell
	Proposed changes to Constitution following Procurement Review’		
	Constitution Amendment – Co-Opted Independent Member		Edwina Adefehinti

## AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2023/24

8<sup>th</sup> September @ Huntingdonshire District Council

Item:	Title:	Purpose:	Lead:
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair’s Announcements <input type="checkbox"/> Work Programme		
Improvement Items:			
	Improvement Plan Highlight Report	Review and challenge to seek assurance of improvement progress	Angela Probert
Internal Control Items:			
	Risk Register	Review of register	
	Single Assurance Framework		
Audit Items:			
	Internal Audit – Progress Report		
	2021/22 Audit Results Report, Audit Opinion		EY – Mark Hodgson
	21-22 Annual Governance Statement		Nick Bell/Edwina Adefehinti
	Final 21-22 statement of accounts		Nick Bell/Robert Emery
Standards and Conduct Items:			
	Whistleblowing Arrangements	Review of lessons learned from 2021/22 & 22/23 events and examination of current process to see if it is fit for purpose	Edwina Adefehinti
Other:			
	Constitution Amendment – Co-Opted Independent Member		Edwina Adefehinti
	Update Procurement Review		Nick Bell/Chantel Allott

## AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2023/24

## 17<sup>th</sup> November @ Huntingdonshire District Council

Item:	Title:	Purpose:	Lead:
Standard Items:			
	<div><input type="checkbox"/> Minutes</div> <div><input type="checkbox"/> Chair’s Announcements</div> <div><input type="checkbox"/> Work Programme</div>		
Improvement Items:			
Internal Control Items:			
	Internal Audit Action Tracker		Chris Bolton
	2023-24 Treasury Management mid-year update		Ian Pantling
Audit Items:			
	Internal Audit – Progress Report		Dan Harris
	Review Performance Management Framework		Jules lent
	External Audit – Initial Audit Plan for 2022/23		EY – Mark Hodgson
	2021/22 Audit - Auditor’s Annual Report		EY- Mark Hodgson
Standards and Conduct Items:			
Other:			
	Treasury Management Strategies		

## AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2023/24

### 12<sup>th</sup> January @ Huntingdonshire District Council

Item:	Title:	Purpose:	Lead:
Standard Items:			
	<div><input type="checkbox"/> Minutes</div> <div><input type="checkbox"/> Chair’s Announcements</div> <div><input type="checkbox"/> Work Programme</div>		
Improvement Items:			
Internal Control Items:			
	Corporate Risk Register		Chris Bolton

	Draft 2024-25 Financial Strategies to the January Committee		Ian Pantling
Audit Items:			
	Internal Audit – Progress Report		
Standards and Conduct Items:			
	Code of Conduct Annual Report	Committee requested they receive an annual report on complaints received.	
Other:			
	Information Governance Update	Reported to Committee Annually	Susan Hall

## AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2023/24

9<sup>th</sup> February @ Huntingdonshire District Council (RESERVE)

Item:	Title:	Purpose:	Lead:
Standard Items:			
	<div><input type="checkbox"/> Minutes</div> <div><input type="checkbox"/> Chair's Announcements</div> <div><input type="checkbox"/> Work Programme</div>		
Improvement Items:			
Internal Control Items:			
Audit Items:			
Standards and Conduct Items:			
Other:			

## AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2023/24

8<sup>th</sup> March @ Huntingdonshire District Council

Item:	Title:	Purpose:	Lead:
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
Improvement Items:			
Internal Control Items:			
	Internal Audit Action Tracker		Chris Bolton
	Assurance Framework		
Audit Items:			
	Internal Audit – Progress Report		
Standards and Conduct Items:			
Other:			
	Treasury Management Summary		
	Audit Committee Draft Annual Report		
	Shareholder Board Annual Report to A&G Committee		Edwina Adefehinti/Nick Bell/Mayor Johnson

## AUDIT & GOVERNANCE COMMITTEE DEVELOPMENT PROGRAMME 2022/23 – 23/24

Date:	Item:	Provider:	Purpose:	Lead:
24 <sup>th</sup> March 2023	Risk Appetite Training	Internal Audit		Adam Lickorish, RSM
8 <sup>th</sup> June	A&G Committee Induction	Governance Team	Provide induction to the CA for new members	Anne Gardiner
9 <sup>th</sup> June PM	Financial Management and Role of the Committee	Arling Close (CPCA's treasury advisors)	To set out the role of the Committee in regard to financial management and provide training on key elements of role	Nick Bell/Robert Emery

13 <sup>th</sup> July	KPI Training	Policy & Executive Support Team		Jules lent
TBC	Project Management Training	Chris Bolton		Chris Bolton
9 <sup>th</sup> October	Development Session – Topic TBC			
4 <sup>th</sup> December	Development Session Topic Cyber Security			Rob Emery/Nick Bell
9 <sup>th</sup> February	Development Session – Topic TBC			
8 <sup>th</sup> September at close of meeting.	Private Meeting of Committee & Internal and External Auditors			Anne Gardiner